



Exchange Program Fact Sheet

As of 10 September, 2026

Contact Information	
Website	http://www.keiho-u.ac.jp/
Address	Center for International Education and Exchange (CIEE) Osaka University of Economics and Law (OUEL) 6-10, Gakuonji, Yao-shi, Osaka, 581-8511, Japan Tel: +81-(0)72-941-5597 Fax: +81-(0)72-941-1610 <kokusai@keiho-u.ac.jp>
Hours of Operation	9:00am-5:00pm (Monday-Friday) Closed on Weekends and National public holidays.
Contacts	Ms Dayoung PARK Mr Tetsuya DOKO Ms Ayako HASHIMOTO Mail to: kokusai@keiho-u.ac.jp
Application Information	
Length of Study	*One Semester or One Academic Year (Start: Spring or Fall) [Spring Semester 2027] ○ One Semester (April 2027 - August 2027) ○ One Academic year (April 2027 - March 2028) [Fall Semester 2027] ○ One Semester (September 2027 - March 2028) ○ One Academic year (September 2027 - August 2028)
Language of Instruction	Japanese and English
Application Procedure	Step 1: Obtain a nomination form from our website and a coordinator at home university fills in and signs the form. Step 2: Complete the online application form and then send data files of the required application documents below by email 1) Nomination Form 2) Resume 3) A certificate of student status 4) Transcript 5) Copy of passport identification page 6) Proof of Japanese language proficiency (if you have learnt Japanese before or currently learning) 7) Letter of Recommendation (by professor, lecturer or academic advisor) 8) Application for Certificate of Eligibility (*COE: Visa documents) 9) Copy of passport sized photo 10) Health Declaration Form *For Korean citizen only, a copy of 「住民登録証」(both sides) is additionally required. *For the below mentioned nationals, "Japan Pre-Entry Tuberculosis(TB) Screening Clearance Certificate" will be additionally required. Step 3: Send three passport sized(30mm x 40mm, colour) photos taken in the last 3months by post *IMPORTANT* - If you are on any medical condition, please consult with your program coordinator and doctor first whether your health status is suitable for spending a certain period overseas. - Pre-Entry Tuberculosis Screening has been placed and applied to those who come from the Philippines, Nepal, Vietnam, Indonesia, Myanmar and China. - Edited photos may be rejected when applying for a COE at a Japanese immigration services office. Do not make any alteration on your ID photos. The background colour of ID photos is either white or blue.
Nomination & Application Deadlines	Application and Nomination Period ○ Spring Semester 2027 : September 25, 2026 - October 23, 2026 ○ Fall Semester 2027: March 12, 2027 - April 9, 2027 Both nomination by home university and online application by the nominated student must be completed during the application period. The original ID photos must also arrive at the CIEE office by the application deadline.
How to apply	Application process is taken place online. Check out the OUEL web site --> https://www.keiho-u.ac.jp/life/applications/international.html

Academic Information			
Spring Semester 2027 (as of April 2026)			
Suggested Arrival Date	One Academic year	One Semester	1 April, 2027
Orientation/Registration			2 April, 2027
Spring Semester Starts			Second week of April, 2027
End of Spring Semester			Fourth week of July, 2027
Final Exam period			Fifth week of July ~ First week of August, 2027
Summer Break			Second week of August ~ Fourth week of September, 2027
Fall Semester starts			Fifth week of September, 2027
Winter Break			Fourth week of December, 2027 ~ First week of January, 2028
Classes Resume			First week of January, 2028
End of Fall Semester			End of January, 2028
Final Exam period			First week of February, 2028

Fall Semester 2027 (as of April 2026)			
Suggested Arrival Date	One Academic year	One Semester	Fourth week of September, 2027
Orientation/Registration			Fourth week of September, 2027
Fall Semester starts			Fifth week of September, 2027
Winter Break			Fourth week of December, 2027 ~ First week of January, 2028
Classes Resume			First week of January, 2028
End of Fall Semester			End of January, 2028
Final Exam period			First week of February, 2028
Spring Break			Second week of February ~ First week of April, 2028
Spring Semester starts			Second week of April, 2028
End of Spring Semester			Fourth week of July, 2028
Final Exam period			Fifth week of July ~ First week of August, 2028

*Note: Classes may be held on some Japanese public holidays. The semester schedule is subject to change without further notice.			
Course Load	Exchange students are expected to register for a minimum of 14 OUEL credits and no more than 26 OUEL credits per semester during their exchange period at OUEL. Students are also advised to check with their home university regarding the requirements on course load while studying abroad.		
Academic Transcript	An original academic transcript will be mailed to the home university within 2 months after the semester ends.		
Sudent withdrawl policy	Students should inform their home university first, and then the home university coordinator informs OUEL of the student's withdrawal.		

Visa															
Student Visa		All exchange students must apply for a student visa at your local Japanese consulate/embassy, using the CoE(Visa document) and a letter of admission. They are advised to contact the local consulate/embassy directly to find out what other documents may be necessary. (It is NOT possible to arrive in Japan on a tourist visa and then change to a student visa.)													
Mandatory Insurance															
<BEFORE ARRIVAL> Overseas Travel/Study Abroad Insurance (mandatory)		<u>All exchange students must purchase an overseas travel/study abroad insurance before they arrive in Japan.</u> Please make sure that you are covered by the insurance for the entire period of your exchange study. We require all exchange students to submit a copy of the travel insurance policy. We will send you the original documents of your CoE and admission letter once we confirm your submission of the insurance copy.													
<AFTER ARRIVAL> National Health Insurance (mandatory)		<u>All exchange students must join Japanese National Health Insurance system after they arrive in Japan.</u> With the Japanese National Health Insurance, students only have to pay 30% of the medical costs when they go to see a doctor. However, the insurance does not fully cover fees for the treatment of injuries that arise from accidents and damages which you may cause to someone else's property or another person. Unexpected situations such as accidents or illnesses may result in an overwhelming financial burden. The students must be with NHI for all months of their stay in Japan. The payment occurs monthly.													
Accident Insurance		If you intend to commute by bicycle, you are required to have an accident insurance valid for the entire exchange period. Please consult with the CIEE staff first.													
Accommodation															
OUEL guarantees accommodation to incoming exchange students															
Location		You will be allocated to one of the off-campus accommodations. Details will be informed when confirmed.													
Room Type		Single room with kitchen/bathroom/toilet													
Estimated Rent		●One Semester:(6 months) 390,000JPY ●One Academic year (12 months) 650,000JPY *Note: The above rent is calculated based on the average monthly price(JPY65,000/month). The monthly rent varies according to the accommodation type, ranging between 60,000-70,000 approximately. Additionally, there are some service fees and monthly utility fees. Please refer to the below chart of the exmaple living cost. ※The utility fees such as electricity, gas, water and internet services will be calculated and charged each month. ※The rent and other charges are subject to change without further notice.													
Payment Procedure		Payment procedure varies according to the accommodation you are allocated to. Students will be required to pay the rent upfront for a whole semester or monthly, and by cash or international money transfer.													
Exmample of a monthly living cost		<table><tr><th>Rent</th><th>Service fees</th><th>Transportation</th><th>Food</th><th>Total</th></tr><tr><td>JPY67,000</td><td>JPY25,000</td><td>JPY3,000</td><td>JPY20,000~30,000</td><td>JPY115,000~125,000</td></tr></table> *The above shows an approximate amount of monthly cost for basic items only. The price is subject to change.				Rent	Service fees	Transportation	Food	Total	JPY67,000	JPY25,000	JPY3,000	JPY20,000~30,000	JPY115,000~125,000
Rent	Service fees	Transportation	Food	Total											
JPY67,000	JPY25,000	JPY3,000	JPY20,000~30,000	JPY115,000~125,000											
Tuition Fee															
Exchange students are exempt from tuition fees under the reciprocal partnership agreement with their home university.															
Scholarship															
All exchange applicants are automatically considered for the OUEL Exchange Scholarship. Recipients are selected based on the reciprocal partnership between OUEL and their home university. Successful applicants will be notified after their arrival in Japan. Further details will be provided after the selection process is complete. Scholarship: JPY80,000/month (Recipients must be enrolled at OUEL for more than 14 days in a given month to be eligible to receive the scholarship for that month.)															
※ Students are required to have a stable financial plan to cover all expenses that may arise during their stay in Japan without relying on the OUEL Exchange Scholarship.															
※ Please note that the JASSO Scholarship is not available to exchange students at OUEL.															