Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	SHODA Kumi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	SHODA Kumi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Hiroshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	KONDO Yoshihiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	KONDO Yoshihiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	IWAO Kuniko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MATSUMOTO Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	ITO Miyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①First Time Trainer for the TOEIC® Test, Revised Edition, Chizuko Tsumatori、Masumi Tahira, CENGAGE Leering ELT, 2017 ②Green Light for the TOEIC® Test, Maiko Tsuchiya、Yoshie Shimai、Samuel Paolo M. Adamos, CENGAGE	ISBN	①978-4-86312-293-2 ②978-4-86312-278-9 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	Leering ELT, 2019 ③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<First Time Trainer for the TOEIC® Test> Unit 1 Shopping Part 1: Photographs of People / Part 3 and 4: Answering by Relating Information / Part 5 and 6: Finding the Subject <Green Light for the TOEIC® Test> Unit 1 Daily Life: Nouns and Pronouns Part 1: Familiarization with the Progressive Tense (be + doing) / Part 5 &	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense>	4 hours

		6: Parts of Speech 1 (Nouns and Pronouns) <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<First Time Trainer for the TOEIC® Test> Unit 2 Daily Life Part 1: Photographs of Objects/Scenery / Part 5 and 6: Learn as Sets / Part 7: NOT Questions Requiring OverallUnderstanding Vocabulary Test <Green Light for the TOEIC® Test> Unit 2 Health: Verbs, Adjectives, and Adverbs Part 2: Familiarization with Answering Questions / Part 5 & 6: Parts of Speech 2 (Verbs, Adjectives, and Adverbs) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

	son	st> Unit 3 Transportation Part 2: The Opening Question Word is Key / Part 5 and 6: Watch for Reflexive Pronouns Vocabulary Test <Green Light for the TOEIC® Test> Unit 3 Education: Tenses 1 Part 3: Identifying Key Points of the Question Before Listening / Part 5 & 6: Tenses (Basic and Progressive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 1 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 1, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 1 <Reading Sense> Reading Aloud Practice of the Text, Review of Chapter 1 ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 5	In-person	<First Time Trainer for the TOEIC® Test> Unit 4 Jobs Part 2: Listen to Yes/No Questions to the End Before Responding / Part 5 and 6: Adjectives and Adverbs / Part 7: Questions Requiring Reference to Two Documents Vocabulary Test <Green Light for the TOEIC® Test> Unit 4 Travel: Tenses 2 Part 1: Mastery of Expressions Indicating Positional Relationships / Part 5 & 6: Perfect Tense Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ① Prereading / Reading / Scanning for Information / Vocabulary in Context	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		Vocabulary Test <Reading Sense> Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 6	In-person	<First Time Trainer for the TOEIC® Test> Unit 5 Meals Part 2: Tips for Tag Questions / Part 5 and 6: Words That Hint at Tense Vocabulary Test <Green Light for the TOEIC® Test> Unit 5 Transportation: Prepositions Part 2: Familiarization with Response Patterns for Suggestions, Requests, and Permission / Part 5 & 6: Prepositions Vocabulary Test <Reading for Today series: Insights for Today> Unit 1, Chapter 2 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 6 Communication Part 2: Whether the Conversation Makes Sense / Part 5 and 6: Whether the Subject Is a Person or a Thing / Part 7: The Introduction Is a Hint Vocabulary Test <Green Light for the TOEIC® Test> Unit 6 Shopping: Conjunctions Part 3: Identifying the Subject of the Question / Part 5 & 6: Conjunctions Vocabulary Test <Reading for Today series: Insights f	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 2 <Reading Sense> Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours

		or Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading for Today series: Themes for Today> Unit 1, Chapter 2 ③ Reading Aloud, Review of Chapter 1 Vocabulary Test <Reading Sense> Review of Units 1-5		
Session 8	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 1-6 <Green Light for the TOEIC® Test> Units 1-6 <Reading for Today series> Unit 1, Chapter 1 - Unit 1, Chapter 2 <Reading Sense> Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 7 Fun Part 2: Expressions of Suggestion, Invitation, and Request / Part 5 and 6: Gerunds vs. Infinitives Vocabulary Test <Green Light for the TOEIC® Test> Unit 7 Restaurant: Infinitives 1 Part 1: Set Expressions / Part 5 & 6: Infinitives 1 (Usage of the To-Infinitive) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 2, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 1	In-per	<First Time Trainer for the TOEIC® Te	○Preparation	4 hours

0	son	st> Unit 8 Office Work Part 3 and 4: Pre-read the Questions / Part 5 and 6: Use the Base Form of the Verb After Modal Verbs / Part 7: Check the Recipient and Sender Vocabulary Test <Green Light for the TOEIC® Test> Unit 8 Entertainment: Infinitives 2 Part 2: Familiarization with Tag Questions and Negative Questions / Part 5 & 6: Infinitives 2 (Verbs Followed by Infinitives) Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 11	In-person	<First Time Trainer for the TOEIC® Test> Unit 9 Meeting Part 3 and 4: Questions About the Whole / Part 5 and 6: Hints for Comparison Vocabulary Test <Green Light for the TOEIC® Test> Unit 9 Trouble: Gerunds Part 3: Identifying Contextual Cues in the Conversation / Part 5 & 6: Gerunds Vocabulary Test <Reading for Today series: Insights for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test <Reading for Today series: Themes for Today> Unit 2, Chapter 3 ③ Reading Aloud, Review of Chapter 3 Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 3 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <First Time Trainer for the TOEIC® Test> Unit 10 Travel / Part 5 and 6: Distinguishing Between Prepositions and Conjunctions Part 3 and 4: Questions About Specific Parts Vocabulary Test <Green Light for the TOEIC® Test> Unit 10 Office 1: Participles Part 3: Identifying Paraphrased Expressions / Part 5 & 6: Participles Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 4 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 4 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<First Time Trainer for the TOEIC® Test> Unit 11 Finance Part 3 and 4: Questions About Future Actions / Part 5 and 6: Determine the Logical Connection Vocabulary Test <Green Light for the TOEIC® Test> Unit 11 Office 2: Subjunctive Mood Part 3: Question Patterns and Anticipated Points of Difficulty / Part 5 & 6: Subjunctive Mood Vocabulary Test <Reading for Today series: Themes for	<First Time Trainer for the TOEIC® Test> Vocabulary Building, Preview of Tips for Part 3 and 4, Preview of One Point Grammar <Green Light for the TOEIC® Test> Vocabulary, Preview of Each Key Point, Preview of Active Reading <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review	4 hours

		Today> Unit 2, Chapter 4 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 6-9	Review of Class Content, Study for the Review Quiz Test	
Session 14	In-person	Review Quiz <First Time Trainer for the TOEIC® Test> Units 7-11 <Green Light for the TOEIC® Test> Units 7-11 <Reading for Today series> Unit 2, Chapter 3 - Unit 2, Chapter 4 ② <Reading Sense> Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation <First Time Trainer for the TOEIC® Test> Comprehensive Review of Units 1-11 <Green Light for the TOEIC® Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 1, Chapter 1 - Unit 2, Chapter 4 ② <Reading Sense> Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English A	Academic Year	Spring Semester, AY2026
Instructor	SHIMAMOTO Katsuhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary (Including Specialized English) and Reading Comprehension		
Course Objectives and Overview	This course aims to improve the fundamental skills needed for reading. By strengthening vocabulary—including specialized English terms centered on accounting—and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Understand basic English grammar ・Understand basic English vocabulary, including specialized terms related to accounting ・Read basic English texts related to English bookkeeping and accounting		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be given on quizzes and assignments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Instructions will be provided during the first class session.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60

	Other Details	Comprehensive Examination at the Conclusion of the Course
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 2	In-person	Basic Concept of Accounting and Bookkeeping	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 3	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 4	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 5	In-person	Journal and Ledges	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 6	In-person	Trial Balance	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 7	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 8	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Session 9	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 10	In-person	Worksheet and Closing Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 11	In-person	Finacial Statements	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 12	In-person	Basic Assumptions and IFRS	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 13	In-person	Financial Statement Analysis	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 14	On-demand	Internal Control	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 15	In-person	Comprehensive Test	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Course Title	English A	Academic Year	Fall Semester, AY2026
Instructor	HONDA Makoto	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course aims to develop the fundamental skills required for reading and listening comprehension. Through vocabulary building and the reinforcement of grammatical accuracy, students will read comprehension materials on a range of topics, thereby developing proficiency in reading English texts. Students will further learn to identify key words and phrases that facilitate comprehension and enable accurate interpretation of written material. To develop listening proficiency, students will progressively build listening skills from the word and sentence level to the passage level, with attention to phonetic change, rhythm, intonation, and stress, with the aim of achieving accurate listening comprehension.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011	ISBN	978-4-7647-3911-6
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	English will be an extremely useful communication tool as you go on to become active members of society. To acquire practical English skills, it is important to be constantly exposed to English. This class focuses on input skills—reading and listening. You may find the textbook challenging at times, but thoroughly reviewing vocabulary and reading material both before and after each class will deepen your understanding of the material. Please be sure to attend the first class and make sure you fully understand how the course will be conducted. Study in a planned mannereach week, and if there is anything you do not understand, please do not leave it unresolved—contact the instructor promptly to resolve it.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	On-demand	Unit 1 Getting into Hot Water: Be-verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 3	On-demand	Unit 2 Tips for University Students: Imperative Sentences READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	On-demand	Unit 3 What Happens to Our Trash?: General Verbs (Present Tense) READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 5	On-demand	Unit 4 To Your Health: Present Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR /	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT	4 hours

		PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 6	On-demand	Unit 5 Hello Cutie: Past Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	On-demand	Explanation and Review in Preparation for the Review Quiz Review of Units 1-5 Vocabulary Test	○Preparation Review of Units 1-5 ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	On-demand	Review Quiz Units 1-5	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	On-demand	Feedback on the Review Quiz Unit 6 Thank You John and Christopher: Past Progressive Tense READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 10	On-demand	Unit 7 Street Fashion & Fast Fashion: Present Perfect READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	On-demand	Unit 8 It's in the Bag: Passive Voice READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 12	On-demand	Unit 9 Cars of the Future: will / be going to READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	On-demand	Explanation and Review in Preparation for the Review Quiz Units 6-9 Vocabulary Test	○Preparation Review of Units 6-9 ○Review Review of Class Content, Study for the Review Quiz Test	4 hours
Session 14	On-demand	Review Quiz Units 6-9	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours

Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation Comprehensive Review of Units 1-9 ○Review Review of Class Content	4 hours

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	HIETALAHTI Erkki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	HIETALAHTI Erkki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	BUNTING Janet	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Krystle WRIGHT	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	SHIRAV Anastasiia	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Weatherby Martin	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Krystle WRIGHT	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	KUNIKANE Kei	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	BUNTING Janet	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	ANDERSON Terri	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Weatherby Martin	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	HAMMONDS Johanna	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	HAMMONDS Johanna	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	In-person	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English B	Academic Year	Spring Semester, AY2026
Instructor	SHIMAMOTO Katsuhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary (Including Specialized English) and Reading Comprehension		
Course Objectives and Overview	This course aims to improve the fundamental skills needed for reading. By strengthening vocabulary—including specialized English terms centered on accounting—and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Understand basic English grammar ・Understand basic English vocabulary, including specialized terms related to accounting ・Read basic English texts related to English bookkeeping and accounting		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be given on quizzes and assignments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Instructions will be provided during the first class session.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60

	Other Details	Comprehensive Examination at the Conclusion of the Course
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 2	In-person	Basic Concept of Accounting and Bookkeeping	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 3	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 4	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 5	In-person	Journal and Ledges	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 6	In-person	Trial Balance	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 7	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 8	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Session 9	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 10	In-person	Worksheet and Closing Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 11	In-person	Finacial Statements	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 12	In-person	Basic Assumptions and IFRS	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 13	In-person	Financial Statement Analysis	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 14	On-demand	Internal Control	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 15	In-person	Comprehensive Test	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Course Title	English B	Academic Year	Fall Semester, AY2026
Instructor	ANDERSON Terri	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level (3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	On-demand	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	On-demand	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours

Session 3	On-demand	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	On-demand	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	On-demand	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 6	On-demand	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	On-demand	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	On-demand	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	On-demand	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	On-demand	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	On-demand	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (A	2 hours

			pprox. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	
Session 12	On-demand	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 15	On-demand	Wrap-up Review Quiz 2 Answer Check and Explanation	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	SHODA Kumi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	SHODA Kumi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Hiroshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	KONDO Yoshihiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	KONDO Yoshihiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	IWAO Kuniko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	IWAMOTO Akemi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	TODA Chikako	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MATSUMOTO Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	ITO Miyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MORIMOTO Nana	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	MICHISAKA Takeshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	This course is organized into proficiency-based class sections; the designated textbook for each section will be specified during the first class session. ①Level-up Trainer for the TOEIC® TEST, Revised Edition, Ayako Yokogawa、Tony Cook, Cengage Learning ELT, 2017 ②Primary Trainer for the TOEIC® L&R Test, Junnosuke Hamasaki, Cengage Learning ELT, 2019	ISBN	①978-4-86312-294-9 ②978-4-86-312355-7 ③9781305579972 ④9781305579958 ⑤978-4-7647-3911-6

	③Reading for Today series, 4th & 5th Edition Insights for Today, Lorraine C. Smith、Nancy Nici Mare, Cengage Learning ELT, 2015 ④Reading for Today series, 4th & 5th Edition Themes for Today, Lorraine C. Smith, Nancy Nici Mare, Cengage Learning ELT, 2015 ⑤Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	*Note: Unless otherwise instructed by the instructor, mobile phones must remain in bags during class. English serves as an essential communication tool for professional life after graduation. Acquiring practical English proficiency requires consistent exposure to the language. This course emphasizes input skills, namely reading and listening comprehension. Although the textbook may at times present challenges, thorough preparation and review of vocabulary and reading materials before and after each class session will enhance comprehension. Students are expected to participate actively and contribute to class discussion.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 1: Understanding the Test Format <Primary Trainer for the TOEIC® L&R Test> Unit 1: Understanding the Overall Structure of the TOEIC L&R Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills – Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 – Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		text <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ① Prereading / Reading / Scanning for Information / Vocabulary in Context <Reading Sense> Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	D WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	
Session 3	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 2: Basic Strategy ① Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 2: Focusing on People's Actions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ② Vocabulary Skill / Reading Skill / Cloze Quiz <Reading Sense> Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 3: Basic Strategy ③ Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 3: Listening for Question Words Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 5 ③ Reading Aloud, Review of Chapter 5 Vocabulary Test	〇Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 5 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT 〇Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT		
Session 5	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 4: Identifying the Basic Structure of English Sentences Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 4: Learning Expressions of Position and State Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 6	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 5: Order of Evidence for Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 5: Choosing Responses That Fit the Conversation Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours

		<Reading Sense> Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test		
Session 7	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 6: Understanding Paraphrase Patterns for Correct Answers Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 6: Pre-reading the Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading for Today series: Themes for Today> Unit 3, Chapter 6 ③ Reading Aloud, Review of Chapter 6 Vocabulary Test <Reading Sense> Review of Units 10-14	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 6 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 1-6 <Primary Trainer for the TOEIC® L&R Test> Units 1-6 <Reading for Today series> Unit 3, Chapter 5 - Unit 3, Chapter 6 <Reading Sense> Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	In-person	Feedback on the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 7: Listening for Functional Questions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 7: Being Aware of Context Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Con	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vo	4 hours

		text Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	cabulary Test	
Session 10	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 8: Determining Verb Tense Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 8: Understanding Gerunds and To-Infinitives Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ② Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> READING FOR MEANING 1, READING FOR MEANING 2Preview and Comprehension, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 9: Conjunctions vs. Prepositions Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 9: Understanding the Characteristics of Letters Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 7 ③	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Reading Aloud Practice of the Text, Review of Chapter 7 <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 7 ③ Reading Aloud, Review of Chapter 7 Vocabulary Test <Reading Sense> Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	D WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 12	In-person	Explanation and Review in Preparation for the Review Quiz <Level-up Trainer for the TOEIC® TEST> Unit 10: Mastering Multiple Passages Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 10: Understanding Pronouns Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ① Prereading / Reading / Fact Finding / Reading Analysis / Vocabulary in Context Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ① Prereading / Reading / Scanning for Information / Vocabulary in Context Vocabulary Test <Reading Sense> Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	In-person	<Level-up Trainer for the TOEIC® TEST> Unit 11: Mastering Conjunctive Adverbs Vocabulary Test <Primary Trainer for the TOEIC® L&R Test> Unit 11: Mastering Intent Questions Vocabulary Test <Reading for Today series: Insights for Today> Unit 4, Chapter 8 ②	○Preparation <Level-up Trainer for the TOEIC® TEST> Preview of Part 1 Skills - Part 7 Skills <Primary Trainer for the TOEIC® L&R Test> Vocabulary, Preview of Key Focus Areas for Part 1 - Part 7 <Reading for Today series> Prereading, Preview of Reading, Content Comprehension, and Preview of Vocabulary in Context <Reading Sense> Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WOR	4 hours

		Vocabulary Skills / Reading Skill / Another Look Vocabulary Test <Reading for Today series: Themes for Today> Unit 4, Chapter 8 ② Vocabulary Skill / Reading Skill / Cloze Quiz Vocabulary Test <Reading Sense> Review of Units 15-18	D WORKOUT 〇Review Review of Class Content, Study for the Review Quiz	
Session 14	In-person	Review Quiz <Level-up Trainer for the TOEIC® TEST> Units 7-11 <Primary Trainer for the TOEIC® L&R Test> Units 7-11 <Reading for Today series> Unit 4, Chapter 7 - Unit 4, Chapter 8 ② <Reading Sense> Units 15-18	〇Preparation Study for the Review Quiz 〇Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	〇Preparation <Level-up Trainer for the TOEIC® TEST> Comprehensive Review of Units 1-11 <Primary Trainer for the TOEIC® L&R Test> Comprehensive Review of Units 1-11 <Reading for Today series> Comprehensive Review of Unit 3, Chapter 5 - Unit 4, Chapter 8 ② <Reading Sense> Comprehensive Review of Units 10-18 〇Review Review of Class Content	4 hours

Course Title	English C	Academic Year	Fall Semester, AY2026
Instructor	SHIMAMOTO Katsuhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary (Including Specialized English) and Reading Comprehension		
Course Objectives and Overview	This course aims to improve the fundamental skills needed for reading. By strengthening vocabulary—including specialized English terms centered on accounting—and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Understand basic English grammar ・Understand basic English vocabulary, including specialized terms related to accounting ・Read basic English texts related to English bookkeeping and accounting		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be given on quizzes and assignments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Instructions will be provided during the first class session.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60

	Other Details	Comprehensive Examination at the Conclusion of the Course
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 2	In-person	Basic Concept of Accounting and Bookkeeping	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 3	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 4	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 5	In-person	Journal and Ledges	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 6	In-person	Trial Balance	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 7	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 8	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Session 9	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 10	In-person	Worksheet and Closing Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 11	In-person	Finacial Statements	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 12	In-person	Basic Assumptions and IFRS	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 13	In-person	Financial Statement Analysis	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 14	On-demand	Internal Control	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 15	In-person	Comprehensive Test	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Course Title	English C	Academic Year	Spring Semester, AY2026
Instructor	HONDA Makoto	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary, Reading, and Listening Comprehension		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English A" and "English C" focus particularly on input-reading and listening. This course, following on from "English A," aims to further improve the fundamental skills needed for reading and listening. By strengthening vocabulary and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately. To improve listening comprehension, students will progressively build listening skills—from words and sentences to passage level—while focusing on sound changes, rhythm, intonation, and accent, aiming to accurately hear and understand English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through vocabulary building and correct grammar comprehension, students will develop the ability to read English texts on a variety of topics. Through this course, students aim to: ① expand their vocabulary and deepen grammar comprehension to improve reading ability; ② grasp the features of pronunciation, intonation, and accent to use as listening skills; and ③ deepen their knowledge by reading about world events in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on quizzes and assignments, as well as on the Review Quiz, during class sessions.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Reading Sense: Basic Exercises in University English Grammar and Reading Comprehension, Ichikawa Yasuhiro, Kinseido, 2011	ISBN	978-4-7647-3911-6
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Review Quiz: 30% × 2 times
Regarding taking this course	English will be an extremely useful communication tool as you go on to become active members of society. To acquire practical English skills, it is important to be constantly exposed to English. This class focuses on input skills—reading and listening. You may find the textbook challenging at times, but thoroughly reviewing vocabulary and reading material both before and after each class will deepen your understanding of the material. Students are required to attend the first class session and ensure a thorough understanding of the course requirements. Weekly study should be conducted in a planned and systematic manner; any points of uncertainty should not be left unresolved and should be brought to the instructor's attention promptly.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Preparation Read the syllabus carefully and understand the course content ○Review Set English study goals with reference to the textbook	4 hours
Session 2	On-demand	Unit 10 The Tsukiji Fish Market: Modal Verbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 3	On-demand	Unit 11 A Nice Hotel or an Ice Hotel?: Wh-Questions READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 4	On-demand	Unit 12 Who Needs Real Money?: Countable/Uncountable Nouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 5	On-demand	Unit 13 Smart Houses: Pronouns READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT	4 hours

		MEANING 2 / WORD WORKOUT Vocabulary Test	○Review Review of Class Content, Study for the Next Vocabulary Test	
Session 6	On-demand	Unit 14 For the Love of Sports: Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 7	On-demand	Explanation and Review in Preparation for the Review Quiz Review of Units 10-14 Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours
Session 8	On-demand	Review Quiz Units 10-14	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 9	On-demand	Feedback on the Review Quiz Unit 15 Amusement Parks: Comparative/Superlative Adjectives READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 10	On-demand	Unit 16 It's All About Location: Prepositions of Place and Movement READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 11	On-demand	Unit 17 Barack Obama: Prepositions of Time READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 12	On-demand	Unit 18 Motivation: Adverbs READING FOR MEANING 1 / GRAMMAR PREVIEW / BREAKING DOWN THE GRAMMAR / PUTTING GRAMMAR TO WORK / READING FOR MEANING 2 / WORD WORKOUT Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Next Vocabulary Test	4 hours
Session 13	On-demand	Explanation and Review in Preparation for the Review Quiz Review of Units 15-18 Vocabulary Test	○Preparation Preview and Comprehension of READING FOR MEANING 1 and READING FOR MEANING 2, Preview of WORD WORKOUT ○Review Review of Class Content, Study for the Review Quiz	4 hours

Session 14	On-demand	Review Quiz Units 15-18	○Preparation Study for the Review Quiz ○Review Study for the Next Vocabulary Test	4 hours
Session 15	On-demand	Feedback on the Review Quiz Vocabulary Test Comprehensive Review	○Preparation Comprehensive Review of Units 10-18 ○Review Review of Class Content	4 hours

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	HIETALAHTI Erkki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	HIETALAHTI Erkki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	BUNTING Janet	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Krystle WRIGHT	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	SHIRAV Anastasiia	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Weatherby Martin	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Krystle WRIGHT	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	KUNIKANE Kei	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	BUNTING Janet	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	SCOTT Alexander	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	RUDDENKLAU Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	AOYAGI Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	ANDERSON Terri	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Weatherby Martin	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	HAMMONDS Johanna	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	HAMMONDS Johanna	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	Jonathan MILLS	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6

	(3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	In-person	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours
Session 3	In-person	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	In-person	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	In-person	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Appr	2 hours

			ox. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	
Session 6	In-person	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	In-person	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	In-person	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	In-person	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	In-person	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	In-person	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 12	In-person	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	In-person	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 1	In-person	Wrap-up Review Quiz 2 Answer Check and Explan	Thoroughly review the textbook content and the notes taken in class, and actively practice/m	2 hours

5		ation	emorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	

Course Title	English D	Academic Year	Fall Semester, AY2026
Instructor	SHIMAMOTO Katsuhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Strengthening Basic Skills in Vocabulary (Including Specialized English) and Reading Comprehension		
Course Objectives and Overview	This course aims to improve the fundamental skills needed for reading. By strengthening vocabulary—including specialized English terms centered on accounting—and deepening correct grammatical knowledge while reading comprehension materials on a variety of topics, students will become accustomed to reading English. They will also learn to identify key words and phrases that deepen understanding, aiming to develop the ability to read texts accurately.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Understand basic English grammar ・Understand basic English vocabulary, including specialized terms related to accounting ・Read basic English texts related to English bookkeeping and accounting		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be given on quizzes and assignments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Instructions will be provided during the first class session.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60

	Other Details	Comprehensive Examination at the Conclusion of the Course
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation (Course Overview, Study Methods Outside Class, Grading Methods)	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 2	In-person	Basic Concept of Accounting and Bookkeeping	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 3	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 4	In-person	Transactions and Journal Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 5	In-person	Journal and Ledges	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 6	In-person	Trial Balance	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 7	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 8	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Session 9	In-person	Adjusting Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 10	In-person	Worksheet and Closing Entries	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 11	In-person	Finacial Statements	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 12	In-person	Basic Assumptions and IFRS	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 13	In-person	Financial Statement Analysis	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 14	On-demand	Internal Control	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours
Session 15	In-person	Comprehensive Test	○Review Review the handouts and other materials distributed in class before the next session. In particular, be sure to be able to answer questions on specialized English vocabulary by the next class.	4 hours

Course Title	English D	Academic Year	Spring Semester, AY2026
Instructor	ANDERSON Terri	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Strengthening basic knowledge and developing operational skills centered on speaking, writing, conversation, grammar, and vocabulary in English		
Course Objectives and Overview	"English A," "English B," "English C," and "English D" are integrated four-skills courses, but "English B" and "English D" place particular emphasis on output—speaking and writing. This course aims to develop the foundational skills needed for speaking and writing. Students will strengthen their vocabulary and deepen their understanding of correct grammar while participating in conversations on a variety of topics, becoming comfortable with speaking. The course also focuses on key words and phrases used in conversation to deepen communication skills and develop accurate expression. To improve writing ability, the course emphasizes English writing for communication—including dictation, information presentations, and writing emails and text messages—gradually building writing skills from the sentence level to the paragraph level, with the goal of writing accurate, comprehensible English.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course aims to develop the fundamental competencies required for speaking and writing. Through vocabulary building and the reinforcement of grammatical accuracy, students will engage in writing practice for specific audiences and purposes, thereby developing proficiency in written English. To develop the ability to express ideas accurately in writing, students will learn and practice using key vocabulary and phrases. To develop speaking proficiency, students will progressively study English phonemes, assimilation, intonation, and stress patterns at the word and sentence level. The course aims to develop students' speaking proficiency to a level at which they can initiate and respond accurately in English conversation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Quizzes will be graded and returned to students.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Intermediate level (1) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Elementary level (2) Communication Spotlight: High Beginner, A. Graham-Marr, ABAX ELT Publishers, 2019 Foundation level (3) Communication Spotlight: Starter, ABAX, A. Graham-Marr, ABAX ELT Publishers, 2019	ISBN	(1) 978-1-78547-078-3 (2) 978-1-78547-078-3 (3) 978-1-78547-077-6
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	55
	Other Details	ABAX LMS: 15% Review Quiz 1: 20% Review Quiz 2: 20%
Regarding taking this course	This course is conducted in English. Students are required to bring an English-Japanese dictionary or an electronic dictionary. The use of applications on mobile phones, smartphones, or any communication-enabled devices is strictly prohibited during class. (Such devices must remain stored in bags.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	On-demand	Course Outline / Introduction / Unit 0 How do you spell that?	Unit 0, pp. 6-13. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 0. (Approx. 1 hour)	2 hours
Session 2	On-demand	Unit 1 Can you open the window?	Unit 1, pp. 14-18. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 1-4. (Approx. 1 hour)	2 hours

Session 3	On-demand	Unit 1 Can you open the window? / Unit 2 I like tea.	Unit 1, pp. 19-25. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 1, Ex. 5-6. (Approx. 1 hour)	2 hours
Session 4	On-demand	Unit 2 I like tea.	Unit 2, pp. 26-29. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 2, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 5	On-demand	Unit 3 She's studying	Unit 3, pp. 30-35. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 6	On-demand	Unit 3 She's studying / Unit 4 What's the date today?	Unit 3, pp. 36-42. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 3, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 7	On-demand	Unit 4 What's the date today?	Unit 4, pp. 43-45. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 4, Ex. 1-6. (Approx. 1 hour)	2 hours
Session 8	On-demand	Review Quiz 1 (Units 1-4) Writing test	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment confirming Units 1-4 are complete. (Approx. 1 hour)	2 hours
Session 9	On-demand	Review Quiz 1 Answer Check / Unit 5 What do you mean?	Unit 5, pp. 46-50. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 10	On-demand	Unit 5 What do you mean? / Unit 6 Where's my phone?	Unit 5, pp. 51-57. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 5, Ex. 4-6. (Approx. 1 hour)	2 hours
Session 11	On-demand	Unit 6 Where's my phone?	Unit 6, pp. 58-61. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (A	2 hours

			pprox. 1 hour) Also complete the LMS assignment for Unit 6, Ex. 1-6. (Approx. 1 hour)	
Session 12	On-demand	Unit 7 You're going to work?	Unit 7, pp. 62-66. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment for Unit 7, Ex. 1-3. (Approx. 1 hour)	2 hours
Session 13	On-demand	Unit 7 You're going to work? / Review 1 (Units 0-7)	Unit 7 + Review 1, pp. 67-71. Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment (Approx. 1 hour), Unit 7 Ex. 4-6.	2 hours
Session 14	On-demand	Review Quiz 2	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours
Session 15	On-demand	Wrap-up Review Quiz 2 Answer Check and Explanation	Thoroughly review the textbook content and the notes taken in class, and actively practice/memorize the material. (Approx. 1 hour) Also complete the LMS assignment. (Approx. 1 hour)	2 hours

Course Title	English Seminar for Contemporary Topics A	Academic Year	Spring Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Introductions & Greetings. Listening, speaking, and reading - Individual and interactive pair and group work. Making introductions and giving greetings. Introduction to syllabus, course outline, expected outcomes and grading outline. On-Demand Class - Video Quiz - Explanation content and date of implementation	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Campus Talk Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Introductions - Using topic style sentences for place descriptions.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Language Learning. Listening, speaking, and reading - Individual and interactive pair and group work. Descriptions, opinions, and schedules. Workbook Units 1 & 2.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Work. Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Costs, numbers for currencies & areas - Reading and writing numbers. Writing / Presentation: Shopping - Graphics & wrapping text / Embedding hyperlinks.		
Session 5	In-person	Theme: Part time Jobs Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Shopping - Capitalization & Using spell & grammar checker effectively. Punctuation, title capitalization and capitalization of proper nouns in sentences.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 6	In-person	Theme: What Does It Do? Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Q & A activity.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Describing Complex Objects Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Follow-up questions. Workbook Units 3 & 4.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Job Suitability Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Descriptions / Using quantifiers.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Describing People Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing frequency and abilities.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Comparing Past & Current Lifestyles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making descriptive statements in a topic style format. Workbook Units 5 & 6.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: What Happened Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Describing past events. Short answers with applicable past verbs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Numbers, Trends & Changes Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Asking about and describing cities and facilities.		
Session 13	In-person	Theme: Changes & Locations Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing cities, areas, and facilities.	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 7 & 8	4 hours
Session 14	On-demand	Theme: Comparisons - Past & Present Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation Check: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Seminar for Contemporary Topics B	Academic Year	Fall Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Cell Phone Usage Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing appearance and characteristics.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Technology in Daily Life Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Characteristics, styles, materials, and brands.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Global Issues Listening and interactive individual / pair work. Discussion: Q & A - Describing issues. Writing: Q & A - Descriptive characteristics and elements of events and styles. Workbook Units 9 & 10.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Describing Events Listening and interactive individual / pair work. Discussion: Q & A - Descriptions of countries and specific aspects.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 5	In-person	Theme: Education & Costs Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Aspects of places Writing / Presentation: Descriptions - Capitalization of proper nouns. Forming descriptive topic style sentences beginning with place names and proper nouns. Workbook Units 11 & 12.		
Session 6	In-person	Theme: Giving Opinions Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Survey - Health activities and products.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Stories Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Expressing preferences, likes and dislikes / Agreeing & disagreeing.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Detailed Narratives Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing restaurants - Location, dishes, atmosphere, service, and costs. Writing / Presentation: Descriptive aspects of restaurants - Location, dishes, atmosphere, service, and costs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Written Articles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Asking about & expressing geographic aspects. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Describing a Process Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making comparisons - Use of comparative and superlative forms. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: Activities Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Invitation, polite refusals & excuses. Writing / Presentation: Expressing preferences with comparative statements.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Explaining Problems Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Giving and reporting messages.		
Session 13	On-demand	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 15 & 16.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 14	In-person	Theme: The Future Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	中国語A	Academic Year	Spring Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	中国語入門		
Course Objectives and Overview	この授業は、中国語の基本的な知識を習得することを目的とする。 具体的には、ピンイン（拼音）という中国語の発音記号と初歩的な語彙、文法を教授する。 学習者が正確な発音と基礎的な文法・語彙を身に着け、簡単な中国語で挨拶や自己紹介等ができるようにする。		
Prerequisites and Notes	この授業は中国語初修者を対象とするため、初級レベル以上の学習歴がある人は、自分のレベルに適するほかの科目を選択してください。 なお、一回目の授業では、レベル確認の結果、適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	中国語の発音を徹底的に練習し、正確な発音を身につけることができる。 基礎的な文法及び語彙を習得し、簡単な会話と作文ができるようにする。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	教員が履修者全員の発音を、一人ずつ確認し、指導をする。小テストや練習問題などの提出物も採点、添削したうえで返却し、授業にて講評を行う。		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『やさしく楽しい　新400語で学ぶ　中国語入門』, 郭春貴・郭久美子・操智著, 白帝社, 2023年	ISBN	①9784863985797
Reference Books	授業中で適宜指示する。	ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	0
Quizzes and Report Assignments During the Course	20
Presentation of Results (Oral/Practical)	20
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	60
Other Details	授業期間中で実施する確認テスト

Regarding taking	外国語の勉強は実践が大事。自分で声を出して話すことは、上達につながる。音声データを活

this course	用して耳を鍛え、充分な予習と復習をした上で受講すれば、確実に効果が見られる。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	・授業計画の説明＆レベル確認 ・発音 1 の学習	教科書で「発音 1」を復習し、附属の音声資料を利用して発音の練習をする。	2 hours
Session 2	In-person	発音 2 の学習	教科書で「発音 2」を復習し、附属の音声資料を利用して発音の練習をする。	2 hours
Session 3	In-person	発音 3 の学習	教科書で「発音 3」を復習し、附属の音声資料を利用して発音の練習をする。	2 hours
Session 4	In-person	発音 4 の学習	発音全体を復習する。	2 hours
Session 5	In-person	発音テスト	本文編第 1 課を予習する。	2 hours
Session 6	In-person	第 1 課の学習	第 1 課を復習し、第 2 課を予習する。	2 hours
Session 7	In-person	第 2 課の学習	第 2 課を復習し、第 3 課を予習する。	2 hours
Session 8	In-person	第 3 課の学習	第 3 課を復習し、第 4 課を予習する。	2 hours
Session 9	In-person	第 4 課の学習	第 4 課を復習し、第 5 課を予習する。	2 hours
Session 10	In-person	第 5 課の学習	第 5 課を復習し、第 6 課を予習する。	2 hours
Session 11	In-person	第 6 課の学習	第 6 課を復習し、第 7 課を予習する。	2 hours
Session 12	In-person	第 7 課の学習	第 7 課を復習し、第 8 課を予習する。	2 hours
Session 13	In-person	第 8 課の学習	第 1 - 8 課を復習し、確認テストの準備をする。	2 hours
Session 14	In-person	確認テスト	春学期全体の復習をする。	2 hours
Session 15	On-demand	学習内容全体の確認、総括。	春学期の学習を振り返って、秋学期の学習に備える。	2 hours

Course Title	中国語Ｂ	Academic Year	Fall Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	中国語入門		
Course Objectives and Overview	この授業は、「中国語 A」に引き続き、中国語の発音、発話のリズムに重点をおきながら、「聞く、話す、読む、書く」の４技能の習得を目的とする。 リスニング練習を多く取り入れ、中国語を聞き取る能力の向上を図る。 文法の仕組に関しては、初級から中級レベルの文の構造（語順）を学ぶ。 同時に日常生活に関する語彙を中心に語彙力を培う。 中国語の日常会話力及び文章読解力を身につける。		
Prerequisites and Notes	この授業は中国語初修者を対象とするため、初級レベル以上の学習歴がある人は、自分のレベルに適するほかの科目を選択してください。 なお、一回目の授業では、レベル確認の結果、適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	中国語 A で習得した知識と学力を土台に、新しく出現する文法事項、表現文型を学び、より高度な会話力と読解力を身につけることができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	教員が履修者全員の発音を、一人ずつ確認し、指導をする。小テストや練習問題などの提出物も採点、添削したうえで返却し、授業にて講評を行う。		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『やさしく楽しい　新 400 語で学ぶ　中国語入門』, 郭春貴・郭久美子・操智著, 白帝社, 2023 年	ISBN	①9784863985797
Reference Books	授業中で適宜指示する。	ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	0
Quizzes and Report Assignments During the Course	20
Presentation of Results (Oral/Practical)	20
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	60

	Other Details	授業期間中に実施する確認テスト
Regarding taking this course	外国語の勉強は、持続すること、つまり練習を重ねていくことがポイントになる。 積極的に授業に出席し、語彙、文法を着実に覚え、練習にチャレンジし続ければ、自然と力が伸びる。 勉学や履修に関して、疑問や質問があれば、気軽に担当教員に相談してください。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	・授業計画の説明＆レベル確認 ・第 9 課の学習	第 9 課を復習し、第 10 課を予習する。	2 hours
Session 2	In-person	第 10 課の学習	第 10 課を復習し、第 11 課を予習する。	2 hours
Session 3	In-person	第 11 課の学習	第 11 課を復習し、第 12 課を予習する。	2 hours
Session 4	In-person	第 12 課の学習	第 12 課を復習し、第 13 課を予習する。	2 hours
Session 5	In-person	第 13 課の学習	第 13 課を復習し、第 14 課を予習する。	2 hours
Session 6	In-person	第 14 課の学習	第 14 課を復習し、第 15 課を予習する。	2 hours
Session 7	In-person	第 15 課の学習	第 15 課を復習し、第 16 課を予習する。	2 hours
Session 8	In-person	第 16 課の学習	第 16 課を復習し、第 17 課を予習する。	2 hours
Session 9	In-person	第 17 課の学習	第 17 課を復習し、第 18 課を予習する。	2 hours
Session 10	In-person	第 18 課の学習	第 18 課を復習し、第 19 課を予習する。	2 hours
Session 11	In-person	第 19 課の学習	第 19 課を復習し、第 20 課を予習する。	2 hours
Session 12	In-person	第 20 課の学習	第 20 課を復習し、「自己紹介文」を予習する。	2 hours
Session 13	In-person	「自己紹介文」の学習	第 9 - 20 課を復習し、確認テストの準備をする。	2 hours
Session 14	In-person	確認テスト	秋学期全体の学習内容を復習する。	2 hours
Session 15	On-demand	秋学期学習内容の確認、復習、総括。	これまで 1 年間の学習内容を振り返って、今後の目標を立てる。	2 hours

Course Title	中国語総合演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	語学検定で磨く社会に通用する中国語		
Course Objectives and Overview	この科目は、初級中国語の知識を土台に、初中級から中級レベルの語彙・文法を学びながら中国語のスキルアップを目指す。 履修者一人ひとりの中国語力を全面的に見直し、語学検定に合格する力を身につけていくことを目的とする。		
Prerequisites and Notes	この授業はある程度中国語を学習した者を対象にしているため、一回目の授業ではレベル確認を実施する。適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	本科目と学位授与の方針（ＤＰ）との関連については、以下の URL から確認してください。 https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①中国語検定試験４級もしくは HSK（漢語水平考試）３～４級に合格できる程度の中国語力を修得することができる ②多文化共生を特徴とするグローバリゼーションの時代に適用しうる中国語の運用能力を向上させることができる		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	①授業中は随時質問などを通して受講生の理解度を把握し、きめ細かい指導をする ②宿題・練習問題は添削した上で返却する ③テスト・課題などは採点・添削した上で返却し、講評を行う		
Active Learning Initiatives	ディスカッション、ディベート、討議		
Course Taught by an Instructor with Practical Work Experience			
Textbook	テキスト指定しません。資料を配布する。	ISBN	テキスト指定しません。
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	授業期間中で定期的に実施する確認テスト（2～3

		回ほど）
Regarding taking this course	①初級レベルの中国語を学習済みであること ②積極的に授業に出席すること ③練習問題や宿題を指示通りに完成すること	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	レベル測定 授業計画・評価基準および注意事項の説明	授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 2	In-person	語彙練習１	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 3	In-person	語彙練習２	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 4	In-person	文法練習１	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 5	In-person	文法練習２	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 6	In-person	文法練習３	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 7	In-person	文法練習４	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 8	In-person	前半のまとめ	授業前、復習資料を利用してこれまでの学修要点を復習する。	4 hours
Session 9	In-person	リスニング練習１	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 10	In-person	リスニング練習２	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 11	In-person	読解練習１	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 12	In-person	読解練習２	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours
Session 13	In-person	総合練習	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること。 授業後、指示に従い宿題を完成し、次回授業で提出すること。	4 hours

Session 14	In-person	全体のまとめ	授業後、指示に従いこれまでの学修要点を自分なりにまとめ復習すること。	4 hours
Session 15	On-demand	授業の総括を行う（上記授業計画は、状況に応じて変更する可能性もある）	授業後、指示に従いこれまでの学修要点を自分なりにまとめ復習すること。	4 hours

Course Title	中国語総合演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	語学検定で磨く社会に通用する中国語		
Course Objectives and Overview	「中国語総合演習 A」に引き続き、基礎的な中国語運用能力を身につけた履修学生を対象に、その能力をさらに向上させることを目的とする。 中級レベルの文法を学び、さらなる中国語のスキルアップを目指す。 履修者一人ひとりの中国語力を全面的に見直し、語学検定に合格する力を身につけていく。		
Prerequisites and Notes	この授業はある程度中国語を学習した者を対象にしているため、一回目の授業ではレベル確認を実施する。適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	本科目と学位授与の方針（ＤＰ）との関連については、以下の URL から確認してください。 https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①中国語検定試験４級もしくは HSK（漢語水平考試）３～４級に合格できる程度の中国語力を修得することができる ②多文化共生を特徴とするグローバリゼーションの時代に適用しうる中国語の運用能力を向上させることができる		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	①授業中は質問などを通して受講生の理解度を把握し、きめ細かな指導をする ②宿題・練習問題は添削した上で返却する ③テスト・課題は採点・添削した上で返却し、講評を行う		
Active Learning Initiatives	ディスカッション、ディベート、討議		
Course Taught by an Instructor with Practical Work Experience			
Textbook	テキストを指定しない。資料を配布する。	ISBN	テキストを指定しない。
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	10
Quizzes and Report Assignments During the Course	40
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	50
Other Details	授業期間中で定期的に実施する確認テスト（2～3

		回ほど）
Regarding taking this course	①初級中国語を学習済みの学生を受講対象とする ②積極的に授業に出席すること ③練習問題や宿題を指示通りに完成すること	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	授業計画の説明＆レベル確認	授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 2	In-person	語彙練習 1	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 3	In-person	語彙練習 2	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 4	In-person	文法練習 1	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 5	In-person	文法練習 2	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 6	In-person	文法練習 3	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 7	In-person	文法練習 4	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 8	In-person	前半のまとめ	授業前、復習資料を利用してこれまでの学修要点をまとめ、復習する	4 hours
Session 9	In-person	読解練習 1	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 10	In-person	読解練習２	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 11	In-person	読解練習３	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 12	In-person	HSK（漢語水平考試）の想定問題練習	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours
Session 13	In-person	中国語検定試験の過去問練習	授業前、配布資料にある新出語彙の発音・意味を調べて予習すること 授業後、指示に従い宿題を完成し、次回授業で提出すること	4 hours

Session 14	In-person	全体のまとめ	授業前、復習資料を利用してこれまでの学習要点を復習する。	4 hours
Session 15	On-demand	授業の総括を行う（授業中、進捗状況や受講生の理解度に合わせて、内容を調整、変更する場合もある）	授業後、指示に従いこれまでの学修要点を自分なりにまとめ、復習する。	4 hours

Course Title	中国語コミュニケーション演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	中国語コミュニケーション能力のレベルアップ（上）		
Course Objectives and Overview	この授業は、中国で生活する様々な場面を想定し、会話の訓練を行い、日常生活で必要な会話力の習得を目的とする。 具体的には、あいさつ、自己紹介、 大学生活、買い物、レストランや宿舎、交通機関等の場面での会話を学ぶ。 また、中国の生活習慣や文化、歴史に関する常識も併せて紹介する。		
Prerequisites and Notes	この授業は中国語初修者を対象とするため、初級レベル以上の学習歴がある人は、自分のレベルに適するほかの科目を選択してください。 なお、一回目の授業では、レベル確認の結果、適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	中国語による簡単な日常会話ができる。 初級レベル（中国語検定準４級相当）の語彙と文法を習得できる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	中国語の発音を徹底的に指導する。 小テスト、課題などは採点して返却し、講評を行う。		
Active Learning Initiatives	ディスカッション、ディベート、討議／グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	テキストについては、授業開始後に決定する。	ISBN	None
Reference Books	授業中で適宜紹介する。	ISBN	0

Grading Method and Criteria	
Active Participation and Engagement in Class	10
Quizzes and Report Assignments During the Course	20
Presentation of Results (Oral/Practical)	20
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	50
Other Details	成果発表（スピーチ）と確認テスト

Regarding taking this course	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	授業計画の説明＆レベル確認	授業で配布した資料を用いて復習し、小スピーチ原稿を準備する。	4 hours
Session 2	In-person	・発音の復習 ・「お名前は」	授業で配布した資料を用いて復習し、小スピーチの原稿をを準備する。	4 hours
Session 3	In-person	・発音の復習 ・連動文の表現	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 4	In-person	・発音の復習 ・「家族」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 5	In-person	・発音の復習 ・方位詞	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 6	In-person	・発音の復習 ・「大学生活」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 7	In-person	・発音の復習 ・比較の表現	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 8	In-person	・発音の復習 ・「趣味」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 9	In-person	・発音の復習 ・結果補語	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 10	In-person	・発音の復習 ・「買い物」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 11	In-person	・発音の復習 ・様態補語	授業で配布した資料を用いて復習し、小スピーチの原稿を準備すする。	4 hours
Session 12	In-person	・発音の復習 ・「レストラン」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 13	In-person	・発音の復習 ・主述述語文	これまでの学習内容を復習し、学習成果発表（スピーチ）と確認テストの準備をする。	4 hours
Session 14	In-person	学習成果発表（スピーチ）と確認テスト	これまでの学習内容を復習する。	4 hours
Session 15	On-demand	学期全体の学習内容の確認、復習、総括をする	全体を振り返り、今後の学習目標を立てる。	4 hours

Course Title	中国語コミュニケーション演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	姜　若冰	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	中国語コミュニケーション能力のレベルアップ（下）		
Course Objectives and Overview	この授業は、日常生活する様々な場面を想定し、会話の訓練を行い、日常生活で必要な会話力の習得を目的とする。 具体的には、あいさつ、自己紹介、 大学生活、買い物、レストランや宿舎、交通機関等の場面での会話を学ぶ。 また、中国の生活習慣や文化、歴史に関する常識も併せて紹介する。		
Prerequisites and Notes	この授業は、中国語コミュニケーション演習 A を履修済み、或いは同レベルの中国語力を持つ者を対象とするため、一回目の授業で実施するレベル確認の結果によって、適切でないと判断された場合は、履修変更を勧めることもある。		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	中国語による初歩的なコミュニケーションができる。 初級・中級レベル（中国語検定 4 級、或いは HSK3 級レベル）の語彙と文法を習得できる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	中国語の発音を徹底的に指導する。 小テスト、課題などは採点して返却し、講評を行う。		
Active Learning Initiatives	ディスカッション、ディベート、討議／グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	テキストについては、授業開始後に決定する。	ISBN	None
Reference Books	授業中で適宜紹介する。	ISBN	0

Grading Method and Criteria	
Active Participation and Engagement in Class	10
Quizzes and Report Assignments During the Course	20
Presentation of Results (Oral/Practical)	20
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	50
Other Details	学習成果発表（スピーチ）と確認テスト

Regarding taking	

this course	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	・授業計画の説明＆レベル確認 ・自己紹介	授業で配布した資料を用いて復習し、小スピーチ原稿を準備する。	4 hours
Session 2	In-person	・発音指導 ・「パーティー」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 3	In-person	・発音指導 ・強調表現	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 4	In-person	・発音指導 ・「訪問」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 5	In-person	・発音指導 ・方向補語	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 6	In-person	・発音指導 ・「道を尋ねる」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 7	In-person	・発音指導 ・仮定表現	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 8	In-person	・発音指導 ・「病院」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 9	In-person	・発音指導 ・体調について	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 10	In-person	・発音指導 ・「年越し」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 11	In-person	・発音指導 ・進行形	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 12	In-person	・発音指導 ・「友達に電話する」	授業で配布した資料を用いて復習し、小スピーチの原稿を準備する。	4 hours
Session 13	In-person	・発音指導 ・可能補語	これまでの学習内容を復習し、学習成果発表（スピーチ）と確認テストの準備をする。	4 hours
Session 14	In-person	学習成果発表（スピーチ）と確認テスト	学期全体の学習内容を復習する。	4 hours
Session 15	On-demand	全学期学習内容の確認、復習、総括をする	全体を振り返り、今後の学習目標を立てる。	4 hours

Course Title	韓国語A	Academic Year	Spring Semester, AY2026
Instructor	劉　永恩	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	はじめての韓国語		
Course Objectives and Overview	この授業は、韓国語の文字であるハングルについて学び、韓国語の構造を理解した後、基礎的な語彙や簡単な表現を、聞いて、話して、読んで、書けるように、総合的に学習します。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングルのしくみを理解して、発音、読み書きができる。 2. 韓国語で簡単な自己紹介と挨拶ができる。 3. 簡単な表現を用いて、韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各課で提示する課題を、該当課終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『K-Communication I　声に出す韓国語文法　初級』, 中島仁 /趙義成 /伊藤知子, 朝日出版社, 2025 年 ※ 授業開始までに購入しておいてください。	ISBN	978-4-255-55727-4
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	

Regarding taking this course	初めて学ぶ外国語なので、最初は慣れるまで時間がかかります。 ハングルは「誰もが簡単に読み書きできること」を目指して作られた文字です。

	ちょっとしたコツをつかみさえすれば、短期間でマスターできます。 失敗を恐れずに、積極的に楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション 第一部　文字と発音 第１課　母音① ㅏ ㅣ ㅜ ㅡ ㅔ ㅐ ㅗ ㅓ 第２課　母音② ㅑ ㅠ ㅛ ㅕ ㅖ ㅒ	【予習】　授業内容(1, 2 課)を読んでおく。 【復習】　授業で学んだことを確認する。	1 時間
Session 2	In-person	第３課　子音①ㄴㄹㅁㅅㅎ 第４課　子音②ㄱㄷㅂㅈ	【予習】　授業内容(3, 4 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 3	In-person	第５課　子音③ㅋㅌㅍㅊ 第６課　子音④ㄲㄸㅃㅆㅉ	【予習】　授業内容(5, 6 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 4	In-person	第７課　母音③ ㅘ ㅟ ㅞ ㅙ ㅢ ㅝ ㅚ 第８課　パッチム 각갇갑간감강갈	【予習】　授業内容(7, 8 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 5	In-person	小テスト① 第９課　発音変化　／　日本語のハングル表記	【予習】　授業内容(9 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 6	In-person	第二部　文法と会話 第 10 課　저는 이 지호예요. 1. -는/은 2. -예요(?) / 이에요(?) 3. 네・아니요	【予習】　授業内容(10 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 7	In-person	第 11 課　타오 씨는 남동생이 있어요? 1. -가/이 2. 있어요・없어요 3. -와/과, -하고	【予習】　授業内容(11 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 8	In-person	第 12 課　이 과자 뭐예요? 1. 이・그・저・어느 2. 이것・그것・저것・어느 것 3. -도	【予習】　授業内容(12 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 9	In-person	小テスト② 第 13 課　여기가 도서관이에요? 1. -에 2. 여기・거기・저기・어디 3. -가/이 아니에요(?)	【予習】　授業内容(13 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 10	In-person	第 14 課　이거 얼마예요? 1. 漢字語数詞 2. 漢字語数詞を用いた表現 3. 얼마・몇	【予習】　授業内容(14 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 11	In-person	第 15 課　팔월 이십삼 일이에요. 1. 固有語数詞 2. 固有語数詞を用いた表現 3. 年月日	【予習】　授業内容(15 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 12	In-person	第 16 課　네, 오후 네 시 삼십 분부터 일곱 시까지 있어요. 1. 時刻 2. -부터 ・ -까지 3. -에서 ・ -까지	【予習】　授業内容(16 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 13	In-person	小テスト③ 第 17 課　무슨 책을 읽어요? 1. 用言の해요体(子音語幹) 2. -를/을 3. -에서	【予習】　授業内容(17 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours

Session 14	In-person	映画で学ぶ韓国文化	【復習】　授業で学んだことを確認する。	3 時間
Session 15	On-demand	授業の総括	【予習】春学期で学んだ範囲を再度確認しておく。 【復習】テキスト、授業で学んだことを確認する。	2 hours

Course Title	韓国語Ｂ	Academic Year	Fall Semester, AY2026
Instructor	劉　永恩	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	ステップアップ韓国語		
Course Objectives and Overview	この授業は、「韓国語Ａ」からさらにステップアップした語彙や文法を学び、簡単な会話文を、聞いて、話して、読んで、書けるように、総合的に学習します。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. 韓国語の基本的な表現の読み書きができる。 2. 韓国語の基本的な表現を使った日常会話を聴き、話すことができる。 3. ハングル能力検定試験５級程度の能力を身につける。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各課で提示する課題を、該当課終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『K-Communication II　声に出す韓国語文法　中級』, 中島仁 / 趙義成 / 伊藤知子, 朝日出版社, 2026年 ※ 授業開始までに購入しておいてください。 ※ その他適宜プリントを配布いたします。	ISBN	978-4-255-55741-0
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking	初めて学ぶ外国語なので、最初は慣れるまで時間がかかります。	

this course	ハングルは「誰もが簡単に読み書きできること」を目指して作られた文字です。 ちょっとしたコツをつかみさえすれば、短期間でマスターできます。 失敗を恐れずに、積極的に楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション 第１課　おさらい１（文字：挨拶言葉・名前・自己紹介） 第２課　おさらい２（数字：月日・曜日・時間）	【復習】　授業で学んだ内容を確認する。	１時間
Session 2	In-person	第３課　어제 책을 읽었어요. 1. 用言の해요体の復習(子音語幹) 2. 用言の過去形(子音語幹、해요体)	【予習】　授業内容(３課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 3	In-person	第４課　어디서 샀어요? 1. 用言の해요体の復習(母音語幹) 2. 用言の過去形(母音語幹、해요体)	【予習】　授業内容(４課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 4	In-person	第５課　여름 방학에 뭐 했어요? 1. 用言の해요体の復習(하다用言) 2. 用言の過去形(하다用言、指定詞)	【予習】　授業内容(５課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 5	In-person	小テスト① 第６課　무슨 좋은 일 있어요? 1. -는ー動詞・存在詞の非過去連体形 2. -ㄴー形容詞・指定詞の非過去連体形	【予習】　授業内容(６課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 6	In-person	第７課　이거 어제 찍은 사진이에요. 1. -ㄴー動詞の過去連体形 2. -ㄹー推量・意志連体形	【予習】　授業内容(７課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 7	In-person	第８課　저는 요즘 도넛 만드는 연습을 많이 해요. 1. ㄹ語幹用言 2. -ㄹ 수 있다/ 없다　～できる/できない	【予習】　授業内容(８課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 8	In-person	第９課　그런데 결국 선물을 주지 못했어요. 1. -지 못하다ー動詞の不可能形①～できない 2. 못ー動詞の不可能形②～できない	【予習】　授業内容(９課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 9	In-person	小テスト② 第 10 課　지호 씨, 이거 지호 씨에게 주는 선물이에요. 1. -에게, -한테 ～に　・　-에게서, -한테서 ～から 2. -면서 ～ながら	【予習】　授業内容(10 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 10	In-person	第 11 課　손님한테 잘 어울리세요. 1. 尊敬の해요体(非過去形) 2. 尊敬の해요体(過去形)	【予習】　授業内容(11 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 11	In-person	第 12 課　선생님은 한국 분이세요? 1. 尊敬動詞 2. 尊敬名詞	【予習】　授業内容(12 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 12	In-person	第 13 課　내년에 한국에 갈 거예요. 1. -ㄹ 거예요　～つもりです、～と思います 2. -네요　～ますね、～ですね	【予習】　授業内容(13 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 1	In-person	小テスト③ 第 14 課　저도 할 수 있을까요?	【予習】　授業内容(14 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours

3		1. -지만　～けど 2. -ㄹ까요?　～ましょうか、～でしょうか		
Session 14	In-person	映画から学ぶ韓国文化	【復習】　授業で学んだ内容を確認する。	3 時間
Session 15	On-demand	授業の総括	【予習】　秋学期で学んだ範囲を再度確認しておく。 【復習】　テキスト、配布プリント、授業で学んだことを確認する。	2 hours

Course Title	韓国語総合演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	劉　永恩	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	実践韓国語		
Course Objectives and Overview	この授業は、基礎的な韓国語能力を身につけた学生を対象に、韓国の社会や歴史、政治や経済を学びながら、韓国語のスキルアップを目的とします。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングル能力検定試験の 5～4 級（初級）に合格できる程度の韓国語能力を身につける。 2. 韓国語能力試験（TOPIK）の TOPIK Ⅰ（1～2 級：初級）に合格できる程度の韓国語能力を身につける。 3. 韓国に旅行へ行く際、現地の人々と韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各回の課題を、授業終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	配布プリント	ISBN	配布プリント
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	70
Quizzes and Report Assignments During the Course	30
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	
Other Details	

Regarding taking this course	「韓国語Ⅰ・Ⅱ」または「韓国語Ａ・Ｂ」を修了済み、あるいは韓国語初級レベルに相当する韓国語能力を有する学生であることを履修条件とします。 積極的に授業に参加して、失敗を恐れずに、楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	本科目の概要、レベル測定	【復習】授業で学んだことを確認する。	4 hours
Session 2	In-person	発音と表記の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 3	In-person	語彙の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 4	In-person	語彙の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 5	In-person	小テスト①	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 6	In-person	読解の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 7	In-person	読解の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 8	In-person	作文の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 9	In-person	小テスト②	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 10	In-person	リスニングの練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 11	In-person	リスニングの練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 12	In-person	韓国の文化	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 13	In-person	小テスト③	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 14	In-person	映画から学ぶ韓国の文化	【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 15	On-demand	授業の総括	【予習】春学期で学んだ範囲を再度確認しておく。 【復習】テキスト、配布プリント、授業で学んだことを確認する。	4 hours

Course Title	韓国語総合演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	劉　永恩	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	実践韓国語		
Course Objectives and Overview	この授業は、「韓国語総合演習Ａ」に引き続き、基礎的な韓国語能力を身につけた学生を対象に、韓国の社会や歴史、政治や経済を学びながら、韓国語のスキルアップを目的とします。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングル能力検定試験の 5～4 級（初級）に合格できる程度の韓国語能力を身につける。 2. 韓国語能力試験（TOPIK）の TOPIK Ⅰ（1～2 級：初級）に合格できる程度の韓国語能力を身につける。 3. 韓国に旅行へ行く際、現地の人々と韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各回の課題を、授業終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	配布プリント	ISBN	配布プリント
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	70
Quizzes and Report Assignments During the Course	30
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	
Other Details	

Regarding taking this course	「韓国語Ⅰ・Ⅱ」または「韓国語Ａ・Ｂ」を修了済み、あるいは韓国語初級レベルに相当する韓国語能力を有する学生であることを履修条件とします。 積極的に授業に参加して、失敗を恐れずに、楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	本科目の概要、レベル測定	【復習】授業で学んだことを確認する。	4 hours
Session 2	In-person	発音と表記の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 3	In-person	語彙の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 4	In-person	語彙の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 5	In-person	小テスト①	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 6	In-person	読解の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 7	In-person	読解の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 8	In-person	作文の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 9	In-person	小テスト②	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 10	In-person	リスニングの練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 11	In-person	リスニングの練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 12	In-person	韓国の文化	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 13	In-person	小テスト③	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 14	In-person	映画から学ぶ韓国の文化	【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 15	On-demand	授業の総括	【予習】秋学期で学んだ範囲を再度確認しておく。 【復習】テキスト、配布プリント、授業で学んだことを確認する。	4 hours

Course Title	韓国語コミュニケーション演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	姜　信和	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations　話せる韓国語　（初級~中級前半）		
Course Objectives and Overview	本科目は、これまで韓国語を勉強してきたけれど聞き取りがどうにも難しい、とっさのひと言が出ないなど、韓国語によるコミュニケーションに慣れていない学習者を対象とする。さまざまな会話練習を通して初級レベルの語彙、文法、表現を覚え、旅行や日常生活でリアルに使える基礎力を身につける。まず簡潔に文法を学び、話しながらその使い方に慣れるよう、実践的に使える表現を取り入れたロールプレイを行う。さらに文脈を把握するための聞き取りを行い、最後に再びその日に学習した表現をフレームとして会話したり、与えられた話題について会話する。授業では韓国の流行や文化の特徴も垣間見られるように K-POP や映像資料も取り入れる予定である。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	初級から中級前半（ハングル能力検定試験 5、4 級、TOPIK Ⅰ）とその文法を用いたさまざまな場面における会話に慣れ、簡単な日常会話や旅行会話の習熟を図り、これらの実践的な表現を使いこなせるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	単語の小テストと基礎文法に関する補足説明などのフィードバックは基本的に毎回の授業内で行うが、適宜、本学の LP および履修生の負担にならない程度に、あくまで補完的に Teams も活用する。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『ワンアクション韓国語』, 河正一監修・朴庾卿ほか, 朝日出版社, 2023 年	ISBN	9784255557014
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	授業期間内に提出された録音課題：20% 授業期間内に行うまとめテスト：50%
Regarding taking this course	本科目は入門科目履修済みか、または同等レベル以上の学習者を対象とする。文字（ハングル）の読み書きができない場合は「教養特別講義：Learn from Zero　韓国語ことはじめ（入門）」の履修が適切である。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション、ハングル概説、自己紹介（導入）	自己紹介ができるように準備する。	1 時間
Session 2	In-person	第 1 課 저는 와다 유카라고 합니다.（自己紹介）	繰り返し音読しながら書き、復習を徹底する。（復習する教科書のページ数については、授業終了時に再確認して具体的に指示する。）	4 hours
Session 3	In-person	第 2 課 내일은 집에서 쉽니까?（予定を尋ねる）	同上	4 hours
Session 4	In-person	第 2 課の復習、第 3 課 이 시계와 공책은 얼마입니까?（買い物をする）	同上	4 hours
Session 5	In-person	第 3 課の復習 、第 4 課 금요일 3 시에 여행 동아리에 갑니다. （予定を話す）	同上	4 hours
Session 6	In-person	第 4 課の復習 、第 5 課 부산에 엠티를 가요.（日程を決める）	同上	4 hours
Session 7	In-person	第 5 課の復習、第 6 課 이건 선배한테서 받았어요.（過去の出来事を述べる）	同上	4 hours
Session 8	In-person	第 6 課の復習、第 7 課 혹시 시간 있으세요?（目上の人と話す）	同上	4 hours
Session 9	In-person	第 7 課の復習、第 8 課 식사는 하셨어요?（尊敬の過去形で話す）	同上	4 hours
Session 10	In-person	第 8 課の復習、第 9 課 늦어서 미안해요.（理由を話す）	同上	4 hours
Session 11	In-person	第 9 課の復習、第 10 課 저는 지금 한국에 와 있어요.（状況を伝える）	同上	4 hours
Session 12	In-person	第 10 課の復習、第 1 課~第 10 課の総復習	同上	5 時間
Session 13	In-person	第 1 課~第 10 課の総復習	同上	5 時間
Session 14	On-demand	総まとめ（録音課題提出）	まとめテストの準備をする。	5 時間
Session 15	In-person	総まとめ（まとめテスト実施）	まとめテストを振り返る。	4 hours

Course Title	韓国語コミュニケーション演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	兪　珏根	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	韓国の言語と文化に親しみ、理解を深める。		
Course Objectives and Overview	この授業は、韓国に滞在し、生活する場合に必要となる、より実践的な韓国語を修得することを目標とする。授業は韓国語と日本語で行われ、韓国における様々な場面を想定した会話と対応訓練を行う。具体的には、場面（自己紹介、大学生活、買い物、レストランや宿舎、生活の中の文化等）ごとに適切な会話を徹底したロールプレイで学ぶ。また、相手が話している内容が理解できない場合や 急な問題が起こった時等の対処の仕方も修得し、韓国滞在で即座に必要となる語学力や知識を学修する。授業目標は、基礎会話が出来るように進行する。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	韓国語を聴く力、韓国で話す力を高め、複雑でないテーマについて書いて発表する等、日常会話が出来るようになる。また、新聞などの記事を辞書を用い読めるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	授業中提示した課題を指定日までに回収、添削し返却する。小テストは、採点した上で返却する。その他、質問等は授業時間の前後に対応する。		
Active Learning Initiatives	ディスカッション、ディベート、討議／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『できる韓国語初級Ⅱ』新装版，李志暎・金鎮姫，アスク出版，2024 年	ISBN	①9784866397177
Reference Books	自由選択	ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	15
Quizzes and Report Assignments During the Course	0
Presentation of Results (Oral/Practical)	0
Midterm Exam	15
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	70
Other (%)	0
Other Details	

Regarding taking this course	授業では、文法的な間違いや発音がうまくできないことを恥ずかしがらず、積極的に韓国語で話すように心がけることが重要である。簡単な文を暗記したり、知りたいことや、授業で分からなかったことに関して、韓国語で質問を作成し、授業で発表することも口語能力を高めるのに役立ちます。本学に多くいる韓国や中国朝鮮族の留学生と日常的に交流を深め、韓国語で話す機会を作っていくことを勧めます。また、この科目を履修するためには、韓国語入門または韓国語基礎科目を履修した学生が望ましい。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	この授業の概要や到達目標について、シラバスをもとに説明を行います。 第１課：먹는 방법이 많이 다르네요 ／ 第１課：食べ方がかなり違いますね ステップ１ -˜는 動詞の現在連体形 - ～아/어서，～して - 自己紹介の表現	【予習】韓国語で自己紹介ができるように準備しておきましょう。 【復習】教材の CD を聴きながら自己紹介の表現をしっかりと覚え、正確に発音できるように繰り返し練習しましょう。	4 hours
Session 2	In-person	第１課：먹는 방법이 많이 다르네요(1) ／ 第１課:食べ方がかなり違いますね ステップ２ -이/가 아니에요 ～ではありません（否定文） - 練習問題	【予習】ステップ２の本文を声を出して何度も読み、関連する語彙を調べておきましょう。 【復習】ステップ２で学んだ表現、語彙、文法事項をしっかりと覚えましょう。	4 hours
Session 3	In-person	제２과 ： 한국에 간 적이 있어요? / 第２課：韓国へ行ったことがありますか、 ステップ１ ～(으)ㄴ 動詞の過去連体形を表す表現 - （으） ㄴ 적이 있다. ～したことがある。	【予習】現在進行と表現、語彙などを再度確認しておきしょう。 【復習】この課で学んだ表現、文法事項をしっかりと覚えるとともに、CD を何度も聴きながら流暢に発音できるように、繰り返し練習しましょう。	4 hours
Session 4	In-person	제３과 ： 졸업하면 뭐 할 거예요? / 第３課：卒業したら何をするつもりですか、 ステップ１ -˜(으)ㄹ 動詞の未来連体形 -˜(으)ㄹ 거예요 ～するつもりです。	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１で学んだ、表現、語彙などと文法事項を確認しましょう。	4 hours
Session 5	In-person	제４과 ： 키가 큰 남자는 누구예요? / 第４課：背の高い男は誰ですか、 ステップ１ ～(으)ㄴ ˜形容詞の現在連体形 ステップ２ ～인 名詞の現在連体形	【予習】ススステップ １ の本文を声を出して何度も読み、関連する語彙も覚えましょう。 【復習】ステップ２～인 名詞の現在連体形の復習	4 hours
Session 6	In-person	제５과: 바쁘신데 죄송합니다. ／ 第５課：お忙しいところすみません。 ステップ１ ˜(으)ㄴ / 는데 ˜ するのですが、 ˜するのにを表す表現	【予習】CD を聴きながら、第５課で学んだ表現を何回も読んで話せるようにしましょう。 ロールプレイをしながら、 【復習】第５課で学んだ表現、活用形、配布資料等を読み直し、学習した内容を確認しましょう。	4 hours
Session 7	In-person	Review（제１과 ˜제５과 ） / 第１課˜第５課まで 練習 ステップ１ 各条件を表す表現	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１とステップ２の本文を CD で何度も聴きましょう。	4 hours
Session 8	In-person	- 中間テスト 제６과 ： 뜨거우니까 조심하세요. ／ 第６課：熱いから気を付けてください。 ステップ１ -「ㅂ 不規則変化」、 -˜(으)니까 理由	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１とステップ２の本文を CD で何度も聴きましょう。	4 hours

Session 9	In-person	제７과 : 외국어는 매일 들어야 해요. /　第７課:外国語は毎日聴かなければなりません。 ステップ１ 「ㄷ 不規則変化、活用」、 -아/어야 되다. → しなければなりません。	【予習】CD を聴きながら、第７課で学んだ表現を何回も読んで話せるようにしましょう。 【復習】第７課で学んだ表現、活用形、配布資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 10	In-person	제８과 : 감기는 다 나았어요 / 第８課:風邪はすっかり治りましたか、 ステップ１ - ㅅ 不規則変化 - ~때문에 / ~기 때문에　~ために　~するために	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えるましょう。 【復習】テキストの　-ためにの文型を用い文章を書いてしましょう。	4 hours
Session 11	In-person	제９과 : A 형과 O 형하고 어떻게 달라요?　/　第９課:A 型と B 型はどう違いますか？ ステップ１ ~르 不規則変化 表現 ~잖아요　~ するじゃないですか	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】~잖아요 の表現を用い、短い対話文を作ってみましょう。	4 hours
Session 12	In-person	제 10 과 :빨간색은 없어요?　/　第 10 課:赤い色はありませんか、 ステップ１ ~ㅎ 不規則変化 - ~아/어 보다　~してみる	【予習】CD を聴きながら、第 10 課で学んだ表現を何回も読んで実際に使えるようにしましょう。 【復習】第 10 課で学んだ表現、活用形、配布資料等を読み直し、実際に友人と話しをしてみましょう。	4 hours
Session 13	In-person	Review（제６과 ~제 10 과 ）/　第６課~第 10 課まで　練習 ステップ１ 各条件を表す表現	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えましょう。 【復習】テキストの~ 不規則変化活用形と学習した内容を確認しましょう。	4 hours
Session 14	In-person	総合整理として、難しい表現などを復習	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】テップ１とステップ 2 の不規則変化を整理する また、授業で配布した資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 15	On-demand	第１課から第１０課までの復習 文法事項、言い回し・表現・語彙などを使い、授業中に文章を作成します。 - 予想問題を持込み練習	【予習】第１課から第 10 課まで学んだ内容を確認しておきましょう。 【復習】授業で書いた文章を自分で添削しておきましょう。(後に提出します)	4 hours

Course Title	韓国語コミュニケーション演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	姜　信和	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations　話せる韓国語　（初級~中級前半）		
Course Objectives and Overview	本科目は、これまで韓国語を勉強してきたけれど聞き取りがどうにも難しい、とっさのひと言が出ないなど、韓国語によるコミュニケーションに慣れていない学習者を対象とする。さまざまな会話練習を通して初級レベルの語彙、文法、表現を覚え、旅行や日常生活でリアルに使える基礎力を身につける。まず簡潔に文法を学び、話しながらその使い方に慣れるよう、実践的に使える表現を取り入れたロールプレイを行う。さらに文脈を把握するための聞き取りを行い、最後に再びその日に学習した表現をフレームとして会話したり、与えられた話題について会話する。授業では韓国の流行や文化の特徴も垣間見られるように K-POP や映像資料も取り入れる予定である。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	初級から中級前半（ハングル能力検定試験 5、4 級、TOPIK Ⅰ）とその文法を用いたさまざまな場面における会話に慣れ、簡単な日常会話や旅行会話の習熟を図り、これらの実践的な表現を使いこなせるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	単語の小テストと基礎文法に関する補足説明などのフィードバックは基本的に毎回の授業内で行うが、適宜、本学の LP および履修生の負担にならない程度に、あくまで補完的に Teams も活用する。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『ワンアクション韓国語』, 河正一監修・朴庾卿ほか, 朝日出版社, 2023 年	ISBN	9784255557014
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	授業期間内に提出された録音課題：20% 授業期間内に行うまとめテスト：50%
Regarding taking this course	春学期開講の「韓国語コミュニケーション演習 A」に引き続き、本科目では同じ教科書の後半部を学習する。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	春学期の復習	繰り返し音読しながら書き、復習を徹底する。（復習する教科書のページ数については、授業終了時に再確認して具体的に指示する。）	4 hours
Session 2	In-person	第 11 課 일본에 간 적이 있어요?（過去の経験を話す）	同上	4 hours
Session 3	In-person	第 11 課の復習、第 12 課 저랑 같이 가 볼래요?（相手を誘う）	同上	4 hours
Session 4	In-person	第 12 課の復習、第 13 課 자전거를 타면 재미있을 것 같아요.（状況を推測する）	同上	4 hours
Session 5	In-person	第 13 課の復習 、第 14 課 내일 만날 수 있어요?（可能表現を話す）	同上	4 hours
Session 6	In-person	第 14 課の復習 、第 15 課 잠깐 들어가도 돼요?（許可を求める）	同上	4 hours
Session 7	In-person	第 15 課の復習、第 16 課 사귄 지 벌써 1 년이 됐어요.（時間の経過を話す）	同上	4 hours
Session 8	In-person	第 16 課の復習、第 17 課 다음 달에 군대에 가게 됐어요.（変化を話す）	同上	4 hours
Session 9	In-person	第 17 課の復習、第 18 課 갑자기 추워져서 감기에 걸린 것 같아요.（病気の症状を話す）	同上	4 hours
Session 10	In-person	第 18 課の復習、第 19 課 취업하기 전에 인턴 사원으로 일해 보기로 했어요.（計画を話す）	同上	4 hours
Session 11	In-person	第 19 課の復習、第 20 課 앞으로 지각하지 않도록 조심할게요.（助言をする）	同上	4 hours
Session 12	In-person	第 20 課の復習、第 11 課～第 20 課の総復習	同上	5 時間
Session 13	In-person	第 11 課～第 20 課の総復習	同上	5 時間
Session 14	On-demand	総まとめ（録音課題提出）	まとめテストの準備をする。	5 時間
Session 15	In-person	総まとめ（まとめテスト実施）	まとめテストを振り返る。	4 hours

Course Title	韓国語コミュニケーション演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	兪　珏根	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	韓国の言語と文化に親しみ、理解を深める。		
Course Objectives and Overview	この授業は、韓国に滞在し、生活する場合に必要となる、より実践的な韓国語を修得することを目標とする。授業は韓国語と日本語で行われ、韓国における様々な場面を想定した会話と対応訓練を行う。具体的には、場面（自己紹介、大学生活、買い物、レストランや宿舎、生活の中の文化等）ごとに適切な会話を徹底したロールプレイで学ぶ。また、相手が話している内容が理解できない場合や 急な問題が起こった時等の対処の仕方も修得し、韓国滞在で即座に必要となる語学力や知識を学修する。授業目標は、基礎会話が出来るように進行する。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	韓国語を聴く力、韓国で話す力を高め、複雑でないテーマについて書いて発表する等、日常会話が出来るようになる。また、新聞などの記事を辞書を用い読めるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	授業中提示した課題を指定日までに回収、添削し返却する。小テストは、採点した上で返却する。その他、質問等は授業時間の前後に対応する。		
Active Learning Initiatives	ディスカッション、ディベート、討議／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『できる韓国語初級Ⅱ』新装版，李志暎・金鎮姫，アスク出版，2024 年	ISBN	①9784866397177
Reference Books	自由選択	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	15
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	0
	Other Details	
Regarding taking this course	授業では、文法的な間違いや発音がうまくできないことを恥ずかしがらず、積極的に韓国語で話すように心がけることが重要である。簡単な文を暗記したり、知りたいことや、授業で分からなかったことに関して、韓国語で質問を作成し、授業で発表することも口語能力を高めるのに役立ちます。本学に多くいる韓国や中国朝鮮族の留学生と日常的に交流を深め、韓国語で話す機会を作っていくことを勧めます。また、この科目を履修するためには、韓国語入門または韓国語基礎科目を履修した学生が望ましい。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	この授業の概要や到達目標について、シラバスをもとに説明を行います。 제 11 과 : 저도 메일 보낼게요 / 第 11 課：私もメール送ります。 ステップ 1 - ˜(으) ㄹ게요 ～ 意志・約束・決意 - ～ㄹ 不規則活用	【予習】韓国語で自己紹介ができるように準備しておきましょう。 【復習】教材の CD を聴きながら自己紹介の表現をしっかりと覚え、正確に発音できるように繰り返し練習しましょう。	4 hours
Session 2	In-person	제 12 과 : 사람들이 줄 서 있어요 / 第 12 課：人々が並んでいます。 ステップ 1 - ˜아/어 있다 完了状態の継続 - ˜지 마세요. / ˜지 말고 / ˜ しないでください。 / ～しないで	【予習】ステップ 1 の本文を声を出して何度も読み、関連する語彙を調べておきましょう。 【復習】ステップ 1 で学んだ表現・語彙・文法事項をしっかりと覚えましょう。	4 hours
Session 3	In-person	제 13 과 : 비가 올 것 같아요 / 第 13 課：雨が降りそうですね。 ステップ 1 ˜(으)ㄴ / ˜는 / ˜(으)ㄹ 것 같다. 過去／現在／未来の推量・不確実	【予習】現在進行と表現、語彙などを再度確認しておきしょう。 【復習】この課で学んだ表現、文法事項をしっかりと覚えるとともに、CD を何度も聴きながら流暢に発音できるように、繰り返し練習しましょう。	4 hours
Session 4	In-person	제 14 과 : 세배를 한 후에 성묘하러 갑니다. / 第 14 課：新年のあいさつをした後、お墓参りに行きます。 ステップ 1 -˜기 전에 ～する前に -˜(으)ㄴ 후에 / ˜(으)ㄴ 다음에 ～した後	【予習】ステップ 1 の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ 1 で学んだ、表現、語彙などと文法事項を確認しましょう。	4 hours
Session 5	In-person	제 15 과 : 맵게 먹는 편이에요 / 第 15 課：辛くして食べるほうです。 ステップ 1 -˜는/(으)ㄴ 편이다 ～するほうだ -˜게 ～副詞化 ˜ 이/가 되다 ～なる	【予習】ススステップ 1 の本文を声を出して何度も読み、関連する語彙も覚えましょう。 【復習】-仕事を終えるまで待って下さい。	4 hours
Session 6	In-per	Review (第 11 課～第 15 課)：総合整理	【予習】CD を聴きながら、第 11 課で学んだ表現を	4 hours

	son	ステップ1～3 色々の動作を表す表現	何回も読んで話せるようにしましょう。 ロールプレイをしながら、 【復習】学んだ表現、活用形、配布資料等を読み直し、学習した内容を確認しましょう。	
Session 7	In-person	제 16 과 : 일본에 오신 지 얼마나 되셨어요 / 第 16 課：日本にいらしてどれぐらい経ちましたか。 ステップ1 -˜(으)ㄴ 지 ˜ 되다 ～してから～経つ -˜(으)려고 하다 ～しようと思う	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ1と本文を CD で何度も聴きましょう。	4 hours
Session 8	In-person	～総合整理（復習） - 中間テスト実施	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ1と本文を CD で何度も聴きましょう。	4 hours
Session 9	In-person	제 17 과 : 이렇게 하면 찾기 쉬워요 / 第 17 課:こうすれば探しやすいです。 ステップ1 - ˜기 名詞化 ˜ 기 위해서 ˜目的 - ˜기 쉽다 / ˜기 어렵다 ～しやすい ／ ～しにくい	【予習】CD を聴きながら、第 17 課で学んだ表現を何回も読んで話せるようにしましょう。 【復習】第 17 課で学んだ表現、活用形、配布資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 10	In-person	제 18 과 : 운전 잘 하시겠네요 第 18 課：運転お上手でしょうね。 ステップ1 - ˜겠어요 / ˜ 겠네요 ～でしょう ／ ～でしょうね - ˜(으) ㄹ 때 / ˜ 았/었을 때 するとき ／ ～したとき	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えるましょう。 【復習】テキストの文型を用い文章を書いてしましょう。	4 hours
Session 11	In-person	제 19 과 : 제가 들어 드릴까요? 第 19 課：私がお待ちしましょうか。 ステップ1 - 아/어 주다 ～してあげる／～してくれる	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】二つの表現を用い、短い対話文を作ってみましょう。	4 hours
Session 12	In-person	제 20 과 : 뭐 드실래요? 第 20 課：何を召し上がりますか。 ステップ1 - ˜(으)ㄹ래요 意志 -˜았/었으면 좋겠어요 願望	【予習】CD を聴きながら、第 4 課で学んだ表現を何回も読んで実際に使えるようにしましょう。 【復習】第 20 課で学んだ表現、活用形、配布資料等を読み直し、実際に友人と話しをしてみましょう。	4 hours
Session 13	In-person	Review （第 16 課～第 20 課）：総合整理 ステップ1～3 色々の動作を表す表現	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えましょう。 【復習】テキストの˜ 았/었으면 좋겠어요 活用形と資料等を読み直し、学習した内容を確認しましょう。	4 hours
Session 14	In-person	定期試験予想問題の練習 - 今までの総合整理	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】本文を CD で聞きながら、流暢に発音できるように練習しましょう。 また、授業で配布した資料等を読み直し、	4 hours

			学習した内容をしっかりと確認しましょう。	
Session 15	On-demand	第 11 課から第 20 課までの復習 文法事項、言い回し・表現・語彙などを使い、授業中に文章を作成します。	【予習】第 11 課から第 20 課まで学んだ内容を確認しておきましょう。 【復習】授業で書いた文章を自分で添削しておきましょう。	4 hours

Course Title	English Seminar for Contemporary Topics A	Academic Year	Spring Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Introductions & Greetings. Listening, speaking, and reading - Individual and interactive pair and group work. Making introductions and giving greetings. Introduction to syllabus, course outline, expected outcomes and grading outline. On-Demand Class - Video Quiz - Explanation content and date of implementation	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Campus Talk Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Introductions - Using topic style sentences for place descriptions.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Language Learning. Listening, speaking, and reading - Individual and interactive pair and group work. Descriptions, opinions, and schedules. Workbook Units 1 & 2.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Work. Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Costs, numbers for currencies & areas - Reading and writing numbers. Writing / Presentation: Shopping - Graphics & wrapping text / Embedding hyperlinks.		
Session 5	In-person	Theme: Part time Jobs Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Shopping - Capitalization & Using spell & grammar checker effectively. Punctuation, title capitalization and capitalization of proper nouns in sentences.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 6	In-person	Theme: What Does It Do? Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Q & A activity.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Describing Complex Objects Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Follow-up questions. Workbook Units 3 & 4.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Job Suitability Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Descriptions / Using quantifiers.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Describing People Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing frequency and abilities.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Comparing Past & Current Lifestyles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making descriptive statements in a topic style format. Workbook Units 5 & 6.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: What Happened Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Describing past events. Short answers with applicable past verbs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Numbers, Trends & Changes Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Asking about and describing cities and facilities.		
Session 13	In-person	Theme: Changes & Locations Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing cities, areas, and facilities.	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 7 & 8	4 hours
Session 14	On-demand	Theme: Comparisons - Past & Present Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation Check: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Seminar for Contemporary Topics B	Academic Year	Fall Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Cell Phone Usage Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing appearance and characteristics.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Technology in Daily Life Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Characteristics, styles, materials, and brands.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Global Issues Listening and interactive individual / pair work. Discussion: Q & A - Describing issues. Writing: Q & A - Descriptive characteristics and elements of events and styles. Workbook Units 9 & 10.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Describing Events Listening and interactive individual / pair work. Discussion: Q & A - Descriptions of countries and specific aspects.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 5	In-person	Theme: Education & Costs Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Aspects of places Writing / Presentation: Descriptions - Capitalization of proper nouns. Forming descriptive topic style sentences beginning with place names and proper nouns. Workbook Units 11 & 12.		
Session 6	In-person	Theme: Giving Opinions Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Survey - Health activities and products.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Stories Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Expressing preferences, likes and dislikes / Agreeing & disagreeing.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Detailed Narratives Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing restaurants - Location, dishes, atmosphere, service, and costs. Writing / Presentation: Descriptive aspects of restaurants - Location, dishes, atmosphere, service, and costs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Written Articles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Asking about & expressing geographic aspects. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Describing a Process Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making comparisons - Use of comparative and superlative forms. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: Activities Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Invitation, polite refusals & excuses. Writing / Presentation: Expressing preferences with comparative statements.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Explaining Problems Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Giving and reporting messages.		
Session 13	On-demand	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 15 & 16.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 14	In-person	Theme: The Future Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	Chinese A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Chinese		
Course Objectives and Overview	This course aims to develop foundational knowledge of the Chinese language. Specifically, the course provides instruction in Pinyin (拼音), the phonetic transcription system for Chinese, together with elementary vocabulary and grammar. Students will acquire accurate pronunciation and foundational grammar and vocabulary, enabling them to perform basic greetings and self-introductions in Chinese.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Develop accurate pronunciation through intensive practice of Chinese phonetics. Acquire foundational grammar and vocabulary sufficient for basic conversation and written composition.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will individually assess and provide guidance on each student's pronunciation. Quizzes, exercises, and other submitted work will be graded and corrected before being returned, with commentary provided during class.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Yasashiku Tanoshii Shin 400-go de Manabu Chugokugo Nyumon [An Easy and Enjoyable Introduction to Chinese with 400 New Words], by Guo Chungui, Guo Jiumeizi, and Cao Zhi, Hakuteisha, 2023	ISBN	①9784863985797
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	20

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Confirmation tests administered during the course
Regarding taking this course	Practical application is essential to foreign language study. Speaking aloud contributes directly to improvement. Utilizing audio materials to develop listening skills, combined with thorough preparation and review before and after each class, will produce measurable progress.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Pronunciation 1	Review “Pronunciation 1” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 2	In-person	Pronunciation 2	Review “Pronunciation 2” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 3	In-person	Pronunciation 3	Review “Pronunciation 3” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 4	In-person	Pronunciation 4	Review all pronunciation content covered to date.	2 hours
Session 5	In-person	Pronunciation Test	Preview Lesson 1 of the main text.	2 hours
Session 6	In-person	Lesson 1	Review Lesson 1 and preview Lesson 2.	2 hours
Session 7	In-person	Lesson 2	Review Lesson 2 and preview Lesson 3.	2 hours
Session 8	In-person	Lesson 3	Review Lesson 3 and preview Lesson 4.	2 hours
Session 9	In-person	Lesson 4	Review Lesson 4 and preview Lesson 5.	2 hours
Session 10	In-person	Lesson 5	Review Lesson 5 and preview Lesson 6.	2 hours
Session 11	In-person	Lesson 6	Review Lesson 6 and preview Lesson 7.	2 hours
Session 12	In-person	Lesson 7	Review Lesson 7 and preview Lesson 8.	2 hours
Session 13	In-person	Lesson 8	Review Lessons 1-8 in preparation for the confirmation test.	2 hours
Session 14	In-person	Confirmation Test	Review all content covered during the spring semester.	2 hours
Session 15	On-demand	Comprehensive review and summary of course content.	Reflect on spring semester coursework in preparation for the fall semester.	2 hours

Course Title	Chinese B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Chinese		
Course Objectives and Overview	This course, continuing from Chinese A, places emphasis on Chinese pronunciation and speech rhythm, with the aim of developing the four skills of listening, speaking, reading, and writing. Extensive listening practice is incorporated to improve Chinese listening comprehension. With respect to grammatical structure, students will study sentence structure (word order) from the elementary to intermediate level. Concurrently, vocabulary development focuses on terms related to daily life. Develop proficiency in everyday Chinese conversation and reading comprehension.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Building on the knowledge and skills acquired in Chinese A, students will study newly introduced grammatical items and sentence patterns, thereby developing more advanced conversational and reading proficiency.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will individually assess and provide guidance on each student's pronunciation. Quizzes, exercises, and other submitted work will be graded and corrected before being returned, with commentary provided during class.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Yasashiku Tanoshii Shin 400-go de Manabu Chugokugo Nyumon [An Easy and Enjoyable Introduction to Chinese with 400 New Words], by Guo Chungui, Guo Jiumeizi, and Cao Zhi, Hakuteisha, 2023	ISBN	①9784863985797
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	20
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Confirmation tests administered during the course
Regarding taking this course	Consistency—that is, sustained and repeated practice—is essential to foreign language study. Active class attendance, steady memorization of vocabulary and grammar, and continued engagement with practice exercises will naturally lead to improvement. Students with questions regarding coursework or registration are encouraged to consult the instructor.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Lesson 9	Review Lesson 9 and preview Lesson 10.	2 hours
Session 2	In-person	Lesson 10	Review Lesson 10 and preview Lesson 11.	2 hours
Session 3	In-person	Lesson 11	Review Lesson 11 and preview Lesson 12.	2 hours
Session 4	In-person	Lesson 12	Review Lesson 12 and preview Lesson 13.	2 hours
Session 5	In-person	Lesson 13	Review Lesson 13 and preview Lesson 14.	2 hours
Session 6	In-person	Lesson 14	Review Lesson 14 and preview Lesson 15.	2 hours
Session 7	In-person	Lesson 15	Review Lesson 15 and preview Lesson 16.	2 hours
Session 8	In-person	Lesson 16	Review Lesson 16 and preview Lesson 17.	2 hours
Session 9	In-person	Lesson 17	Review Lesson 17 and preview Lesson 18.	2 hours
Session 10	In-person	Lesson 18	Review Lesson 18 and preview Lesson 19.	2 hours
Session 11	In-person	Lesson 19	Review Lesson 19 and preview Lesson 20.	2 hours
Session 12	In-person	Lesson 20	Review Lesson 20 and preview the section on self-introduction composition.	2 hours
Session 13	In-person	Self-Introduction Composition	Review Lessons 9–20 in preparation for the confirmation test.	2 hours
Session 14	In-person	Confirmation Test	Review all content covered during the fall semester.	2 hours

Session 15	On-demand	Confirmation, review, and summary of fall semester content.	Reflect on the full year's coursework and establish goals for future study.	2 hours

Course Title	Chinese Seminar A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Chinese Proficiency for Society, Refined Through Language Examinations		
Course Objectives and Overview	Building on foundational Chinese, this course aims to develop Chinese proficiency through the study of vocabulary and grammar at the elementary-intermediate to intermediate level. This course aims to conduct a comprehensive review of each individual student's Chinese proficiency and to develop the competence required to pass language proficiency examinations.		
Prerequisites and Notes	This course is intended for students with some prior study of Chinese; a proficiency check will accordingly be conducted during the first class session. Students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the followingURL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	① Acquire Chinese proficiency at a level sufficient to pass the Chinese Proficiency Test (Level 4) or HSK (Hanyu Shuiping Kaoshi) Levels 3-4 ② Develop practical Chinese proficiency applicable to an era of globalization characterized by multicultural coexistence		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	① Student comprehension will be assessed as appropriate through questions during class, with individualized guidance provided accordingly ② Homework and exercises will be corrected and returned ③ Tests and assignments will be graded, corrected, and returned, with commentary provided		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; materials will be distributed.	ISBN	No textbook is designated.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Confirmation tests administered periodically during the course (approximately 2-3 times)
Regarding taking this course	① Completion of elementary-level Chinese ② Active attendance in class ③ Completion of exercises and homework as instructed	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Proficiency Assessment Explanation of the course schedule, grading criteria, and course policies	After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 2	In-person	Vocabulary Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 3	In-person	Vocabulary Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 4	In-person	Grammar Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 5	In-person	Grammar Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 6	In-person	Grammar Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 7	In-person	Grammar Exercise 4	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 8	In-person	Summary of the First Half	Before class, use the review materials to review the key points covered thus far.	4 hours
Session 9	In-person	Listening Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary incl	4 hours

			uded in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	
Session 10	In-person	Listening Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 11	In-person	Reading Comprehension Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 12	In-person	Reading Comprehension Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 13	In-person	Comprehensive Exercise	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 14	In-person	Overall Summary	After class, organize the key points covered thus far independently and review them.	4 hours
Session 15	On-demand	Concluding review of the course (the schedule above is subject to change as circumstances require).	After class, organize the key points covered thus far independently and review them.	4 hours

Course Title	Chinese Seminar B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Chinese Proficiency for Society, Refined Through Language Examinations		
Course Objectives and Overview	Building on Chinese Seminar A, this course is designed for students who have acquired foundational practical proficiency in Chinese, with the aim of further developing that proficiency. Students will study intermediate-level grammar with the aim of further advancing their Chinese proficiency. This course provides a comprehensive review of each individual student's Chinese proficiency and develops the competence required to pass language proficiency examinations.		
Prerequisites and Notes	This course is intended for students with some prior study of Chinese; a proficiency check will accordingly be conducted during the first class session. Students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the followingURL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	① Acquire Chinese proficiency at a level sufficient to pass the Chinese Proficiency Test (Level 4) or HSK (Hanyu Shuiping Kaoshi) Levels 3-4 ② Develop practical Chinese proficiency applicable to an era of globalization characterized by multicultural coexistence		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	① Student comprehension will be assessed through questions during class, with individualized guidance provided accordingly ② Homework and exercises will be corrected and returned ③ Tests and assignments will be graded, corrected, and returned, with commentary provided		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; materials will be distributed.	ISBN	No textbook is designated.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Confirmation tests administered periodically during the course (approximately 2-3 times)
Regarding taking this course	① This course is intended for students who have completed elementary-level Chinese ② Active attendance in class ③ Completion of exercises and homework as instructed	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check	After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 2	In-person	Vocabulary Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 3	In-person	Vocabulary Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 4	In-person	Grammar Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 5	In-person	Grammar Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 6	In-person	Grammar Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 7	In-person	Grammar Exercise 4	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 8	In-person	Summary of the First Half	Before class, utilize the review materials to organize and review the key points covered thus far.	4 hours

Session 9	In-person	Reading Comprehension Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 10	In-person	Reading Comprehension Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 11	In-person	Reading Comprehension Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 12	In-person	HSK (Hanyu Shuiping Kaoshi) Practice Questions	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 13	In-person	Chinese Proficiency Test Past Examination Practice	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 14	In-person	Overall Summary	Before class, use the review materials to review the key points covered thus far.	4 hours
Session 15	On-demand	Concluding review of the course (content may be adjusted during class in accordance with progress and student comprehension).	After class, organize the key points covered thus far independently, in accordance with the instructions provided, and review them.	4 hours

Course Title	Chinese Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Advancing Chinese Communication Proficiency (Part 1)		
Course Objectives and Overview	This course simulates a range of everyday scenarios encountered while living in China and provides conversational training, with the aim of developing the communicative competence required for daily life. Specifically, students will study conversation in contexts such as greetings, self-introduction, university life, shopping, restaurants and dormitories, and transportation. In addition, the course introduces general knowledge of Chinese customs, culture, and history.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Conduct simple everyday conversation in Chinese. Acquire vocabulary and grammar at the elementary level (equivalent to Chinese Proficiency Test Pre-Level 4).		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Chinese pronunciation will be taught intensively. Quizzes and assignments will be graded and returned, with commentary provided.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The textbook will be determined after the course begins.	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	20	
	Midterm Exam	0	

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Presentation (Speech) and Confirmation Test
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 2	In-person	Review of pronunciation “What Is Your Name?”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 3	In-person	Review of pronunciation Expressions using serial verb constructions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 4	In-person	Review of pronunciation “Family”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 5	In-person	Review of pronunciation Directional words	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 6	In-person	Review of pronunciation “University Life”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 7	In-person	Review of pronunciation Comparative expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 8	In-person	Review of pronunciation “Hobbies”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 9	In-person	Review of pronunciation Resultative complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 10	In-person	Review of pronunciation “Shopping”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 11	In-person	Review of pronunciation Descriptive complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 12	In-person	Review of pronunciation “Restaurant”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 13	In-person	Review of pronunciation Subject-predicate predicate sentences	Review the content covered thus far in preparation for the presentation (speech) and confirmation test.	4 hours
Session 14	In-person	Presentation of Learning Outcomes (Speech) and Confirmation Test	Review the content covered thus far.	4 hours
Session 15	On-demand	Confirmation, review, and summary of the semester’s content	Reflect on the course as a whole and establish goals for future study.	4 hours

Course Title	Chinese Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Advancing Chinese Communication Proficiency (Part 2)		
Course Objectives and Overview	This course simulates a range of everyday scenarios and provides conversational training, with the aim of developing the communicative competence required for daily life. Specifically, students will study conversation in contexts such as greetings, self-introduction, university life, shopping, restaurants and dormitories, and transportation. In addition, the course introduces general knowledge of Chinese customs, culture, and history.		
Prerequisites and Notes	This course is intended for students who have completed Chinese Communication Seminar A or who possess an equivalent level of Chinese proficiency. Based on the results of the proficiency check conducted during the first class session, students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Conduct basic communication in Chinese. Acquire vocabulary and grammar at the elementary-to-intermediate level (equivalent to Chinese Proficiency Test Level 4 or HSK Level 3).		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Chinese pronunciation will be taught intensively. Quizzes and assignments will be graded and returned, with commentary provided.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The textbook will be determined after the course begins.	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	20
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Presentation of Learning Outcomes (Speech) and Confirmation Test
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Self-introduction	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 2	In-person	Pronunciation instruction “Party”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 3	In-person	Pronunciation instruction Emphatic expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 4	In-person	Pronunciation instruction “Visiting”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 5	In-person	Pronunciation instruction Directional complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 6	In-person	Pronunciation instruction “Asking for Directions”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 7	In-person	Pronunciation instruction Conditional expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 8	In-person	Pronunciation instruction “Hospital”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 9	In-person	Pronunciation instruction Discussing one’s physical condition	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 10	In-person	Pronunciation instruction “New Year’s Eve”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 11	In-person	Pronunciation instruction Progressive tense	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 12	In-person	Pronunciation instruction “Calling a Friend”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 13	In-person	Pronunciation instruction Potential complements	Review the content covered thus far in preparation for the presentation (speech) and confirmation test.	4 hours
Session 14	In-person	Presentation of Learning Outcomes (Speech) and Confirmation Test	Review the content covered throughout the semester.	4 hours
Session 15	On-demand	Confirmation, review, and summary of content covered throughout the semester	Reflect on the course as a whole and establish goals for future study.	4 hours

Course Title	韓国語A	Academic Year	Spring Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	はじめての韓国語		
Course Objectives and Overview	この授業は、韓国語の文字であるハングルについて学び、韓国語の構造を理解した後、基礎的な語彙や簡単な表現を、聞いて、話して、読んで、書けるように、総合的に学習します。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングルのしくみを理解して、発音、読み書きができる。 2. 韓国語で簡単な自己紹介と挨拶ができる。 3. 簡単な表現を用いて、韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各課で提示する課題を、該当課終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『K-Communication I　声に出す韓国語文法　初級』, 中島仁 /趙義成 /伊藤知子, 朝日出版社, 2025 年 ※ 授業開始までに購入しておいてください。	ISBN	978-4-255-55727-4
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	

Regarding taking this course	初めて学ぶ外国語なので、最初は慣れるまで時間がかかります。 ハングルは「誰もが簡単に読み書きできること」を目指して作られた文字です。

	ちょっとしたコツをつかみさえすれば、短期間でマスターできます。 失敗を恐れずに、積極的に楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション 第一部　文字と発音 第１課　母音① ㅏ ㅣ ㅜ ㅡ ㅔ ㅐ ㅗ ㅓ 第２課　母音② ㅑ ㅠ ㅛ ㅕ ㅖ ㅒ	【予習】　授業内容(1, 2 課)を読んでおく。 【復習】　授業で学んだことを確認する。	1 時間
Session 2	In-person	第３課　子音①ㄴㄹㅁㅅㅎ 第４課　子音②ㄱㄷㅂㅈ	【予習】　授業内容(3, 4 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 3	In-person	第５課　子音③ㅋㅌㅍㅊ 第６課　子音④ㄲㄸㅃㅆㅉ	【予習】　授業内容(5, 6 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 4	In-person	第７課　母音③ ㅘ ㅟ ㅞ ㅙ ㅢ ㅝ ㅚ 第８課　パッチム 각갇갑간감강갈	【予習】　授業内容(7, 8 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 5	In-person	小テスト① 第９課　発音変化　／　日本語のハングル表記	【予習】　授業内容(9 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 6	In-person	第二部　文法と会話 第 10 課　저는 이 지호예요. 1. -는/은 2. -예요(?) / 이에요(?) 3. 네・아니요	【予習】　授業内容(10 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 7	In-person	第 11 課　타오 씨는 남동생이 있어요? 1. -가/이 2. 있어요・없어요 3. -와/과, -하고	【予習】　授業内容(11 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 8	In-person	第 12 課　이 과자 뭐예요? 1. 이・그・저・어느 2. 이것・그것・저것・어느 것 3. -도	【予習】　授業内容(12 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 9	In-person	小テスト② 第 13 課　여기가 도서관이에요? 1. -에 2. 여기・거기・저기・어디 3. -가/이 아니에요(?)	【予習】　授業内容(13 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 10	In-person	第 14 課　이거 얼마예요? 1. 漢字語数詞 2. 漢字語数詞を用いた表現 3. 얼마・몇	【予習】　授業内容(14 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 11	In-person	第 15 課　팔월 이십삼 일이에요. 1. 固有語数詞 2. 固有語数詞を用いた表現 3. 年月日	【予習】　授業内容(15 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 12	In-person	第 16 課　네, 오후 네 시 삼십 분부터 일곱 시까지 있어요. 1. 時刻 2. -부터 ・ -까지 3. -에서 ・ -까지	【予習】　授業内容(16 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours
Session 13	In-person	小テスト③ 第 17 課　무슨 책을 읽어요? 1. 用言の해요体(子音語幹) 2. -를/을 3. -에서	【予習】　授業内容(17 課)を読んでおく。 【復習】　授業で学んだことを確認する。	2 hours

Session 14	In-person	映画で学ぶ韓国文化	【復習】　授業で学んだことを確認する。	3 時間
Session 15	On-demand	授業の総括	【予習】春学期で学んだ範囲を再度確認しておく。 【復習】テキスト、授業で学んだことを確認する。	2 hours

Course Title	韓国語Ｂ	Academic Year	Fall Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	ステップアップ韓国語		
Course Objectives and Overview	この授業は、「韓国語Ａ」からさらにステップアップした語彙や文法を学び、簡単な会話文を、聞いて、話して、読んで、書けるように、総合的に学習します。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. 韓国語の基本的な表現の読み書きができる。 2. 韓国語の基本的な表現を使った日常会話を聴き、話すことができる。 3. ハングル能力検定試験５級程度の能力を身につける。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各課で提示する課題を、該当課終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『K-Communication II　声に出す韓国語文法　中級』, 中島仁 / 趙義成 / 伊藤知子, 朝日出版社, 2026年 ※ 授業開始までに購入しておいてください。 ※ その他適宜プリントを配布いたします。	ISBN	978-4-255-55741-0
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking	初めて学ぶ外国語なので、最初は慣れるまで時間がかかります。	

this course	ハングルは「誰もが簡単に読み書きできること」を目指して作られた文字です。 ちょっとしたコツをつかみさえすれば、短期間でマスターできます。 失敗を恐れずに、積極的に楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション 第１課　おさらい１（文字：挨拶言葉・名前・自己紹介） 第２課　おさらい２（数字：月日・曜日・時間）	【復習】　授業で学んだ内容を確認する。	１時間
Session 2	In-person	第３課　어제 책을 읽었어요. 1. 用言の해요体の復習(子音語幹) 2. 用言の過去形(子音語幹、해요体)	【予習】　授業内容(３課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 3	In-person	第４課　어디서 샀어요? 1. 用言の해요体の復習(母音語幹) 2. 用言の過去形(母音語幹、해요体)	【予習】　授業内容(４課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 4	In-person	第５課　여름 방학에 뭐 했어요? 1. 用言の해요体の復習(하다用言) 2. 用言の過去形(하다用言、指定詞)	【予習】　授業内容(５課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 5	In-person	小テスト① 第６課　무슨 좋은 일 있어요? 1. -는ー動詞・存在詞の非過去連体形 2. -ㄴー形容詞・指定詞の非過去連体形	【予習】　授業内容(６課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 6	In-person	第７課　이거 어제 찍은 사진이에요. 1. -ㄴー動詞の過去連体形 2. -ㄹー推量・意志連体形	【予習】　授業内容(７課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 7	In-person	第８課　저는 요즘 도넛 만드는 연습을 많이 해요. 1. ㄹ語幹用言 2. -ㄹ 수 있다/ 없다　～できる/できない	【予習】　授業内容(８課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 8	In-person	第９課　그런데 결국 선물을 주지 못했어요. 1. -지 못하다ー動詞の不可能形①～できない 2. 못ー動詞の不可能形②～できない	【予習】　授業内容(９課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 9	In-person	小テスト② 第 10 課　지호 씨, 이거 지호 씨에게 주는 선물이에요. 1. -에게, -한테 ～に　・　-에게서, -한테서 ～から 2. -면서 ～ながら	【予習】　授業内容(10 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 10	In-person	第 11 課　손님한테 잘 어울리세요. 1. 尊敬の해요体(非過去形) 2. 尊敬の해요体(過去形)	【予習】　授業内容(11 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 11	In-person	第 12 課　선생님은 한국 분이세요? 1. 尊敬動詞 2. 尊敬名詞	【予習】　授業内容(12 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 12	In-person	第 13 課　내년에 한국에 갈 거예요. 1. -ㄹ 거예요　～つもりです、～と思います 2. -네요　～ますね、～ですね	【予習】　授業内容(13 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours
Session 1	In-person	小テスト③ 第 14 課　저도 할 수 있을까요?	【予習】　授業内容(14 課)を読んでおく。 【復習】　授業で学んだ内容を確認する。	2 hours

3		1. -지만　～けど 2. -ㄹ까요?　～ましょうか、～でしょうか		
Session 14	In-person	映画から学ぶ韓国文化	【復習】　授業で学んだ内容を確認する。	3 時間
Session 15	On-demand	授業の総括	【予習】　秋学期で学んだ範囲を再度確認しておく。 【復習】　テキスト、配布プリント、授業で学んだことを確認する。	2 hours

Course Title	韓国語総合演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	実践韓国語		
Course Objectives and Overview	この授業は、基礎的な韓国語能力を身につけた学生を対象に、韓国の社会や歴史、政治や経済を学びながら、韓国語のスキルアップを目的とします。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングル能力検定試験の 5～4 級（初級）に合格できる程度の韓国語能力を身につける。 2. 韓国語能力試験（TOPIK）の TOPIK Ⅰ（1～2 級：初級）に合格できる程度の韓国語能力を身につける。 3. 韓国に旅行へ行く際、現地の人々と韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各回の課題を、授業終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	配布プリント	ISBN	配布プリント
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	70
Quizzes and Report Assignments During the Course	30
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	
Other Details	

Regarding taking this course	「韓国語Ⅰ・Ⅱ」または「韓国語Ａ・Ｂ」を修了済み、あるいは韓国語初級レベルに相当する韓国語能力を有する学生であることを履修条件とします。 積極的に授業に参加して、失敗を恐れずに、楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	本科目の概要、レベル測定	【復習】授業で学んだことを確認する。	4 hours
Session 2	In-person	発音と表記の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 3	In-person	語彙の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 4	In-person	語彙の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 5	In-person	小テスト①	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 6	In-person	読解の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 7	In-person	読解の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 8	In-person	作文の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 9	In-person	小テスト②	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 10	In-person	リスニングの練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 11	In-person	リスニングの練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 12	In-person	韓国の文化	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 13	In-person	小テスト③	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 14	In-person	映画から学ぶ韓国の文化	【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 15	On-demand	授業の総括	【予習】春学期で学んだ範囲を再度確認しておく。 【復習】テキスト、配布プリント、授業で学んだことを確認する。	4 hours

Course Title	韓国語総合演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	実践韓国語		
Course Objectives and Overview	この授業は、「韓国語総合演習Ａ」に引き続き、基礎的な韓国語能力を身につけた学生を対象に、韓国の社会や歴史、政治や経済を学びながら、韓国語のスキルアップを目的とします。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. ハングル能力検定試験の 5～4 級（初級）に合格できる程度の韓国語能力を身につける。 2. 韓国語能力試験（TOPIK）の TOPIK Ⅰ（1～2 級：初級）に合格できる程度の韓国語能力を身につける。 3. 韓国に旅行へ行く際、現地の人々と韓国語でコミュニケーションができる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	各回の課題を、授業終了時に回収・添削し、返却します。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	配布プリント	ISBN	配布プリント
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	70
Quizzes and Report Assignments During the Course	30
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	0
[Final Exam] Written Exam (In-Person)	0
Other (%)	
Other Details	

Regarding taking this course	「韓国語Ⅰ・Ⅱ」または「韓国語Ａ・Ｂ」を修了済み、あるいは韓国語初級レベルに相当する韓国語能力を有する学生であることを履修条件とします。 積極的に授業に参加して、失敗を恐れずに、楽しく学びましょう。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	本科目の概要、レベル測定	【復習】授業で学んだことを確認する。	4 hours
Session 2	In-person	発音と表記の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 3	In-person	語彙の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 4	In-person	語彙の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 5	In-person	小テスト①	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 6	In-person	読解の練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 7	In-person	読解の練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 8	In-person	作文の練習	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 9	In-person	小テスト②	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 10	In-person	リスニングの練習１	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 11	In-person	リスニングの練習２	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 12	In-person	韓国の文化	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 13	In-person	小テスト③	【予習】配布プリント、単語リストを読んでおく。 【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 14	In-person	映画から学ぶ韓国の文化	【復習】配布プリント、授業で学んだことを確認する。	4 hours
Session 15	On-demand	授業の総括	【予習】秋学期で学んだ範囲を再度確認しておく。 【復習】テキスト、配布プリント、授業で学んだことを確認する。	4 hours

Course Title	韓国語コミュニケーション演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations　話せる韓国語　（初級~中級前半）		
Course Objectives and Overview	本科目は、これまで韓国語を勉強してきたけれど聞き取りがどうにも難しい、とっさのひと言が出ないなど、韓国語によるコミュニケーションに慣れていない学習者を対象とする。さまざまな会話練習を通して初級レベルの語彙、文法、表現を覚え、旅行や日常生活でリアルに使える基礎力を身につける。まず簡潔に文法を学び、話しながらその使い方に慣れるよう、実践的に使える表現を取り入れたロールプレイを行う。さらに文脈を把握するための聞き取りを行い、最後に再びその日に学習した表現をフレームとして会話したり、与えられた話題について会話する。授業では韓国の流行や文化の特徴も垣間見られるように K-POP や映像資料も取り入れる予定である。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	初級から中級前半（ハングル能力検定試験 5、4 級、TOPIK Ⅰ）とその文法を用いたさまざまな場面における会話に慣れ、簡単な日常会話や旅行会話の習熟を図り、これらの実践的な表現を使いこなせるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	単語の小テストと基礎文法に関する補足説明などのフィードバックは基本的に毎回の授業内で行うが、適宜、本学の LP および履修生の負担にならない程度に、あくまで補完的に Teams も活用する。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『ワンアクション韓国語』, 河正一監修・朴庾卿ほか, 朝日出版社, 2023 年	ISBN	9784255557014
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	授業期間内に提出された録音課題：20% 授業期間内に行うまとめテスト：50%
Regarding taking this course	本科目は入門科目履修済みか、または同等レベル以上の学習者を対象とする。文字（ハングル）の読み書きができない場合は「教養特別講義：Learn from Zero　韓国語ことはじめ（入門）」の履修が適切である。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	オリエンテーション、ハングル概説、自己紹介（導入）	自己紹介ができるように準備する。	1 時間
Session 2	In-person	第 1 課 저는 와다 유카라고 합니다.（自己紹介）	繰り返し音読しながら書き、復習を徹底する。（復習する教科書のページ数については、授業終了時に再確認して具体的に指示する。）	4 hours
Session 3	In-person	第 2 課 내일은 집에서 쉽니까?（予定を尋ねる）	同上	4 hours
Session 4	In-person	第 2 課の復習、第 3 課 이 시계와 공책은 얼마입니까?（買い物をする）	同上	4 hours
Session 5	In-person	第 3 課の復習 、第 4 課 금요일 3 시에 여행 동아리에 갑니다. （予定を話す）	同上	4 hours
Session 6	In-person	第 4 課の復習 、第 5 課 부산에 엠티를 가요.（日程を決める）	同上	4 hours
Session 7	In-person	第 5 課の復習、第 6 課 이건 선배한테서 받았어요.（過去の出来事を述べる）	同上	4 hours
Session 8	In-person	第 6 課の復習、第 7 課 혹시 시간 있으세요?（目上の人と話す）	同上	4 hours
Session 9	In-person	第 7 課の復習、第 8 課 식사는 하셨어요?（尊敬の過去形で話す）	同上	4 hours
Session 10	In-person	第 8 課の復習、第 9 課 늦어서 미안해요.（理由を話す）	同上	4 hours
Session 11	In-person	第 9 課の復習、第 10 課 저는 지금 한국에 와 있어요.（状況を伝える）	同上	4 hours
Session 12	In-person	第 10 課の復習、第 1 課~第 10 課の総復習	同上	5 時間
Session 13	In-person	第 1 課~第 10 課の総復習	同上	5 時間
Session 14	On-demand	総まとめ（録音課題提出）	まとめテストの準備をする。	5 時間
Session 15	In-person	総まとめ（まとめテスト実施）	まとめテストを振り返る。	4 hours

Course Title	韓国語コミュニケーション演習Ａ	Academic Year	Spring Semester, AY2026
Instructor	YOO Kagkeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	韓国の言語と文化に親しみ、理解を深める。		
Course Objectives and Overview	この授業は、韓国に滞在し、生活する場合に必要となる、より実践的な韓国語を修得することを目標とする。授業は韓国語と日本語で行われ、韓国における様々な場面を想定した会話と対応訓練を行う。具体的には、場面（自己紹介、大学生活、買い物、レストランや宿舎、生活の中の文化等）ごとに適切な会話を徹底したロールプレイで学ぶ。また、相手が話している内容が理解できない場合や 急な問題が起こった時等の対処の仕方も修得し、韓国滞在で即座に必要となる語学力や知識を学修する。授業目標は、基礎会話が出来るように進行する。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	韓国語を聴く力、韓国で話す力を高め、複雑でないテーマについて書いて発表する等、日常会話が出来るようになる。また、新聞などの記事を辞書を用い読めるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	授業中提示した課題を指定日までに回収、添削し返却する。小テストは、採点した上で返却する。その他、質問等は授業時間の前後に対応する。		
Active Learning Initiatives	ディスカッション、ディベート、討議／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『できる韓国語初級Ⅱ』新装版，李志暎・金鎮姫，アスク出版，2024 年	ISBN	①9784866397177
Reference Books	自由選択	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	15
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	0
	Other Details	

Regarding taking this course	授業では、文法的な間違いや発音がうまくできないことを恥ずかしがらず、積極的に韓国語で話すように心がけることが重要である。簡単な文を暗記したり、知りたいことや、授業で分からなかったことに関して、韓国語で質問を作成し、授業で発表することも口語能力を高めるのに役立ちます。本学に多くいる韓国や中国朝鮮族の留学生と日常的に交流を深め、韓国語で話す機会を作っていくことを勧めます。また、この科目を履修するためには、韓国語入門または韓国語基礎科目を履修した学生が望ましい。

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	この授業の概要や到達目標について、シラバスをもとに説明を行います。 第１課：먹는 방법이 많이 다르네요 ／ 第１課：食べ方がかなり違いますね ステップ１ -˜는 動詞の現在連体形 - ～아/어서，～して - 自己紹介の表現	【予習】韓国語で自己紹介ができるように準備しておきましょう。 【復習】教材の CD を聴きながら自己紹介の表現をしっかりと覚え、正確に発音できるように繰り返し練習しましょう。	4 hours
Session 2	In-person	第１課：먹는 방법이 많이 다르네요(1) ／ 第１課:食べ方がかなり違いますね ステップ２ -이/가 아니에요 ～ではありません（否定文） - 練習問題	【予習】ステップ２の本文を声を出して何度も読み、関連する語彙を調べておきましょう。 【復習】ステップ２で学んだ表現、語彙、文法事項をしっかりと覚えましょう。	4 hours
Session 3	In-person	제２과 ： 한국에 간 적이 있어요? / 第２課：韓国へ行ったことがありますか、 ステップ１ ～(으)ㄴ 動詞の過去連体形を表す表現 - （으） ㄴ 적이 있다. ～したことがある。	【予習】現在進行と表現、語彙などを再度確認しておきしょう。 【復習】この課で学んだ表現、文法事項をしっかりと覚えるとともに、CD を何度も聴きながら流暢に発音できるように、繰り返し練習しましょう。	4 hours
Session 4	In-person	제３과 ： 졸업하면 뭐 할 거예요? / 第３課：卒業したら何をするつもりですか、 ステップ１ -˜(으)ㄹ 動詞の未来連体形 -˜(으)ㄹ 거예요 ～するつもりです。	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１で学んだ、表現、語彙などと文法事項を確認しましょう。	4 hours
Session 5	In-person	제４과 ： 키가 큰 남자는 누구예요? / 第４課：背の高い男は誰ですか、 ステップ１ ～(으)ㄴ ˜形容詞の現在連体形 ステップ２ ～인 名詞の現在連体形	【予習】ススステップ １ の本文を声を出して何度も読み、関連する語彙も覚えましょう。 【復習】ステップ２～인 名詞の現在連体形の復習	4 hours
Session 6	In-person	제５과: 바쁘신데 죄송합니다. ／ 第５課：お忙しいところすみません。 ステップ１ ˜(으)ㄴ / 는데 ˜ するのですが、 ˜するのにを表す表現	【予習】CD を聴きながら、第５課で学んだ表現を何回も読んで話せるようにしましょう。 ロールプレイをしながら、 【復習】第５課で学んだ表現、活用形、配布資料等を読み直し、学習した内容を確認しましょう。	4 hours
Session 7	In-person	Review（제１과 ˜제５과 ） / 第１課˜第５課まで 練習 ステップ１ 各条件を表す表現	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１とステップ２の本文を CD で何度も聴きましょう。	4 hours
Session 8	In-person	- 中間テスト 제６과 ： 뜨거우니까 조심하세요. ／ 第６課：熱いから気を付けてください。 ステップ１ -「ㅂ 不規則変化」、 -˜(으)니까 理由	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ１とステップ２の本文を CD で何度も聴きましょう。	4 hours

Session 9	In-person	제７과 : 외국어는 매일 들어야 해요. /　第７課:外国語は毎日聴かなければなりません。 ステップ１ 「ㄷ 不規則変化、活用」、 -아/어야 되다. → しなければなりません。	【予習】CD を聴きながら、第７課で学んだ表現を何回も読んで話せるようにしましょう。 【復習】第７課で学んだ表現、活用形、配布資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 10	In-person	제８과 : 감기는 다 나았어요 / 第８課:風邪はすっかり治りましたか、 ステップ１ - ㅅ 不規則変化 - ~때문에 / ~기 때문에　~ために　~するために	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えるましょう。 【復習】テキストの　-ためにの文型を用い文章を書いてしましょう。	4 hours
Session 11	In-person	제９과 : A 형과 O 형하고 어떻게 달라요?　/　第９課:A 型と B 型はどう違いますか？ ステップ１ ~르 不規則変化 表現 ~잖아요　~ するじゃないですか	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】~잖아요 の表現を用い、短い対話文を作ってみましょう。	4 hours
Session 12	In-person	제 10 과 :빨간색은 없어요?　/　第 10 課:赤い色はありませんか、 ステップ１ ~ㅎ 不規則変化 - ~아/어 보다　~してみる	【予習】CD を聴きながら、第 10 課で学んだ表現を何回も読んで実際に使えるようにしましょう。 【復習】第 10 課で学んだ表現、活用形、配布資料等を読み直し、実際に友人と話しをしてみましょう。	4 hours
Session 13	In-person	Review（제６과 ~제 10 과 ）/　第６課~第 10 課まで　練習 ステップ１ 各条件を表す表現	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙を覚えましょう。 【復習】テキストの~ 不規則変化活用形と学習した内容を確認しましょう。	4 hours
Session 14	In-person	総合整理として、難しい表現などを復習	【予習】ステップ１の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】テップ１とステップ 2 の不規則変化を整理する また、授業で配布した資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 15	On-demand	第１課から第１０課までの復習 文法事項、言い回し・表現・語彙などを使い、授業中に文章を作成します。 - 予想問題を持込み練習	【予習】第１課から第 10 課まで学んだ内容を確認しておきましょう。 【復習】授業で書いた文章を自分で添削しておきましょう。(後に提出します)	4 hours

Course Title	韓国語コミュニケーション演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations　話せる韓国語　（初級~中級前半）		
Course Objectives and Overview	本科目は、これまで韓国語を勉強してきたけれど聞き取りがどうにも難しい、とっさのひと言が出ないなど、韓国語によるコミュニケーションに慣れていない学習者を対象とする。さまざまな会話練習を通して初級レベルの語彙、文法、表現を覚え、旅行や日常生活でリアルに使える基礎力を身につける。まず簡潔に文法を学び、話しながらその使い方に慣れるよう、実践的に使える表現を取り入れたロールプレイを行う。さらに文脈を把握するための聞き取りを行い、最後に再びその日に学習した表現をフレームとして会話したり、与えられた話題について会話する。授業では韓国の流行や文化の特徴も垣間見られるように K-POP や映像資料も取り入れる予定である。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	初級から中級前半（ハングル能力検定試験 5、4 級、TOPIK Ⅰ）とその文法を用いたさまざまな場面における会話に慣れ、簡単な日常会話や旅行会話の習熟を図り、これらの実践的な表現を使いこなせるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	単語の小テストと基礎文法に関する補足説明などのフィードバックは基本的に毎回の授業内で行うが、適宜、本学の LP および履修生の負担にならない程度に、あくまで補完的に Teams も活用する。		
Active Learning Initiatives	グループワーク／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	『ワンアクション韓国語』, 河正一監修・朴庾卿ほか, 朝日出版社, 2023 年	ISBN	9784255557014
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	授業期間内に提出された録音課題：20% 授業期間内に行うまとめテスト：50%
Regarding taking this course	春学期開講の「韓国語コミュニケーション演習 A」に引き続き、本科目では同じ教科書の後半部を学習する。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	春学期の復習	繰り返し音読しながら書き、復習を徹底する。（復習する教科書のページ数については、授業終了時に再確認して具体的に指示する。）	4 hours
Session 2	In-person	第 11 課 일본에 간 적이 있어요?（過去の経験を話す）	同上	4 hours
Session 3	In-person	第 11 課の復習、第 12 課 저랑 같이 가 볼래요?（相手を誘う）	同上	4 hours
Session 4	In-person	第 12 課の復習、第 13 課 자전거를 타면 재미있을 것 같아요.（状況を推測する）	同上	4 hours
Session 5	In-person	第 13 課の復習 、第 14 課 내일 만날 수 있어요?（可能表現を話す）	同上	4 hours
Session 6	In-person	第 14 課の復習 、第 15 課 잠깐 들어가도 돼요?（許可を求める）	同上	4 hours
Session 7	In-person	第 15 課の復習、第 16 課 사귄 지 벌써 1 년이 됐어요.（時間の経過を話す）	同上	4 hours
Session 8	In-person	第 16 課の復習、第 17 課 다음 달에 군대에 가게 됐어요.（変化を話す）	同上	4 hours
Session 9	In-person	第 17 課の復習、第 18 課 갑자기 추워져서 감기에 걸린 것 같아요.（病気の症状を話す）	同上	4 hours
Session 10	In-person	第 18 課の復習、第 19 課 취업하기 전에 인턴 사원으로 일해 보기로 했어요.（計画を話す）	同上	4 hours
Session 11	In-person	第 19 課の復習、第 20 課 앞으로 지각하지 않도록 조심할게요.（助言をする）	同上	4 hours
Session 12	In-person	第 20 課の復習、第 11 課～第 20 課の総復習	同上	5 時間
Session 13	In-person	第 11 課～第 20 課の総復習	同上	5 時間
Session 14	On-demand	総まとめ（録音課題提出）	まとめテストの準備をする。	5 時間
Session 15	In-person	総まとめ（まとめテスト実施）	まとめテストを振り返る。	4 hours

Course Title	韓国語コミュニケーション演習Ｂ	Academic Year	Fall Semester, AY2026
Instructor	YOO Kagkeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	韓国の言語と文化に親しみ、理解を深める。		
Course Objectives and Overview	この授業は、韓国に滞在し、生活する場合に必要となる、より実践的な韓国語を修得することを目標とする。授業は韓国語と日本語で行われ、韓国における様々な場面を想定した会話と対応訓練を行う。具体的には、場面（自己紹介、大学生活、買い物、レストランや宿舎、生活の中の文化等）ごとに適切な会話を徹底したロールプレイで学ぶ。また、相手が話している内容が理解できない場合や 急な問題が起こった時等の対処の仕方も修得し、韓国滞在で即座に必要となる語学力や知識を学修する。授業目標は、基礎会話が出来るように進行する。		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	韓国語を聴く力、韓国で話す力を高め、複雑でないテーマについて書いて発表する等、日常会話が出来るようになる。また、新聞などの記事を辞書を用い読めるようになる。		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	授業中提示した課題を指定日までに回収、添削し返却する。小テストは、採点した上で返却する。その他、質問等は授業時間の前後に対応する。		
Active Learning Initiatives	ディスカッション、ディベート、討議／プレゼンテーション、発表、報告		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①『できる韓国語初級Ⅱ』新装版，李志暎・金鎮姫，アスク出版，2024 年	ISBN	①9784866397177
Reference Books	自由選択	ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	15
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	0
	Other Details	
Regarding taking this course	授業では、文法的な間違いや発音がうまくできないことを恥ずかしがらず、積極的に韓国語で話すように心がけることが重要である。簡単な文を暗記したり、知りたいことや、授業で分からなかったことに関して、韓国語で質問を作成し、授業で発表することも口語能力を高めるのに役立ちます。本学に多くいる韓国や中国朝鮮族の留学生と日常的に交流を深め、韓国語で話す機会を作っていくことを勧めます。また、この科目を履修するためには、韓国語入門または韓国語基礎科目を履修した学生が望ましい。	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	この授業の概要や到達目標について、シラバスをもとに説明を行います。 제 11 과 : 저도 메일 보낼게요 / 第 11 課：私もメール送ります。 ステップ 1 - ˜(으) ㄹ게요 ～ 意志・約束・決意 - ～ㄹ 不規則活用	【予習】韓国語で自己紹介ができるように準備しておきましょう。 【復習】教材の CD を聴きながら自己紹介の表現をしっかりと覚え、正確に発音できるように繰り返し練習しましょう。	4 hours
Session 2	In-person	제 12 과 : 사람들이 줄 서 있어요 / 第 12 課：人々が並んでいます。 ステップ 1 - ˜아/어 있다 完了状態の継続 - ˜지 마세요. / ˜지 말고 / ˜ しないでください。 / ～しないで	【予習】ステップ 1 の本文を声を出して何度も読み、関連する語彙を調べておきましょう。 【復習】ステップ 1 で学んだ表現・語彙・文法事項をしっかりと覚えましょう。	4 hours
Session 3	In-person	제 13 과 : 비가 올 것 같아요 / 第 13 課：雨が降りそうですね。 ステップ 1 ˜(으)ㄴ / ˜는 / ˜(으)ㄹ 것 같다. 過去／現在／未来の推量・不確実	【予習】現在進行と表現、語彙などを再度確認しておきしょう。 【復習】この課で学んだ表現、文法事項をしっかりと覚えるとともに、CD を何度も聴きながら流暢に発音できるように、繰り返し練習しましょう。	4 hours
Session 4	In-person	제 14 과 : 세배를 한 후에 성묘하러 갑니다. / 第 14 課：新年のあいさつをした後、お墓参りに行きます。 ステップ 1 -˜기 전에 ～する前に -˜(으)ㄴ 후에 / ˜(으)ㄴ 다음에 ～した後	【予習】ステップ 1 の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ 1 で学んだ、表現、語彙などと文法事項を確認しましょう。	4 hours
Session 5	In-person	제 15 과 : 맵게 먹는 편이에요 / 第 15 課：辛くして食べるほうです。 ステップ 1 -˜는/(으)ㄴ 편이다 ～するほうだ -˜게 ～副詞化 ˜ 이/가 되다 ～なる	【予習】ススステップ 1 の本文を声を出して何度も読み、関連する語彙も覚えましょう。 【復習】-仕事を終えるまで待って下さい。	4 hours
Session 6	In-per	Review (第 11 課～第 15 課)：総合整理	【予習】CD を聴きながら、第 11 課で学んだ表現を	4 hours

	son	ステップ1～3 色々の動作を表す表現	何回も読んで話せるようにしましょう。 ロールプレイをしながら、 【復習】学んだ表現、活用形、配布資料等を読み直し、学習した内容を確認しましょう。	
Session 7	In-person	제 16 과 : 일본에 오신 지 얼마나 되셨어요 / 第 16 課：日本にいらしてどれぐらい経ちましたか。 ステップ1 -˜(으)ㄴ 지 ˜ 되다 ～してから～経つ -˜(으)려고 하다 ～しようと思う	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ1と本文を CD で何度も聴きましょう。	4 hours
Session 8	In-person	～総合整理（復習） - 中間テスト実施	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えておきましょう。 【復習】ステップ1と本文を CD で何度も聴きましょう。	4 hours
Session 9	In-person	제 17 과 : 이렇게 하면 찾기 쉬워요 / 第 17 課:こうすれば探しやすいです。 ステップ1 - ˜기 名詞化 ˜ 기 위해서 ˜目的 - ˜기 쉽다 / ˜기 어렵다 ～しやすい ／ ～しにくい	【予習】CD を聴きながら、第 17 課で学んだ表現を何回も読んで話せるようにしましょう。 【復習】第 17 課で学んだ表現、活用形、配布資料等を読み直し、学習した内容をしっかりと確認しましょう。	4 hours
Session 10	In-person	제 18 과 : 운전 잘 하시겠네요 第 18 課：運転お上手でしょうね。 ステップ1 - ˜겠어요 / ˜ 겠네요 ～でしょう ／ ～でしょうね - ˜(으) ㄹ 때 / ˜ 았/었을 때 するとき ／ ～したとき	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えるましょう。 【復習】テキストの文型を用い文章を書いてしましょう。	4 hours
Session 11	In-person	제 19 과 : 제가 들어 드릴까요? 第 19 課：私がお待ちしましょうか。 ステップ1 - 아/어 주다 ～してあげる／～してくれる	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】二つの表現を用い、短い対話文を作ってみましょう。	4 hours
Session 12	In-person	제 20 과 : 뭐 드실래요? 第 20 課：何を召し上がりますか。 ステップ1 - ˜(으)ㄹ래요 意志 -˜았/었으면 좋겠어요 願望	【予習】CD を聴きながら、第 4 課で学んだ表現を何回も読んで実際に使えるようにしましょう。 【復習】第 20 課で学んだ表現、活用形、配布資料等を読み直し、実際に友人と話しをしてみましょう。	4 hours
Session 13	In-person	Review （第 16 課～第 20 課）：総合整理 ステップ1～3 色々の動作を表す表現	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙を覚えましょう。 【復習】テキストの˜ 았/었으면 좋겠어요 活用形と資料等を読み直し、学習した内容を確認しましょう。	4 hours
Session 14	In-person	定期試験予想問題の練習 - 今までの総合整理	【予習】ステップ1の本文を声を出して何度も読み、関連する語彙も覚えること。 【復習】本文を CD で聞きながら、流暢に発音できるように練習しましょう。 また、授業で配布した資料等を読み直し、	4 hours

			学習した内容をしっかりと確認しましょう。	
Session 15	On-demand	第 11 課から第 20 課までの復習 文法事項、言い回し・表現・語彙などを使い、授業中に文章を作成します。	【予習】第 11 課から第 20 課まで学んだ内容を確認しておきましょう。 【復習】授業で書いた文章を自分で添削しておきましょう。	4 hours

Course Title	English Seminar for Contemporary Topics A	Academic Year	Spring Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Introductions & Greetings. Listening, speaking, and reading - Individual and interactive pair and group work. Making introductions and giving greetings. Introduction to syllabus, course outline, expected outcomes and grading outline. On-Demand Class - Video Quiz - Explanation content and date of implementation	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Campus Talk Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Introductions - Using topic style sentences for place descriptions.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Language Learning. Listening, speaking, and reading - Individual and interactive pair and group work. Descriptions, opinions, and schedules. Workbook Units 1 & 2.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Work. Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Costs, numbers for currencies & areas - Reading and writing numbers. Writing / Presentation: Shopping - Graphics & wrapping text / Embedding hyperlinks.		
Session 5	In-person	Theme: Part time Jobs Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Shopping - Capitalization & Using spell & grammar checker effectively. Punctuation, title capitalization and capitalization of proper nouns in sentences.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 6	In-person	Theme: What Does It Do? Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Q & A activity.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Describing Complex Objects Listening, speaking, and reading - Individual and interactive pair and group work. Discussion - Follow-up questions. Workbook Units 3 & 4.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Job Suitability Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Descriptions / Using quantifiers.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Describing People Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing frequency and abilities.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Comparing Past & Current Lifestyles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making descriptive statements in a topic style format. Workbook Units 5 & 6.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: What Happened Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Describing past events. Short answers with applicable past verbs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Numbers, Trends & Changes Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Asking about and describing cities and facilities.		
Session 13	In-person	Theme: Changes & Locations Listening, speaking, and reading - Individual and interactive pair and group work. Writing / Presentation: Describing cities, areas, and facilities.	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 7 & 8	4 hours
Session 14	On-demand	Theme: Comparisons - Past & Present Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation Check: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Seminar for Contemporary Topics B	Academic Year	Fall Semester, AY2026
Instructor	KERR Chris	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Extending Functional English - The class will incorporate listening. speaking in pair and groups, reading and guided writing outcomes. There will also be short conversational presentations in pairs.		
Course Objectives and Overview	The course will encompass a four skills approach towards the topics covered in the text. The topics are outlined in the weekly class description. Classes will be conducted in an inactive manner, incorporating individual, pair and group activities of the topics in the text. Topic coverage will include aural and reading input resulting in aural and written outcomes. Aural and reading passages will be accompanied with questions requiring short communicative responses to solidify retention. Additional subjective and objective questions will used to further consolidate students' ability to express opinions about specific topics. This course is most suitable for students with intermediate, upper-intermediate, and advanced English skills, who wish to further develop their language skills and increase their functional ability to produce outcomes in English. Students will learn skills that will be useful in future work environments.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students can: Develop English ability through the comprehensive use of all four skills. Increase functional language and communication ability. Increase knowledge and understanding of the issues covered in the topics. Develop better understanding of issues from the perspective of English language usage.To increase retention and understanding of passages in both aural and reading skills. Develop functional approaches to writing sentences and paragraphs for reports and presentations. Consolidate skills and to effectively word process in English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will receive feedback on reports, assignments and quizzes. Progress check and advice will be required for some assignments. Reports and assignments maybe submitted twice.		
Active Learning Initiatives	PBL (Project-Based Learning) / Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			

Textbook	Title: Communication Spotlight Intermediate Author: Alastair Graham Marr Publisher: ABAX Year of publication: 2021	ISBN	978185470806
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	10
	Midterm Exam	10
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	Listening Test - Conducted in Class
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Theme: Cell Phone Usage Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing appearance and characteristics.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 2	In-person	Theme: Technology in Daily Life Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Characteristics, styles, materials, and brands.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 3	In-person	Theme: Global Issues Listening and interactive individual / pair work. Discussion: Q & A - Describing issues. Writing: Q & A - Descriptive characteristics and elements of events and styles. Workbook Units 9 & 10.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 4	In-person	Theme: Describing Events Listening and interactive individual / pair work. Discussion: Q & A - Descriptions of countries and specific aspects.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 5	In-person	Theme: Education & Costs Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Aspects of places Writing / Presentation: Descriptions - Capitalization of proper nouns. Forming descriptive topic style sentences beginning with place names and proper nouns. Workbook Units 11 & 12.		
Session 6	In-person	Theme: Giving Opinions Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Survey - Health activities and products.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 7	In-person	Theme: Stories Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Expressing preferences, likes and dislikes / Agreeing & disagreeing.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 8	In-person	Theme: Detailed Narratives Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Describing restaurants - Location, dishes, atmosphere, service, and costs. Writing / Presentation: Descriptive aspects of restaurants - Location, dishes, atmosphere, service, and costs.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 9	In-person	Theme: Written Articles Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Asking about & expressing geographic aspects. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 10	In-person	Theme: Describing a Process Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Making comparisons - Use of comparative and superlative forms. Workbook Units 13 & 14.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 11	In-person	Theme: Activities Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Invitation, polite refusals & excuses. Writing / Presentation: Expressing preferences with comparative statements.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 12	In-person	Theme: Explaining Problems Listening, speaking, and reading - Individual and interactive pair and gro	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

		up work. Discussion: Q & A - Giving and reporting messages.		
Session 13	On-demand	On-Demand Class Theme: Review Cultural Video + Quiz Workbook Units 15 & 16.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 14	In-person	Theme: The Future Listening, speaking, and reading - Individual and interactive pair and group work. Discussion: Q & A - Giving and reporting messages. Writing / Presentation: Expressing and describing changes, future plans and hopes.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours
Session 15	In-person	Theme: Class Quiz Submission of final assignments. Presentation.	Students will be informed in the class of the preparation and review as well as any assignment requirements for the next session.	4 hours

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire functional English communication skills useful for studying abroad and living overseas.		
Course Objectives and Overview	This course aims to enable students to communicate in English with greater fluency during periods of study or residence abroad. Students will acquire the vocabulary and expressions required across a range of situations encountered from departure through daily life overseas—including routine conversation and English usage for addressing unforeseen circumstances—thereby developing practical communicative competence. Particular attention is given to pronunciation: students will develop a concrete understanding of how natural pronunciation is produced and how sounds are realized at the word, phrase, and sentence level, supported by dedicated pronunciation practice. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to a variety of functions and contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Demonstrate functional competence in English communication. 2) Understand and prepare for situations encountered while studying or residing abroad, and the corresponding language use required. 3) Speak English with confidence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Communicate Abroad: Essential English for Travel and Study, by Simon Cookson and Chihiro Tajima, Cengage Learning	ISBN	9784863122772
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 My Suitcase Is Overweight	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Review the vocabulary and expressions introduced in Unit 1, My Suitcase Is Overweight.	4 hours
Session 2	In-person	Unit 1 My Suitcase Is Overweight Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 2, I' m Suffering from Jet Lag, in preparation for class.	4 hours
Session 3	In-person	Unit 2 I' m Suffering from Jet Lag Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 3, Each Host Family Is Different, in preparation for class.	4 hours
Session 4	In-person	Unit 3 Each Host Family Is Different Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conver	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 4, I' m Experiencing Culture Shock, in preparation for class.	4 hours

		sing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.		
Session 5	In-person	Unit 4 I' m Experiencing Culture Shock Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 5, My Dormitory Is too Noisy, in preparation for class.	4 hours
Session 6	In-person	Unit 5 My Dormitory Is too Noisy Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review the vocabulary and expressions introduced in Unit 6, How Can I Make Friends?	4 hours
Session 8	In-person	Unit 6 How Can I Make Friends? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without referenceto the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 7, What Should I Talk About?	4 hours
Session 9	In-person	Unit 7 What Should I Talk About? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 8, I Feel Homesick.	4 hours
Session 1	In-per	Unit 8 I Feel Homesick	[Review] Review the content covered in class a	4 hours

0	son	Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	nd engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 9, How Do I Order Food?	
Session 11	In-person	Unit 9 How Do I Order Food? Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 10, I Lost My Passport.	4 hours
Session 12	In-person	Unit 10 I Lost My Passport Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review the vocabulary and expressions introduced in Unit 11, I Need to Go to Hospital, in preparation for class.	4 hours
Session 13	In-person	Unit 11 I Need to Go to Hospital Following a review of vocabulary, expressions, and pronunciation, students will repeat and role-play the core dialogue, with the objective of conversing without reference to the textbook. Students will further engage in reading comprehension and sentence-completion exercises in pairs, and deepen their understanding of the unit through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 – Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development.	[Review] Review all course content covered this semester and organize class notes accordingly. Reflect on the course as a whole, identify areas requiring further development, and submit the assignment online.	4 hours

		The assignment is to be submitted online following the class session.		

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	English Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIKAWA Mariko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Acquire basic English communication skills needed in business.		
Course Objectives and Overview	This course is an introductory business English course for students with an interest in business communication. It aims to develop students' ability to conduct routine business communication, including conversation with colleagues, inquiries regarding business hours, placing orders, telephone correspondence, customer service, and complaint handling. Students will further acquire vocabulary and expressions applicable to contexts such as overseas business travel and presentations, thereby developing practical proficiency in business English. Through pair and group work, students will develop both speaking and listening proficiency, and through a range of listening and speaking tasks will cultivate the ability to engage in conversation appropriate to business contexts.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Upon successful completion of this course, students will be able to accomplish the following [DP 4]: 1) Understand basic business English and demonstrate communicative competence using it. 2) Acquire vocabulary and expressions used in business contexts and speak English with confidence. 3) Understand and prepare for situations encountered in business contexts, and the corresponding language use required.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided during class sessions as appropriate, including commentary on review quizzes and other assessments.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Business Encounters: Practical Business English By Michael P. Critchley Nan'un-do	ISBN	9784523177159
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	70	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	0
Regarding taking this course	1) As the course covers a wide range of expressions and vocabulary, preparation prior to each class is required. 2) Students are required to bring the textbook to every class session. 3) Students are encouraged to participate actively in class discussion without fear of error. 4) The use of electronic devices unrelated to the course (e.g., PCs, smartphones) and conversation unrelated to the class are strictly prohibited; violations will be addressed accordingly. *Note: The class schedule outlined in this syllabus is subject to change as necessary.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Session 1: Course Orientation Introduction to Unit 1 “Welcom to the office”	[Review] Reflect on the orientation session and formulate a personal study plan. [Preparation] Look up the words and expressions that appear in Unit 1 “Welcom to the office.”	4 hours
Session 2	In-person	Unit 1 “Welcom to the office” After checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 2 “What Time Do you Close” and prepare for class.	4 hours
Session 3	In-person	Unit 2 “What Time Do you Close” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 3 “I’d like to Change an Order” and prepare for class.	4 hours
Session 4	In-per	Unit 3 “I’d like to Change an Orde	[Review] Review the content covered in class a	4 hours

	son	r” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	nd engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 4 “May I Take a Message?” and prepare for class.	
Session 5	In-person	Unit 4 “May I Take a Message?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 5 ”Shall I Ring That Up for You?” and prepare for class.	4 hours
Session 6	In-person	Unit 5 ”Shall I Ring That Up for You?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Review course content in preparation for the midterm review quiz.	4 hours
Session 7	In-person	Midterm Review Quiz (Unit 1 - Unit 5)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Look up the words and expressions in Unit 6 “This Way Please”and prepare.	4 hours
Session 8	In-person	Unit 6 “This Way Please” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentenc	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 7 “I’d Like to Make a Complaint” and prepare.	4 hours

		e completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 9	In-person	Unit 7 “I’d Like to Make a Complaint” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 8 “Could You Fill Out This Form” and prepare.	4 hours
Session 10	In-person	Unit 8 “Could You Fill Out This Form” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the words and expressions in Unit 9 “Wellcomme to Japan” and prepare.	4 hours
Session 11	In-person	Unit 9 “Wellcomme to Japan” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 10 ”What’s Your Background?” and prepare for class.	4 hours
Session 12	In-person	Unit 10 ”What’s Your Background?” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work	[Review] Review the content covered in class and engage in independent practice. [Preparation] Look up the expressions and vocabulary in Unit 11 “Here’s Your Schedule” and prepare for class.	4 hours

		on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.		
Session 13	In-person	Unit 11 “Here’s Your Schedule” After practice exercises on the phrases appearing in the conversation and checking the meaning of each word and practicing pronunciation, students will repeat and role-play the conversation section, aiming to eventually be able to converse without looking at the textbook. Students will also work on reading comprehension and sentence completion exercises in pairs, and deepen their understanding of the unit as a whole through listening exercises.	[Review] Review the content covered in class and engage in independent practice. [Preparation] Study in preparation for the final review quiz.	4 hours
Session 14	In-person	Final Review Quiz (Unit 6 - Unit 11) (Session 15 to be released as an on-demand class.)	[Review] Identify and review the sections of the quiz that were answered incorrectly. [Preparation] Review all course content covered this semester in preparation for the concluding on-demand session.	4 hours
Session 15	On-demand	On-Demand Class: Course Wrap-Up Students will reflect on the course content covered this semester, review what was learned in each unit, and objectively identify the competencies they consider to have been particularly strengthened, as well as areas identified as requiring further development. The assignment is to be submitted online following the class session.	[Review] Look back on all the content covered this semester, and organize and summarize it using the notes taken in class. Also review the course as a whole, identify areas you need to strengthen, and find your future challenges. Submit the assignment after class (online).	4 hours

Course Title	Chinese A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Chinese		
Course Objectives and Overview	This course aims to develop foundational knowledge of the Chinese language. Specifically, the course provides instruction in Pinyin (拼音), the phonetic transcription system for Chinese, together with elementary vocabulary and grammar. Students will acquire accurate pronunciation and foundational grammar and vocabulary, enabling them to perform basic greetings and self-introductions in Chinese.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Develop accurate pronunciation through intensive practice of Chinese phonetics. Acquire foundational grammar and vocabulary sufficient for basic conversation and written composition.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will individually assess and provide guidance on each student's pronunciation. Quizzes, exercises, and other submitted work will be graded and corrected before being returned, with commentary provided during class.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Yasashiku Tanoshii Shin 400-go de Manabu Chugokugo Nyumon [An Easy and Enjoyable Introduction to Chinese with 400 New Words], by Guo Chungui, Guo Jiumeizi, and Cao Zhi, Hakuteisha, 2023	ISBN	①9784863985797
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	20

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Confirmation tests administered during the course
Regarding taking this course	Practical application is essential to foreign language study. Speaking aloud contributes directly to improvement. Utilizing audio materials to develop listening skills, combined with thorough preparation and review before and after each class, will produce measurable progress.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Pronunciation 1	Review “Pronunciation 1” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 2	In-person	Pronunciation 2	Review “Pronunciation 2” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 3	In-person	Pronunciation 3	Review “Pronunciation 3” in the textbook and practice pronunciation using the accompanying audio materials.	2 hours
Session 4	In-person	Pronunciation 4	Review all pronunciation content covered to date.	2 hours
Session 5	In-person	Pronunciation Test	Preview Lesson 1 of the main text.	2 hours
Session 6	In-person	Lesson 1	Review Lesson 1 and preview Lesson 2.	2 hours
Session 7	In-person	Lesson 2	Review Lesson 2 and preview Lesson 3.	2 hours
Session 8	In-person	Lesson 3	Review Lesson 3 and preview Lesson 4.	2 hours
Session 9	In-person	Lesson 4	Review Lesson 4 and preview Lesson 5.	2 hours
Session 10	In-person	Lesson 5	Review Lesson 5 and preview Lesson 6.	2 hours
Session 11	In-person	Lesson 6	Review Lesson 6 and preview Lesson 7.	2 hours
Session 12	In-person	Lesson 7	Review Lesson 7 and preview Lesson 8.	2 hours
Session 13	In-person	Lesson 8	Review Lessons 1-8 in preparation for the confirmation test.	2 hours
Session 14	In-person	Confirmation Test	Review all content covered during the spring semester.	2 hours
Session 15	On-demand	Comprehensive review and summary of course content.	Reflect on spring semester coursework in preparation for the fall semester.	2 hours

Course Title	Chinese B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Chinese		
Course Objectives and Overview	This course, continuing from Chinese A, places emphasis on Chinese pronunciation and speech rhythm, with the aim of developing the four skills of listening, speaking, reading, and writing. Extensive listening practice is incorporated to improve Chinese listening comprehension. With respect to grammatical structure, students will study sentence structure (word order) from the elementary to intermediate level. Concurrently, vocabulary development focuses on terms related to daily life. Develop proficiency in everyday Chinese conversation and reading comprehension.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Building on the knowledge and skills acquired in Chinese A, students will study newly introduced grammatical items and sentence patterns, thereby developing more advanced conversational and reading proficiency.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will individually assess and provide guidance on each student's pronunciation. Quizzes, exercises, and other submitted work will be graded and corrected before being returned, with commentary provided during class.		
Active Learning Initiatives	Discussion, Debate, Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Yasashiku Tanoshii Shin 400-go de Manabu Chugokugo Nyumon [An Easy and Enjoyable Introduction to Chinese with 400 New Words], by Guo Chungui, Guo Jiumeizi, and Cao Zhi, Hakuteisha, 2023	ISBN	①9784863985797
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	20
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	Confirmation tests administered during the course
Regarding taking this course	Consistency—that is, sustained and repeated practice—is essential to foreign language study. Active class attendance, steady memorization of vocabulary and grammar, and continued engagement with practice exercises will naturally lead to improvement. Students with questions regarding coursework or registration are encouraged to consult the instructor.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Lesson 9	Review Lesson 9 and preview Lesson 10.	2 hours
Session 2	In-person	Lesson 10	Review Lesson 10 and preview Lesson 11.	2 hours
Session 3	In-person	Lesson 11	Review Lesson 11 and preview Lesson 12.	2 hours
Session 4	In-person	Lesson 12	Review Lesson 12 and preview Lesson 13.	2 hours
Session 5	In-person	Lesson 13	Review Lesson 13 and preview Lesson 14.	2 hours
Session 6	In-person	Lesson 14	Review Lesson 14 and preview Lesson 15.	2 hours
Session 7	In-person	Lesson 15	Review Lesson 15 and preview Lesson 16.	2 hours
Session 8	In-person	Lesson 16	Review Lesson 16 and preview Lesson 17.	2 hours
Session 9	In-person	Lesson 17	Review Lesson 17 and preview Lesson 18.	2 hours
Session 10	In-person	Lesson 18	Review Lesson 18 and preview Lesson 19.	2 hours
Session 11	In-person	Lesson 19	Review Lesson 19 and preview Lesson 20.	2 hours
Session 12	In-person	Lesson 20	Review Lesson 20 and preview the section on self-introduction composition.	2 hours
Session 13	In-person	Self-Introduction Composition	Review Lessons 9–20 in preparation for the confirmation test.	2 hours
Session 14	In-person	Confirmation Test	Review all content covered during the fall semester.	2 hours

Session 15	On-demand	Confirmation, review, and summary of fall semester content.	Reflect on the full year's coursework and establish goals for future study.	2 hours

Course Title	Chinese Seminar A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Chinese Proficiency for Society, Refined Through Language Examinations		
Course Objectives and Overview	Building on foundational Chinese, this course aims to develop Chinese proficiency through the study of vocabulary and grammar at the elementary-intermediate to intermediate level. This course aims to conduct a comprehensive review of each individual student's Chinese proficiency and to develop the competence required to pass language proficiency examinations.		
Prerequisites and Notes	This course is intended for students with some prior study of Chinese; a proficiency check will accordingly be conducted during the first class session. Students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the followingURL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	① Acquire Chinese proficiency at a level sufficient to pass the Chinese Proficiency Test (Level 4) or HSK (Hanyu Shuiping Kaoshi) Levels 3-4 ② Develop practical Chinese proficiency applicable to an era of globalization characterized by multicultural coexistence		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	① Student comprehension will be assessed as appropriate through questions during class, with individualized guidance provided accordingly ② Homework and exercises will be corrected and returned ③ Tests and assignments will be graded, corrected, and returned, with commentary provided		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; materials will be distributed.	ISBN	No textbook is designated.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Confirmation tests administered periodically during the course (approximately 2-3 times)
Regarding taking this course	① Completion of elementary-level Chinese ② Active attendance in class ③ Completion of exercises and homework as instructed	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Proficiency Assessment Explanation of the course schedule, grading criteria, and course policies	After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 2	In-person	Vocabulary Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 3	In-person	Vocabulary Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 4	In-person	Grammar Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 5	In-person	Grammar Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 6	In-person	Grammar Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 7	In-person	Grammar Exercise 4	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 8	In-person	Summary of the First Half	Before class, use the review materials to review the key points covered thus far.	4 hours
Session 9	In-person	Listening Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary incl	4 hours

			uded in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	
Session 10	In-person	Listening Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 11	In-person	Reading Comprehension Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 12	In-person	Reading Comprehension Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 13	In-person	Comprehensive Exercise	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 14	In-person	Overall Summary	After class, organize the key points covered thus far independently and review them.	4 hours
Session 15	On-demand	Concluding review of the course (the schedule above is subject to change as circumstances require).	After class, organize the key points covered thus far independently and review them.	4 hours

Course Title	Chinese Seminar B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Chinese Proficiency for Society, Refined Through Language Examinations		
Course Objectives and Overview	Building on Chinese Seminar A, this course is designed for students who have acquired foundational practical proficiency in Chinese, with the aim of further developing that proficiency. Students will study intermediate-level grammar with the aim of further advancing their Chinese proficiency. This course provides a comprehensive review of each individual student's Chinese proficiency and develops the competence required to pass language proficiency examinations.		
Prerequisites and Notes	This course is intended for students with some prior study of Chinese; a proficiency check will accordingly be conducted during the first class session. Students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the followingURL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	① Acquire Chinese proficiency at a level sufficient to pass the Chinese Proficiency Test (Level 4) or HSK (Hanyu Shuiping Kaoshi) Levels 3-4 ② Develop practical Chinese proficiency applicable to an era of globalization characterized by multicultural coexistence		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	① Student comprehension will be assessed through questions during class, with individualized guidance provided accordingly ② Homework and exercises will be corrected and returned ③ Tests and assignments will be graded, corrected, and returned, with commentary provided		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; materials will be distributed.	ISBN	No textbook is designated.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Confirmation tests administered periodically during the course (approximately 2-3 times)
Regarding taking this course	① This course is intended for students who have completed elementary-level Chinese ② Active attendance in class ③ Completion of exercises and homework as instructed	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check	After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 2	In-person	Vocabulary Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 3	In-person	Vocabulary Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 4	In-person	Grammar Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 5	In-person	Grammar Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 6	In-person	Grammar Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 7	In-person	Grammar Exercise 4	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 8	In-person	Summary of the First Half	Before class, utilize the review materials to organize and review the key points covered thus far.	4 hours

Session 9	In-person	Reading Comprehension Exercise 1	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 10	In-person	Reading Comprehension Exercise 2	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 11	In-person	Reading Comprehension Exercise 3	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 12	In-person	HSK (Hanyu Shuiping Kaoshi) Practice Questions	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 13	In-person	Chinese Proficiency Test Past Examination Practice	As preparation before class, review the pronunciation and meaning of the new vocabulary included in the distributed handout. After class, complete the assigned homework as instructed and submit it at the next class session.	4 hours
Session 14	In-person	Overall Summary	Before class, use the review materials to review the key points covered thus far.	4 hours
Session 15	On-demand	Concluding review of the course (content may be adjusted during class in accordance with progress and student comprehension).	After class, organize the key points covered thus far independently, in accordance with the instructions provided, and review them.	4 hours

Course Title	Chinese Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Advancing Chinese Communication Proficiency (Part 1)		
Course Objectives and Overview	This course simulates a range of everyday scenarios encountered while living in China and provides conversational training, with the aim of developing the communicative competence required for daily life. Specifically, students will study conversation in contexts such as greetings, self-introduction, university life, shopping, restaurants and dormitories, and transportation. In addition, the course introduces general knowledge of Chinese customs, culture, and history.		
Prerequisites and Notes	This course is intended for students with no prior experience in Chinese. Students with prior study at or above the elementary level should select an alternative course appropriate to their proficiency. A proficiency check will be conducted during the first class session; students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Conduct simple everyday conversation in Chinese. Acquire vocabulary and grammar at the elementary level (equivalent to Chinese Proficiency Test Pre-Level 4).		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Chinese pronunciation will be taught intensively. Quizzes and assignments will be graded and returned, with commentary provided.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The textbook will be determined after the course begins.	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	20	
	Midterm Exam	0	

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Presentation (Speech) and Confirmation Test
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 2	In-person	Review of pronunciation “What Is Your Name?”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 3	In-person	Review of pronunciation Expressions using serial verb constructions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 4	In-person	Review of pronunciation “Family”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 5	In-person	Review of pronunciation Directional words	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 6	In-person	Review of pronunciation “University Life”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 7	In-person	Review of pronunciation Comparative expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 8	In-person	Review of pronunciation “Hobbies”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 9	In-person	Review of pronunciation Resultative complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 10	In-person	Review of pronunciation “Shopping”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 11	In-person	Review of pronunciation Descriptive complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 12	In-person	Review of pronunciation “Restaurant”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 13	In-person	Review of pronunciation Subject-predicate predicate sentences	Review the content covered thus far in preparation for the presentation (speech) and confirmation test.	4 hours
Session 14	In-person	Presentation of Learning Outcomes (Speech) and Confirmation Test	Review the content covered thus far.	4 hours
Session 15	On-demand	Confirmation, review, and summary of the semester’s content	Reflect on the course as a whole and establish goals for future study.	4 hours

Course Title	Chinese Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Advancing Chinese Communication Proficiency (Part 2)		
Course Objectives and Overview	This course simulates a range of everyday scenarios and provides conversational training, with the aim of developing the communicative competence required for daily life. Specifically, students will study conversation in contexts such as greetings, self-introduction, university life, shopping, restaurants and dormitories, and transportation. In addition, the course introduces general knowledge of Chinese customs, culture, and history.		
Prerequisites and Notes	This course is intended for students who have completed Chinese Communication Seminar A or who possess an equivalent level of Chinese proficiency. Based on the results of the proficiency check conducted during the first class session, students assessed as unsuitable for this course may be advised to change their course registration.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Conduct basic communication in Chinese. Acquire vocabulary and grammar at the elementary-to-intermediate level (equivalent to Chinese Proficiency Test Level 4 or HSK Level 3).		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Chinese pronunciation will be taught intensively. Quizzes and assignments will be graded and returned, with commentary provided.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The textbook will be determined after the course begins.	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	20
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	50
	Other Details	Presentation of Learning Outcomes (Speech) and Confirmation Test
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the course schedule and proficiency check Self-introduction	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 2	In-person	Pronunciation instruction “Party”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 3	In-person	Pronunciation instruction Emphatic expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 4	In-person	Pronunciation instruction “Visiting”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 5	In-person	Pronunciation instruction Directional complements	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 6	In-person	Pronunciation instruction “Asking for Directions”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 7	In-person	Pronunciation instruction Conditional expressions	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 8	In-person	Pronunciation instruction “Hospital”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 9	In-person	Pronunciation instruction Discussing one’s physical condition	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 10	In-person	Pronunciation instruction “New Year’s Eve”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 11	In-person	Pronunciation instruction Progressive tense	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 12	In-person	Pronunciation instruction “Calling a Friend”	Using the materials distributed in class, review the content and prepare a short speech script.	4 hours
Session 13	In-person	Pronunciation instruction Potential complements	Review the content covered thus far in preparation for the presentation (speech) and confirmation test.	4 hours
Session 14	In-person	Presentation of Learning Outcomes (Speech) and Confirmation Test	Review the content covered throughout the semester.	4 hours
Session 15	On-demand	Confirmation, review, and summary of content covered throughout the semester	Reflect on the course as a whole and establish goals for future study.	4 hours

Course Title	Korean A	Academic Year	Spring Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Korean		
Course Objectives and Overview	This course provides comprehensive instruction in Hangul, the Korean writing system, and the structure of the Korean language, with the aim of enabling students to listen to, speak, read, and write basic vocabulary and simple expressions.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Understand the structure of Hangul and demonstrate proficiency in pronunciation, reading, and writing. 2. Perform basic self-introductions and greetings in Korean. 3. Communicate in Korean using simple expressions.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments given in each lesson will be collected, corrected, and returned upon completion of the corresponding lesson.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	K-Communication I: Koe ni Dasu Kankokugo Bunpo, Shokyu [Korean Grammar Aloud, Elementary Level], by Nakajima Jin, Cho Uisong, and Ito Tomoko, Asahi Press, 2025 *Note: Please purchase the textbook before the course begins.	ISBN	978-4-255-55727-4
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	
	Other Details	
Regarding taking this course	As this may be students' first experience learning a foreign language, some time will be needed initially to become accustomed to it. Hangul was designed with the aim of enabling anyone to read and write with ease. With a grasp of a few basic principles, it can be mastered within a short period. Students are encouraged to engage actively and enjoyably, without fear of error.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation Part 1: Script and Pronunciation Lesson 1: Vowels I ㅏ ㅣ ㅜ ㅡ ㅔ ㅐ ㅗ ㅓ Lesson 2: Vowels II ㅑ ㅠ ㅛ ㅕ ㅖ ㅒ	[Preparation] Review the class content(Lessons 1-2) in advance. [Review] Confirm the content covered in class.	1 hour
Session 2	In-person	Lesson 3: Consonants I ㄴㄹㅁㅅㅎ Lesson 4: Consonants II ㄱㄷㅂㅈ	[Preparation] Review the class content(Lessons 3-4) in advance. [Review] Confirm the content covered in class.	2 hours
Session 3	In-person	Lesson 5: Consonants III ㅋㅌㅍㅊ Lesson 6: Consonants IV ㄲㄸㅃㅆㅉ	[Preparation] Review the class content(Lessons 5-6) in advance. [Review] Confirm the content covered in class.	2 hours
Session 4	In-person	Lesson 7: Vowels III ㅘ ㅟ ㅞ ㅙ ㅢ ㅝ ㅚ Lesson 8: Batchim (Final Consonants) 각갇갑간감강갈	[Preparation] Review the class content(Lessons 7-8) in advance. [Review] Confirm the content covered in class.	2 hours
Session 5	In-person	Quiz 1 Lesson 9: Sound Changes / Hangul Transcription of Japanese	[Preparation] Review the class content (Lesson 9) in advance. [Review] Confirm the content covered in class.	2 hours
Session 6	In-person	Part 2: Grammar and Conversation Lesson 10: 저는 이 지호예요. 1. -는/은 2. -예요(?) / 이에요(?) 3. 네・아니요	[Preparation] Review the class content(Lesson 10) in advance. [Review] Confirm the content covered in class.	2 hours
Session 7	In-person	Lesson 11: 타오 씨는 남동생이 있어요? 1. -가/이 2. 있어요・없어요 3. -와/과, -하고	[Preparation] Review the class content(Lesson 11) in advance. [Review] Confirm the content covered in class.	2 hours
Session 8	In-person	Lesson 12: 이 과자 뭐예요? 1. 이・그・저・어느 2. 이것・그것・저것・어느 것 3. -도	[Preparation] Review the class content(Lesson 12) in advance. [Review] Confirm the content covered in class.	2 hours
Session 9	In-person	Quiz 2 Lesson 13: 여기가 도서관이에요? 1. -에 2. 여기・거기・저기・어디 3. -가/이 아니에요(?)	[Preparation] Review the class content (Lesson 13) in advance. [Review] Confirm the content covered in class.	2 hours
Session 10	In-person	Lesson 14: 이거 얼마예요? 1. Sino-Korean Numerals 2. Expressions Using Sino-Korean Numerals 3. 얼마・몇	[Preparation] Review the class content(Lesson 14) in advance. [Review] Confirm the content covered in class.	2 hours
Session 11	In-person	Lesson 15: 팔월 이십삼 일이에요. 1. Native Korean Numerals 2. Expressions Using Native Korean Nu	[Preparation] Review the class content (Lesson 15) in advance. [Review] Confirm the content covered in class.	2 hours

		merals 3. Dates (Year, Month, Day)		
Session 12	In-person	Lesson 16: 네, 오후 네 시 삼십 분부터 일곱 시까지 있어요. 1. Time 2. -부터 · -까지 3. -에서 · -까지	[Preparation] Review the class content(Lesson 16) in advance. [Review] Confirm the content covered in class.	2 hours
Session 13	In-person	Quiz 3 Lesson 17: 무슨 책을 읽어요? 1. Predicate 해요 Stem Form(Consonant Stem) 2. -를/을 3. -에서	[Preparation] Review the class content(Lesson 17) in advance. [Review] Confirm the content covered in class.	2 hours
Session 14	In-person	Learning Korean Culture Through Film	[Review] Confirm the content covered in class.	3 hours
Session 15	On-demand	Course Wrap-Up	[Preparation] Review the content covered during the spring semester. [Review] Confirm the content covered in the textbook and in class.	2 hours

Course Title	Korean B	Academic Year	Fall Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Advancing Korean		
Course Objectives and Overview	This course, building on Korean A, provides comprehensive instruction in more advanced vocabulary and grammar, with the aim of enabling students to listen to, speak, read, and write simple conversational Korean.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Read and write basic Korean expressions. 2. Listen to and engage in everyday conversation using basic Korean expressions. 3. Acquire proficiency equivalent to Level 5 of the Test of Proficiency in Korean.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments given in each lesson will be collected, corrected, and returned upon completion of the corresponding lesson.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	K-Communication II: Koe ni Dasu Kankokugo Bunpo, Chukyu [Korean Grammar Aloud, Intermediate Level], by Nakajima Jin, Cho Uisong, and Ito Tomoko, Asahi Press, 2026 *Note: Please purchase the textbook before the course begins. *Note: Additional handouts will be distributed as appropriate.	ISBN	978-4-255-55741-0
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	O
	Other (%)	
	Other Details	
Regarding taking this course	As this may be students' first experience learning a foreign language, some time will be needed initially to become accustomed to it. Hangul was designed with the aim of enabling anyone to read and write with ease. With a grasp of a few basic principles, it can be mastered within a short period. Students are encouraged to engage actively and enjoyably, without fear of error.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation Lesson 1: Review I (Script: Greetings, Names, Self-Introduction) Lesson 2: Review II (Numbers: Dates, Days of the Week, Time)	[Review] Confirm the content covered in class.	1 hour
Session 2	In-person	Lesson 3: 어제 책을 읽었어요. 1. Predicate 해요 Review of the Stem Form(Consonant Stem) 2. Past Tense of Predicates (Consonant Stem, 해요 Stem Form)	[Preparation] Review the class content (Lesson 3) in advance. [Review] Confirm the content covered in class.	2 hours
Session 3	In-person	Lesson 4: 어디서 샀어요? 1. Predicate 해요 Review of the Stem Form(Vowel Stem) 2. Past Tense of Predicates (Vowel Stem, 해요 Stem Form)	[Preparation] Review the class content (Lesson 4) in advance. [Review] Confirm the content covered in class.	2 hours
Session 4	In-person	Lesson 5: 여름 방학에 뭐 했어요? 1. Predicate 해요 Review of the Stem Form(하다 Predicates) 2. Past Tense of Predicates (하다 Predicates, Copula)	[Preparation] Review the class content (Lesson 5) in advance. [Review] Confirm the content covered in class.	2 hours
Session 5	In-person	Quiz 1 Lesson 6: 무슨 좋은 일 있어요? 1. -는-Non-Past Adnominal Form of Verbs and Existential Verbs 2. -ㄴ-Non-Past Adnominal Form of Adjectives and the Copula	[Preparation] Review the class content(Lesson 6) in advance. [Review] Confirm the content covered in class.	2 hours
Session 6	In-person	Lesson 7: 이거 어제 찍은 사진이에요. 1. -ㄴ-Past Adnominal Form of Verbs 2. -ㄹ-Adnominal Forms of Conjecture and Intention	[Preparation] Review the class content(Lesson 7) in advance. [Review] Confirm the content covered in class.	2 hours
Session 7	In-person	Lesson 8: 저는 요즘 도넛 만드는 연습을 많이 해요. 1. ㄹ Predicate Stems 2. -ㄹ 수 있다/ 없다 -Can/Be Able To/ Cannot	[Preparation] Review the class content (Lesson 8) in advance. [Review] Confirm the content covered in class.	2 hours
Session 8	In-person	Lesson 9: 그런데 결국 선물을 주지 못했어요. 1. -지 못하다-Negative Potential Form of Verbs I: Cannot 2. 못-Negative Potential Form of Verbs II: Cannot	[Preparation] Review the class content(Lesson 9) in advance. [Review] Confirm the content covered in class.	2 hours
Session 9	In-person	Quiz 2 Lesson 10: 지호 씨, 이거 지호 씨에게	[Preparation] Review the class content(Lesson 10) in advance.	2 hours

		주는 선물이에요. 1. -에게, -한테 -to/at · -에게서, -한테서 -from 2. -면서 -while (doing)	[Review] Confirm the content covered in class.	
Session 10	In-person	Lesson 11: 손님한테 잘 어울리세요. 1. Honorific 해요 Stem Form(Non-Past Form) 2. Honorific 해요 Stem Form(Past Form)	[Preparation] Review the class content (Lesson 11) in advance. [Review] Confirm the content covered in class.	2 hours
Session 11	In-person	Lesson 12: 선생님은 한국 분이세요? 1. Honorific Verbs 2. Honorific Nouns	[Preparation] Review the class content (Lesson 12) in advance. [Review] Confirm the content covered in class.	2 hours
Session 12	In-person	Lesson 13: 내년에 한국에 갈 거예요. 1. -ㄹ 거예요 -Intend to/Think That 2. -네요 -Isn't It/Right	[Preparation] Review the class content(Lesson 13) in advance. [Review] Confirm the content covered in class.	2 hours
Session 13	In-person	Quiz 3 Lesson 14: 저도 할 수 있을까요? 1. -지만 -But/Although 2. -ㄹ까요? -Shall We/I Wonder	[Preparation] Review the class content(Lesson 14) in advance. [Review] Confirm the content covered in class.	2 hours
Session 14	In-person	Learning Korean Culture Through Film	[Review] Confirm the content covered in class.	3 hours
Session 15	On-demand	Course Wrap-Up	[Preparation] Review the content covered during the fall semester. [Review] Confirm the content covered in the textbook, handouts, and class.	2 hours

Course Title	Comprehensive Korean Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Practical Korean		
Course Objectives and Overview	This course is intended for students who have acquired foundational Korean proficiency, and aims to develop Korean language skills through the study of Korean society, history, politics, and economics.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Acquire Korean proficiency at a level sufficient to pass Levels 4-5 (elementary) of the Test of Proficiency in Korean. 2. Acquire Korean proficiency at a level sufficient to pass TOPIK I (Levels 1-2, elementary) of the Test of Proficiency in Korean (TOPIK). 3. Communicate in Korean with local residents while traveling in Korea.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments will be collected, corrected, and returned at the end of each session.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Distributed Handouts	ISBN	Distributed Handouts
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking	This course is intended for students who have completed Korean I and II, or Korean A and B, or who possess Korean proficiency equivalent to the elementary level.	

this course	Students are encouraged to participate actively and engage enjoyably, without fear of error.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Overview and Proficiency Assessment	[Review] Confirm the content covered in class.	4 hours
Session 2	In-person	Pronunciation and Transcription Practice	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 3	In-person	Vocabulary Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 4	In-person	Vocabulary Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and inclass.	4 hours
Session 5	In-person	Quiz 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 6	In-person	Reading Comprehension Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 7	In-person	Reading Comprehension Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 8	In-person	Writing Exercise	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 9	In-person	Quiz 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 10	In-person	Listening Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 11	In-person	Listening Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 12	In-person	Korean Culture	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 13	In-person	Quiz 3	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours

Session 14	In-person	Learning Korean Culture Through Film	[Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 15	On-demand	Course Wrap-Up	[Preparation] Review the content covered during the spring semester. [Review] Confirm the content covered in the textbook, handouts, and class.	4 hours

Course Title	Comprehensive Korean Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YU Youngeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Practical Korean		
Course Objectives and Overview	This course, continuing from Comprehensive Korean Seminar A, is intended for students who have acquired foundational Korean proficiency, and aims to develop Korean language skills through the study of Korean society, history, politics, and economics.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Acquire Korean proficiency at a level sufficient to pass Levels 4-5 (elementary) of the Test of Proficiency in Korean. 2. Acquire Korean proficiency at a level sufficient to pass TOPIK I (Levels 1-2, elementary) of the Test of Proficiency in Korean (TOPIK). 3. Communicate in Korean with local residents while traveling in Korea.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments will be collected, corrected, and returned at the end of each session.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Distributed Handouts	ISBN	Distributed Handouts
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking	This course is intended for students who have completed Korean I and II, or Korean A and B, or who possess Korean proficiency equivalent to the elementary level.	

this course	Students are encouraged to participate actively and engage enjoyably, without fear of error.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Overview and Proficiency Assessment	[Review] Confirm the content covered in class.	4 hours
Session 2	In-person	Pronunciation and Transcription Practice	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 3	In-person	Vocabulary Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 4	In-person	Vocabulary Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and inclass.	4 hours
Session 5	In-person	Quiz 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 6	In-person	Reading Comprehension Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 7	In-person	Reading Comprehension Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 8	In-person	Writing Exercise	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 9	In-person	Quiz 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 10	In-person	Listening Exercise 1	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 11	In-person	Listening Exercise 2	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 12	In-person	Korean Culture	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 13	In-person	Quiz 3	[Preparation] Review the distributed handouts and vocabulary list in advance. [Review] Confirm the content covered in the distributed handouts and in class.	4 hours

Session 14	In-person	Learning Korean Culture Through Film	[Review] Confirm the content covered in the distributed handouts and in class.	4 hours
Session 15	On-demand	Course Wrap-Up	[Preparation] Review the content covered during the fall semester. [Review] Confirm the content covered in the textbook, handouts, and class.	4 hours

Course Title	Korean Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations: Practical Spoken Korean (Elementary to Early Intermediate)		
Course Objectives and Overview	This course is intended for students who, despite prior study of Korean, continue to find listening comprehension difficult or struggle to respond spontaneously, and who are not yet accustomed to communicating in Korean. Through a variety of conversational exercises, students will acquire elementary-level vocabulary, grammar, and expressions, developing the practical foundation needed for real-world use in travel and daily life. Grammar will first be introduced concisely, followed by role-play activities incorporating practical expressions to build familiarity with their usage through speaking practice. Listening exercises for contextual comprehension will also be conducted, and each session will conclude with conversation using the expressions studied that day, either within a set framework or on an assigned topic. K-pop and video materials will be incorporated into the course to provide insight into contemporary Korean trends and cultural characteristics.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will become accustomed to conversation in a range of contexts using elementary to early-intermediate grammar (equivalent to Levels 4-5 of the Test of Proficiency in Korean, or TOPIK I), develop proficiency in basic everyday and travel conversation, and acquire the ability to use these practical expressions effectively.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on vocabulary quizzes and supplementary explanations of basic grammar will generally be provided during each class session; the university's learning platform and Teams will also be used as needed, on a supplementary basis, to the extent that it does not impose an undue burden on students.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	One Action Korean, supervised by Ha Jeong-il, by ParkYugyeong et al., Asahi Press, 2023	ISBN	9784255557014
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	Audio recording assignments submitted during the course: 20% Cumulative test administered during the course: 50%
Regarding taking this course	This course is intended for students who have completed an introductory course or who possess an equivalent or higher level of proficiency. Students unable to read or write Hangul are advised instead to take “Special Lecture in General Education: Learn from Zero - Introduction to Korean.”	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation, Overview of Hangul, Self-Introduction (Introductory Session)	Prepare to be able to perform a self-introduction.	1 hour
Session 2	In-person	Lesson 1: 저는 와다 유카라고 합니다. (Self-Introduction)	Read aloud repeatedly while writing, and review thoroughly. (The specific textbook pages to be reviewed will be confirmed and specified at the end of class.)	4 hours
Session 3	In-person	Lesson 2: 내일은 집에서 쉽니까? (Asking About Plans)	Same as above	4 hours
Session 4	In-person	Review of Lesson 2, Lesson 3: 이 시계와 공책은 얼마입니까? (Shopping)	Same as above	4 hours
Session 5	In-person	Review of Lesson 3, Lesson 4: 금요일 3 시에 여행 동아리에 갑니다. (Talking About Plans)	Same as above	4 hours
Session 6	In-person	Review of Lesson 4, Lesson 5: 부산에 엠티를 가요. (Deciding on a Schedule)	Same as above	4 hours
Session 7	In-person	Review of Lesson 5, Lesson 6: 이건 선배한테서 받았어요. (Describing Past Events)	Same as above	4 hours
Session 8	In-person	Review of Lesson 6, Lesson 7: 혹시 시간 있으세요? (Speaking with Superiors)	Same as above	4 hours
Session 9	In-person	Review of Lesson 7, Lesson 8: 식사는 하셨어요? (Speaking in the Honorific Past Tense)	Same as above	4 hours
Session 10	In-person	Review of Lesson 8, Lesson 9: 늦어서 미안해요. (Giving Reasons)	Same as above	4 hours
Session 11	In-person	Review of Lesson 9, Lesson 10: 저는 지금 한국에 와 있어요. (Describing a Situation)	Same as above	4 hours
Session 12	In-person	Review of Lesson 10; Comprehensive Review of Lessons 1-10	Same as above	5 hours

Session 13	In-person	Comprehensive Review of Lessons 1-10	Same as above	5 hours
Session 14	On-demand	Final Wrap-Up (Submission of Audio Recording Assignment)	Prepare for the cumulative test.	5 hours
Session 15	In-person	Final Wrap-Up (Cumulative Test)	Reflect on the cumulative test.	4 hours

Course Title	Korean Communication Seminar A	Academic Year	Spring Semester, AY2026
Instructor	YOO Kagkeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Develop familiarity with, and a deeper understanding of, the Korean language and culture.		
Course Objectives and Overview	This course aims to develop the practical Korean language skills required for living and residing in Korea. Classes are conducted in both Korean and Japanese, with conversational and response training based on a range of scenarios encountered in Korea. Specifically, students will engage in thorough role-play covering appropriate conversation for particular situations (self-introduction, university life, shopping, restaurants and dormitories, cultural aspects of daily life, etc.). Students will also learn how to respond when unable to understand what another speaker is saying, or when unexpected problems arise, thereby acquiring the language skills and knowledge immediately necessary during a stay in Korea. The course is structured to progress toward the ability to conduct basic conversation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will improve their Korean listening and speaking abilities and develop the ability to conduct everyday conversation, including writing about and presenting on straightforward topics. Students will also become able to read materials such as newspaper articles with the aid of a dictionary.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments given in class will be collected, corrected, and returned by the specified date. Quizzes will be graded and returned. Questions will otherwise be addressed before or after class.		
Active Learning Initiatives	Discussion, Debate / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Dekiru Kankokugo Shokyu II [Korean You Can Do, Elementary II], New Edition, by Lee Ji-yeong and Kim Jin-hui, Ask Publishing, 2024	ISBN	①9784866397177
Reference Books	Elective	ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results	0	

	(Oral/Practical)	
	Midterm Exam	15
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	0
	Other Details	
Regarding taking this course	In this course, it is important that students not be discouraged by grammatical errors or difficulty with pronunciation, and instead make an active effort to speak in Korean. Memorizing simple sentences and formulating questions in Korean regarding matters of interest or points not understood in class, then presenting these in class, is also beneficial for developing oral proficiency. Students are encouraged to deepen everyday interaction with the many Korean and Korean-Chinese international students at the university, thereby creating opportunities to speak Korean. Students who have completed an introductory or foundational Korean course are preferred for enrollment in this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	An explanation of the course overview and learning outcomes will be provided based on the syllabus. Lesson 1:먹는 방법이 많이 다르네요 / Lesson 1: The Way of Eating Is Quite Different Step 1 -~는 Present Adnominal Form of Verbs - ~아/어서, -and (Connective Form) - Expressions for Self-Introduction	[Preparation] Prepare to be able to perform a self-introduction in Korean. [Review] While listening to the accompanying CD, thoroughly memorize the expressions for self-introduction and practice repeatedly to achieve accurate pronunciation.	4 hours
Session 2	In-person	Lesson 1:먹는 방법이 많이 다르네요(1) / Lesson 1: The Way of Eating Is Quite Different Step 2 -이/가 아니에요 -is not (Negative Form) - Practice Exercises	[Preparation] Read the Step 2 text aloud repeatedly and look up related vocabulary in advance. [Review] Thoroughly memorize the expressions, vocabulary, and grammar covered in Step 2.	4 hours
Session 3	In-person	제2과 : 한국에 간 적이 있어요? / Lesson 2: Have You Ever Been to Korea? Step 1 ~(으)ㄴ Expressions Using the Past Adnominal Form of Verbs - (으) ㄴ 적이 있다. -have done (before)	[Preparation] Review the present progressive form and related expressions and vocabulary. [Review] Thoroughly memorize the expressions and grammar covered in this lesson, and practice repeatedly while listening to the CD to achieve fluent pronunciation.	4 hours
Session 4	In-person	제3과 : 졸업하면 뭐 할 거예요? / Lesson 3: What Do You Intend to Do After Graduation? Step 1 -~(으)ㄹ Future Adnominal Form of Verbs - ~(으)ㄹ 거예요 -intend to do	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary in advance. [Review] Confirm the expressions, vocabulary, and grammar covered in Step 1.	4 hours
Session 5	In-person	제4과 : 키가 큰 남자는 누구예요? / Lesson 4: Who Is the Tall Man? Step 1 ~(으)ㄴ -Present Adnominal Form of A	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Step 2-인 Review of the Present Adnominal Form of Nouns	4 hours

		djectives Step 2 ～인 Present Adnominal Form of Nouns		
Session 6	In-person	제 5 과: 바쁘신데 죄송합니다. / Lesson 5: Sorry to Bother You When You're Busy Step 1 ~(으)ㄴ / 는데 Expressions Using - (in the process of doing) and - (even though doing)	[Preparation] While listening to the CD, read the expressions covered in Lesson 5 repeatedly until able to speak them aloud. Through role-play, [Review] Reread the expressions, conjugation forms, and distributed materials covered in Lesson 5, and confirm the content studied.	4 hours
Session 7	In-person	Review (제 1 과 ~제 5 과) / Practice Covering Lessons 1-5 Step 1 Expressions of Condition	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary in advance. [Review] Listen repeatedly to the Step 1 and Step 2 texts using the CD.	4 hours
Session 8	In-person	-Midterm Test 제 6 과 : 뜨거우니까 조심하세요. / Lesson 6: Please Be Careful, It's Hot Step 1 -「ㅂ Irregular Conjugation," -~(으)니까 Reason	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary in advance. [Review] Listen repeatedly to the Step 1 and Step 2 texts using the CD.	4 hours
Session 9	In-person	제 7 과 : 외국어는 매일 들어야 해요. / Lesson 7: You Must Listen to a Foreign Language Every Day Step 1 「ㄷ Irregular Conjugation, Usage," -아/어야 되다. → must do	[Preparation] While listening to the CD, read the expressions covered in Lesson 7 repeatedly until able to speak them aloud. [Review] Reread the expressions, conjugation forms, and distributed materials covered in Lesson 7, and thoroughly confirm the content studied.	4 hours
Session 10	In-person	제 8 과 : 감기는 다 나았어요 / Lesson 8: Have You Fully Recovered from Your Cold? Step 1 - ㅅ Irregular Conjugation - ~때문에 / ~기 때문에 -in order to /for the purpose of	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Write sentences using the - (in order to) sentence pattern from the textbook.	4 hours
Session 11	In-person	제 9 과 : A 형과 O 형하고 어떻게 달라요? / Lesson 9: What Is the Difference Between Type A and Type B? Step 1 ~르 Irregular Conjugation Expressions ~잖아요 -isn't it the case that...	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] -잖아요 Create a short dialogue using this expression.	4 hours
Session 12	In-person	제 10 과 :빨간색은 없어요? / Lesson 10: Don't You Have This in Red? Step 1 ~ㅎ Irregular Conjugation - ~아/어 보다 -try doing	[Preparation] While listening to the CD, read the expressions covered in Lesson 10 repeatedly until able to use them in practice. [Review] Reread the expressions, conjugation forms, and distributed materials covered in Lesson 10, and practice conversing with a friend.	4 hours
Session 13	In-person	Review (제 6 과 ~제 10 과) / Practice Covering Lessons 6-10 Step 1 Expressions of Condition	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Confirm the - irregular conjugation forms and content studied from the textbook.	4 hours
Session 14	In-person	Comprehensive review, including difficult expressions	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Organize the irregular conjugations covered in Steps 1 and 2. Also reread the materials distributed in class and thoroughly confirm the content studi	4 hours

			ed.	
Session 15	On-demand	Review of Lessons 1-10 Students will compose sentences during class using the grammar, phrasing, expressions, and vocabulary studied. -Practice Using Anticipated Exam Questions	[Preparation] Review the content covered from Lessons 1 through 10. [Review] Proofread the sentences written in class independently. (To be submitted later.)	4 hours

Course Title	Korean Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Real-Life Korean Conversations: Practical Spoken Korean (Elementary to Early Intermediate)		
Course Objectives and Overview	This course is intended for students who, despite prior study of Korean, continue to find listening comprehension difficult or struggle to respond spontaneously, and who are not yet accustomed to communicating in Korean. Through a variety of conversational exercises, students will acquire elementary-level vocabulary, grammar, and expressions, developing the practical foundation needed for real-world use in travel and daily life. Grammar will first be introduced concisely, followed by role-play activities incorporating practical expressions to build familiarity with their usage through speaking practice. Listening exercises for contextual comprehension will also be conducted, and each session will conclude with conversation using the expressions studied that day, either within a set framework or on an assigned topic. K-pop and video materials will be incorporated into the course to provide insight into contemporary Korean trends and cultural characteristics.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will become accustomed to conversation in a range of contexts using elementary to early-intermediate grammar (equivalent to Levels 4-5 of the Test of Proficiency in Korean, or TOPIK I), develop proficiency in basic everyday and travel conversation, and acquire the ability to use these practical expressions effectively.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on vocabulary quizzes and supplementary explanations of basic grammar will generally be provided during each class session; the university's learning platform and Teams will also be used as needed, on a supplementary basis, to the extent that it does not impose an undue burden on students.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	One Action Korean, supervised by Ha Jeong-il, by ParkYugyeong et al., Asahi Press, 2023	ISBN	9784255557014
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	70
	Other Details	Audio recording assignments submitted during the course: 20% Cumulative test administered during the course: 50%
Regarding taking this course	Continuing from Korean Communication Seminar A offered in the spring semester, this course covers the latter half of the same textbook.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Review of the Spring Semester	Read aloud repeatedly while writing, and review thoroughly. (The specific textbook pages to be reviewed will be confirmed and specified at the end ofclass.)	4 hours
Session 2	In-person	Lesson 11: 일본에 간 적이 있어요? (Talking About Past Experiences)	Same as above	4 hours
Session 3	In-person	Review of Lesson 11, Lesson 12: 저랑 같이 가 볼래요? (Inviting Someone)	Same as above	4 hours
Session 4	In-person	Review of Lesson 12, Lesson 13: 자전거를 타면 재미있을 것 같아요. (Making Inferences About a Situation)	Same as above	4 hours
Session 5	In-person	Review of Lesson 13, Lesson 14: 내일 만날 수 있어요? (Expressing Ability)	Same as above	4 hours
Session 6	In-person	Review of Lesson 14, Lesson 15: 잠깐 들어가도 돼요? (Asking for Permission)	Same as above	4 hours
Session 7	In-person	Review of Lesson 15, Lesson 16: 사귄 지 벌써 1 년이 됐어요. (Describing the Passage of Time)	Same as above	4 hours
Session 8	In-person	Review of Lesson 16, Lesson 17: 다음 달에 군대에 가게 됐어요. (Describing Change)	Same as above	4 hours
Session 9	In-person	Review of Lesson 17, Lesson 18: 갑자기 추워져서 감기에 걸린 것 같아요. (Describing Symptoms of Illness)	Same as above	4 hours
Session 10	In-person	Review of Lesson 18, Lesson 19: 취업하기 전에 인턴 사원으로 일해 보기로 했어요. (Talking About Plans)	Same as above	4 hours
Session 11	In-person	Review of Lesson 19, Lesson 20: 앞으로 지각하지 않도록 조심할게요. (Giving Advice)	Same as above	4 hours
Session 12	In-person	Review of Lesson 20, Lesson 11-Lesson 20: Comprehensive Review	Same as above	5 hours

Session 13	In-person	Lesson 11-Lesson20: Comprehensive Review	Same as above	5 hours
Session 14	On-demand	Final Wrap-Up (Submission of Audio Recording Assignment)	Prepare for the cumulative test.	5 hours
Session 15	In-person	Final Wrap-Up (Cumulative Test)	Reflect on the cumulative test.	4 hours

Course Title	Korean Communication Seminar B	Academic Year	Fall Semester, AY2026
Instructor	YOO Kagkeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Develop familiarity with, and a deeper understanding of, the Korean language and culture.		
Course Objectives and Overview	This course aims to develop the practical Korean language skills required for living and residing in Korea. Classes are conducted in both Korean and Japanese, with conversational and response training based on a range of scenarios encountered in Korea. Specifically, students will engage in thorough role-play covering appropriate conversation for particular situations (self-introduction, university life, shopping, restaurants and dormitories, cultural aspects of daily life, etc.). Students will also learn how to respond when unable to understand what another speaker is saying, or when unexpected problems arise, thereby acquiring the language skills and knowledge immediately necessary during a stay in Korea. The course is structured to progress toward the ability to conduct basic conversation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will improve their Korean listening and speaking abilities and develop the ability to conduct everyday conversation, including writing about and presenting on straightforward topics. Students will also become able to read materials such as newspaper articles with the aid of a dictionary.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments given in class will be collected, corrected, and returned by the specified date. Quizzes will be graded and returned. Questions will otherwise be addressed before or after class.		
Active Learning Initiatives	Discussion, Debate / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Dekiru Kankokugo Shokyu II [Korean You Can Do, Elementary II], New Edition, by Lee Ji-yeong and Kim Jin-hui, Ask Publishing, 2024	ISBN	①9784866397177
Reference Books	Elective	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	15
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	0
	Other Details	
Regarding taking this course	In this course, it is important that students not be discouraged by grammatical errors or difficulty with pronunciation, and instead make an active effort to speak in Korean. Memorizing simple sentences and formulating questions in Korean regarding matters of interest or points not understood in class, then presenting these in class, is also beneficial for developing oral proficiency. Students are encouraged to deepen everyday interaction with the many Korean and Korean-Chinese international students at the university, thereby creating opportunities to speak Korean. Students who have completed an introductory course, ora foundational Korean course, are preferred for enrollment in this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	An explanation of the course overview and learning outcomes will be provided based on the syllabus. 제 11 과 : 저도 메일 보낼게요 / Lesson 11: I'll Send an Email Too Step 1 - ~(으) ㄹ게요 -Intention, Promise, Determination - ~ㄹ Irregular Conjugation	[Preparation] Prepare to be able to perform a self-introduction in Korean. [Review] While listening to the accompanying CD, thoroughly memorize the expressions for self-introduction and practice repeatedly to achieve accurate pronunciation.	4 hours
Session 2	In-person	제 12 과 : 사람들이 줄 서 있어요 / Lesson 12: People Are Standing in Line Step 1 - ~아/어 있다 Continuation of a Completed State - ~지 마세요. / ~지 말고 / -please do not / ~without doing	[Preparation] Read the Step 1 text aloud repeatedly and look up related vocabulary in advance. [Review] Thoroughly memorize the expressions, vocabulary, and grammar covered in Step 1.	4 hours
Session 3	In-person	제 13 과 : 비가 올 것 같아요 / Lesson 13: It Looks Like It's Going to Rain Step 1 ~(으)ㄴ / ~는 / ~(으)ㄹ 것 같다. Con	[Preparation] Review the present progressive form and related expressions and vocabulary. [Review] Thoroughly memorize the expressions and grammar covered in this lesson, and practice repeatedly while listening to the CD to a	4 hours

		jecture and Uncertainty (Past/Present/Future)	chieve fluent pronunciation.	
Session 4	In-person	제 14 과 : 세배를 한 후에 성묘하러 갑니다. / Lesson 14: After Giving New Year's Greetings, I Will Visit the Family Grave Step 1 -~기 전에 -before doing -~(으)ㄴ 후에 / ~(으)ㄴ 다음에 -after doing	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary in advance. [Review] Confirm the expressions, vocabulary, and grammar covered in Step 1.	4 hours
Session 5	In-person	제 15 과 : 맵게 먹는 편이에요 / Lesson 15: I Tend to Eat It Spicy Step 1 -~는/(으)ㄴ 편이다 -tend to do -~게 Adverbialization - 이/가 되다 -become	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] -Please wait until I finish work.	4 hours
Session 6	In-person	Review (Lessons 11-15): Comprehensive Summary Steps 1-3 Expressions Describing a Range of Actions	[Preparation] While listening to the CD, read the expressions covered in Lesson 11 repeatedly until able to speak them aloud. Through role-play, [Review] Reread the expressions, conjugation forms, and distributed materials covered, and confirm the content studied.	4 hours
Session 7	In-person	제 16 과 : 일본에 오신 지 얼마나 되셨어요 / Lesson 16: How Long Has It Been Since You Came to Japan? Step 1 -~(으)ㄴ 지 ~ 되다 -time has passed since doing -~(으)려고 하다 -think of doing	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary in advance. [Review] Listen repeatedly to Step 1 and the main text using the CD.	4 hours
Session 8	In-person	-Comprehensive Summary (Review) -Midterm Test	[Preparation] Read the Step 1 text aloud repeatedly andmemorize related vocabulary in advance. [Review] Listen repeatedly to Step 1 and the main text using the CD.	4 hours
Session 9	In-person	제 17 과 : 이렇게 하면 찾기 쉬워요 / Lesson 17: This Makes It Easier to Find Step 1 - ~기 Nominalization - 기 위해서 -purpose - ~기 쉽다 / ~기 어렵다 -easy to do / difficult to do	[Preparation] While listening to the CD, read the expressions covered in Lesson 17 repeatedly until able to speak them aloud. [Review] Reread the expressions, conjugation forms, and distributed materials covered in Lesson 17, and thoroughly confirm the content studied.	4 hours
Session 10	In-person	제 18 과 : 운전 잘 하시겠네요 Lesson 18: You Must Be a Skilled Driver Step 1 - ~겠어요 / ~ 겠네요 -probably is / must be, isn't it - ~(으) ㄹ 때 / ~ 았/었을 때	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Write sentences using the sentence patterns from the textbook.	4 hours

		when doing / when (something) was done		
Session 11	In-person	제 19 과 : 제가 들어 드릴까요? Lesson 19: Shall I Wait for You? Step 1 - 아/어 주다 -do (something) for someone / do (something) for me	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Create a short dialogue using the two expressions.	4 hours
Session 12	In-person	제 20 과 : 뭐 드실래요? Lesson 20: What Would You Like to Have? Step 1 - ~(으)ㄹ래요 Intention -~았/었으면 좋겠어요 Desire	[Preparation] While listening to the CD, read the expressions covered in Lesson 4 repeatedly until able to use them in practice. [Review] Reread the expressions, conjugation forms, and distributed materials covered in Lesson 20, and practice conversing with a friend.	4 hours
Session 13	In-person	Review (Lessons 16-20): Comprehensive Summary Steps 1-3 Expressions Describing a Range of Actions	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] The textbook's - 았/었으면 좋겠어요 conjugation forms; reread the materials and confirm the content studied.	4 hours
Session 14	In-person	Practice Using Anticipated Final Examination Questions -Comprehensive Summary of Content Covered	[Preparation] Read the Step 1 text aloud repeatedly and memorize related vocabulary. [Review] Listen to the main text using the CD and practice until able to pronounce it fluently. Also reread the materials distributed in class and thoroughly confirm the content studied.	4 hours
Session 15	On-demand	Review of Lessons 11-20 Students will compose sentences during class using the grammar, phrasing, expressions, and vocabulary studied.	[Preparation] Review the content covered from Lessons 11 through 20. [Review] Proofread the sentences written in class independently.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	INABA Shota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	INABA Shota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	NOGUCHI Katsuzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	KOJIMA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	KOJIMA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	KUBOTA Masanori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	NOGUCHI Katsuzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	YAMASHITA Takeo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Fall Semester, AY2026
Instructor	YAMASHITA Takeo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	YOSHINO Tadashi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Fall Semester, AY2026
Instructor	YAMASHITA Takeo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	YAMASHITA Takeo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	HATANO Yoshinori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required for Report Writing		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. Reports at the university level require a range of knowledge and skills distinct from those needed for the short essays and book reports written in high school. In The Art of Writing I, offered in the spring semester, students learn the foundational knowledge and skills required for report writing, including information gathering, composition, and bibliography preparation. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to learn the specific knowledge and skills required for writing a graduation thesis.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	(1) Concretely understand the sequence of steps involved in writing a report. Specifically, understand and be able to explain the key points of each stage: literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision. (2) As a result of (1), be able to write a report independently. (3) Produce a report using the basic functions of Word.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto Sakuseiho, 2nd Edition [Learning Report Writing	ISBN	9784823412479

	From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	

Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content, target competencies, grading, and related matters -Differences from The Art of Writing II, offered in the fall semester	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously consider whether to continue taking this course. If continuing, purchase the designated textbook.	4 hours
Session 2	In-person	Note-Taking	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	Writing Skills 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 4	In-person	Writing Skills 2	[Review] Review this session's content and prepare for the next session.	4 hours
Session 5	In-person	Writing Skills 3	[Review] Review this session's content and prepare for the next session.	4 hours

Session 6	In-person	Summary-Writing Practice 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 7	In-person	Summary-Writing Practice 2	[Review] Review this session's content and prepare for the next session.	4 hours
Session 8	In-person	Preparing to Write a Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 9	In-person	Writing the Report 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	Writing the Report 2	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing the Report 3	[Review] Review this session's content and prepare for the next session.	4 hours
Session 12	In-person	Peer Review Among Students	[Review] Review this session's content and prepare for the next session.	4 hours
Session 13	In-person	Finalizing the Report 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 14	In-person	Finalizing the Report 2	[Review] Review the content covered thus far in preparation for submitting the final examination report.	4 hours
Session 15	On-demand	Course Wrap-Up -Review of the content covered -Confirmation of the grading method and requirements for the final examination report	[Review] Summary and review of the spring semester's coursework. [Review] Confirm the submission requirements and submit the final examination report within the deadline.	4 hours

Course Title	The Art of Writing I	Academic Year	Spring Semester, AY2026
Instructor	YOSHINO Tadashi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required to Write a Research Report		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. University life requires students to express their own ideas through reports and papers. Writing at the university level requires a range of knowledge and skills distinct from those needed for personal essays or short compositions. This course aims to develop the basic writing skills required at university by learning the fundamentals of academic writing—structured around an introduction, body, and conclusion, and grounded in objective facts and information. In The Art of Writing I, offered in the spring semester, students work on writing a research report. In The Art of Writing II, offered in the fall semester, students build on the content of The Art of Writing I to write an argumentative report.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students currently taking, or planning to take, Japanese-language courses for international students should focus on those courses instead. International students who nonetheless wish to take this course must have obtained N1 certification on the Japanese Language Proficiency Test, or possess equivalent proficiency, as a prerequisite for enrollment. International students wishing to enroll must meet with the instructor of their class during the first session. (2) Failure to submit the final examination report will result in failure of the course, regardless of points accumulated up to that point. (3) Students are required to bring a laptop computer to every class session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write a research report. *Note: Specifically, students will be able to write a report following the sequence of literature search and reading, concept mapping and outlining, drafting the introduction, body, and conclusion, proper citation and bibliography preparation, and revision.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate for each session's task.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Shippai kara Manabu Daigakusei no Repoto	ISBN	①9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing. ①Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], by Kono Tetsuya, Keio University Press, 2018 ②Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], by Toyama Kazuhisa, NHK Publishing, 2022 ③Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], by Yamaguchi Hiroyuki, Shin'yosha, 2013	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections by different instructors; all sections follow this syllabus and a common textbook. Specific assignments and pacing may vary by section. (2) Attendance at every session and submission of every in-class assignment are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) The Art of Writing II, offered in the fall semester, presupposes the content covered in The Art of Writing I; students should review this content before the start of the fall semester. Students who have not taken The Art of Writing I should purchase the textbook and study research report writing independently before the start of the fall semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content,	[Preparation] Read the syllabus carefully before class. [Review] Following this session, seriously con	4 hours

		target competencies, expected attitude in class, out-of-class assignments, and grading -Explanation of the differences from The Art of Writing II, offered in the fall semester -Key points on writing emails (Textbook, p. 98)	sider whether to continue taking this course. If continuing, purchase the designated textbook.	
Session 2	In-person	1. Writing Skills (Textbook, Lesson 2) 2. How to Write a Report ①Understanding what a report is (Textbook, Lesson 1) -Explanation of the differences between a report and the short essays and book reports written in high school -Explanation of the types of reports and their basic elements: introduction, body, and conclusion ②Determining a common research theme for the class (related to the theme of the common textbook, without significant deviation)	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Learning how to search for and obtain reference materials needed for report writing (Textbook, Lesson 6) -Correction and review of the previous session's assignment -Explanation of how to search for and obtain reference materials (a library guidance session may be arranged as needed, depending on the class) -Each student obtains at least two reference materials.	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 4	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the first obtained reference material using paragraph writing and topic sentences -Explanation of the significance of paragraphs, and of paragraph writing and topic sentences (including how writing that is attentive to the relationships between paragraphs benefits both writer and reader) -Writing following this explanation, to be submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours
Session 5	In-person	1. Writing Skills (Textbook, Lesson 5) 2. How to Write a Report Summarizing the content of the s	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 5).	4 hours

		econd independently obtained reference material using paragraph writing -Receiving correction and review of the previous session's assignment, and identifying issues in one's own writing -Summarizing and submitting the content of the second obtained reference material, incorporating this feedback		
Session 6	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating a concept map as preparation for report writing, and finalizing the report's "research question" (Textbook, Lesson 7) -Reviewing correction and feedback on the previous session's assignment, and confirming whether identified issues have been addressed -Explanation of concept mapping and the "research question" -Creating a concept map and submitting it, together with the research question, as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 7	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Creating an outline for the report (Textbook, Lesson 7) -Correction and review of the previous session's assignment -Explanation of what an outline is in report writing and its importance -Creating an outline and submitting it as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 8	In-person	1. Writing Skills (Textbook, Lesson 3) 2. How to Write a Report Learning the formatting and settings for a report, and the significance and preparation of a bibliography -Correction and review of the previous session's outline assignment -Explanation of the general format of a report (paper size, margins, character count, line count, etc.), together with its structure (cover page, table of contents, body, and bibliography) -Working individually on one's own laptop to create a properly formatted new file containing a bibliography, submitted as an assignment	[Review] Review this session's content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 3).	4 hours
Session 9	In-per	1. Writing Skills (Textbook, Lesson	[Review] Review this session's content and pre	4 hours

	son	4) 2. How to Write a Report Writing the “Introduction” and “Conclusion” of the report -Correction and review of the previous session’s assignment -Writing the “Introduction” and “Conclusion,” with reference to the previously completed outline, and submitting as an assignment	pare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	
Session 10	In-person	1. Writing Skills (Textbook, Lesson 4) 2. How to Write a Report Writing the body of the report -Correction and review of the previous session’s “Introduction” and “Conclusion” -Explanation of proper citation methods and plagiarism -Writing the body of the report following this explanation, drawing on the writing summarized in Sessions 4 and 5 and any additional materials read since, and submitting as an assignment	[Review] Review this session’s content and prepare for the next session. [Preparation] Complete the assigned task from the textbook (Lesson 4).	4 hours
Session 11	In-person	Revising the body of the report -Correction and review of the previous session’s assignment -Making necessary additions and revisions in response to feedback, and resubmitting as an assignment	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 12	In-person	Completing the report as a whole -Correction and review of the resubmitted assignment -Revising the report as a whole, from “Introduction” through “Conclusion,” and submitting a provisional final version	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 13	In-person	Peer review of the provisional final versions of the report among students (Textbook, Lesson 9) -Other students read the provisional report submitted in the previous session and evaluate points the author should revise, as well as points the reader found worth emulating -Sharing this evaluation with the author, and submitting the written evaluation to the instructor	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Revision work toward the final version of the report -Correction and review of the provisional final version -Revising the provisional report accordingly to produce the final version -Guidance on the course overview of	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours

		“The Art of Writing II,” offered in the fall semester		
Session 15	On-demand	-Summary of the Course -Review of the content covered -Explanation and confirmation of the grading method and requirements for the final examination (students are reminded that failure to submit the final examination report will result in failure of the course) -Renewed guidance on The Art of Writing II	[Review] Summary and review of the spring semester’s coursework. [Review] Confirm the final version of the report and the submission requirements, and submit it as the final examination report within the deadline.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	INABA Shota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	INABA Shota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	KUBOTA Masanori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	KOJIMA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	KOJIMA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	NOGUCHI Katsuzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	NOGUCHI Katsuzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	YOSHINO Tadashi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto	ISBN	9784823412479

	Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024		
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continu	4 hours

		attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	e taking this course.	
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to the instructor	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Complete and revise the book review report.	4 hours
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 1	In-per	Writing Sections 2 and 3 of the Final	[Review] Review this session's content and pre	4 hours

2	son	Examination Report	pare for the next session.	
Session 13	In-person	Final adjustments to the “Introduction” and “Conclusion,” and overall revision, to produce a provisional final report	[Review] Review this session’s content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester’s coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	HATANO Yoshinori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge and Skills Required for Writing a Graduation Thesis		
Course Objectives and Overview	This course focuses on report writing, an essential skill for both university study and professional life. Reports at the university level require a range of knowledge and skills distinct from those needed for the short essays and book reports written in high school. In The Art of Writing II, students learn the specific knowledge and skills required for writing a graduation thesis.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study graduation thesis writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	(1) Based on a theme, independently establish an appropriate research question and arrive at a logically reasoned answer to it. (2) Write a report in a format equivalent to that of a graduation thesis.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024	ISBN	9784823412479
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation -Instructor introduction -Overview of the course content, target competencies, grading, and related matters	[Preparation] Read the syllabus carefully before class. [Review] Following this session, consider whether to continue taking this course.	4 hours
Session 2	In-person	Business Email Etiquette	[Review] Review this session's content and prepare for the next session.	4 hours
Session 3	In-person	Generative AI and Report Writing	[Review] Review this session's content and prepare for the next session.	4 hours
Session 4	In-person	Writing Skills 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 5	In-person	Writing Skills 2	[Review] Review this session's content and prepare for the next session.	4 hours
Session 6	In-person	Writing Skills 3	[Review] Review this session's content and prepare for the next session.	4 hours
Session 7	In-person	Summary-Writing Practice	[Review] Review this session's content and prepare for the next session.	4 hours
Session 8	In-person	Preparation Required for Report Writing	[Review] Review this session's content and prepare for the next session.	4 hours
Session 9	In-person	Writing the Report 1	[Review] Review this session's content and prepare for the next session.	4 hours

Session 10	In-person	Writing the Report 2	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing the Report 3	[Review] Review this session's content and prepare for the next session.	4 hours
Session 12	In-person	Peer Review Among Students	[Review] Review this session's content and prepare for the next session.	4 hours
Session 13	In-person	Finalizing the Report 1	[Review] Review this session's content and prepare for the next session.	4 hours
Session 14	In-person	Finalizing the Report 2	[Review] Review the content covered thus far in preparation for submitting the final examination report.	4 hours
Session 15	On-demand	Course Wrap-Up -Review of the content covered -Confirmation of the grading method and requirements for the final examination report	[Review] Summary and review of the fall semester's coursework. [Review] Confirm the submission requirements and submit the final examination report within the deadline.	4 hours

Course Title	The Art of Writing II	Academic Year	Fall Semester, AY2026
Instructor	YOSHINO Tadashi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Writing an Argumentative Report		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to write an argumentative report, a more advanced form of report writing. An argumentative report is one that establishes an appropriate research question based on a theme and arrives at a logically reasoned answer to that question. This course aims to develop the ability to write such a report by constructing one's own argument logically, using objective facts and information. As an interim assignment within the process of writing the argumentative report, students are also required to submit a book review report. This book review report may be used as supporting evidence in the final examination report. Students who submit two or more book review reports will receive additional credit.		
Prerequisites and Notes	(1) This course is intended, in principle, for native speakers of Japanese. International students should prioritize Japanese-language courses designed for international students. International students who wish to take this course must, at minimum, have obtained N1 certification on the Japanese Language Proficiency Test or possess equivalent or higher proficiency. Students must meet with the instructor during the first session. (2) In principle, students should take this course only after earning credit for The Art of Writing I, offered in the spring semester. Students taking this course without having taken The Art of Writing I should purchase the textbook before the start of the semester and study research report writing independently. (3) Produce a report using the basic functions of Word.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Practice the basic principles of report writing required at university. -Independently write an argumentative report. *Note: Specifically, students will be able to independently establish an appropriate research question based on a theme, and construct their own argument logically using objective facts and information.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The instructor will provide explanations, advice, and corrections on assignments as appropriate.		

Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Shippai kara Manabu Daigakusei no Repoto Sakuseiho, 2nd Edition [Learning Report Writing From Common Mistakes: A Guide for University Students], by Kondo Yuko, Yui Kyoko, and Kasuga Miho, Hitsuji Shobo, 2024	ISBN	9784823412479
Reference Books	The following three texts (①-③) are recommended for further study of report and paper writing; the first half of the course in particular is based on Text ①. ①Toyama Kazuhisa, Saishinban Ronbun no Kyoshitsu: Repoto kara Sotsuron made [The Paper-Writing Classroom, Latest Edition: From Reports to Graduation Theses], NHK Publishing ②Yamaguchi Hiroyuki, Kopipe to Iwarenai Repoto no Kakikata Kyoshitsu: Mittsu no Suteppu [The Report-Writing Classroom: Three Steps to Avoiding Accusations of Plagiarism], Shin'yosha ③Kono Tetsuya, Repoto Ronbun no Kakikata Nyumon, 4th Edition [An Introduction to Writing Reports and Papers], Keio University Press	ISBN	0

Grading Method and Criteria		
	Active Participation and Engagement in Class	40
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	

Regarding taking this course	(1) This course is offered simultaneously in multiple sections; all sections follow this syllabus and a common textbook. Specific assignment content may vary by section. (2) In light of the grading structure, attendance at every session and submission of assignments are fundamental requirements for earning credit. Students are expected to approach every session with a positive attitude, attending regularly, arriving on time, and submitting all assignments. Failure to submit the final examination report will result in failure of the

	course, regardless of circumstances. Where absence is unavoidable, students should inform the instructor directly, in advance, during class. Where illness or an unforeseen circumstance prevents timely notice, students must contact the instructor by email (address posted on the Learning Portal). (3) In principle, students are required to bring a laptop computer to every class session.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	Orientation -Explanation of the course content, goals, expected competencies and attitude, grading structure, and the book review report and final examination report -The elements and expected standard of the book review report and final examination report are illustrated concretely using examples from the textbook, and students are encouraged to select a book for review. -As the final examination report requires individual research, students are encouraged to select a theme promptly.	[Preparation] Read the syllabus carefully before class. [Review] Seriously consider whether to continue taking this course.	4 hours
Session 2	In-person	Types of reports, the elements of reports and papers, and their differences (Textbook, pp. 10-20; Reference ①, Chapters 1-3)	[Review] Review this session's content and prepare for the next session. Independently preparing the book review report (selecting a theme and book)	4 hours
Session 3	In-person	①Learning the format of a report (Reference ①, Chapter 4) ②After selecting a theme for the final examination report, conducting research at the library or similar venues, deciding on a book for the book review report, and reporting this to theinstructor.	[Review] Review this session's content and prepare for the next session. [Preparation] Continue reading the book selected for the book review report.	4 hours
Session 4	In-person	Formulating a provisional title and outline for the final examination report (Textbook, Lesson 8; Reference ①, Chapter 5)	[Review] Review this session's content and prepare for the next session. [Preparation] Formulate an outline for the book review report and begin writing.	4 hours
Session 5	In-person	Types of research questions and corresponding types of argumentation (1) (Reference ①, Chapter 6)	[Review] Review this session's content and prepare for the next session. [Preparation] Continue writing the book review report.	4 hours
Session 6	In-person	Types of research questions and corresponding types of argumentation (2)	[Review] Review this session's content and prepare for the next session.	4 hours

		(Reference ①, Chapter 6)	[Preparation] Complete and revise the book review report.	
Session 7	In-person	Finalizing the title and outline, and peer review among students (Reference ①, Chapter 7)	[Review] Review this session's content and prepare for the next session. [Preparation] Submit the book review report.	4 hours
Session 8	In-person	Japanese expressions used in reports and papers (Reference ①, Chapters 8-9) Creating the Report's Cover Page and Formatting	[Review] Review this session's content and prepare for the next session. [Preparation] Students writing a second book review report should select a book and begin writing.	4 hours
Session 9	In-person	Writing the "Introduction" and "Conclusion" of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 10	In-person	The significance of citations and footnotes, and how to use them (Reference ①, Chapter 9) Preparing the Bibliography for the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 11	In-person	Writing Sections 1 and 2 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 12	In-person	Writing Sections 2 and 3 of the Final Examination Report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 13	In-person	Final adjustments to the "Introduction" and "Conclusion," and overall revision, to produce a provisional final report	[Review] Review this session's content and prepare for the next session.	4 hours
Session 14	In-person	Peer review and evaluation of the provisional final reports among students, using a rubric	[Review] Review the content covered thus far in preparation for the final examination report.	4 hours
Session 15	On-demand	Course Summary (Review of Content Covered and Confirmation of Final Examination Requirements)	[Review] Summary and review of this semester's coursework. [Review] Complete the final examination report, revise and check it, and submit it.	4 hours

Course Title	Reading and Comprehension	Academic Year	Fall Semester, AY2026
Instructor	OKAZAKI Saori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Development of the foundational skills required for the “Reading and Comprehension” section of the civil service examination.		
Course Objectives and Overview	-Understand the principles of paragraph writing. -Practice reading contemporary Japanese texts with awareness of the structure of “the author’s argument and the elements that support it.” -Practice strategic reading of civil service examination reading comprehension questions, marking the text as appropriate. -Practice evaluating the answer choices for civil service examination reading comprehension questions. -Address gaps in junior-high-school-level English knowledge.		
Prerequisites and Notes	This course prepares students for the “Reading Comprehension” section of the civil service examination.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Attend class having completed the assigned preparation. -Provide a brief explanation of the principles of paragraph writing. -Read civil service examination passages, identifying and marking the author’s argument. -Break down the answer choices for civil service examination reading questions into components and mark the parts that diverge from the meaning of the passage. -Read and understand English sentences using formal subjects (It is~), and translate such sentences from Japanese into English. -Read and understand English sentences using the conjunction “that,” and translate such sentences from Japanese into English. -Read and understand English sentences using infinitives, and translate such sentences from Japanese into English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Items identified by the instructor as showing generally shallow understanding, based on the proficiency assessment administered in the first session, will be addressed and explained in subsequent classes. For the English preparation handouts, students are required to compose and submit their own translation of key passages. Well-crafted translations that capture the key points will be excerpted in the course handouts, with commentary, and used as teaching material.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None

Reference Books	The following book will be used as a reference for the course. The instructor will copy and distribute the necessary pages to students. Students who wish to use this opportunity to thoroughly review junior-high-school-level English are encouraged to obtain this book. Manga de Osarai Chugaku Eigo [Junior High School English Review in Manga], by Fukuchi Mami and Takahashi Motoharu, KADOKAWA, 2015	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	23
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	25
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	25
	Other (%)	27
	Other Details	A total of nine preparation handouts will be distributed over the course. Preparation Handouts 1, 4, and 8 consist of long-passage English questions from the civil service examination. Students should look up key vocabulary in a dictionary and compose a Japanese translation of key passages. Each submission is graded on a scale of up to 3 points. Insufficient effort will result in a proportional deduction of points. Use of a chat AI or similar tool to produce the translation will result in a deduction of 15 points. Preparation Handouts 2, 3, 5, 6, 7, and 9 are copies from a junior-high-school-level English workbook. Students should complete the exercises independently, self-grade them, and identify their own errors. Ten confirmation questions, of a difficulty level such that careful work should yield a perfect score, are included at the end of each handout. The same confirmation questions are provided in the test section of the Learning Portal. Students should complete these by the specified date, repeating until a perfect score is achieved.
Regarding taking this course	-Please keep an English dictionary (print or electronic) on hand while studying, rather than relying on internet searches. -Preparation before class is mandatory. Attending class without prior preparation will	

	not improve reading or English ability. -Students who intend to use their phone or engage in unrelated activity during class should leave the classroom promptly and quietly, without disturbing other students. Returning to the classroom once ready to study again is welcome. The classroom is a space for those who intend to learn; students are asked to develop the ability to switch between focused and unfocused modes appropriately.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session -Confirm the course procedures based on the syllabus. -Explain the grading method. -Administer a quiz to assess current English proficiency.	[Preparation] -Review the syllabus in advance. -Reflect on your current approach to studying English. [Review] -Review the distributed materials and confirm the course content, procedures, and grading method.	2 hours
Session 2	In-person	Reading While Tracing the Author's Argument, Part 1 -Practice evaluating questions by marking the text. -Explain a question (one contemporary Japanese passage). -Review the results of the English proficiency assessment administered in Session 1. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 1 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 3	In-person	Reading While Tracing the Author's Argument, Part 2 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Explain where in a passage the author's argument tends to appear. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 2 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 4	In-person	Understanding Text Structure -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Explain the structure of a text. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's con	[Preparation] -English Preparation Handout 3 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference t	4 hours

		tent will be administered; a perfect score within the allotted time is required.	o the answer, reviewing the handouts and notes as needed.	
Session 5	In-person	Reading With Awareness of Text Structure -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Practice reading with awareness of text structure. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 1 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 6	In-person	Evaluating Answer Choices -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Practice evaluating answer choices by marking the text. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 4 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 7	In-person	Reviewing Infinitives -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Review English infinitives. -Enable students to explain the concept of "modification" in their own words. -Enable students to explain the functions of adjectives and adverbs to others, using concrete examples. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 5 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 8	In-person	Midterm Exam A proficiency test will be administered to assess the level of reading comprehension achieved and retention of course content.	-Use the course handouts, notes, and individual preparation handouts to prepare for the test. -Complete each quiz until a perfect score is achieved; quizzes on the Learning Portal may be retaken repeatedly and should be used to aid test preparation.	4 hours
Session 9	In-per	Reading With Attention to Contrastive	[Preparation]	4 hours

	son	Conjunctions -Review the results of the midterm examination. -Confirm current academic standing, including quiz results, preparation handout submission status, and midterm examination score. -Practice reading while tracing the author's argument. -Answer questions (one English, one contemporary Japanese).	-English Preparation Handout 6 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Review the returned midterm examination.	
Session 10	In-person	Solving Main-Idea Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 6 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 11	In-person	Solving English Main-Idea Questions, Part 1 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through English main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 7 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 12	In-person	Solving Fill-in-the-Blank Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through fill-in-the-blank questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 8 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 13	In-person	Solving English Fill-in-the-Blank Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through English fill-in-the-blank questions. -In the latter half of class, an English quiz reviewing that session's con	[Preparation] -English Preparation Handout 9 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference t	4 hours

		tent will be administered; a perfect score within the allotted time is required.	o the answer, reviewing the handouts and notes as needed.	
Session 14	In-person	Solving English Main-Idea Questions, Part 2 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work intensively through English main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 8 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 15	On-demand	Review of the Course as a Whole -This session will be conducted on-demand. -A comprehensive review of the course will be conducted in preparation for the final examination, drawing on students' general engagement in class,quiz performance, and the quality of submitted preparation handouts, to identify and explain items with which students appear to have particular difficulty. -A quiz covering the key points of this session will be administered via the Learning Portal, which may be retaken repeatedly; continue until a perfect score is achieved.	-Confirm that a perfect score has been achieved on each session's quiz; complete any quizzes not yet perfected or attempted. (Preparation) -Review, using an appropriate personal study method, any vocabulary or grammar from the English passages covered in class that was not previously known. Repeat any quiz questions answered incorrectly until able to solve them easily without reference to the answer, and review the course handouts and personal notes. (Review)	6 hours

Course Title	Reading and Comprehension	Academic Year	Spring Semester, AY2026
Instructor	OKAZAKI Saori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Development of the foundational skills required for the “Reading and Comprehension” section of the civil service examination.		
Course Objectives and Overview	-Understand the principles of paragraph writing. -Practice reading contemporary Japanese texts with awareness of the structure of “the author’s argument and the elements that support it.” -Practice strategic reading of civil service examination reading comprehension questions, marking the text as appropriate. -Practice evaluating the answer choices for civil service examination reading comprehension questions. -Address gaps in junior-high-school-level English knowledge.		
Prerequisites and Notes	This course prepares students for the “Reading Comprehension” section of the civil service examination.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Attend class having completed the assigned preparation. -Provide a brief explanation of the principles of paragraph writing. -Read civil service examination passages, identifying and marking the author’s argument. -Break down the answer choices for civil service examination reading questions into components and mark the parts that diverge from the meaning of the passage. -Read and understand English sentences using formal subjects (It is~), and translate such sentences from Japanese into English. -Read and understand English sentences using the conjunction “that,” and translate such sentences from Japanese into English. -Read and understand English sentences using infinitives, and translate such sentences from Japanese into English.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Items identified by the instructor as showing generally shallow understanding, based on the proficiency assessment administered in the first session, will be addressed and explained in subsequent classes. For the English preparation handouts, students are required to compose and submit their own translation of key passages. Well-crafted translations that capture the key points will be excerpted in the course handouts, with commentary, and used as teaching material.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None

Reference Books	The following book will be used as a reference for the course. The instructor will copy and distribute the necessary pages to students. Students who wish to use this opportunity to thoroughly review junior-high-school-level English are encouraged to obtain this book. Manga de Osarai Chugaku Eigo [Junior High School English Review in Manga], by Fukuchi Mami and Takahashi Motoharu, KADOKAWA, 2015	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	23
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	25
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	25
	Other (%)	27
	Other Details	A total of nine preparation handouts will be distributed over the course. Preparation Handouts 1, 4, and 8 consist of long-passage English questions from the civil service examination. Students should look up key vocabulary in a dictionary and compose a Japanese translation of key passages. Each submission is graded on a scale of up to 3 points. Insufficient effort will result in a proportional deduction of points. Use of a chat AI or similar tool to produce the translation will result in a deduction of 15 points. Preparation Handouts 2, 3, 5, 6, 7, and 9 are copies from a junior-high-school-level English workbook. Students should complete the exercises independently, self-grade them, and identify their own errors. Ten confirmation questions, of a difficulty level such that careful work should yield a perfect score, are included at the end of each handout. The same confirmation questions are provided in the test section of the Learning Portal. Students should complete these by the specified date, repeating until a perfect score is achieved.
Regarding taking this course	-Please keep an English dictionary (print or electronic) on hand while studying, rather than relying on internet searches. -Preparation before class is mandatory. Attending class without prior preparation will	

	not improve reading or English ability. -Students who intend to use their phone or engage in unrelated activity during class should leave the classroom promptly and quietly, without disturbing other students. Returning to the classroom once ready to study again is welcome. The classroom is a space for those who intend to learn; students are asked to develop the ability to switch between focused and unfocused modes appropriately.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session -Confirm the course procedures based on the syllabus. -Explain the grading method. -Administer a quiz to assess current English proficiency.	[Preparation] -Review the syllabus in advance. -Reflect on your current approach to studying English. [Review] -Review the distributed materials and confirm the course content, procedures, and grading method.	2 hours
Session 2	In-person	Reading While Tracing the Author's Argument, Part 1 -Practice evaluating questions by marking the text. -Explain a question (one contemporary Japanese passage). -Review the results of the English proficiency assessment administered in Session 1. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 1 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 3	In-person	Reading While Tracing the Author's Argument, Part 2 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Explain where in a passage the author's argument tends to appear. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 2 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 4	In-person	Understanding Text Structure -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Explain the structure of a text. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's con	[Preparation] -English Preparation Handout 3 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference t	4 hours

		tent will be administered; a perfect score within the allotted time is required.	o the answer, reviewing the handouts and notes as needed.	
Session 5	In-person	Reading With Awareness of Text Structure -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Practice reading with awareness of text structure. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 1 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 6	In-person	Evaluating Answer Choices -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Practice evaluating answer choices by marking the text. -Answer questions (one English, one contemporary Japanese). -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 4 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 7	In-person	Reviewing Infinitives -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Review English infinitives. -Enable students to explain the concept of "modification" in their own words. -Enable students to explain the functions of adjectives and adverbs to others, using concrete examples. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 5 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 8	In-person	Midterm Exam A proficiency test will be administered to assess the level of reading comprehension achieved and retention of course content.	-Use the course handouts, notes, and individual preparation handouts to prepare for the test. -Complete each quiz until a perfect score is achieved; quizzes on the Learning Portal may be retaken repeatedly and should be used to aid test preparation.	4 hours
Session 9	In-per	Reading With Attention to Contrastive	[Preparation]	4 hours

	son	Conjunctions -Review the results of the midterm examination. -Confirm current academic standing, including quiz results, preparation handout submission status, and midterm examination score. -Practice reading while tracing the author's argument. -Answer questions (one English, one contemporary Japanese).	-English Preparation Handout 6 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Review the returned midterm examination.	
Session 10	In-person	Solving Main-Idea Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 6 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 11	In-person	Solving English Main-Idea Questions, Part 1 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through English main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 7 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 12	In-person	Solving Fill-in-the-Blank Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through fill-in-the-blank questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -English Preparation Handout 8 will be distributed (a civil service examination long-passage question); complete it independently and submit it on the specified date. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 13	In-person	Solving English Fill-in-the-Blank Questions -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work through English fill-in-the-blank questions. -In the latter half of class, an English quiz reviewing that session's con	[Preparation] -English Preparation Handout 9 will be distributed (a copy from a junior-high-school-level English workbook); complete the confirmation questions on the Learning Portal by the specified date, repeating until a perfect score is achieved. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference t	4 hours

		tent will be administered; a perfect score within the allotted time is required.	o the answer, reviewing the handouts and notes as needed.	
Session 14	In-person	Solving English Main-Idea Questions, Part 2 -At the start of class, a quiz reviewing the previous session's content will be administered; continue until a perfect score is achieved. -Work intensively through English main-idea questions. -In the latter half of class, an English quiz reviewing that session's content will be administered; a perfect score within the allotted time is required.	[Preparation] -Review English Preparation Handout 8 in advance, confirming that the general meaning can be grasped from the English text alone; review any forgotten vocabulary or idioms. [Review] -Repeat any quiz questions answered incorrectly until able to solve them without reference to the answer, reviewing the handouts and notes as needed.	4 hours
Session 15	On-demand	Review of the Course as a Whole -This session will be conducted on-demand. -A comprehensive review of the course will be conducted in preparation for the final examination, drawing on students' general engagement in class,quiz performance, and the quality of submitted preparation handouts, to identify and explain items with which students appear to have particular difficulty. -A quiz covering the key points of this session will be administered via the Learning Portal, which may be retaken repeatedly; continue until a perfect score is achieved.	-Confirm that a perfect score has been achieved on each session's quiz; complete any quizzes not yet perfected or attempted. (Preparation) -Review, using an appropriate personal study method, any vocabulary or grammar from the English passages covered in class that was not previously known. Repeat any quiz questions answered incorrectly until able to solve them easily without reference to the answer, and review the course handouts and personal notes. (Review)	6 hours

Course Title	Philosophy	Academic Year	Fall Semester, AY2026
Instructor	KASAGI Jo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Contemporary Philosophy		
Course Objectives and Overview	Although “philosophy” may sound difficult, it is an activity deeply connected to our everyday experience. This course focuses primarily on philosophers active from the twentieth century onward, introducing the ways in which they understood the world. Through the ideas of these philosophers on a range of themes, students will reconsider and deepen their engagement with their own experience.		
Prerequisites and Notes	Following each session, students will complete a comment sheet recording their thoughts, impressions, and questions relating to the lecture; active engagement is expected.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Understand the general outlines of the ideas of major contemporary philosophers. 2) Apply the ideas of major contemporary philosophers to reflect more deeply on one’s own everyday experience. 3) Understand philosophical and conceptual argumentation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on each session’s comment sheets will be provided during the following session, including responses to questions, supplementary explanations, and notable observations from students.		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None. Lectures will be conducted based on distributed materials.	ISBN	None.
Reference Books	Reference materials will be introduced during lectures as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	85
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	
	Other Details	
Regarding taking this course	What image does the word “philosophy” evoke? Difficult, unapproachable, elusive—such impressions are common. Yet even the most seemingly abstruse ideas, which may appear unrelated to oneself, arise from the lived experience of human beings. By relating philosophical ideas to one’s own experience, one comes to realize that philosophy is, in fact, surprisingly close to everyday life. Students may be distracted by abstract terminology at first, but are encouraged to engage with the material without prejudgment and to study it carefully together.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 2	In-person	Philosophy of Life: Bergson (On “Being Oneself”)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 3	In-person	Existentialism: Sartre (On Freedom)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 4	In-person	Phenomenology 1: Husserl (On “Knowing”)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 5	In-person	Phenomenology 2: Heidegger (On Death)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 6	In-person	Phenomenology 3: Levinas (On the Other)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 7	In-person	Structuralism 1: Saussure (On the “Meaning” of Words)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 8	In-person	Structuralism 2: Lévi-Strauss (On Myth)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one’s own everyday experience in light of the class content.	4 hours
Session 9	In-person	Psychoanalysis 1: Freud (On the Unconscious)	-Review the class content by reading the lecture handouts and any assigned reference materia	4 hours

			ls. -Reflect deeply on one's own everyday experience in light of the class content.	
Session 10	In-person	Psychoanalysis 2: Lacan (The Unconscious and Language)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 11	In-person	Post-Structuralism 1: Foucault (On Power)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 12	In-person	Post-Structuralism 2: Deleuze (On Difference)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 13	In-person	Post-Structuralism 3: Derrida (On Misunderstanding)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 14	In-person	Guidance on Writing the Final Report	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 15	On-demand	Summary of Course Content	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours

Course Title	Ethics	Academic Year	Spring Semester, AY2026
Instructor	KASAGI Jo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Problems in Ethics		
Course Objectives and Overview	Ethics is the discipline concerned with the question of how human beings ought to live. Addressing this question requires a philosophical understanding of the nature of human existence. This course introduces the world of ethics through the ideas of a range of philosophers on problems closely connected to how we live—including the body, freedom, and society.		
Prerequisites and Notes	Following each session, students will complete a comment sheet recording their thoughts, impressions, and questions relating to the lecture; active engagement is expected.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Understand the major problems addressed in ethics. 2) Relate the ideas of various thinkers to one's own way of life. 3) Understand argumentation involving a degree of abstraction and logical structure.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on each session's comment sheets will be provided during the following session, including responses to questions, supplementary explanations, and notable observations from students.		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None. Lectures will be conducted based on distributed materials.	ISBN	None.
Reference Books	Reference materials will be introduced during lectures as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	85
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	

	Other Details	
Regarding taking this course	Because ethics seeks to examine the human condition in philosophical depth, it may at first appear difficult and unapproachable. However, each of these lines of inquiry addresses the question of how human beings ought to live, and is therefore never unrelated to any one of us as living individuals. Questions such as "Under what circumstances can one say, 'I am free'?", "What is 'society'—a seemingly vague notion that nonetheless carries undeniable weight?", and "How should one relate to others?" will be explored together over the course of the semester.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 2	In-person	Mind and Body 1: Descartes	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 3	In-person	Mind and Body 2: Merleau-Ponty	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 4	In-person	What Is Freedom? 1: Bergson	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 5	In-person	What Is Freedom? 2: Sartre	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 6	In-person	Conceptions of Society 1: Rousseau	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 7	In-person	Conceptions of Society 2: Rousseau (Continued)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 8	In-person	Conceptions of Society 3: Lévi-Strauss	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 9	In-person	The Meaning of Religion 1: Durkheim	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experien	4 hours

			ce in light of the class content.	
Session 10	In-person	The Meaning of Religion 2: Bergson (Continued)	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 11	In-person	Humanity Captive to Evil: Ricoeur	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 12	In-person	Living With Others 1: Levinas	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 13	In-person	Living With Others 2: Derrida	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 14	In-person	Guidance on Writing the Final Report	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experience in light of the class content.	4 hours
Session 15	On-demand	Summary of Course Content	-Review the class content by reading the lecture handouts and any assigned reference materials. -Reflect deeply on one's own everyday experiencein light of the class content.	4 hours

Course Title	Logic	Academic Year	Fall Semester, AY2026
Instructor	OKADA Yuta	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	What Does It Mean to Be “Logical”?		
Course Objectives and Overview	We often find ourselves unconvinced by others’ opinions, or conversely, unable to convince others of our own. Being “logical” is necessary both to critically examine the opinions of others and to persuade others of one’s own views. What, then, does it mean to be “logical”? This course begins with the language we use in everyday life and examines how one can think and argue “logically.” Through this course, students will develop skills required in society, including the ability to engage in discussion and to compose logically structured writing.		
Prerequisites and Notes	There are no particular prerequisites for this course. However, as it involves a substantial amount of abstract content, it may not be well suited to students who find abstract topics difficult. The course also makes use of logical notation; students who found the “sets and propositions” unit of high school mathematics difficult may find this challenging. Students with concerns about taking this course are encouraged to consult the instructor. Students will work through numerous practice problems during class; bringing a notebook is recommended.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Recognize the “logic” present in everyday texts. 2) Understand the basic rules of logic. 3) Express sentences using logical notation. 4) Identify weaknesses and errors in arguments. 5) Construct logically sound arguments.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions will be addressed before and after class, as well as by email.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None; the course will proceed primarily using distributed materials. A review assignment will be given after nearly every session; students should complete each one without exception (explanations will be provided in class).	ISBN	None
Reference Books	①Mattaku Zero kara no Ronrigaku [Logic from Absolute Zero], by Noya Shigeki, Iwanami Shoten, 2020	ISBN	0

	②Nyumon! Ronrigaku [Introduction to Logic!], by Noya Shigeki, Chuko Shinsho, 2006 ③Ronri Torening 101 Dai [Logic Training: 101 Problems], Sangyo Tosho, 2001 *Note: Text ① is useful for understanding the course. Texts ② and ③ are supplementary references. Additional references will be introduced during the course as appropriate.		

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	
Regarding taking this course	“Logic” may sound like a difficult subject, but it is in fact something we use in everyday life. This course seeks to connect the study of logic to everyday experience wherever possible. Some content may feel somewhat difficult; however, the course is designed so that attentive engagement with the lectures will lead to understanding. Students are encouraged to ask questions freely, and an active, engaged attitude is welcomed. *Note to international students: This course involves numerous Japanese-language examples and some abstract content, requiring a certain level of Japanese proficiency. Students with concerns are encouraged to contact the instructor, who can provide English-language examples and references as needed.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	[Guidance] The course goals, overview, and grading criteria will be explained. As an introduction to the course, the connection between “logic” and everyday life will also be discussed.	[Preparation] Read the syllabus in advance to build motivation for the course (15 minutes-2 hours) [Review] Review the content of the syllabus and guidance session (30 minutes-2 hours)	4 hours
Session 2	In-person	[Connective Expressions] Before turning to the main subject of logic, this session begins with everyday language. “Logic” is reflected in the “connective expressions” used in ordinary speech. The session first focuses on these “connective expressions.” “Logic” refers to the “relationship” between words and between sentences. Students will first develop an intuitive sense of this “relationship.”	[Preparation] Complete the introductory problems presented in class (30 minutes-2 hours) [Review] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 3	In-per	[Propositions / Truth and Falsity]	[Review 1] Review the lecture materials to con	4 hours

	son	Everyday language encompasses many types of statements; the type of statement addressed in logic is called a “proposition.” This session examines what kinds of sentences qualify as “propositions.”	firm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	
Session 4	In-person	[Inference / Deduction and Induction] This session explains “inference,” a fundamental concept in logic, with the aim of understanding what constitutes an appropriate inference.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 5	In-person	[Negation (“not…”) / Contradiction and the Law of the Excluded Middle] This session explains “negation” (“not…”) in logic, followed by the “law of the excluded middle,” a fundamental rule of logic.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 6	In-person	[Conjunction (“and”) and Disjunction (“or”) / De Morgan’s Laws] This session connects the everyday expressions “A and B” and “A or B” to their treatment in logic. Students will then study De Morgan’s Laws, one of the important rules of logic.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 7	In-person	[Review of Content Covered, Midterm Examination] The first half of the session provides a brief review of the content covered thus far. The second half consists of a midterm examination reviewing the content of Sessions 2 through 6.	[Preparation] Prepare for the midterm examination (1-2 hours) [Review] Review the midterm examination (30 minutes-2 hours)	4 hours
Session 8	In-person	[Review of the Midterm Examination] The midterm examination will be reviewed in detail, in preparation for the final examination.	[Review 1] Review the content of this session to consolidate understanding (30 minutes-2 hours) [Review 2] Rework the midterm examination questions (1-2 hours)	4 hours
Session 9	In-person	[Conditionals (“if…then”) / Converse, Inverse, and Contrapositive] This session covers “if A, then B,” a fundamental form in logic. Building on this, the relationships among the converse, inverse, and contrapositive will be explained.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 10	In-person	[Constructing Truth Tables] This session covers the rules governing the truth or falsity of propositions and inferences. Students will learn to construct truth tables independently.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 11	In-person	[Contraposition] This session covers “contraposition,” a method of argument applying the concept of the contrapositive covered previously.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours

Session 12	In-person	[Transitivity] From the statements “If you do not score at least 60 on the test, you can not earn credit” and “If you do not earn credit, you cannot graduate,” it follows that “If you do not score at least 60 on the test, you cannot graduate.” This form of argument is called “transitivity.” The session covers both this basic form and more advanced applications building on content covered previously.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 13	In-person	[Universal, Singular, and Existential Propositions] This session covers propositions of the form “all A are B” and “some A are B.”	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 14	In-person	[Negation of Universal, Singular, and Existential Propositions] This session covers the negation of the universal, singular, and existential propositions introduced in Session 13.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 15	On-demand	[Preparation for the Comprehensive Examination] This session provides preparation for the comprehensive examination through a thorough review of the course content; students should watch carefully and complete the accompanying practice questions.	[Review 1] Review the course content covered thus far, based on this preparatory session (30 minutes-2 hours) [Review 2] In addition to reworking previous practice problems and the midterm examination, complete the practice questions presented in this session (1-2 hours)	4 hours

Course Title	Logic	Academic Year	Spring Semester, AY2026
Instructor	OKADA Yuta	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	What Does It Mean to Be “Logical”?		
Course Objectives and Overview	We often find ourselves unconvinced by others’ opinions, or conversely, unable to convince others of our own. Being “logical” is necessary both to critically examine the opinions of others and to persuade others of one’s own views. What, then, does it mean to be “logical”? This course begins with the language we use in everyday life and examines how one can think and argue “logically.” Through this course, students will develop skills required in society, including the ability to engage in discussion and to compose logically structured writing.		
Prerequisites and Notes	There are no particular prerequisites for this course. However, as it involves a substantial amount of abstract content, it may not be well suited to students who find abstract topics difficult. The course also makes use of logical notation; students who found the “sets and propositions” unit of high school mathematics difficult may find this challenging. Students with concerns about taking this course are encouraged to consult the instructor. Students will work through numerous practice problems during class; bringing a notebook is recommended.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Recognize the “logic” present in everyday texts. 2) Understand the basic rules of logic. 3) Express sentences using logical notation. 4) Identify weaknesses and errors in arguments. 5) Construct logically sound arguments.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	As this is an on-demand course, questions will generally be addressed by email.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None; the course will proceed primarily using distributed materials. A review assignment will be posted to the Learning Portal after nearly every session; students should complete each one without exception (explanations will be provided in class).	ISBN	None
Reference Books	①Mattaku Zero kara no Ronrigaku [Logic from Absolute Zero], by Noya Shigeki, Iwanami Shoten, 2020	ISBN	0

	②Nyumon! Ronrigaku [Introduction to Logic!], by Noya Shigeki, Chuko Shinsho, 2006 ③Ronri Torening 101 Dai [Logic Training: 101 Problems], Sangyo Tosho, 2001 *Note: Text ① is useful for understanding the course. Texts ② and ③ are supplementary references. Additional references will be introduced during the course as appropriate.		

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	
Regarding taking this course	“Logic” may sound like a difficult subject, but it is in fact something we use in everyday life. This course seeks to connect the study of logic to everyday experience wherever possible. Some content may feel somewhat difficult; however, the course is designed so that attentive engagement with the lectures will lead to understanding. Students are encouraged to ask questions freely, and an active, engaged attitude is welcomed. *Note to international students: This course involves numerous Japanese-language examples and some abstract content, requiring a certain level of Japanese proficiency. Students with concerns are encouraged to contact the instructor, who can provide English-language examples and references as needed.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	[Guidance] The course goals, overview, and grading criteria will be explained. As an introduction to the course, the connection between “logic” and everyday life will also be discussed.	[Preparation] Read the syllabus in advance to build motivation for the course (15 minutes-2 hours) [Review] Review the content of the syllabus and guidance session (30 minutes-2 hours)	4 hours
Session 2	On-demand	[Connective Expressions] Before turning to the main subject of logic, this session begins with everyday language. “Logic” is reflected in the “connective expressions” used in ordinary speech. The session first focuses on these “connective expressions.” “Logic” refers to the “relationship” between words and between sentences. Students will first develop an intuitive sense of this “relationship.”	[Preparation] Complete the introductory problems presented in class (30 minutes-2 hours) [Review] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 3	On-dem	[Propositions / Truth and Falsity]	[Review 1] Review the lecture materials to con	4 hours

	and	Everyday language encompasses many types of statements; the type of statement addressed in logic is called a “proposition.” This session examines what kinds of sentences qualify as “propositions.”	firm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	
Session 4	On-demand	[Inference / Deduction and Induction] This session explains “inference,” a fundamental concept in logic, with the aim of understanding what constitutes an appropriate inference.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 5	On-demand	[Negation (“not…”) / Contradiction and the Law of the Excluded Middle] This session explains “negation” (“not…”) in logic, followed by the “law of the excluded middle,” a fundamental rule of logic.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 6	On-demand	[Conjunction (“and”) and Disjunction (“or”) / De Morgan’s Laws] This session connects the everyday expressions “A and B” and “A or B” to their treatment in logic. Students will then study De Morgan’s Laws, one of the important rules of logic.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 7	On-demand	[Midterm Examination] A midterm examination reviewing the content of Sessions 2 through 6 will be administered via the Learning Portal.	[Preparation] Prepare for the midterm examination (1-2 hours) [Review] Review the midterm examination (30 minutes-2 hours)	4 hours
Session 8	On-demand	[Review of the Midterm Examination] The midterm examination will be reviewed in detail, in preparation for the final examination.	[Review 1] Review the content of this session to consolidate understanding (30 minutes-2 hours) [Review 2] Rework the midterm examination questions (1-2 hours)	4 hours
Session 9	On-demand	[Conditionals (“if…then”) / Converse, Inverse, and Contrapositive] This session covers “if A, then B,” a fundamental form in logic. Building on this, the relationships among the converse, inverse, and contrapositive will be explained.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 10	On-demand	[Constructing Truth Tables] This session covers the rules governing the truth or falsity of propositions and inferences. Students will learn to construct truth tables independently.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 11	On-demand	[Contraposition] This session covers “contraposition,” a method of argument applying the concept of the contrapositive covered previously.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 12	On-demand	[Transitivity] From the statements “If you do not score at least 60 on the test, you can not earn credit” and “If you do not	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours

		earn credit, you cannot graduate," it follows that "If you do not score at least 60 on the test, you cannot graduate." This form of argument is called "transitivity." The session covers both this basic form and more advanced applications building on content covered previously.		
Session 13	On-demand	[Universal, Singular, and Existential Propositions] This session covers propositions of the form "all A are B" and "some A are B."	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 14	On-demand	[Negation of Universal, Singular, and Existential Propositions] This session covers the negation of the universal, singular, and existential propositions introduced in Session 13.	[Review 1] Review the lecture materials to confirm understanding (30 minutes-2 hours) [Review 2] Complete the practice problems presented in class (30 minutes-2 hours)	4 hours
Session 15	On-demand	[Preparation for the Comprehensive Examination] This session provides preparation for the comprehensive examination through a thorough review of the course content; students should watch carefully and complete the accompanying practice questions.	[Review 1] Review the course content covered thus far, based on this preparatory session (30 minutes-2 hours) [Review 2] In addition to reworking previous practice problems and the midterm examination, complete the practice questions presented in this session (1-2 hours)	4 hours

Course Title	Japanese History	Academic Year	Fall Semester, AY2026
Instructor	KUME Takashi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course examines a range of issues in Japanese history—spanning the prehistoric, ancient, medieval, early modern, modern, and contemporary periods—from the perspectives of the state, society, and culture.		
Course Objectives and Overview	The society in which we live today is built upon, and shaped by, a long accumulation of the past. Approaching the past with this awareness is important both for reconsidering the present and for thinking about the future of the nation and society, as well as the continuity of culture. This course aims to develop a depth of knowledge extending beyond that acquired through Japanese history as taught up to the high school level, by examining a range of issues across the full span of Japanese history on the basis of current scholarship. A quiz will be administered via the Learning Portal after each session, and the final examination will include an essay component.		
Prerequisites and Notes	None. Students with a strong interest in Japanese history are especially welcome.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will deepen their interest in history while (1) understanding the basic flow of Japanese history from ancient to contemporary times, (2) developing the ability to consider issues from multiple perspectives, and (3) drawing on Japanese history as a source of lessons for contemporary life.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The quiz administered after each session will be reviewed the following week, along with responses to questions and supplementary explanations.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Gendai o Ikiru Nihonshi [Japanese History for Living in the Present], by Suda Tsutomu and Shimizu Katsuyuki, Iwanami Gendai Bunko, 2022	ISBN	9784006004576
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	30	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	60
	Other (%)	0
	Other Details	
Regarding taking this course	①Grading is based on the quiz administered after each session and the final essay examination. ②As the final examination is essay-based, last-minute study will not suffice; thorough regular review is essential. ③Talking during class is strictly prohibited; students who disturb others will be asked to leave.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction-Textbook Chapter 0: “Is the Jomon Period Part of Japanese History?” -Stone Circles in Human History, Part 1	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 2	In-person	Textbook Chapter 0: “Is the Jomon Period Part of Japanese History?” -Stone Circles in Human History, Part 2	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 3	In-person	Textbook Chapter 1: The Ideal and Reality of the Ritsuryo State-The Mystery of the Great Planned Roads	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 4	In-person	Textbook Chapter 2: Women of the Heian Period-The Origins of Uwanari-uchi and the Marriage System, Part 1	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 5	In-person	Textbook Chapter 2: Women of the Heian Period-The Origins of Uwanari-uchi and the Marriage System, Part 2	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 6	In-person	Textbook Chapter 3: The Emergence of the Samurai-The Reality of Military Force and Its Control, Part 1	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 7	In-person	Textbook Chapter 3: The Emergence of the Samurai-The Reality of Military Force and Its Control, Part 2	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 8	In-person	Textbook Chapter 4: Muromachi Culture -An Account of the “Tocha” Tea-Judging Contests	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 9	In-person	Textbook Chapter 5: Sengoku Daimyo and Peasants-Life of the Common People Amid Warfare	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 10	In-person	Textbook Chapter 6: The Edo-Period Village-Trial by Ordeal and the Twilight of the Gods	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in cl	4 hours

			ass, based on the course handout.	
Session 11	In-person	Chapter 7: “Samurai, Peasant, Artisan, Merchant” ?-People Who Moved Between Social Classes	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 12	In-person	Chapter 8: The Reality of National Seclusion-Self- and Other-Awareness Among the People of the Edo Period	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 13	In-person	Chapter 9: A Society Turning Violent-Economic Disparity and the Spread of Self-Interest	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 14	In-person	Textbook Chapter 10: The Shock of Perry’s Arrival-The Question of What Japan Is The Afterword of the Textbook	[Preparation] Read the relevant section of the textbook in advance. [Review] Organize the key points covered in class, based on the course handout.	4 hours
Session 15	On-demand	This session reorganizes the key points covered over the previous fourteen sessions and provides renewed guidance on what and how to write in preparation for the essay questions on the final examination. This session will be conducted in an on-demand format.	[Preparation] Organize the overall key points of the textbook independently. [Review] Review the approach to essay writing explained in class, in preparation for the final examination.	4 hours

Course Title	Japanese History	Academic Year	Fall Semester, AY2026
Instructor	MIYATA Masaaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	An Overview of Japanese History (From the Jomon Period to the Postwar Era)		
Course Objectives and Overview	This course provides an overview of the overall flow of Japanese history, briefly surveying the period before the Edo era before devoting greater attention to the modern period (from the Meiji era onward), with the aim of establishing a foundation in Japanese history weighted toward modern history. Advanced historical interpretations will also be introduced. In this way, the course both reviews Japanese history as taught prior to university and provides exposure to specialized historical scholarship appropriate to university-level education.		
Prerequisites and Notes	None.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will reconfirm foundational knowledge of Japanese history acquired prior to university and deepen their understanding of the overall flow of Japanese history.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content will be accepted by email, among other means, with responses provided during class to share points of uncertainty among students.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	①Mou Ichido Yominaosu Yamakawa Shin Nihonshi, Vol. 1 [Yamakawa New Japanese History, Reread Once More], by Otsu Toru et al., Yamakawa Shuppansha, 2022 ②Mou Ichido Yominaosu Yamakawa Shin Nihonshi, Vol. 2 [Yamakawa New Japanese History, Reread Once More], by Otsu Toru et al., Yamakawa Shuppansha, 2022 ③Daigaku de Manabu Nihon no Rekishi [Japanese History for University Study], by Kimura Shigemitsu et al., Yoshikawa Kobunkan, 2016 ④Ryugakusei no Tame no Nihonshi [Japanese History for International Students], Yamakawa Shuppansha, 1990	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	90
	Other (%)	0
	Other Details	Distributed materials will be prepared for each session and used as the basis for instruction. Grading will be based primarily on the end-of-semester examination.
Regarding taking this course	No specific textbook is designated; students should endeavor to read through the reference materials listed above, or a junior-high or high-school-level Japanese history textbook, in conjunction with the course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The Formation of Ancient Political Authority This session covers the Jomon, Yayoi, and early Kofun periods, from the earliest stages of Japanese history through the emergence ofancient political authority.	Review the relevant sections of the reference materials in advance.	4 hours
Session 2	In-person	Relations With the Continent and State Reform This session covers the Kofun, Asuka, and Nara periods, providing an overview of domestic and external affairs from the era of the clan-title system through the period surrounding the introduction of the ritsuryo system.	Review the relevant sections of the reference materials in advance.	4 hours
Session 3	In-person	From Antiquity to the Medieval Period This session provides an overview of the operation of the Daijokan system, the shoen (manor) system, sekkan and insei government, and the emergence of the samurai, from the Nara through the Heian period.	Review the relevant sections of the reference materials in advance.	4 hours
Session 4	In-person	The Development of Samurai Government This session explains the characteristics of samurai government and its changes over the Kamakura, Nanboku-cho, Muromachi, and early Sengoku periods.	Review the relevant sections of the reference materials in advance.	4 hours
Session 5	In-person	The Formation and Development of Early Modern Japan This session covers the late Sengoku through Edo periods, explaining the nature of samurai government and changes in local society.	Review the relevant sections of the reference materials in advance.	4 hours

Session 6	In-person	From the Meiji Restoration to the Establishment of the Constitution This session provides an overview of state reforms in the early modern period of the late nineteenth century.	Review the relevant sections of the reference materials in advance.	4 hours
Session 7	In-person	The Sino-Japanese and Russo-Japanese Wars This session covers the late nineteenth to early twentieth century, explaining the beginnings of modern diplomacy, treaty revision, and the causes of the Sino-Japanese and Russo-Japanese Wars.	Review the relevant sections of the reference materials in advance.	4 hours
Session 8	In-person	Politics in the Early Twentieth Century This session provides an overview of politics from the domain-clique government following the Russo-Japanese War, through party politics, to the political situation of the 1930s.	Review the relevant sections of the reference materials in advance.	4 hours
Session 9	In-person	Diplomacy in the Early Twentieth Century This session explains Japanese diplomacy following the Russo-Japanese War and in the 1920s, as well as the process leading to the Manchurian Incident, the Second Sino-Japanese War, and the Pacific War.	Review the relevant sections of the reference materials in advance.	4 hours
Session 10	In-person	The Pacific War This session explains the general course of the war, the process leading to its end, and the situation on the Southeast Asian front.	Review the relevant sections of the reference materials in advance.	4 hours
Session 11	In-person	The Postwar World Order, East Asian Affairs, and Japan This session provides an overview of world affairs and Japanese domestic politics from the end of the war through the 1970s.	Review the relevant sections of the reference materials in advance.	4 hours
Session 12	In-person	The Social Foundations of Modern Japan This session considers the characteristics of Japan's modernization through the topics of the education system and railway construction from the Meiji era onward.	Review the relevant sections of the reference materials in advance.	4 hours
Session 13	In-person	The History of Modern Medicine and Disaster in Japan	Review the relevant sections of the reference materials in advance.	4 hours
Session 14	In-person	From Yamato-e to Nihonga A survey of Japanese cultural history through the lens of painting, explaining how premodern Japanese painting encountered Western painting and gave rise to modern Japanese painting.	Review the relevant sections of the reference materials in advance.	4 hours
Session 1	On-demand	Review. The key points of the themes covered will be summarized in prepara	Review the reference materials and the handouts used in class throughout the course.	4 hours

5		tion for the final examination.		

Course Title	Japanese History	Academic Year	Spring Semester, AY2026
Instructor	MIYATA Masaaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	An Overview of Japanese History (From the Jomon Period to the Postwar Era)		
Course Objectives and Overview	This course provides an overview of the overall flow of Japanese history, briefly surveying the period before the Edo era before devoting greater attention to the modern period (from the Meiji era onward), with the aim of establishing a foundation in Japanese history weighted toward modern history. Advanced historical interpretations will also be introduced. In this way, the course both reviews Japanese history as taught prior to university and provides exposure to specialized historical scholarship appropriate to university-level education.		
Prerequisites and Notes	None.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will reconfirm foundational knowledge of Japanese history acquired prior to university and deepen their understanding of the overall flow of Japanese history.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content will be accepted by email, among other means, with responses provided during class to share points of uncertainty among students.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	①Mou Ichido Yominaosu Yamakawa Shin Nihonshi, Vol. 1 [Yamakawa New Japanese History, Reread Once More], by Otsu Toru et al., Yamakawa Shuppansha, 2022 ②Mou Ichido Yominaosu Yamakawa Shin Nihonshi, Vol. 2 [Yamakawa New Japanese History, Reread Once More], by Otsu Toru et al., Yamakawa Shuppansha, 2022 ③Daigaku de Manabu Nihon no Rekishi [Japanese History for University Study], by Kimura Shigemitsu et al., Yoshikawa Kobunkan, 2016 ④Ryugakusei no Tame no Nihonshi [Japanese History for International Students], Yamakawa Shuppansha, 1990	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	90
	Other (%)	0
	Other Details	Distributed materials will be prepared for each session and used as the basis for instruction. Grading will be based primarily on the end-of-semester examination.
Regarding taking this course	No specific textbook is designated; students should endeavor to read through the reference materials listed above, or a junior-high or high-school-level Japanese history textbook, in conjunction with the course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The Formation of Ancient Political Authority This session covers the Jomon, Yayoi, and early Kofun periods, from the earliest stages of Japanese history through the emergence ofancient political authority.	Review the relevant sections of the reference materials in advance.	4 hours
Session 2	In-person	Relations With the Continent and State Reform This session covers the Kofun, Asuka, and Nara periods, providing an overview of domestic and external affairs from the era of the clan-title system through the period surrounding the introduction of the ritsuryo system.	Review the relevant sections of the reference materials in advance.	4 hours
Session 3	In-person	From Antiquity to the Medieval Period This session provides an overview of the operation of the Daijokan system, the shoen (manor) system, sekkan and insei government, and the emergence of the samurai, from the Nara through the Heian period.	Review the relevant sections of the reference materials in advance.	4 hours
Session 4	In-person	The Development of Samurai Government This session explains the characteristics of samurai government and its changes over the Kamakura, Nanboku-cho, Muromachi, and early Sengoku periods.	Review the relevant sections of the reference materials in advance.	4 hours
Session 5	In-person	The Formation and Development of Early Modern Japan This session covers the late Sengoku through Edo periods, explaining the nature of samurai government and changes in local society.	Review the relevant sections of the reference materials in advance.	4 hours

Session 6	In-person	From the Meiji Restoration to the Establishment of the Constitution This session provides an overview of state reforms in the early modern period of the late nineteenth century.	Review the relevant sections of the reference materials in advance.	4 hours
Session 7	In-person	The Sino-Japanese and Russo-Japanese Wars This session covers the late nineteenth to early twentieth century, explaining the beginnings of modern diplomacy, treaty revision, and the causes of the Sino-Japanese and Russo-Japanese Wars.	Review the relevant sections of the reference materials in advance.	4 hours
Session 8	In-person	Politics in the Early Twentieth Century This session provides an overview of politics from the domain-clique government following the Russo-Japanese War, through party politics, to the political situation of the 1930s.	Review the relevant sections of the reference materials in advance.	4 hours
Session 9	In-person	Diplomacy in the Early Twentieth Century This session explains Japanese diplomacy following the Russo-Japanese War and in the 1920s, as well as the process leading to the Manchurian Incident, the Second Sino-Japanese War, and the Pacific War.	Review the relevant sections of the reference materials in advance.	4 hours
Session 10	In-person	The Pacific War This session explains the general course of the war, the process leading to its end, and the situation on the Southeast Asian front.	Review the relevant sections of the reference materials in advance.	4 hours
Session 11	In-person	The Postwar World Order, East Asian Affairs, and Japan This session provides an overview of world affairs and Japanese domestic politics from the end of the war through the 1970s.	Review the relevant sections of the reference materials in advance.	4 hours
Session 12	In-person	The Social Foundations of Modern Japan This session considers the characteristics of Japan's modernization through the topics of the education system and railway construction from the Meiji era onward.	Review the relevant sections of the reference materials in advance.	4 hours
Session 13	In-person	The History of Modern Medicine and Disaster in Japan	Review the relevant sections of the reference materials in advance.	4 hours
Session 14	In-person	From Yamato-e to Nihonga A survey of Japanese cultural history through the lens of painting, explaining how premodern Japanese painting encountered Western painting and gave rise to modern Japanese painting.	Review the relevant sections of the reference materials in advance.	4 hours
Session 1	On-demand	Review. The key points of the themes covered will be summarized in prepara	Review the reference materials and the handouts used in class throughout the course.	4 hours

5		tion for the final examination.		

Course Title	World History	Academic Year	Fall Semester, AY2026
Instructor	HATANO Yoshinori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	A History of the Development of Written Culture and Daily Life in East Asia		
Course Objectives and Overview	This course focuses on the formation and development of written culture in East Asia, centered on China, and examines the historical evolution of social structures and daily life as revealed through this lens. (1) The first half covers the origins of writing in ancient China, the invention of paper and printing, and the spread of writing to neighboring regions including Japan, Korea, and Vietnam, examining the formation of the Sinographic cultural sphere and its diversity. (2) The second half uses written sources as a lens to examine specific aspects of daily life—including the monetary economy, transportation and communication, and urban life—and considers the relationship between writing and society. The course aims to develop a comprehensive understanding of the written culture and daily life underlying contemporary East Asia, as well as the institutions and technologies that supported their development.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	(1) Understand the spread of the Sinographic cultural sphere and its regional diversity, using concrete examples. (2) Explain the formation and development of written culture in East Asia in historical terms. (3) Explain changes in daily life—including currency, transportation, and urban life—in relation to institutions and written culture.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Comment sheets will be reviewed the following week, with responses to questions and supplementary explanations.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	A handout will be distributed at each session.	ISBN	Not applicable
Reference Books	Reference materials will be introduced during class.	ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During	20	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	(1) Students will be required to submit a comment sheet or brief questionnaire relating to each session's content, which will be included in the grading. (2) Several quizzes (or short reports) will be administered during the course to assess comprehension. (3) The final examination is planned in essay format; students should review the handouts distributed each session in preparation. (4) Conduct that disrupts the operation of the class—including talking, leaving without permission, or fraudulent attendance—will result in a deduction of points.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance – Course Objectives and Methods: The Sinographic Cultural Sphere and Contemporary Asia	[Preparation] Read the syllabus in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 2	In-person	The Origins of Writing in Ancient China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 3	In-person	Ancient World Civilizations and Writing	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 4	In-person	The Development of Written Culture in China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 5	In-person	The Formation of Written Culture in Ancient Japan	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 6	In-person	The Evolution of Written Culture in the Regions Surrounding China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 7	In-person	Kanji and Classical Chinese Culture in Modern Japan	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handou	4 hours

			t.	
Session 8	In-person	Daily Life in Ancient China as Seen Through Written Sources	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 9	In-person	The Formation of the Monetary Economy in China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 10	In-person	The Formation of Transportation and Communication Systems in China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 11	In-person	The Development of Transportation and Communication Systems in China	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 12	In-person	Industrial Development and Tea Culture in the Tang and Song Periods	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 13	In-person	Cities and Daily Life in East Asia	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 14	In-person	The Modernization of East Asia	[Preparation] Research the course overview and key terms provided in advance. [Review] Organize the key points covered in class in a notebook, based on the course handout.	4 hours
Session 15	On-Demand	On-Demand Class This session summarizes the themes covered from Sessions 1 through 14.	[Preparation] Organize the handouts from previous sessions and summarize the course content covered thus far. [Review] Organize notes in preparation for the final examination.	4 hours

Course Title	World History	Academic Year	Spring Semester, AY2026
Instructor	ONO Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course surveys history from antiquity to the modern era through the theme of “World History as Seen Through Travel.”		
Course Objectives and Overview	This course surveys history from antiquity to the modern era through the theme of “World History as Seen Through Travel.” People have traveled since ancient times—whether well-known figures who left extensive travelogues and reports, or anonymous individuals who moved as merchants or laborers. Every such journey constitutes a distinctive record of cross-cultural contact and political and economic negotiation. This course traces the paths of individuals who traveled between Asia and Europe from antiquity to the modern era, covering a wide range of figures and events, from the travels of ancient historians such as Herodotus and Sima Qian to those of the nineteenth-century English traveler Isabella Bird.		
Prerequisites and Notes	①No particular prior knowledge is required to take this course. ②However, students are expected to have an interest in history in general, whether Japanese, Asian, or Western.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Understand and explain basic matters of world history. ②Understand and explain instances of cross-cultural contact in world history. ③Understand and explain political and economic negotiations in world history. ④Understand and explain how contemporary life is situated within the flow of world history.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A quiz will be administered each session to assess comprehension and achievement; a free-response section will be included, and responses to student comments will be recorded and returned along with the quiz answers the following week.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Handouts will be used.	ISBN	None.
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	15
	Presentation of Results	0

	(Oral/Practical)	
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	
	Other Details	
Regarding taking this course	We live today in an era in which frequent international travel is commonplace—a development that had its origins in the activities of historical travelers. Through this course on "world history as seen through travel," students are encouraged to ultimately identify issues directly connected to their own present-day lives.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance: An explanation of the course's purpose, overview, notes, and grading method. Travel in Herodotus's Histories: A detailed discussion of this theme.	①Preparation: Read the syllabus in advance (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (120 minutes).	4 hours
Session 2	In-person	Guidance: An explanation of the course's purpose, overview, notes, and grading method. Travel in Sima Qian's Records of the Grand Historian: A detailed discussion of this theme.	①Preparation: Read the syllabus in advance (15 minutes). Look up the key terms specified for the session's content using reference books and dictionaries (105 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 3	In-person	The World of Nomadic Horse Peoples in the Histories and the Records of the Grand Historian: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 4	In-person	Zhang Qian and the Journey That Opened the Silk Road: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 5	In-person	Xuanzang's Journey to India in Search of the Dharma: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes).	4 hours

			Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	
Session 6	In-person	The World of the Periplus of the Erythraean Sea and Accounts of China and India: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 7	In-person	Marco Polo's Great World Travels: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 8	In-person	Ibn Battuta's Great World Travels: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 9	In-person	Vasco da Gama's Voyage to India: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 10	In-person	The East India Companies and Asian Trade: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 11	In-person	Columbus's Voyage to the New World: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours

Session 12	In-person	The “Columbian Exchange”：Europe and the New World: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 13	In-person	China and Japan as Seen by Jesuit Missionaries: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 14	In-person	Isabella Bird’s Travels in China and Japan: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 15	On-demand	Summary: A review of the themes covered in Sessions 1 through 15, in preparation for the final examination.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours

Course Title	World History	Academic Year	Fall Semester, AY2026
Instructor	ONO Tatsuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course surveys history from antiquity to the modern era through the theme of “World History as Seen Through Travel.”		
Course Objectives and Overview	This course surveys history from antiquity to the modern era through the theme of “World History as Seen Through Travel.” People have traveled since ancient times—whether well-known figures who left extensive travelogues and reports, or anonymous individuals who moved as merchants or laborers. Every such journey constitutes a distinctive record of cross-cultural contact and political and economic negotiation. This course traces the paths of individuals who traveled between Asia and Europe from antiquity to the modern era, covering a wide range of figures and events, from the travels of ancient historians such as Herodotus and Sima Qian to those of the nineteenth-century English traveler Isabella Bird.		
Prerequisites and Notes	①No particular prior knowledge is required to take this course. ②However, students are expected to have an interest in history in general, whether Japanese, Asian, or Western.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Understand and explain basic matters of world history. ②Understand and explain instances of cross-cultural contact in world history. ③Understand and explain political and economic negotiations in world history. ④Understand and explain how contemporary life is situated within the flow of world history.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A quiz will be administered each session to assess comprehension and achievement; a free-response section will be included, and responses to student comments will be recorded and returned along with the quiz answers the following week.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Handouts will be used.	ISBN	None.
Reference Books	Reference materials will be specified during class as appropriate.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	15
	Presentation of Results	0

	(Oral/Practical)	
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	
	Other Details	
Regarding taking this course	We live today in an era in which frequent international travel is commonplace—a development that had its origins in the activities of historical travelers. Through this course on "world history as seen through travel," students are encouraged to ultimately identify issues directly connected to their own present-day lives.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance: An explanation of the course's purpose, overview, notes, and grading method. Travel in Herodotus's Histories: A detailed discussion of this theme.	①Preparation: Read the syllabus in advance (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (120 minutes).	4 hours
Session 2	In-person	Guidance: An explanation of the course's purpose, overview, notes, and grading method. Travel in Sima Qian's Records of the Grand Historian: A detailed discussion of this theme.	①Preparation: Read the syllabus in advance (15 minutes). Look up the key terms specified for the session's content using reference books and dictionaries (105 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 3	In-person	The World of Nomadic Horse Peoples in the Histories and the Records of the Grand Historian: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 4	In-person	Zhang Qian and the Journey That Opened the Silk Road: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 5	In-person	Xuanzang's Journey to India in Search of the Dharma: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes).	4 hours

			Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	
Session 6	In-person	The World of the Periplus of the Erythraean Sea and Accounts of China and India: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 7	In-person	Marco Polo's Great World Travels: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 8	In-person	Ibn Battuta's Great World Travels: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 9	In-person	Vasco da Gama's Voyage to India: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 10	In-person	The East India Companies and Asian Trade: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 11	In-person	Columbus's Voyage to the New World: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session's content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours

Session 12	In-person	The “Columbian Exchange”：Europe and the New World: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 13	In-person	China and Japan as Seen by Jesuit Missionaries: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 14	In-person	Isabella Bird’s Travels in China and Japan: A detailed discussion of this theme.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours
Session 15	On-demand	Summary: A review of the themes covered in Sessions 1 through 15, in preparation for the final examination.	①Preparation: Look up the key terms specified for the session’s content using reference books and dictionaries (120 minutes). ②Review: Reread the handout distributed in class to deepen understanding of the content (90 minutes). Rework the quiz after it is returned to deepen understanding of the content (30 minutes).	4 hours

Course Title	World History	Academic Year	Spring Semester, AY2026
Instructor	NAKAO Kyouzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course examines world history from the sixteenth century onward.		
Course Objectives and Overview	History is not confined to any single nation, but has been shaped by relationships among people that cross national and regional boundaries. This course aims to develop a better understanding of the present by studying, from a global perspective, the early modern and modern history that has shaped contemporary society. The course is organized around three broad themes: modernization, changes in the international order, and globalization. Covering the period from the sixteenth century onward, students will study how history developed through the mutual influence of Asia, Europe, and the Americas. Through this study, students will develop the ability to view the state of society, past and present, from a broad and multifaceted perspective.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Based on the three themes covered in this course, students are expected to develop the following abilities. -By studying the process of modernization, gain a deeper understanding of the background against which contemporary society was formed, and develop insight into present-day issues in relation to the past. -By studying changes in the international order from the nineteenth to the twentieth century, develop a perspective for understanding contemporary change within an international context. -By grasping the meaning of globalization, gain an accurate understanding of both the benefits and the problems that globalization brings to contemporary society.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In each session, students will answer one or two questions based on the content covered that session. Answers will be graded and returned the following session, along with an explanation and the correct answers.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Saishin Sekaishi Zusetsu Tapestry [Tapestry: The Latest Illustrated World History], edited by Teikoku Shoin, Teikoku Shoin, 2026	ISBN	①Not yet published as of December To be edited at a later date

Reference Books	Sekaishi no Kangaekata [Approaches to World History], by Ogawa Koji and Narita Ryuichi, Iwanami Shoten, 2022	ISBN	9784004319177
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	70	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)		
	Other Details		
Regarding taking this course	The study of social studies subjects, including history, at the junior-high and high-school level tends to emphasize memorization. This course does not place its emphasis on the memorization of events and names in this way. Rather, taking as its scope a timespan of several centuries and a broad geographic range, the course emphasizes studying and considering the characteristics of society that emerged ineach era, and the flow of and changes across eras, in order to understand why and how the society in which we live came to be formed.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The Beginning of Globalization This session focuses on silver production and world trade to examine the background to the start of globalization in the sixteenth century.	As this is the first session, no preparation is assigned.	4 hours
Session 2	In-person	World Trade and Change in Asia This session examines how the intensification of world trade in the sixteenth century brought about change in East Asian countries.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 3	In-person	The Formation of the Modern World System (1) This session traces the development of British world trade through to the Industrial Revolution.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 4	In-person	The Formation of the Modern World System (2) This session examines the changes brought to regions of Asia by the modern world system centered on the British Empire.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 5	In-person	The Emergence of the Nation-State This session deepens understanding of the formation of nation-states across European countries and their regional impact.	Complete the preparation assignment distributed based on Tapestry.	4 hours

Session 6	In-person	Imperialism and the Colonization of Asia (1) This session considers the nature of the colonization carried out by the European powers and the resulting integration of the world.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 7	In-person	Imperialism and the Colonization of Asia (2) This session focuses on Southeast Asia to examine the changes brought to local society by colonization.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 8	In-person	World War I (1) This session examines the social changes brought to European countries by the total-war system of World War I.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 9	In-person	World War I (2) This session examines the expectations held for national self-determination by people living in Asian colonies, and the mass movements they sparked.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 10	In-person	World War II (1) Why did World War II break out? This session examines the path from the Great Depression to the rise of fascism.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 11	In-person	World War II (2) This session considers the postwar order that the Allied powers sought to construct during the war, and the associated problems.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 12	In-person	The Cold War This session considers how the Cold War came about and the effects it had on Asian countries.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 13	In-person	The Formation of the Third World This session examines decolonization in the latter half of the twentieth century and the formation of the Third World in relation to the Cold War.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 14	In-person	The Globalized Present What is globalization, and how has it changed our world? This session considers these two questions from multiple perspectives.	Complete the preparation assignment distributed based onTapestry.	4 hours
Session 15	On-demand	This is an on-demand class. This session reviews the content of Sessions 1 through 14, reconsidering the changes across eras and the characteristics of society and international relations in each period.	Complete the assigned task in preparation for the final examination.	6 hours

Course Title	World History	Academic Year	Fall Semester, AY2026
Instructor	NAKAO Kyouzo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course examines world history from the sixteenth century onward.		
Course Objectives and Overview	History is not confined to any single nation, but has been shaped by relationships among people that cross national and regional boundaries. This course aims to develop a better understanding of the present by studying, from a global perspective, the early modern and modern history that has shaped contemporary society. The course is organized around three broad themes: modernization, changes in the international order, and globalization. Covering the period from the sixteenth century onward, students will study how history developed through the mutual influence of Asia, Europe, and the Americas. Through this study, students will develop the ability to view the state of society, past and present, from a broad and multifaceted perspective.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Based on the three themes covered in this course, students are expected to develop the following abilities. -By studying the process of modernization, gain a deeper understanding of the background against which contemporary society was formed, and develop insight into present-day issues in relation to the past. -By studying changes in the international order from the nineteenth to the twentieth century, develop a perspective for understanding contemporary change within an international context. -By grasping the meaning of globalization, gain an accurate understanding of both the benefits and the problems that globalization brings to contemporary society.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In each session, students will answer one or two questions based on the content covered that session. Answers will be graded and returned the following session, along with an explanation and the correct answers.		
Active Learning Initiatives			
Course Taught by an			

Instructor with Practical Work Experience			
Textbook	①Saishin Sekaishi Zusetsu Tapestry [Tapestry: The Latest Illustrated World History], edited by Teikoku Shoin, Teikoku Shoin, 2026	ISBN	①Not yet published as of December To be edited at a later date
Reference Books	Sekaishi no Kangaekata [Approaches to World History], by Ogawa Koji and Narita Ryuichi, Iwanami Shoten, 2022	ISBN	9784004319177
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	70	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)		
	Other Details		
Regarding taking this course	The study of social studies subjects, including history, at the junior-high and high-school level tends to emphasize memorization. This course does not place its emphasis on the memorization of events and names in this way. Taking as its scope a timespan of several centuries and a broad geographic range, this course emphasizes studying and considering the characteristics of society that emerged in each era, and the flow of and changes across eras, in order to understand why and how the society in which we live came to be formed.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	The Beginning of Globalization This session focuses on silver production and world trade to examine the background to the start of globalization in the sixteenth century.	As this is the first session, no preparation is assigned.	4 hours
Session 2	In-person	World Trade and Change in Asia This session examines how the intensification of world trade in the sixteenth century brought about change in East Asian countries.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 3	In-person	The Formation of the Modern World System (1)	Complete the preparation assignment distributed based on Tapestry.	4 hours

		This session traces the development of British world trade through to the Industrial Revolution.		
Session 4	In-person	The Formation of the Modern World System (2) This session examines the changes brought to regions of Asia by the modern world system centered on the British Empire.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 5	In-person	The Emergence of the Nation-State This session deepens understanding of the formation of nation-states across European countries and their regional impact.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 6	In-person	Imperialism and the Colonization of Asia (1) This session considers the nature of the colonization carried out by the European powers and the resulting integration of the world.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 7	In-person	Imperialism and the Colonization of Asia (2) This session focuses on Southeast Asia to examine the changes brought to local society by colonization.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 8	In-person	World War I (1) This session examines the social changes brought to European countries by the total-war system of World War I.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 9	In-person	World War I (2) This session examines the expectations held for national self-determination by people living in Asian colonies, and the mass movements they sparked.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 10	In-person	World War II (1) Why did World War II break out? This session examines the path from the Great Depression to the rise of fascism.	Complete the preparation assignment distributed based onTapestry.	4 hours
Session 11	In-person	World War II (2) This session considers the postwar order that the Allied powers sought to construct during the war, and the associated problems.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 12	In-person	The Cold War This session considers how the Cold War came about and the effects it had on Asian countries.	Complete the preparation assignment distributed based on Tapestry.	4 hours

Session 13	In-person	The Formation of the Third World This session examines decolonization in the latter half of the twentieth century and the formation of the Third World in relation to the Cold War.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 14	In-person	The Globalized Present What is globalization, and how has it changed our world? This session considers these two questions from multiple perspectives.	Complete the preparation assignment distributed based on Tapestry.	4 hours
Session 15	On-demand	This is an on-demand class. This session reviews the content of Sessions 1 through 14, reconsidering the changes across eras and the characteristics of society and international relations in each period.	Complete the assigned task in preparation for the final examination.	6 hours

Course Title	Literature	Academic Year	Spring Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Chinese Classics Through Idioms and Historical Sayings		
Course Objectives and Overview	Many four-character idioms and historical sayings used in Japanese originate from Chinese classical literature. One aim of this course is to introduce major works of Chinese classical literature through the explanation of historical sayings and idioms. Sayings originating in well-known works of Chinese classical literature, such as the Analects, Records of the Grand Historian, and Romance of the Three Kingdoms, will be selected, and their historical background, origins, semantic evolution, and similarities and differences between Japanese and Chinese usage will be explained. A further aim of this course is to strengthen students' foundational knowledge of kanji. With the spread of electronic devices, an increasing number of students have become less accustomed to writing kanji by hand, and errors in kanji conversion have become increasingly conspicuous. Through this course, students are encouraged to develop an awareness of accurate kanji usage and to improve their overall writing ability. A further aim of this course is to develop a deeper understanding of the history of cultural exchange between Japan and China.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Focus on historical sayings originating from Chinese classical texts such as the Analects, Records of the Grand Historian, and Romance of the Three Kingdoms, and understand and explain the reading, writing, and meaning of vocabulary derived from classical Chinese. Acquire a broader range of historical sayings and four-character idioms, and improve overall writing ability. Deepen understanding of the history of cross-cultural exchange between Japan and China.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A comment sheet will be used at each session to confirm comprehension and to invite questions. Comment sheets from the previous session will be reviewed, and questions addressed, at the start of the following session. The midterm test will be graded, corrected, and returned.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			

Textbook	Materials will be distributed; no textbook purchase is required.	ISBN	None
Reference Books	No reference book is designated; necessary materials will be specified during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	60
	Other (%)	20
	Other Details	Comment sheets submitted during class
Regarding taking this course	Students are required to memorize the correct writing and reading of the kanji vocabulary covered in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	In-person	Guidance: 1. Explanation of the course schedule and grading method 2. Assessment of current ability via a kanji proficiency test 3. Administration of a questionnaire	[Preparation] Review the chronology of Chinese history in advance.	4 hours
Session 2	In-person	The Period Before the Spring and Autumn Era and Its Historical Sayings	[Preparation/Review] Study the history surrounding the Spring and Autumn period.	4 hours
Session 3	In-person	The Five Hegemons of the Spring and Autumn Period and Their Historical Sayings	[Preparation] Study Confucius in advance.	4 hours
Session 4	On-demand	Video: “The Teachings of Confucius”	[Preparation] Study the Warring States period in advance.	4 hours
Session 5	In-person	The Seven Warring States and Their Historical Sayings	[Preparation] Study the Hundred Schools of Thought in advance.	4 hours
Session 6	In-person	Confucius, Laozi, and Their Historical Sayings	[Preparation] Further research Confucianism and Daoism.	4 hours
Session 7	In-person	Confucianism, Daoism, Legalism/Military Thought, and Their Historical Sayings	[Preparation] Review the content covered thus far in preparation for Midterm Test 1.	4 hours
Session 8	In-person	Midterm Test 1	[Preparation] Study the Qin dynasty in advance.	4 hours
Session 9	In-person	The Unification Under the Qin and Its Historical Sayings	[Preparation] Study Liu Bang and Xiang Yu in advance.	4 hours
Session 10	In-person	The Chu-Han Contention and Its Historical Sayings	[Preparation] Study the Former Han dynasty in advance.	4 hours
Session 1	In-person	The Former Han Dynasty and Its Historical Sayings	[Preparation] Study the Later Han dynasty in advance.	4 hours

1				
Session 12	In-person	The Xin Dynasty, the Later Han, and Their Historical Sayings	[Preparation] Study the Three Kingdoms period and beyond in advance.	4 hours
Session 13	In-person	Historical Sayings from the Three Kingdoms Period Onward	[Review] Review the second half of the course in preparation for Midterm Test 2.	4 hours
Session 14	In-person	Midterm Test 2	[Review] Review the course as a whole in preparation for the final examination.	4 hours
Session 15	In-person	Review of the Course as a Whole, Explanation of the Examination, and Related Matters (The pace may be adjusted as circumstances require.)	[Review] Review the content covered previously.	4 hours

Course Title	Literature	Academic Year	Fall Semester, AY2026
Instructor	JIANG Ruobing	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Chinese Classics Through Idioms and Historical Sayings		
Course Objectives and Overview	Many four-character idioms and historical sayings used in Japanese originate from Chinese classical literature. One aim of this course is to introduce major works of Chinese classical literature through the explanation of historical sayings and idioms. Sayings originating in well-known works of Chinese classical literature, such as the Analects, Records of the Grand Historian, and Romance of the Three Kingdoms, will be selected, and their historical background, origins, semantic evolution, and similarities and differences between Japanese and Chinese usage will be explained. A further aim of this course is to strengthen students' foundational knowledge of kanji. With the spread of electronic devices, an increasing number of students have become less accustomed to writing kanji by hand, and errors in kanji conversion have become increasingly conspicuous. Through this course, students are encouraged to develop an awareness of accurate kanji usage and to improve their overall writing ability. A further aim of this course is to develop a deeper understanding of the history of cultural exchange between Japan and China.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Focus on historical sayings originating from Chinese classical texts such as the Analects, Records of the Grand Historian, and Romance of the Three Kingdoms, and understand and explain the reading, writing, and meaning of vocabulary derived from classical Chinese. Acquire a broader range of historical sayings and four-character idioms, and improve overall writing ability. Deepen understanding of the history of cross-cultural exchange between Japan and China.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A comment sheet will be used at each session to confirm comprehension and to invite questions. Comment sheets from the previous session will be reviewed, and questions addressed, at the start of the following session. The midterm test will be graded, corrected, and returned.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			

Textbook	Materials will be distributed; no textbook purchase is required.	ISBN	None
Reference Books	No reference book is designated; necessary materials will be specified during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	60
	Other (%)	20
	Other Details	Comment sheets submitted during class
Regarding taking this course	Students are required to memorize the correct writing and reading of the kanji vocabulary covered in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	In-person	Guidance: 1. Explanation of the course schedule and grading method 2. Assessment of current ability via a kanji proficiency test 3. Administration of a questionnaire	[Preparation] Review the chronology of Chinese history in advance.	4 hours
Session 2	In-person	The Period Before the Spring and Autumn Era and Its Historical Sayings	[Preparation/Review] Study the history surrounding the Spring and Autumn period.	4 hours
Session 3	In-person	The Five Hegemons of the Spring and Autumn Period and Their Historical Sayings	[Preparation] Study Confucius in advance.	4 hours
Session 4	On-demand	Video: “The Teachings of Confucius”	[Preparation] Study the Warring States period in advance.	4 hours
Session 5	In-person	The Seven Warring States and Their Historical Sayings	[Preparation] Study the Hundred Schools of Thought in advance.	4 hours
Session 6	In-person	Confucius, Laozi, and Their Historical Sayings	[Preparation] Further research Confucianism and Daoism.	4 hours
Session 7	In-person	Confucianism, Daoism, Legalism/Military Thought, and Their Historical Sayings	[Preparation] Review the content covered thus far in preparation for Midterm Test 1.	4 hours
Session 8	In-person	Midterm Test 1	[Preparation] Study the Qin dynasty in advance.	4 hours
Session 9	In-person	The Unification Under the Qin and Its Historical Sayings	[Preparation] Study Liu Bang and Xiang Yu in advance.	4 hours
Session 10	In-person	The Chu-Han Contention and Its Historical Sayings	[Preparation] Study the Former Han dynasty in advance.	4 hours
Session 1	In-person	The Former Han Dynasty and Its Historical Sayings	[Preparation] Study the Later Han dynasty in advance.	4 hours

1				
Session 12	In-person	The Xin Dynasty, the Later Han, and Their Historical Sayings	[Preparation] Study the Three Kingdoms period and beyond in advance.	4 hours
Session 13	In-person	Historical Sayings from the Three Kingdoms Period Onward	[Review] Review the second half of the course in preparation for Midterm Test 2.	4 hours
Session 14	In-person	Midterm Test 2	[Review] Review the course as a whole in preparation for the final examination.	4 hours
Session 15	In-person	Review of the Course as a Whole, Explanation of the Examination, and Related Matters (The pace may be adjusted as circumstances require.)	[Review] Review the content covered previously.	4 hours

Course Title	Psychology	Academic Year	Spring Semester, AY2026
Instructor	TAKEI Natsuo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	An introduction to the discipline of psychology, intended to help students value themselves, others, and society.		
Course Objectives and Overview	Psychology is the discipline devoted to the scientific study of the mind. This course provides students with the opportunity to understand the feelings of others and themselves in a logical and objective manner. The course aims to give students encountering psychology for the first time the opportunity to view themselves objectively, moving beyond a purely subjective perspective toward self-understanding and a foundation for living with confidence in society. The course traces the origins of the inquiry into the human mind through to the contemporary field of psychology, which seeks to explain the mind scientifically, connecting these ideas to matters of everyday experience.		
Prerequisites and Notes	This course covers essentially the same content as “Psychology (On-Demand)” (Instructor: Takei), while also incorporating some content that takes advantage of the benefits of in-person instruction.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Reconsider one’s own state of mind through the various concepts covered in class, and explain and apply this understanding to one’s own life. -Through the study of a range of psychological crises, explain approaches to understanding and coping with psychological crises that may be encountered in the future. -Understand and explain, from a psychological perspective, how one might come to value both one’s own mind and the minds of others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual questions will be accepted before and after class, or by email. Comment sheets from each session will be addressed in class as much as possible, so as to share points of concern among students.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; handouts will be prepared by the instructor.	ISBN	None
Reference Books	-The following are representative texts used in preparing the course; interested students are encouraged to consult them directly. ①Jiga Ronshu [Essays on the Ego], by S. Freud (edited by Takeda Seiji, translated by Nakayama Gen), Chikuma Shobo, 1996 ②Jiheisho no Kodomotachi: Kokoro wa Honto ni	ISBN	0

	Tozasarete Iru no ka [Autistic Children: Is the Mind Truly Closed?], by Sakaki Tamotsu, PHP Kenkyujo, 2001 ③Erikuson no Ningengaku [Erikson's Study of the Human Person], by Nishihira Tadashi, University of Tokyo Press, 1993 ④Ijime no Aru Sekai ni Ikiru Kimitachi e [To You, Living in a World Where Bullying Exists], by Nakai Hisao, Chuokoron-Shinsha, 2016		

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Worrying, suffering, being hurt, experiencing setbacks, making mistakes, failing, pausing, feeling afraid, becoming angry, harboring resentment—in the field of clinical psychology and therapy in which I specialize, rather than viewing these experiences as negative and to be eliminated, there is an underlying view of the human person that values them as essential aspects of being human, and that regards living through them fully as a path toward becoming more fully oneself. I myself have been sustained by the depth of this discipline; I remain in awe of its depth in both theory and practice, and continue to find it endlessly compelling. It is my hope that young students (though this applies equally to those no longer young) will grow resilient through fully experiencing their worries and suffering. I hope students will sense that this conviction underlies the course throughout.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction to Psychology—What Is Psychotherapy? (1) "Can simply talking really help?", "The therapist never gives concrete advice," "Therapy feels uncomfortable, as though one's mind is being seen through" —psychotherapy (therapy or counseling) is often met with various doubts, misgivings, and misunderstandings. What, fundamentally, is psychotherapy, and on what understanding of the human person is it based? What is the therapist's perspective? What does it mean for a client to "get better"? Using representative case examples, this session introduces what actually takes place within the practi	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ce of psychotherapy.		
Session 2	In-person	Introduction to Psychology-What Is Psychotherapy? (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 3	In-person	Physiological and Perceptual Psychology-The Emergence of the "Self" "Where do I come from, and where am I headed?", "How did I become who I am?" -this session considers these philosophical and even religious questions through the texts of S. Freud, the founder of psychoanalysis.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 4	In-person	Developmental Disability Studies-The Potential and Hope of Individuals on the Autism Spectrum (1) Whether we wish it or not, we translate the world of "das Ding" (the thing itself) through language, while simultaneously constructing the individual existence we call the "self." This session understands a delay, for whatever reason, in this developmental process as the "autism spectrum," and approaches the experiential world of individuals on the spectrum. Their experience of the world, less protected by language, may in one sense be understood as perceiving things "as they are," and may for that same reason be filled with an unprotected anxiety. Using clinical cases and the writings and works of individuals with lived experience, this session considers the potential and hope of individuals on the autism spectrum.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 5	In-person	Developmental Disability Studies-The AutismSpectrum: Potential and Hope (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participationin the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 6	In-person	Psychopathology-Schizophrenia "Something is missing, but I cannot say what it is. I cannot name what is lacking. I cannot say it, but I feel it" (Blankenburg, The Loss of Natural Self-Evidence); "The proper words are always held by another version of myself, and this version of me can never catch up to them" (Murakami Ha	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ruki, Norwegian Wood)—these are words spoken from within the experience of schizophrenia. The attempt to approach this experience and to discern the (invisible) structure of mind underlying it is the task of psychopathology (phenomenology). This session undertakes that attempt.		
Session 7	In-person	Responding to Comments, Part 1 This session deepens the psychological perspective by responding to comments submitted by students.	1. Prepare to raise, in the next session, any interests or questions arising from this lecture. 2. Interested students are encouraged to consult relevant literature on the themes covered in this lecture.	4 hours
Session 8	In-person	Depth Psychology—The Depths and Ancient Layers of the Mind (1) This session introduces the theory of C. G. Jung and uses it to interpret Japanese mythology.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 9	In-person	Depth Psychology—The Depths and Ancient Layers of the Mind (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 10	In-person	Developmental Psychology—Dispelling Misunderstandings of “Identity” (1) “Identity” is a term that now appears even in junior-high and high-school textbooks; however, its common understanding tends to diverge considerably from the original intent of E. H. Erikson, who first proposed the concept. Drawing on the texts of Erikson—who himself lived for a long period with identity diffusion—this session seeks to recover his original meaning. Identity is by no means an “achievement task,” but a term for those living through the instability and fluctuation of the self.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 11	In-person	Developmental Psychology—Dispelling Misunderstandings of “Identity” (2) This session considers “trust,” regarded as the most fundamental element of Erikson’s developmental theory.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consultthe works referenced in the handout.	4 hours
Session 12	In-person	When Living in a World Where Bullying Exists— What feelings does a person experienc	1. Review the distributed handout individually, in preparation for smooth participation in the next session.	4 hours

		e when directly confronted with bullying in such a world? One might, for example, come to feel wretched and small, come to believe that one is oneself at fault for the situation, come to feel isolated and resigned to the belief that the situation can no longer change, or, in submitting to and even cooperating with the perpetrator, come to despise oneself. And what can one do, when oneself or someone nearby is confronted with such feelings? This session considers these questions, drawing on To You, Living in a World Where Bullying Exists (Nakai Hisao).	2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	
Session 13	In-person	Responding to Comments, Part 2 This session deepens the psychological perspective by responding to comments submitted by students.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 14	In-person	Course Summary and Review (1) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours
Session 15	On-demand	Course Summary and Review (2) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours

Course Title	Psychology	Academic Year	Fall Semester, AY2026
Instructor	TAKEI Natsuo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	An introduction to the discipline of psychology, intended to help students value themselves, others, and society.		
Course Objectives and Overview	Psychology is the discipline devoted to the scientific study of the mind. This course provides students with the opportunity to understand the feelings of others and themselves in a logical and objective manner. The course aims to give students encountering psychology for the first time the opportunity to view themselves objectively, moving beyond a purely subjective perspective toward self-understanding and a foundation for living with confidence in society. The course traces the origins of the inquiry into the human mind through to the contemporary field of psychology, which seeks to explain the mind scientifically, connecting these ideas to matters of everyday experience.		
Prerequisites and Notes	This course covers essentially the same content as “Psychology (On-Demand)” (Instructor: Takei), while also incorporating some content that takes advantage of the benefits of in-person instruction.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Reconsider one’s own state of mind through the various concepts covered in class, and explain and apply this understanding to one’s own life. -Through the study of a range of psychological crises, explain approaches to understanding and coping with psychological crises that may be encountered in the future. -Understand and explain, from a psychological perspective, how one might come to value both one’s own mind and the minds of others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual questions will be accepted before and after class, or by email. Comment sheets from each session will be addressed in class as much as possible, so as to share points of concern among students.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; handouts will be prepared by the instructor.	ISBN	None
Reference Books	-The following are representative texts used in preparing the course; interested students are encouraged to consult them directly. ①Jiga Ronshu [Essays on the Ego], by S. Freud (edited by Takeda Seiji, translated by Nakayama Gen), Chikuma Shobo, 1996 ②Jiheisho no Kodomotachi: Kokoro wa Honto ni	ISBN	0

	Tozasarete Iru no ka [Autistic Children: Is the Mind Truly Closed?], by Sakaki Tamotsu, PHP Kenkyujo, 2001 ③Erikuson no Ningengaku [Erikson's Study of the Human Person], by Nishihira Tadashi, University of Tokyo Press, 1993 ④Ijime no Aru Sekai ni Ikiru Kimitachi e [To You, Living in a World Where Bullying Exists], by Nakai Hisao, Chuokoron-Shinsha, 2016		

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Worrying, suffering, being hurt, experiencing setbacks, making mistakes, failing, pausing, feeling afraid, becoming angry, harboring resentment—in the field of clinical psychology and therapy in which I specialize, rather than viewing these experiences as negative and to be eliminated, there is an underlying view of the human person that values them as essential aspects of being human, and that regards living through them fully as a path toward becoming more fully oneself. I myself have been sustained by the depth of this discipline; I remain in awe of its depth in both theory and practice, and continue to find it endlessly compelling. It is my hope that young students (though this applies equally to those no longer young) will grow resilient through fully experiencing their worries and suffering. I hope students will sense that this conviction underlies the course throughout.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction to Psychology—What Is Psychotherapy? (1) "Can simply talking really help?", "The therapist never gives concrete advice," "Therapy feels uncomfortable, as though one's mind is being seen through" —psychotherapy (therapy or counseling) is often met with various doubts, misgivings, and misunderstandings. What, fundamentally, is psychotherapy, and on what understanding of the human person is it based? What is the therapist's perspective? What does it mean for a client to "get better"? Using representative case examples, this session introduces what actually takes place within the practi	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ce of psychotherapy.		
Session 2	In-person	Introduction to Psychology-What Is Psychotherapy? (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 3	In-person	Physiological and Perceptual Psychology-The Emergence of the "Self" "Where do I come from, and where am I headed?", "How did I become who I am?" -this session considers these philosophical and even religious questions through the texts of S. Freud, the founder of psychoanalysis.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 4	In-person	Developmental Disability Studies-The Potential and Hope of Individuals on the Autism Spectrum (1) Whether we wish it or not, we translate the world of "das Ding" (the thing itself) through language, while simultaneously constructing the individual existence we call the "self." This session understands a delay, for whatever reason, in this developmental process as the "autism spectrum," and approaches the experiential world of individuals on the spectrum. Their experience of the world, less protected by language, may in one sense be understood as perceiving things "as they are," and may for that same reason be filled with an unprotected anxiety. Using clinical cases and the writings and works of individuals with lived experience, this session considers the potential and hope of individuals on the autism spectrum.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 5	In-person	Developmental Disability Studies-The AutismSpectrum: Potential and Hope (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participationin the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 6	In-person	Psychopathology-Schizophrenia "Something is missing, but I cannot say what it is. I cannot name what is lacking. I cannot say it, but I feel it" (Blankenburg, The Loss of Natural Self-Evidence); "The proper words are always held by another version of myself, and this version of me can never catch up to them" (Murakami Ha	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ruki, Norwegian Wood)—these are words spoken from within the experience of schizophrenia. The attempt to approach this experience and to discern the (invisible) structure of mind underlying it is the task of psychopathology (phenomenology). This session undertakes that attempt.		
Session 7	In-person	Responding to Comments, Part 1 This session deepens the psychological perspective by responding to comments submitted by students.	1. Prepare to raise, in the next session, any interests or questions arising from this lecture. 2. Interested students are encouraged to consult relevant literature on the themes covered in this lecture.	4 hours
Session 8	In-person	Depth Psychology—The Depths and Ancient Layers of the Mind (1) This session introduces the theory of C. G. Jung and uses it to interpret Japanese mythology.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 9	In-person	Depth Psychology—The Depths and Ancient Layers of the Mind (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 10	In-person	Developmental Psychology—Dispelling Misunderstandings of “Identity” (1) “Identity” is a term that now appears even in junior-high and high-school textbooks; however, its common understanding tends to diverge considerably from the original intent of E. H. Erikson, who first proposed the concept. Drawing on the texts of Erikson—who himself lived for a long period with identity diffusion—this session seeks to recover his original meaning. Identity is by no means an “achievement task,” but a term for those living through the instability and fluctuation of the self.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 11	In-person	Developmental Psychology—Dispelling Misunderstandings of “Identity” (2) This session considers “trust,” regarded as the most fundamental element of Erikson’s developmental theory.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consultthe works referenced in the handout.	4 hours
Session 12	In-person	When Living in a World Where Bullying Exists— What feelings does a person experienc	1. Review the distributed handout individually, in preparation for smooth participation in the next session.	4 hours

		e when directly confronted with bullying in such a world? One might, for example, come to feel wretched and small, come to believe that one is oneself at fault for the situation, come to feel isolated and resigned to the belief that the situation can no longer change, or, in submitting to and even cooperating with the perpetrator, come to despise oneself. And what can one do, when oneself or someone nearby is confronted with such feelings? This session considers these questions, drawing on To You, Living in a World Where Bullying Exists (Nakai Hisao).	2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	
Session 13	In-person	Responding to Comments, Part 2 This session deepens the psychological perspective by responding to comments submitted by students.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 14	In-person	Course Summary and Review (1) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours
Session 15	On-demand	Course Summary and Review (2) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours

Course Title	Psychology	Academic Year	Spring Semester, AY2026
Instructor	TAKEI Natsuo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	An introduction to the discipline of psychology, intended to help students value themselves, others, and society.		
Course Objectives and Overview	Psychology is the discipline devoted to the scientific study of the mind. This course provides students with the opportunity to understand the feelings of others and themselves in a logical and objective manner. The course aims to give students encountering psychology for the first time the opportunity to view themselves objectively, moving beyond a purely subjective perspective toward self-understanding and a foundation for living with confidence in society. The course traces the origins of the inquiry into the human mind through to the contemporary field of psychology, which seeks to explain the mind scientifically, connecting these ideas to matters of everyday experience.		
Prerequisites and Notes	This course covers essentially the same content as “Psychology (In-Person)” (Instructor: Takei), while also incorporating some content that takes advantage of the benefits of on-demand instruction.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Reconsider one’s own state of mind through the various concepts covered in class, and explain and apply this understanding to one’s own life. -Through the study of a range of psychological crises, explain approaches to understanding and coping with psychological crises that may be encountered in the future. -Understand and explain, from a psychological perspective, how one might come to value both one’s own mind and the minds of others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual questions will be accepted by email (details to be provided in class). Comment sheets from each session will be addressed in class as much as possible, so as to share points of concern among students.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; handouts will be prepared by the instructor.	ISBN	None
Reference Books	-The following are representative texts used in preparing the course; interested students are encouraged to consult them directly. ①Jiga Ronshu [Essays on the Ego], by S. Freud (edited by Takeda Seiji, translated by Nakayama Gen), Chikuma Shobo, 1996 ②Jiheisho no Kodomotachi: Kokoro wa Honto ni	ISBN	0

	Tozasarete Iru no ka [Autistic Children: Is the Mind Truly Closed?], by Sakaki Tamotsu, PHP Kenkyujo, 2001 ③Erikuson no Ningengaku [Erikson's Study of the Human Person], by Nishihira Tadashi, University of Tokyo Press, 1993 ④Ijime no Aru Sekai ni Ikiru Kimitachi e [To You, Living in a World Where Bullying Exists], by Nakai Hisao, Chuokoron-Shinsha, 2016		

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Worrying, suffering, being hurt, experiencing setbacks, making mistakes, failing, pausing, feeling afraid, becoming angry, harboring resentment—in the field of clinical psychology and therapy in which I specialize, rather than viewing these experiences as negative and to be eliminated, there is an underlying view of the human person that values them as essential aspects of being human, and that regards living through them fully as a path toward becoming more fully oneself. I myself have been sustained by the depth of this discipline; I remain in awe of its depth in both theory and practice, and continue to find it endlessly compelling. It is my hope that young students (though this applies equally to those no longer young) will grow resilient through fully experiencing their worries and suffering. I hope students will sense that this conviction underlies the course throughout.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Introduction to Psychology—What Is Psychotherapy? (1) "Can simply talking really help?", "The therapist never gives concrete advice," "Therapy feels uncomfortable, as though one's mind is being seen through" —psychotherapy (therapy or counseling) is often met with various doubts, misgivings, and misunderstandings. What, fundamentally, is psychotherapy, and on what understanding of the human person is it based? What is the therapist's perspective? What does it mean for a client to "get better"? Using representative case examples, this session introduces what actually takes place within the practi	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ce of psychotherapy.		
Session 2	On-demand	Introduction to Psychology-What Is Psychotherapy? (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 3	On-demand	Physiological and Perceptual Psychology-The Emergence of the "Self" "Where do I come from, and where am I headed?", "How did I become who I am?" -this session considers these philosophical and even religious questions through the texts of S. Freud, the founder of psychoanalysis.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 4	On-demand	Developmental Disability Studies-The Potential and Hope of Individuals on the Autism Spectrum (1) Whether we wish it or not, we translate the world of "das Ding" (the thing itself) through language, while simultaneously constructing the individual existence we call the "self." This session understands a delay, for whatever reason, in this developmental process as the "autism spectrum," and approaches the experiential world of individuals on the spectrum. Their experience of the world, less protected by language, may in one sense be understood as perceiving things "as they are," and may for that same reason be filled with an unprotected anxiety. Using clinical cases and the writings and works of individuals with lived experience, this session considers the potential and hope of individuals on the autism spectrum.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 5	On-Demand	Developmental Disability Studies-The AutismSpectrum: Potential and Hope (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participationin the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 6	On-demand	Psychopathology-Schizophrenia "Something is missing, but I cannot say what it is. I cannot name what is lacking. I cannot say it, but I feel it" (Blankenburg, The Loss of Natural Self-Evidence); "The proper words are always held by another version of myself, and this version of me can never catch up to them" (Murakami Ha	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ruki, Norwegian Wood)—these are words spoken from within the experience of schizophrenia. The attempt to approach this experience and to discern the (invisible) structure of mind underlying it is the task of psychopathology (phenomenology). This session undertakes that attempt.		
Session 7	On-demand	Responding to Comments, Part 1 This session deepens the psychological perspective by responding to comments submitted by students.	1. Prepare to raise, in the next session, any interests or questions arising from this lecture. 2. Interested students are encouraged to consult relevant literature on the themes covered in this lecture.	4 hours
Session 8	On-demand	Depth Psychology—The Depths and Ancient Layers of the Mind (1) This session introduces the theory of C. G. Jung and uses it to interpret Japanese mythology.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 9	On-demand	Depth Psychology—The Depths and Ancient Layers of the Mind (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 10	On-demand	Developmental Psychology—Dispelling Misunderstandings of “Identity” (1) “Identity” is a term that now appears even in junior-high and high-school textbooks; however, its common understanding tends to diverge considerably from the original intent of E. H. Erikson, who first proposed the concept. Drawing on the texts of Erikson—who himself lived for a long period with identity diffusion—this session seeks to recover his original meaning. Identity is by no means an “achievement task,” but a term for those living through the instability and fluctuation of the self.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 11	On-demand	Developmental Psychology—Dispelling Misunderstandings of “Identity” (2) This session considers “trust,” regarded as the most fundamental element of Erikson’s developmental theory.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consultthe works referenced in the handout.	4 hours
Session 12	On-demand	When Living in a World Where Bullying Exists— What feelings does a person experienc	1. Review the distributed handout individually, in preparation for smooth participation in the next session.	4 hours

		e when directly confronted with bullying in such a world? One might, for example, come to feel wretched and small, come to believe that one is oneself at fault for the situation, come to feel isolated and resigned to the belief that the situation can no longer change, or, in submitting to and even cooperating with the perpetrator, come to despise oneself. And what can one do, when oneself or someone nearby is confronted with such feelings? This session considers these questions, drawing on To You, Living in a World Where Bullying Exists (Nakai Hisao).	2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	
Session 13	On-demand	Responding to Comments, Part 2 This session deepens the psychological perspective by responding to comments submitted by students.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 14	On-demand	Course Summary and Review (1) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours
Session 15	On-demand	Course Summary and Review (2) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours

Course Title	Psychology	Academic Year	Fall Semester, AY2026
Instructor	TAKEI Natsuo	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	An introduction to the discipline of psychology, intended to help students value themselves, others, and society.		
Course Objectives and Overview	Psychology is the discipline devoted to the scientific study of the mind. This course provides students with the opportunity to understand the feelings of others and themselves in a logical and objective manner. The course aims to give students encountering psychology for the first time the opportunity to view themselves objectively, moving beyond a purely subjective perspective toward self-understanding and a foundation for living with confidence in society. The course traces the origins of the inquiry into the human mind through to the contemporary field of psychology, which seeks to explain the mind scientifically, connecting these ideas to matters of everyday experience.		
Prerequisites and Notes	This course covers essentially the same content as “Psychology (In-Person)” (Instructor: Takei), while also incorporating some content that takes advantage of the benefits of on-demand instruction.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Reconsider one’s own state of mind through the various concepts covered in class, and explain and apply this understanding to one’s own life. -Through the study of a range of psychological crises, explain approaches to understanding and coping with psychological crises that may be encountered in the future. -Understand and explain, from a psychological perspective, how one might come to value both one’s own mind and the minds of others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual questions will be accepted by email (details to be provided in class). Comment sheets from each session will be addressed in class as much as possible, so as to share points of concern among students.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; handouts will be prepared by the instructor.	ISBN	None
Reference Books	-The following are representative texts used in preparing the course; interested students are encouraged to consult them directly. ①Jiga Ronshu [Essays on the Ego], by S. Freud (edited by Takeda Seiji, translated by Nakayama Gen), Chikuma Shobo, 1996 ②Jiheisho no Kodomotachi: Kokoro wa Honto ni	ISBN	0

	Tozasarete Iru no ka [Autistic Children: Is the Mind Truly Closed?], by Sakaki Tamotsu, PHP Kenkyujo, 2001 ③Erikuson no Ningengaku [Erikson's Study of the Human Person], by Nishihira Tadashi, University of Tokyo Press, 1993 ④Ijime no Aru Sekai ni Ikiru Kimitachi e [To You, Living in a World Where Bullying Exists], by Nakai Hisao, Chuokoron-Shinsha, 2016		

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Worrying, suffering, being hurt, experiencing setbacks, making mistakes, failing, pausing, feeling afraid, becoming angry, harboring resentment—in the field of clinical psychology and therapy in which I specialize, rather than viewing these experiences as negative and to be eliminated, there is an underlying view of the human person that values them as essential aspects of being human, and that regards living through them fully as a path toward becoming more fully oneself. I myself have been sustained by the depth of this discipline; I remain in awe of its depth in both theory and practice, and continue to find it endlessly compelling. It is my hope that young students (though this applies equally to those no longer young) will grow resilient through fully experiencing their worries and suffering. I hope students will sense that this conviction underlies the course throughout.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Introduction to Psychology—What Is Psychotherapy? (1) "Can simply talking really help?", "The therapist never gives concrete advice," "Therapy feels uncomfortable, as though one's mind is being seen through" —psychotherapy (therapy or counseling) is often met with various doubts, misgivings, and misunderstandings. What, fundamentally, is psychotherapy, and on what understanding of the human person is it based? What is the therapist's perspective? What does it mean for a client to "get better"? Using representative case examples, this session introduces what actually takes place within the practi	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ce of psychotherapy.		
Session 2	On-demand	Introduction to Psychology-What Is Psychotherapy? (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 3	On-demand	Physiological and Perceptual Psychology-The Emergence of the "Self" "Where do I come from, and where am I headed?", "How did I become who I am?" -this session considers these philosophical and even religious questions through the texts of S. Freud, the founder of psychoanalysis.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 4	On-demand	Developmental Disability Studies-The Potential and Hope of Individuals on the Autism Spectrum (1) Whether we wish it or not, we translate the world of "das Ding" (the thing itself) through language, while simultaneously constructing the individual existence we call the "self." This session understands a delay, for whatever reason, in this developmental process as the "autism spectrum," and approaches the experiential world of individuals on the spectrum. Their experience of the world, less protected by language, may in one sense be understood as perceiving things "as they are," and may for that same reason be filled with an unprotected anxiety. Using clinical cases and the writings and works of individuals with lived experience, this session considers the potential and hope of individuals on the autism spectrum.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 5	On-Demand	Developmental Disability Studies-The AutismSpectrum: Potential and Hope (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participationin the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 6	On-demand	Psychopathology-Schizophrenia "Something is missing, but I cannot say what it is. I cannot name what is lacking. I cannot say it, but I feel it" (Blankenburg, The Loss of Natural Self-Evidence); "The proper words are always held by another version of myself, and this version of me can never catch up to them" (Murakami Ha	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours

		ruki, Norwegian Wood)—these are words spoken from within the experience of schizophrenia. The attempt to approach this experience and to discern the (invisible) structure of mind underlying it is the task of psychopathology (phenomenology). This session undertakes that attempt.		
Session 7	On-demand	Responding to Comments, Part 1 This session deepens the psychological perspective by responding to comments submitted by students.	1. Prepare to raise, in the next session, any interests or questions arising from this lecture. 2. Interested students are encouraged to consult relevant literature on the themes covered in this lecture.	4 hours
Session 8	On-demand	Depth Psychology—The Depths and Ancient Layers of the Mind (1) This session introduces the theory of C. G. Jung and uses it to interpret Japanese mythology.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 9	On-demand	Depth Psychology—The Depths and Ancient Layers of the Mind (2) This session continues the discussion from the previous session.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 10	On-demand	Developmental Psychology—Dispelling Misunderstandings of “Identity” (1) “Identity” is a term that now appears even in junior-high and high-school textbooks; however, its common understanding tends to diverge considerably from the original intent of E. H. Erikson, who first proposed the concept. Drawing on the texts of Erikson—who himself lived for a long period with identity diffusion—this session seeks to recover his original meaning. Identity is by no means an “achievement task,” but a term for those living through the instability and fluctuation of the self.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 11	On-demand	Developmental Psychology—Dispelling Misunderstandings of “Identity” (2) This session considers “trust,” regarded as the most fundamental element of Erikson’s developmental theory.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consultthe works referenced in the handout.	4 hours
Session 12	On-demand	When Living in a World Where Bullying Exists— What feelings does a person experienc	1. Review the distributed handout individually, in preparation for smooth participation in the next session.	4 hours

		e when directly confronted with bullying in such a world? One might, for example, come to feel wretched and small, come to believe that one is oneself at fault for the situation, come to feel isolated and resigned to the belief that the situation can no longer change, or, in submitting to and even cooperating with the perpetrator, come to despise oneself. And what can one do, when oneself or someone nearby is confronted with such feelings? This session considers these questions, drawing on To You, Living in a World Where Bullying Exists (Nakai Hisao).	2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	
Session 13	On-demand	Responding to Comments, Part 2 This session deepens the psychological perspective by responding to comments submitted by students.	1. Review the distributed handout individually, in preparation for smooth participation in the next session. 2. Prepare to raise, in the next session, any interests or questions arising from this lecture. 3. Interested students are encouraged to consult the works referenced in the handout.	4 hours
Session 14	On-demand	Course Summary and Review (1) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours
Session 15	On-demand	Course Summary and Review (2) This session reviews the content covered thus far to consolidate learning.	[Preparation] Review all handouts distributed thus far, in order to summarize the content covered over the semester.	4 hours

Course Title	Theory and History of Art	Academic Year	Fall Semester, AY2026
Instructor	SEO Yuna	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Diverse “Ways of Seeing” Through Art		
Course Objectives and Overview	This course focuses primarily on works of visual art, including painting, sculpture, architecture, film, and contemporary art. The aim is to learn, through works of art, that there is no single correct interpretation but rather a range of possible perspectives, and to develop the ability to recognize differences between one’s own perspective and those of others. Greater emphasis is placed on considering “how something appeared” and “why one felt that way” than on memorizing knowledge about art. While viewing works, students will consider how they themselves felt, how others perceive the work, and how perspectives vary across cultures and societies. No specialized knowledge or prior experience with art is required. This course uses art as a starting point for encountering diverse ways of thinking and values.		
Prerequisites and Notes	1. Students are expected to participate earnestly in every class session. Even where attendance has been recorded via student ID, non-participation in in-class activities (such as quizzes, worksheets, or comment sheets) or an inability to confirm submission will not be counted toward the “class participation” grade. *Note: Scanning one’s student ID alone, without submitting work or participating in activities, will result in a score of 0 for that session. 2. The course involves quizzes, worksheets, and comment sheets. Class engagement will be assessed based on participation in, and submission of, these activities. 3. Grading places emphasis on sincere participation in class and on the timely submission and content of assigned work. 4. In-class activities (quizzes, worksheets, comment sheets, etc.) must, in principle, be submitted within the class period. *Note: Proficiency in Japanese or English expression is not itself a factor in grading. What matters is the effort to communicate one’s ideas, along with sincere participation and submission.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Approach works of art through “diverse perspectives” rather than a search for a single correct answer. ②Understand, through art, the differences between one’s own cultural background and those of others. ③Develop the ability to express ideas through visual and bodily sensation and simple language, without over-reliance on verbal expression.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A selection of submitted work will be introduced in the following session, with feedback provided as appropriate.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	No textbook is used. Slides and handouts prepared by the instructor will be used in class.	ISBN	-
Reference Books	Relatively accessible reference materials will be introduced during class as needed, along with relevant television programs and websites relating to exhibitions, concerts, performances, and similar events.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	40	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	40	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)	0	
	Other Details		
Regarding taking this course	• There is no single correct answer in this course, and perfection is not required. Students are encouraged to express their ideas in their own words. • What matters most is careful observation and openness to the observations of others. Sincere participation in class is expected. • Seating is assigned and will be changed each session. • To maintain focus in class, unnecessary use of earphones or mobile phones should be avoided; if such use continues after being cautioned, the device may be held by the instructor until the end of class.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation: “What Is Art?” —Becoming Accustomed to Questions Without a Single Answer / Explanation of the Syllabus and Grading Method	[Preparation] Read the syllabus carefully to understand the course’s learning outcomes, grading method, and notes. [Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	2 hours
Session 2	In-person	Developing the Ability to See (1): “How Are You Looking?” —Observation and Language, an Observation Exercise Using Representational Painting -The Difference Between “Seeing” and “Knowing”	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 3	In-person	Developing the Ability to See (2): What Does It Mean to “Feel”?—Abstract Painting and Contemporary Art -Practice Putting “Not Understanding” Into Words	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours

Session 4	In-person	Art and Culture (1): Religion, Thought, and Art-Buddhist Art and Christian Art -A Comparison of China, Japan, and Europe	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 5	In-person	Art and Culture (2): The Everyday and Art (Beauty in Daily Life)-Craft, Design, and Architecture -Considering the Boundary Between "Art" and "Non-Art"	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 6	In-person	Art and Society (1): War, Memory, and Art-Propaganda and Art -The Expression of Wartime Experience	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 7	In-person	Art and Society (2): Gender, the Body, and Representation-Images of Women and Men -Recognizing the Values of the Viewer	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 8	In-person	Modern Art in East Asia: The Reception of Western Art in Modern Japan, China, and Korea -The Relationship Between "Modernization" and Art	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 9	In-person	Introduction to Contemporary Art: "Is This Art Too?" -Installation and Performance -The Role of the Art Museum	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 10	In-person	Film and Art: The Expanding Reach of Film, Animation, and Digital Visual Expression -Using Works Familiar to Students as Material	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 11	In-person	Art and Identity: Nation, Ethnicity, Self-Expression, and Minority Expression	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 12	In-person	Comparative Workshop: "Same Theme, Different Expression" -Comparing Works That Address the Same Theme (Family, City, Nature, etc.)	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal.	4 hours
Session 13	In-person	Guest Speaker: "Working in the Arts" -The Role That Art-RelatedProfessions Play in Society	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the LearningPortal.	4 hours
Session 14	In-person	Art and Society: "Art Activism" and "Engaged Art" -Considering How Art Has Engaged With Society Through Examples of Art Activism and Engaged Art; Guidance on Report Writing Will Also Be Provided	[Preparation/Review] Organize the materials and notes from this session, and make use of the materials and sites uploaded to the Learning Portal. [Preparation] Prepare for the final examination (report).	4 hours
Session 15	On-demand	Summary: A Review of the Content Covered -Based on the course's learning outcomes, confirm what was learned, noticed, found impressive, and considered during the course -Guidance on report writing will also	[Review] Organize the content covered throughout the course and reflect on one's own learning outcomes. [Preparation] Prepare for the final examination (report).	6 hours

		be provided		

Course Title	Japanese Constitutional Law	Academic Year	Spring Semester, AY2026
Instructor	MORI Masaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Contemporary Society and the Constitution of Japan		
Course Objectives and Overview	A range of issues arise daily in our society that cannot be understood without knowledge of the Constitution. This course examines specific cases, including current events and past court rulings, to consider how “constitutional issues” in contemporary society should be interpreted. In addition, by studying the basic structure and principles of the Constitution of Japan, the course aims to develop students’ ability to logically argue their own views on issues in contemporary society.		
Prerequisites and Notes	Students are encouraged to develop the habit of regularly reading not only news articles from so-called new media (the internet), but also from newspapers, magazines, and terrestrial television news, sometimes derided as “old media.” In doing so, care should be taken not to be misled by false or inaccurate information (fake news).		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Acquire the minimum knowledge necessary to consider the “constitutional issues” addressed in this course, and develop the ability to form one’s own views and express them accurately, logically, and persuasively.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will submit a comment card responding to a question posed by the instructor; the comment card also accepts optional questions from students each session. Content submitted on comment cards will be addressed the following week, with responses to questions and supplementary explanations provided. Handouts and materials will also be distributed online (via the Learning Portal and similar platforms).		
Active Learning Initiatives	Flipped Classroom		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Study Kenpo, 2nd Edition [Studying the Constitution], edited by Sokabe Masahiro and Yokoyama Maki, Horitsu Bunkasha, 2023	ISBN	①9784589042569
Reference Books	①[Beginner Level] 10-sai kara Yomeru, Wakaru Ichiban Yasashii Nihonkoku Kenpo [The Constitution of Japan, Made Simple: Readable and Understandable From Age 10], supervised by Minamino Shigeru, Tokyo Shoten, 2017 ②[Intermediate Level] Kenpo no Ryoshiki [Common Sense and the Constitution], by Hasebe Yasuo, Asahi Shimbun Publications, 2018 ③[Advanced Level] Kenpo, 5th Edition [The	ISBN	0

	Constitution], by Higuchi Yoichi, Keiso Shobo, 2025 ④[A Classic!] Atarashii Kenpo no Hanashi Hoka Nihen, Fu Eibun Taiyaku Nihonkoku Kenpo [The Story of the New Constitution and Two Other Essays, With a Bilingual Edition of the Constitution of Japan], edited by Takami Katsutoshi, Iwanami Shoten (Iwanami Gendai Bunko), 2013		
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	30	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details	An optional short report may be assigned.	
Regarding taking this course	In everyday life, the “Constitution of Japan” may feel like a distant, abstract matter. However, the deeper meaning and significance of the Constitution can often be found ineven small, everyday topics. It is hoped that, by paying attention to daily events as much as possible and connecting them to this course, the Constitution will come to feel naturally closer to students’ own lives.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Guidance; What Is a “Constitution”?	[Preparation] Obtain the textbook and read from the beginning through Chapter 1, Section I, in advance (approximately 2 hours). [Review] Reread Chapter 1 of the textbook, recalling the content explained in class (approximately 2 hours).	4 hours
Session 2	In-person	Constitutional History and Pacifism	[Preparation] Read Chapter 2 of the textbook in advance (approximately 2 hours). [Review] Confirm the meaning of pacifism and prepare to explain it (approximately 2 hours).	4 hours
Session 3	In-person	Popular Sovereignty, the Emperor System, and Constitutional Amendment	[Preparation] Read Chapter 3 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain one’s own views on constitutional amendment (approximately 2 hours).	4 hours
Session 4	In-person	The National Diet	[Preparation] Read Chapter 4 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the powers of the National Diet (approximately 2 hours).	4 hours
Session 5	In-person	The Cabinet	[Preparation] Read Chapter 5 of the textbook in advance (approximately 2 hours). [Review] Summarize the nature of executive power (approximately 2 hours).	4 hours

Session 6	In-person	The Courts	[Preparation] Read Chapter 6 of the textbook in advance (approximately 2 hours). [Review] Research past rulings of unconstitutionality (approximately 2 hours).	4 hours
Session 7	In-person	Local Self-Government	[Preparation] Read Chapter 7 of the textbook in advance (approximately 2 hours). [Review] Consider the role that local public entities should play (approximately 2 hours).	4 hours
Session 8	On-demand	Explanation of the Optional Report Assignment; Introduction to Human Rights	[Preparation] Read Chapter 8 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the nature of human rights (approximately 2 hours).	4 hours
Session 9	In-person	The Right to the Pursuit of Happiness	[Preparation] Read Chapter 9 of the textbook in advance (approximately 2 hours). [Review] Research new rights derived from the right to the pursuit of happiness (approximately 2 hours).	4 hours
Session 10	In-person	Equality	[Preparation] Read Chapter 10 of the textbook in advance (approximately 2 hours). [Review] Consider, in light of “equality under the law,” whether an instance of perceived discrimination one has identified constitutes true discrimination or a permissible distinction (approximately 2 hours).	4 hours
Session 11	In-person	Freedom of Thought and Expression	[Preparation] Read Chapter 11 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain why freedom of thought and expression, including freedom of expression, is said to hold a “preferred position” (approximately 2 hours).	4 hours
Session 12	In-person	Economic Freedom	[Preparation] Read Chapter 12 of the textbook in advance (approximately 2 hours). [Review] Summarize why economic freedom is more readily subject to regulation than freedom of thought and expression (approximately 2 hours).	4 hours
Session 13	In-person	Rights in Criminal Procedure and the Right to Petition the State	[Preparation] Read Chapter 13 of the textbook in advance (approximately 2 hours). [Review] Research contemporary issues in criminal procedure (approximately 2 hours).	4 hours
Session 14	In-person	Social Rights	[Preparation] Read Chapter 14 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the background to the emergence of social rights (approximately 2 hours).	4 hours
Session 15	In-person	The Right to Political Participation	[Preparation] Read Chapter 15 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain Japan’s electoral system (approximately 2 hours).	4 hours

Course Title	Japanese Constitutional Law	Academic Year	Fall Semester, AY2026
Instructor	MORI Masaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Contemporary Society and the Constitution of Japan		
Course Objectives and Overview	A range of issues arise daily in our society that cannot be understood without knowledge of the Constitution. This course examines specific cases, including current events and past court rulings, to consider how “constitutional issues” in contemporary society should be interpreted. In addition, by studying the basic structure and principles of the Constitution of Japan, the course aims to develop students’ ability to logically argue their own views on issues in contemporary society.		
Prerequisites and Notes	Students are encouraged to develop the habit of regularly reading not only news articles from so-called new media (the internet), but also from newspapers, magazines, and terrestrial television news, sometimes derided as “old media.” In doing so, care should be taken not to be misled by false or inaccurate information (fake news).		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Acquire the minimum knowledge necessary to consider the “constitutional issues” addressed in this course, and develop the ability to form one’s own views and express them accurately, logically, and persuasively.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will submit a comment card responding to a question posed by the instructor; the comment card also accepts optional questions from students each session. Content submitted on comment cards will be addressed the following week, with responses to questions and supplementary explanations provided. Handouts and materials will also be distributed online (via the Learning Portal and similar platforms).		
Active Learning Initiatives	Flipped Classroom		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Study Kenpo, 2nd Edition [Studying the Constitution], edited by Sokabe Masahiro and Yokoyama Maki, Horitsu Bunkasha, 2023	ISBN	①9784589042569
Reference Books	①[Beginner Level] 10-sai kara Yomeru, Wakaru Ichiban Yasashii Nihonkoku Kenpo [The Constitution of Japan, Made Simple: Readable and Understandable From Age 10], supervised by Minamino Shigeru, Tokyo Shoten, 2017 ②[Intermediate Level] Kenpo no Ryoshiki [Common Sense and the Constitution], by Hasebe Yasuo, Asahi Shimbun Publications, 2018 ③[Advanced Level] Kenpo, 5th Edition [The	ISBN	0

	Constitution], by Higuchi Yoichi, Keiso Shobo, 2025 ④[A Classic!] Atarashii Kenpo no Hanashi Hoka Nihen, Fu Eibun Taiyaku Nihonkoku Kenpo [The Story of the New Constitution and Two Other Essays, With a Bilingual Edition of the Constitution of Japan], edited by Takami Katsutoshi, Iwanami Shoten (Iwanami Gendai Bunko), 2013		
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	30	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details	An optional short report may be assigned.	
Regarding taking this course	In everyday life, the “Constitution of Japan” may feel like a distant, abstract matter. However, the deeper meaning and significance of the Constitution can often be found ineven small, everyday topics. It is hoped that, by paying attention to daily events as much as possible and connecting them to this course, the Constitution will come to feel naturally closer to students’ own lives.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Guidance; What Is a “Constitution”?	[Preparation] Obtain the textbook and read from the beginning through Chapter 1, Section I, in advance (approximately 2 hours). [Review] Reread Chapter 1 of the textbook, recalling the content explained in class (approximately 2 hours).	4 hours
Session 2	In-person	Constitutional History and Pacifism	[Preparation] Read Chapter 2 of the textbook in advance (approximately 2 hours). [Review] Confirm the meaning of pacifism and prepare to explain it (approximately 2 hours).	4 hours
Session 3	In-person	Popular Sovereignty, the Emperor System, and Constitutional Amendment	[Preparation] Read Chapter 3 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain one’s own views on constitutional amendment (approximately 2 hours).	4 hours
Session 4	In-person	The National Diet	[Preparation] Read Chapter 4 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the powers of the National Diet (approximately 2 hours).	4 hours
Session 5	In-person	The Cabinet	[Preparation] Read Chapter 5 of the textbook in advance (approximately 2 hours). [Review] Summarize the nature of executive power (approximately 2 hours).	4 hours

Session 6	In-person	The Courts	[Preparation] Read Chapter 6 of the textbook in advance (approximately 2 hours). [Review] Research past rulings of unconstitutionality (approximately 2 hours).	4 hours
Session 7	In-person	Local Self-Government	[Preparation] Read Chapter 7 of the textbook in advance (approximately 2 hours). [Review] Consider the role that local public entities should play (approximately 2 hours).	4 hours
Session 8	On-demand	Explanation of the Optional Report Assignment; Introduction to Human Rights	[Preparation] Read Chapter 8 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the nature of human rights (approximately 2 hours).	4 hours
Session 9	In-person	The Right to the Pursuit of Happiness	[Preparation] Read Chapter 9 of the textbook in advance (approximately 2 hours). [Review] Research new rights derived from the right to the pursuit of happiness (approximately 2 hours).	4 hours
Session 10	In-person	Equality	[Preparation] Read Chapter 10 of the textbook in advance (approximately 2 hours). [Review] Consider, in light of “equality under the law,” whether an instance of perceived discrimination one has identified constitutes true discrimination or a permissible distinction (approximately 2 hours).	4 hours
Session 11	In-person	Freedom of Thought and Expression	[Preparation] Read Chapter 11 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain why freedom of thought and expression, including freedom of expression, is said to hold a “preferred position” (approximately 2 hours).	4 hours
Session 12	In-person	Economic Freedom	[Preparation] Read Chapter 12 of the textbook in advance (approximately 2 hours). [Review] Summarize why economic freedom is more readily subject to regulation than freedom of thought and expression (approximately 2 hours).	4 hours
Session 13	In-person	Rights in Criminal Procedure and the Right to Petition the State	[Preparation] Read Chapter 13 of the textbook in advance (approximately 2 hours). [Review] Research contemporary issues in criminal procedure (approximately 2 hours).	4 hours
Session 14	In-person	Social Rights	[Preparation] Read Chapter 14 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain the background to the emergence of social rights (approximately 2 hours).	4 hours
Session 15	In-person	The Right to Political Participation	[Preparation] Read Chapter 15 of the textbook in advance (approximately 2 hours). [Review] Prepare to explain Japan’s electoral system (approximately 2 hours).	4 hours

Course Title	Geography	Academic Year	Fall Semester, AY2026
Instructor	TANIGUCHI Haruhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Fundamentals of Geography		
Course Objectives and Overview	This course covers the fundamentals of geography. Geography is a discipline that examines a wide range of phenomena—including human society and the environment—through the lens of space. It aims to explain why particular phenomena take the form they do, and develop as they do, in particular locations. The phenomena studied in geography span a wide range of areas, including cities, rural communities, the economy, culture, history, and the natural environment. The first half of the course begins with the study of cities and rural communities, followed by the types, characteristics, and interpretation of maps and geographic information, which are indispensable to geographic analysis. The second half addresses the diverse phenomena studied in geography topic by topic, considered from the perspective of region and space. By taking this course, students will be able to consider matters such as their place of residence, work, and travel from the broad perspectives of space, region, and maps.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Through consideration of the diverse phenomena studied in geography, understand and explain in writing the discipline's ways of thinking and seeing. 2. Understand the types and roles of maps and geographic information, and explain in writing an analysis of a region based on map reading.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The correct answers and explanations for the attendance confirmation test administered each session will be available immediately after responding; responses to questions and supplementary explanations will be provided in subsequent sessions. Individualized score breakdowns and comments will be provided for the final report.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; necessary materials will be distributed as appropriate.	ISBN	None
Reference Books	Students wishing to explore the course content in greater depth may find the following books helpful for reference. ①Miwatasu, Tsunageru Jinbun Chiri-gaku [Human Geography: Surveying and Connecting], edited by Uesugi Kazuhiro, Kagawa Yuichi, and Kondo Akio,	ISBN	0

	Kokon Shoin, 2021 ②Chirigaku Kiso Shirizu 1: Chirigaku Gairon, 2nd Edition [Foundations of Geography Series 1: Introduction to Geography], by Ueno Kazuhiko, Tsubaki Machiko, and Nakamura Yasuko, Asakura Shoten, 2015 ③Zusetsu Keihanshin no Chiri: Chizu kara Manabu [Illustrated Geography of the Keihanshin Region: Learning from Maps], by Yamaguchi Satoru, Mizuta Kenji, Kaneko Naoki, Yoshida Yusuke, Nakakubo Keisuke, and Yajima Iwao, Minerva Shobo, 2019		

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is designed to be accessible even to students who have not studied “Geography” in high school. The course places emphasis on developing geographic ways of thinking and seeing. Students are encouraged to cultivate the habit of thinking independently about the various phenomena of their local area.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	As guidance for this course, the course overview and geography as an academic discipline will be explained.	[Preparation] Read the syllabus in advance. Materials will be distributed in this course; please take notes as appropriate (the same applies from Session 2 onward). [Review] Review the distributed materials and notes.	4 hours
Session 2	In-person	[1] This session covers cities. Examining the forms (landscapes) and characteristics of various cities in Japan and around the world, students will consider the definition, characteristics, and internal structure of cities.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 3	In-person	[2] This session continues the study of cities, considering population concentration in cities and issues of urban expansion.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 4	In-per	This session covers rural communitie	[Preparation] Read news articles or newspaper	4 hours

	son	s. Examining the various forms (landscapes) of rural communities, students will consider their definition, characteristics, changes over time, and the current state and multifunctional roles of rural communities in contemporary Japan.	s, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	
Session 5	In-person	[1] This session covers maps and geographic information. Students will learn about the various types and characteristics of maps encountered in everyday life, as well as the definition of a map.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 6	In-person	[2] This session continues the study of maps and geographic information. After reviewing the characteristics and legend of topographic maps, students will practice reading topographic maps to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 7	In-person	[3] This session continues the study of maps and geographic information. Students will read topographic maps in greater detail to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 8	In-person	This session covers historical geography. Students will use a range of historical materials to interpret the past spatial characteristics of a familiar region.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 9	In-person	This session covers regional culture and tourism, considering the characteristics and significance of various regional cultures and tourism, as well as the problems and conflicts that tourism can give rise to.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 10	In-person	[1] This session covers economic geography (industry), examining the various types and classifications of industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 11	In-person	[2] This session continues economic geography (industry), considering the location, agglomeration, and division of labor in industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 12	In-person	This session covers economic geography (agriculture and distribution). Students will consider the characteristics, spread, and changes in agriculture, as well as new forms of agriculture. The session also considers distribution and the transportation networks that support it.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours

Session 13	In-person	This session covers environmental issues and water issues, considering environmental and water-related problems from a geographic perspective.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 14	In-person	This session covers physical geography. After studying the outline of physical geography, students will consider the relationship between nature and human society through familiar examples such as landforms and natural disasters. The session concludes with a summary of the course content.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 15	On-demand	This session provides a summary and review of the course content in preparation for the final report.	[Review] Review the materials and notes distributed throughout the course.	4 hours

Course Title	Geography	Academic Year	Spring Semester, AY2026
Instructor	TANIGUCHI Haruhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Fundamentals of Geography		
Course Objectives and Overview	This course covers the fundamentals of geography. Geography is a discipline that examines a wide range of phenomena—including human society and the environment—through the lens of space. It aims to explain why particular phenomena take the form they do, and develop as they do, in particular locations. The phenomena studied in geography span a wide range of areas, including cities, rural communities, the economy, culture, history, and the natural environment. The first half of the course begins with the study of cities and rural communities, followed by the types, characteristics, and interpretation of maps and geographic information, which are indispensable to geographic analysis. The second half addresses the diverse phenomena studied in geography topic by topic, considered from the perspective of region and space. By taking this course, students will be able to consider matters such as their place of residence, work, and travel from the broad perspectives of space, region, and maps.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Through consideration of the diverse phenomena studied in geography, understand and explain in writing the discipline's ways of thinking and seeing. 2. Understand the types and roles of maps and geographic information, and explain in writing an analysis of a region based on map reading.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The correct answers and explanations for the attendance confirmation test administered each session will be available immediately after responding; responses to questions and supplementary explanations will be provided in subsequent sessions. Individualized score breakdowns and comments will be provided for the final report.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; necessary materials will be distributed as appropriate.	ISBN	None
Reference Books	Students wishing to explore the course content in greater depth may find the following books helpful for reference. ①Miwatasu, Tsunageru Jinbun Chiri-gaku [Human Geography: Surveying and Connecting], edited by Uesugi Kazuhiro, Kagawa Yuichi, and Kondo Akio,	ISBN	0

	Kokon Shoin, 2021 ②Chirigaku Kiso Shirizu 1: Chirigaku Gairon, 2nd Edition [Foundations of Geography Series 1: Introduction to Geography], by Ueno Kazuhiko, Tsubaki Machiko, and Nakamura Yasuko, Asakura Shoten, 2015 ③Zusetsu Keihanshin no Chiri: Chizu kara Manabu [Illustrated Geography of the Keihanshin Region: Learning from Maps], by Yamaguchi Satoru, Mizuta Kenji, Kaneko Naoki, Yoshida Yusuke, Nakakubo Keisuke, and Yajima Iwao, Minerva Shobo, 2019		

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is designed to be accessible even to students who have not studied “Geography” in high school. The course places emphasis on developing geographic ways of thinking and seeing. Students are encouraged to cultivate the habit of thinking independently about the various phenomena of their local area.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	As guidance for this course, the course overview and geography as an academic discipline will be explained.	[Preparation] Read the syllabus in advance. Materials will be distributed in this course; please take notes as appropriate (the same applies from Session 2 onward). [Review] Review the distributed materials and notes.	4 hours
Session 2	In-person	[1] This session covers cities. Examining the forms (landscapes) and characteristics of various cities in Japan and around the world, students will consider the definition, characteristics, and internal structure of cities.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 3	In-person	[2] This session continues the study of cities, considering population concentration in cities and issues of urban expansion.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 4	In-per	This session covers rural communitie	[Preparation] Read news articles or newspaper	4 hours

	son	s. Examining the various forms (landscapes) of rural communities, students will consider their definition, characteristics, changes over time, and the current state and multifunctional roles of rural communities in contemporary Japan.	s, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	
Session 5	In-person	[1] This session covers maps and geographic information. Students will learn about the various types and characteristics of maps encountered in everyday life, as well as the definition of a map.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 6	In-person	[2] This session continues the study of maps and geographic information. After reviewing the characteristics and legend of topographic maps, students will practice reading topographic maps to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 7	In-person	[3] This session continues the study of maps and geographic information. Students will read topographic maps in greater detail to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 8	In-person	This session covers historical geography. Students will use a range of historical materials to interpret the past spatial characteristics of a familiar region.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 9	In-person	This session covers regional culture and tourism, considering the characteristics and significance of various regional cultures and tourism, as well as the problems and conflicts that tourism can give rise to.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 10	In-person	[1] This session covers economic geography (industry), examining the various types and classifications of industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 11	In-person	[2] This session continues economic geography (industry), considering the location, agglomeration, and division of labor in industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 12	In-person	This session covers economic geography (agriculture and distribution). Students will consider the characteristics, spread, and changes in agriculture, as well as new forms of agriculture. The session also considers distribution and the transportation networks that support it.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours

Session 13	In-person	This session covers environmental issues and water issues, considering environmental and water-related problems from a geographic perspective.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 14	In-person	This session covers physical geography. After studying the outline of physical geography, students will consider the relationship between nature and human society through familiar examples such as landforms and natural disasters. The session concludes with a summary of the course content.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 15	On-demand	This session provides a summary and review of the course content in preparation for the final report.	[Review] Review the materials and notes distributed throughout the course.	4 hours

Course Title	Geography	Academic Year	Spring Semester, AY2026
Instructor	TANIGUCHI Haruhiko	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Learning the Fundamentals of Geography		
Course Objectives and Overview	This course covers the fundamentals of geography. Geography is a discipline that examines a wide range of phenomena—including human society and the environment—through the lens of space. It aims to explain why particular phenomena take the form they do, and develop as they do, in particular locations. The phenomena studied in geography span a wide range of areas, including cities, rural communities, the economy, culture, history, and the natural environment. The first half of the course begins with the study of cities and rural communities, followed by the types, characteristics, and interpretation of maps and geographic information, which are indispensable to geographic analysis. The second half addresses the diverse phenomena studied in geography topic by topic, considered from the perspective of region and space. By taking this course, students will be able to consider matters such as their place of residence, work, and travel from the broad perspectives of space, region, and maps.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Through consideration of the diverse phenomena studied in geography, understand and explain in writing the discipline's ways of thinking and seeing. 2. Understand the types and roles of maps and geographic information, and explain in writing an analysis of a region based on map reading.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The correct answers and explanations for the attendance confirmation test administered each session will be available immediately after responding; responses to questions and supplementary explanations will be provided in subsequent sessions. Individualized score breakdowns and comments will be provided for the final report.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; necessary materials will be distributed as appropriate.	ISBN	None
Reference Books	Students wishing to explore the course content in greater depth may find the following books helpful for reference. ①Miwatasu, Tsunageru Jinbun Chiri-gaku [Human Geography: Surveying and Connecting], edited by Uesugi Kazuhiro, Kagawa Yuichi, and Kondo Akio,	ISBN	0

	Kokon Shoin, 2021 ②Chirigaku Kiso Shirizu 1: Chirigaku Gairon, 2nd Edition [Foundations of Geography Series 1: Introduction to Geography], by Ueno Kazuhiko, Tsubaki Machiko, and Nakamura Yasuko, Asakura Shoten, 2015 ③Zusetsu Keihanshin no Chiri: Chizu kara Manabu [Illustrated Geography of the Keihanshin Region: Learning from Maps], by Yamaguchi Satoru, Mizuta Kenji, Kaneko Naoki, Yoshida Yusuke, Nakakubo Keisuke, and Yajima Iwao, Minerva Shobo, 2019		

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is designed to be accessible even to students who have not studied “Geography” in high school. The course places emphasis on developing geographic ways of thinking and seeing. Students are encouraged to cultivate the habit of thinking independently about the various phenomena of their local area.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	As guidance for this course, the course overview and geography as an academic discipline will be explained.	[Preparation] Read the syllabus in advance. Materials will be distributed in this course; please take notes as appropriate (the same applies from Session 2 onward). [Review] Review the distributed materials and notes.	4 hours
Session 2	On-demand	[1] This session covers cities. Examining the forms (landscapes) and characteristics of various cities in Japan and around the world, students will consider the definition, characteristics, and internal structure of cities.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 3	On-demand	[2] This session continues the study of cities, considering population concentration in cities and issues of urban expansion.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session’s content. [Review] Review the distributed materials and notes.	4 hours
Session 4	On-dem	This session covers rural communitie	[Preparation] Read news articles or newspaper	4 hours

	and	s. Examining the various forms (landscapes) of rural communities, students will consider their definition, characteristics, changes over time, and the current state and multifunctional roles of rural communities in contemporary Japan.	s, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	
Session 5	On-demand	[1] This session covers maps and geographic information. Students will learn about the various types and characteristics of maps encountered in everyday life, as well as the definition of a map.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 6	On-demand	[2] This session continues the study of maps and geographic information. After reviewing the characteristics and legend of topographic maps, students will practice reading topographic maps to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 7	On-demand	[3] This session continues the study of maps and geographic information. Students will read topographic maps in greater detail to interpret regional features.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 8	On-demand	This session covers historical geography. Students will use a range of historical materials to interpret the past spatial characteristics of a familiar region.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 9	On-demand	This session covers regional culture and tourism, considering the characteristics and significance of various regional cultures and tourism, as well as the problems and conflicts that tourism can give rise to.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 10	On-demand	[1] This session covers economic geography (industry), examining the various types and classifications of industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 11	On-demand	[2] This session continues economic geography (industry), considering the location, agglomeration, and division of labor in industry.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 12	On-demand	This session covers economic geography (agriculture and distribution). Students will consider the characteristics, spread, and changes in agriculture, as well as new forms of agriculture. The session also considers distribution and the transportation networks that support it.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours

Session 13	On-demand	This session covers environmental issues and water issues, considering environmental and water-related problems from a geographic perspective.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 14	On-demand	This session covers physical geography. After studying the outline of physical geography, students will consider the relationship between nature and human society through familiar examples such as landforms and natural disasters. The session concludes with a summary of the course content.	[Preparation] Read news articles or newspapers, or search online, to consider familiar examples relevant to this session's content. [Review] Review the distributed materials and notes.	4 hours
Session 15	On-demand	This session provides a summary and review of the course content in preparation for the final report.	[Review] Review the materials and notes distributed throughout the course.	4 hours

Course Title	Sociology	Academic Year	Fall Semester, AY2026
Instructor	INABA Shota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Develop a sociological perspective.		
Course Objectives and Overview	This course aims to develop a fundamental sociological perspective and the ability to understand familiar events and issues encountered in everyday life. Sociology offers a deeper and more multifaceted perspective on how we are influenced by, and in turn influence, social forces throughout our lives. By developing a sociological perspective, students will build a foundation for considering their own way of life, their relationships with others, and the nature of the society in which they live.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following two learning outcomes. 1. Reexamine social phenomena in everyday life using basic sociological concepts, and explain them in writing. 2. View social phenomena in everyday life from multiple perspectives, form one's own opinion, and explain it in writing.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Comment sheets will be reviewed the following week, with responses to questions and supplementary explanations.		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None designated. The course will be conducted using distributed materials.	ISBN	None.
Reference Books	The history of sociological theory is not covered in this course; students who develop a broader interest in sociology and wish to learn about the concerns that guided its development are recommended the following books. Purchase of these references is not required. ①Shakaigaku no Rekishi I: Shakai to Iu Nazo no Keifu [A History of Sociology I: The Genealogy of the Mystery Called "Society"], by Okumura Takashi, Yuhikaku Alma, 2014 ②Chronicle Shakaigaku: Hito to Riron no Miryoku o Kataru [A Chronicle of Sociology: On the Appeal of People and Theories], by Nasu Hisashi,	ISBN	0

	Yuhikaku Alma, 1997 Additional materials will be introduced during class.		
Grading Method and Criteria	Active Participation and Engagement in Class	60	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	40	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Sociology offers new perspectives not only on major social issues, but also on the reasons behind—and possible solutions to—the vague discomfort or unease we sometimes feel in everyday life. Students should keep the following pointsin mind when attending the first session. ①Submission of a comment sheet relating to each session's content is included in the grading. ②Report assignments will address themes requiring independent study beyond the class content, such as reading reference materials. ③Attendance at the first orientation session is required.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation: An Invitation to Sociology *Note: Guidance will be provided on the course overview, learning outcomes, and related matters.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 2	In-person	Role as a Social Construct	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 3	In-person	Roles and Personas	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 4	In-person	The Self That Cannot Be Reduced to Society	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 5	In-person	Conforming to the Social: The Ambiguity of Performance	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 6	In-person	Conforming to the Social: Managing One's Emotions?	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours

Session 7	In-person	Fitting Oneself to the Social: Motive as Vocabulary	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 8	In-person	Art and Deviance	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 9	In-person	Is an Increase in Deviance a Problem?	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 10	In-person	What Is Problematic About Inequality?	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 11	In-person	The Ambiguity of Education and Academic Credentials	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 12	In-person	What Is the Difference Between Discrimination and Distinction?	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 13	In-person	Gender and Sexuality	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 14	In-person	Is the Criminal at Fault, or the Society That Produces Crime?	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 15	On-demand	Course Summary	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours

Course Title	Sociology	Academic Year	Spring Semester, AY2026
Instructor	KODAMA Nano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Developing a Fundamental Sociological Perspective		
Course Objectives and Overview	This course aims to develop a fundamental sociological perspective and the ability to understand familiar events and issues encountered in everyday life. Sociology offers a deeper and more multifaceted perspective on how we are influenced by, and in turn influence, social forces throughout our lives. By developing a sociological perspective, students will build a foundation for considering their own way of life, their relationships with others, and the nature of the society in which they live.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following two learning outcomes. 1. Reexamine social phenomena in everyday life using basic sociological concepts, and explain them in writing. 2. View social phenomena in everyday life from multiple perspectives, form one's own opinion, and explain it in writing.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Comment sheets will be reviewed the following week, with responses to questions and supplementary explanations.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None designated. The course will be conducted using distributed materials.	ISBN	None
Reference Books	Students wishing to study sociology more thoroughly, beyond the content of this course, are recommended the following reference books. Purchase of these references is not required. ①Meidai Korekushon Shakaigaku [A Collection of Propositions in Sociology], by Sakuta Keiichi and Inoue Shun, Chikuma Gakugei Bunko, 2011 ②Chronicle Shakaigaku: Hito to Riron no Miryoku o Kataru [A Chronicle of Sociology: On the Appeal of People and Theories], by Nasu Hisashi, Yuhikaku Alma, 1997 Additional materials will be introduced during class.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Sociology offers new perspectives not only on major social issues, but also on the reasons behind—and possible solutions to—the vague discomfort or unease we sometimes feel in everyday life. This course aims to develop a fundamental sociological perspective and a deeper, more multifaceted understanding of the familiar events and issues encountered in everyday life. By developing a sociologicalperspective, students will build a foundation for considering their own way of life, their relationships with others, and the nature of the society in which they live.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Orientation *Note: Guidance will be provided on the course overview, learning outcomes, and related matters.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 2	On-demand	The Performing Self (1) *Note: This session examines, from a sociological perspective, the impression management we routinely perform toward others.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 3	On-demand	The Performing Self (2) *Note: This session examines, from a sociological perspective, the impression management we routinely perform toward others.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 4	On-demand	The Social Nature of Motive (1) *Note: This session deepens understanding, from a sociological perspective, of how our motives and the explanations we give for them are influenced by society.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 5	On-demand	The Social Nature of Motive (2) *Note: This session deepens understanding, from a sociological perspective, of how our motives and the explanations we give for them are influenced by society.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 6	On-demand	The Self That References Others (1) *Note: This session deepens understanding, from a sociological perspective, of how people compare themselves t	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours

		o others within society, and the cons equences of doing so.		
Session 7	On-dem and	The Self That References Others (2) *Note: This session deepens understan ding, from a sociological perspectiv e, of how people compare themselves t o others within society, and the cons equences of doing so.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 8	On-dem and	Interim Summary This session reviews and supplements the content covered from Sessions 1 t hrough 7.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 9	On-dem and	Considering Inequality (1) *Note: This session deepens understan ding, from a sociological perspectiv e, of inequality of opportunity, ineq uality of outcome, and the role playe d by education in inequality.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 10	On-dem and	Considering Inequality (2) *Note: This session deepens understan ding, from a sociological perspectiv e, of inequality of opportunity, ineq uality of outcome, and the role playe d by education in inequality.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 11	On-dem and	Others Different From Me, and Myself Different From Others (1) *Note: This session deepens understan ding, from a sociological perspectiv e, of diversity among people.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 12	On-dem and	Others Different From Me, and Myself Different From Others (2) *Note: This session deepens understan ding, from a sociological perspectiv e, of diversity among people.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 13	On-Dem and	The Self and Society (1) *Note: This session deepens understan ding of how the individual and societ y relate to one another, through soci ological concepts.	[Review] Reread the distributed materials and confirm the knowledge gainedin class. Also con sider how this knowledge might be applied to e vents in one's own life.	4 hours
Session 14	On-dem and	The Self and Society (2) *Note: This session deepens understan ding of how the individual and societ y relate to one another, through soci ological concepts.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also co nsider how this knowledge might be applied to events in one's own life.	4 hours
Session 15	On-dem and	Summary This session reviews the course's lea rning outcomes and the content covere d, with supplementary material, in pr eparation for the final examination.	[Preparation] As this session provides a summa ry of the course, review all materials distrib uted during the course in advance. [Review] Conduct a comprehensive review, based on the materials distributed throughout the c ourse, in preparation for the final report.	4 hours

Course Title	Sociology	Academic Year	Fall Semester, AY2026
Instructor	KODAMA Nano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Developing a Fundamental Sociological Perspective		
Course Objectives and Overview	This course aims to develop a fundamental sociological perspective and the ability to understand familiar events and issues encountered in everyday life. Sociology offers a deeper and more multifaceted perspective on how we are influenced by, and in turn influence, social forces throughout our lives. By developing a sociological perspective, students will build a foundation for considering their own way of life, their relationships with others, and the nature of the society in which they live.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following two learning outcomes. 1. Reexamine social phenomena in everyday life using basic sociological concepts, and explain them in writing. 2. View social phenomena in everyday life from multiple perspectives, form one's own opinion, and explain it in writing.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Comment sheets will be reviewed the following week, with responses to questions and supplementary explanations.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None designated. The course will be conducted using distributed materials.	ISBN	None
Reference Books	Students wishing to study sociology more thoroughly, beyond the content of this course, are recommended the following reference books. Purchase of these references is not required. ①Meidai Korekushon Shakaigaku [A Collection of Propositions in Sociology], by Sakuta Keiichi and	ISBN	0

	Inoue Shun, Chikuma Gakugei Bunko, 2011 ②Chronicle Shakaigaku: Hito to Riron no Miryoku o Kataru [A Chronicle of Sociology: On the Appeal of People and Theories], by Nasu Hisashi, Yuhikaku Alma, 1997 Additional materials will be introduced during class.		

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Sociology offers new perspectives not only on major social issues, but also on the reasons behind—and possible solutions to—the vague discomfort or unease we sometimes feel in everyday life. This course aims to develop a fundamental sociological perspective and a deeper, more multifaceted understanding of the familiar events and issues encountered in everyday life. By developing a sociological perspective, students will build a foundation for considering their own way of life, their relationships with others, and the nature of the society in which they live.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	On-demand	Orientation *Note: Guidance will be provided on the course overview, learning outcomes, and related matters.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 2	On-demand	The Performing Self (1) *Note: This session examines, from a sociological perspective, the impression management we routinely perform toward others.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 3	On-demand	The Performing Self (2) *Note: This session examines, from a sociological perspective, the impression management we routinely perform toward others.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 4	On-demand	The Social Nature of Motive (1) *Note: This session deepens understa	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also	4 hours

		nding, from a sociological perspecti ve, of how our motives and the expla nations we give for them are influen ced by society.	consider how this knowledge might be applied to events in one's own life.	
Session 5	On-dem and	The Social Nature of Motive (2) *Note: This session deepens understa nding, from a sociological perspecti ve, of how our motives and the expla nations we give for them are influen ced by society.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 6	On-dem and	The Self That References Others (1) *Note: This session deepens understa nding, from a sociological perspecti ve, of how people compare themselves to others within society, and the c onsequences of doing so.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 7	On-dem and	The Self That References Others (2) *Note: This session deepens understa nding, from a sociological perspecti ve, of how people compare themselves to others within society, and the c onsequences of doing so.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 8	On-dem and	Interim Summary This session reviews and supplements the content covered from Sessions 1 through 7.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 9	On-dem and	Considering Inequality (1) *Note: This session deepens understa nding, from a sociologicalperspectiv e, of inequality of opportunity, ine quality of outcome, and the role pla yed by education in inequality.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 10	On-dem and	Considering Inequality (2) *Note: This session deepens understa nding, from a sociological perspecti ve, of inequality of opportunity, in equality of outcome, and the role pl ayed by education in inequality.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 11	On-dem and	Others Different From Me, and Myself Different From Others (1) *Note: This session deepens understa nding, from a sociological perspecti ve, of diversity among people.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 12	On-dem and	Others Different From Me, and Myself Different From Others (2) *Note: This session deepens understa nding, from a sociological perspecti ve, of diversity among people.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 1	On-dem and	The Self and Society (1) *Note: This session deepens understa	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also	4 hours

3		nding of how the individual and society relate to one another, through sociological concepts.	consider how this knowledge might be applied to events in one's own life.	
Session 14	On-demand	The Self and Society (2) *Note: This session deepens understanding of how the individual and society relate to one another, through sociological concepts.	[Review] Reread the distributed materials and confirm the knowledge gained in class. Also consider how this knowledge might be applied to events in one's own life.	4 hours
Session 15	On-demand	Summary This session reviews the course's learning outcomes and the content covered, with supplementary material, in preparation for the final examination.	[Preparation] As this session provides a summary of the course, review all materials distributed during the course in advance. [Review] Conduct a comprehensive review, based on the materials distributed throughout the course, in preparation for the final report.	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Fall Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing (Elementary Level)		
Course Objectives and Overview	The civil service examination and SPI, used in employment examinations, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops understanding of the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI, thereby cultivating mathematical thinking ability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for SPI and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Particularly difficult problems are explained in dedicated time during the following session; similar problems are then presented to give students the opportunity to solve them independently, developing mathematical thinking ability.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Keihou SPI (Non-Verbal Basics) No textbook is used; materials will be distributed as necessary.	ISBN	Not applicable.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, a range of further mathematical reasoning courses awaits, enabling students to tackle progressively more advanced problems, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1 (Ratios and Proportions); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 2 carefully, distinguishing between what is understood and what is not.	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2 (Calculations With the Unknown x); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 3 carefully, distinguishing between what is understood and what is not.	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3 (Special Ratio Calculations); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 4 carefully, distinguishing between what is understood and what is not.	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4 (Price Calculations); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 5 carefully, distinguishing between what is understood and what is not.	4 hours
Session 6	In-person	Explanation of Key Points for Unit 5 (Discounts); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 6 carefully, distinguishing between what is understood and what is not.	4 hours

Session 7	In-person	Explanation of Key Points for Unit 6 (Installment Payments); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 7 carefully, distinguishing between what is understood and what is not.	4 hours
Session 8	In-person	Explanation of Key Points for Unit 7 (Profit and Loss); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 8 carefully, distinguishing between what is understood and what is not.	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8 (Speed); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 9 carefully, distinguishing between what is understood and what is not.	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9 (Graphs and Regions); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 10 carefully, distinguishing between what is understood and what is not.	4 hours
Session 11	In-person	Explanation of Key Points for Unit 10 (Sets); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 11 carefully, distinguishing between what is understood and what is not.	4 hours
Session 12	In-person	Explanation of Key Points for Unit 11 (Reading Tables); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 12 carefully, distinguishing between what is understood and what is not.	4 hours
Session 13	In-person	Explanation of Key Points for Unit 12 (Input/Output Devices); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 13 carefully, distinguishing between what is understood and what is not.	4 hours
Session 14	In-person	Explanation of Key Points for Unit 13 (Route Diagrams); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 15	On-demand	Keihou SPI → SPI Answering Techniques → SPI Calculation Basics → Four Basic Non-Verbal Topics: 1. Calculating Ratios 2. Calculating Rates per Unit Quantity 3. Units of Speed 4. Weighted Averages [Review] Answer all questions and repeat until every answer is correct. [Important] Ask the instructor about any problems not understood.	[Review] Solve the problems covered thus far and conduct a thorough comprehensive review.	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IA	Academic Year	Spring Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	This course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IA. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA has been mastered, Mathematical Processing Skills IB awaits in the fall, followed by Mathematical Processing Skills IIA and IIB, and a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1; Quiz	[Preparation] Read the handout "Session 2 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 3 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 4 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 5 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Preparation] Review the handouts from Sessions 2 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 7 Hand out" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours

Session 8	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout “Session 8 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout “Session 9 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout “Session 10 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Preparation] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout “Session 12 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout “Session 13 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout “Session 14 Handout” carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems (advanced problems). (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 12; Quiz [On-Demand Class]	[Preparation] Complete the handout “Session 15 Handout (Comprehensive Exercises)” and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IB	Academic Year	Fall Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G1	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Foundations of Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops foundational mathematical processing ability while confirming the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Quizzes are graded and returned promptly; students then review any problems answered incorrectly to recognize their errors and reduce easy mistakes. Submitted reports are likewise graded and returned promptly.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Like Mathematical Processing Skills IA, this course sits at the entry point of the university's mathematical processing and mathematical reasoning course sequence, beginning from the most elementary stage of arithmetic and mathematics and gradually developing the necessary computational skill and mathematical thinking ability. Most students will likely find the early content easy; however, as the level gradually increases, students may discover that their understanding of matters they believed they had mastered was in fact incomplete. Identifying and overcoming the specific points of poor understanding, persistent calculation errors, and failure to reach the correct answer is the true purpose of taking Mathematical Processing Skills IB. Students taking this course are encouraged to clearly identify their own weak points and work to eliminate them. Once the content of Mathematical Processing Skills IA and this course, IB, has been mastered, students may proceed to Mathematical Processing Skills IIA and IIB, followed by a range of further mathematical reasoning courses, together forming a course sequence necessary and sufficient for students aiming for employment examinations such as the civil service examination and SPI.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Review of Mathematical Processing Skills IA (Unit 1)	[Preparation] Read the handout "Session 1 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 2; Quiz	[Preparation] Read the handout "Session 2 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 3	In-person	Explanation of Key Points for Unit 3; Quiz	[Preparation] Read the handout "Session 3 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 4; Quiz	[Preparation] Read the handout "Session 4 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 5	In-person	Explanation of Key Points for Unit 5; Quiz	[Preparation] Read the handout "Session 5 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 6	In-person	Confirmation Test 1	[Review] Review the handouts from Sessions 1 through 5 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 7	In-person	Explanation of Key Points for Unit 6; Quiz	[Preparation] Read the handout "Session 7 Handout" carefully, distinguishing between what is	4 hours

			understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	
Session 8	In-person	Explanation of Key Points for Unit 7; Quiz	[Preparation] Read the handout "Session 8 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 9	In-person	Explanation of Key Points for Unit 8; Quiz	[Preparation] Read the handout "Session 9 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 9; Quiz	[Preparation] Read the handout "Session 10 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 11	In-person	Confirmation Test 2	[Review] Review the handouts from Sessions 7 through 10 and revisit the practice problems. (2 hours) [Review] Review the quizzes administered thus far. (2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 10; Quiz	[Preparation] Read the handout "Session 12 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 13	In-person	Explanation of Key Points for Unit 11; Quiz	[Preparation] Read the handout "Session 13 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 12; Quiz	[Preparation] Read the handout "Session 14 Handout" carefully, distinguishing between what is understood and what is not. (2 hours) [Review] Work through the practice problems. (2 hours)	4 hours
Session 15	On-demand	Explanation of Key Points for Unit 13; Quiz [On-Demand Class]	[Preparation] Complete the handout "Session 15 Handout (Comprehensive Exercises)" and review any quiz questions answered incorrectly thus far. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session in Session 1; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are expected to take this course together with Mathematical Processing Skills IIB, offered in the fall semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and schedule. A placement test for first-year students will be administered at the end of the session.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture. (2 hours)	4 hours
Session 2	In-person	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours)	4 hours

			[Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours

Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session in Session 1; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are expected to take this course together with Mathematical Processing Skills IIB, offered in the fall semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and schedule. A placement test for first-year students will be administered at the end of the session.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture. (2 hours)	4 hours
Session 2	In-person	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours)	4 hours

			[Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours

Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session in Session 1; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are expected to take this course together with Mathematical Processing Skills IIB, offered in the fall semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and schedule. A placement test for first-year students will be administered at the end of the session.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture. (2 hours)	4 hours
Session 2	In-person	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours)	4 hours

			[Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours

Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session in Session 1; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are expected to take this course together with Mathematical Processing Skills IIB, offered in the fall semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and schedule. A placement test for first-year students will be administered at the end of the session.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture. (2 hours)	4 hours
Session 2	In-person	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours)	4 hours

			[Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours

Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session in Session 1; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are expected to take this course together with Mathematical Processing Skills IIB, offered in the fall semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and schedule. A placement test for first-year students will be administered at the end of the session.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture. (2 hours)	4 hours
Session 2	In-person	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours)	4 hours

			[Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours

Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIA	Academic Year	Fall Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students are not encouraged to register for Mathematical Processing Skills IIA and IIB, offered in an on-demand format. Mathematical Processing Skills IIA and IIB are intended for students who have completed Mathematical Processing Skills IA and IB with excellent grades, or who are considered to possess equivalent mathematical processing ability. First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses, whether they are prepared to take Mathematical Processing Skills IIA and IIB.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded promptly after the submission deadline, with results made available for review. -Student feedback will be gathered as appropriate through the LMS discussion function and similar means.		
Active Learning			

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	35
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	0
	Other Details	-

Regarding taking this course

● First-Year Enrollment in Mathematical Processing Skills IIA/IIB (Offered On-Demand) Is Not Recommended
First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate.
Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses.
● About “Keihou SPI”
Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations.
● Students must prepare a study notebook.
-Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability.
-Write out the process of deriving each answer in the notebook so that it would be understandable to another reader.
-Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview, learning outcomes, and schedule. A test equivalent to the placement test for first-year students will be ad	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance mate	4 hours

		ministered, providing a basis for deciding whether to continue with the course.	rials, and confirm the knowledge gained in the lecture. (2 hours)	
Session 2	On-demand	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	On-demand	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	On-Demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt severalproblems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou S	4 hours

			PI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	
Session 9	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 10	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final e	4 hours

			xamination. (4 hours)	

Course Title	Mathematical Processing Skills IIA	Academic Year	Spring Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students are not encouraged to register for Mathematical Processing Skills IIA and IIB, offered in an on-demand format. Mathematical Processing Skills IIA and IIB are intended for students who have completed Mathematical Processing Skills IA and IB with excellent grades, or who are considered to possess equivalent mathematical processing ability. First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses, whether they are prepared to take Mathematical Processing Skills IIA and IIB.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded promptly after the submission deadline, with results made available for review. -Student feedback will be gathered as appropriate through the LMS discussion function and similar means.		
Active Learning			

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	35
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	0
	Other Details	-

Regarding taking this course

● First-Year Enrollment in Mathematical Processing Skills IIA/IIB (Offered On-Demand) Is Not Recommended
First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate.
Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses.
● About “Keihou SPI”
Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations.
● Students must prepare a study notebook.
-Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability.
-Write out the process of deriving each answer in the notebook so that it would be understandable to another reader.
-Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview, learning outcomes, and schedule. A test equivalent to the placement test for first-year students will be ad	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Reread the syllabus and guidance mate	4 hours

		ministered, providing a basis for deciding whether to continue with the course.	rials, and confirm the knowledge gained in the lecture. (2 hours)	
Session 2	On-demand	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	On-demand	Keihou SPI Non-Verbal Section, Answering Techniques 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 1: Settling Accounts	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 2: Discounts	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	On-Demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 2: Discounts	[Preparation] Open the relevant section of Keihou SPI and attempt severalproblems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 3: Installment Payments	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou S	4 hours

			PI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	
Session 9	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 10	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 4: Profit and Loss	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 11: Reading Tables	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 5: Speed	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 5: Speed	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final e	4 hours

			xamination. (4 hours)	

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session of Mathematical Processing Skills IA or IIA in the spring semester; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are encouraged to take this course together with Mathematical Processing Skills IIA, offered in the spring semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● Registration for Mathematical Processing Skills IIB, Offered in the Fall Semester Enrollment in Mathematical Processing Skills IIB in the fall semester is available to students who took Mathematical Processing Skills IIA in the spring semester. Accordingly, students who took Mathematical Processing Skills IA in the spring semester may not take Mathematical Processing Skills IIB starting in the fall. Taking Mathematical Processing Skills IIA and IIB together as a year-long sequence is recommended. Note also that students may not take both a “Mathematical Processing Skills I” and a “Mathematical Processing Skills II” course in the same semester. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of this material for study; students should make full use of it to develop the ability to succeed in actual employment examinations.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	4 hours
Session 2	In-per	A mock examination of the SPI3 non-ve	[Preparation] Prepare for the SPI3 non-verbal	4 hours

	son	rbal section will be administered.	section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish	4 hours

			between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session of Mathematical Processing Skills IA or IIA in the spring semester; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are encouraged to take this course together with Mathematical Processing Skills IIA, offered in the spring semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● Registration for Mathematical Processing Skills IIB, Offered in the Fall Semester Enrollment in Mathematical Processing Skills IIB in the fall semester is available to students who took Mathematical Processing Skills IIA in the spring semester. Accordingly, students who took Mathematical Processing Skills IA in the spring semester may not take Mathematical Processing Skills IIB starting in the fall. Taking Mathematical Processing Skills IIA and IIB together as a year-long sequence is recommended. Note also that students may not take both a “Mathematical Processing Skills I” and a “Mathematical Processing Skills II” course in the same semester. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of this material for study; students should make full use of it to develop the ability to succeed in actual employment examinations.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	4 hours
Session 2	In-per	A mock examination of the SPI3 non-ve	[Preparation] Prepare for the SPI3 non-verbal	4 hours

	son	rbal section will be administered.	section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish	4 hours

			between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session of Mathematical Processing Skills IA or IIA in the spring semester; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are encouraged to take this course together with Mathematical Processing Skills IIA, offered in the spring semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● Registration for Mathematical Processing Skills IIB, Offered in the Fall Semester Enrollment in Mathematical Processing Skills IIB in the fall semester is available to students who took Mathematical Processing Skills IIA in the spring semester. Accordingly, students who took Mathematical Processing Skills IA in the spring semester may not take Mathematical Processing Skills IIB starting in the fall. Taking Mathematical Processing Skills IIA and IIB together as a year-long sequence is recommended. Note also that students may not take both a “Mathematical Processing Skills I” and a “Mathematical Processing Skills II” course in the same semester. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of this material for study; students should make full use of it to develop the ability to succeed in actual employment examinations.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	4 hours
Session 2	In-per	A mock examination of the SPI3 non-ve	[Preparation] Prepare for the SPI3 non-verbal	4 hours

	son	rbal section will be administered.	section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish	4 hours

			between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session of Mathematical Processing Skills IA or IIA in the spring semester; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are encouraged to take this course together with Mathematical Processing Skills IIA, offered in the spring semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● Registration for Mathematical Processing Skills IIB, Offered in the Fall Semester Enrollment in Mathematical Processing Skills IIB in the fall semester is available to students who took Mathematical Processing Skills IIA in the spring semester. Accordingly, students who took Mathematical Processing Skills IA in the spring semester may not take Mathematical Processing Skills IIB starting in the fall. Taking Mathematical Processing Skills IIA and IIB together as a year-long sequence is recommended. Note also that students may not take both a “Mathematical Processing Skills I” and a “Mathematical Processing Skills II” course in the same semester. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of this material for study; students should make full use of it to develop the ability to succeed in actual employment examinations.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	4 hours
Session 2	In-per	A mock examination of the SPI3 non-ve	[Preparation] Prepare for the SPI3 non-verbal	4 hours

	son	rbal section will be administered.	section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish	4 hours

			between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students will take a placement test during the orientation session of Mathematical Processing Skills IA or IIA in the spring semester; students judged to have reached a level sufficient for Mathematical Processing Skills IIA and IIB will be permitted to take this course, while students who have not reached this level should instead take Mathematical Processing Skills IA and IB. This course is intended for second-year students and above who have already completed Mathematical Processing Skills IA and IB, or who possess equivalent mathematical processing ability. -Students are encouraged to take this course together with Mathematical Processing Skills IIA, offered in the spring semester, as a year-long sequence.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded and returned promptly. -Student feedback will be gathered and addressed as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with			

Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	35	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	50	
	Other (%)		
	Other Details		
Regarding taking this course	● Registration for Mathematical Processing Skills IIB, Offered in the Fall Semester Enrollment in Mathematical Processing Skills IIB in the fall semester is available to students who took Mathematical Processing Skills IIA in the spring semester. Accordingly, students who took Mathematical Processing Skills IA in the spring semester may not take Mathematical Processing Skills IIB starting in the fall. Taking Mathematical Processing Skills IIA and IIB together as a year-long sequence is recommended. Note also that students may not take both a “Mathematical Processing Skills I” and a “Mathematical Processing Skills II” course in the same semester. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of this material for study; students should make full use of it to develop the ability to succeed in actual employment examinations.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours) [Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	4 hours
Session 2	In-per	A mock examination of the SPI3 non-ve	[Preparation] Prepare for the SPI3 non-verbal	4 hours

	son	rbal section will be administered.	section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	
Session 3	In-person	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 6	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 9	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish	4 hours

			between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	
Session 10	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	In-person	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	In-person	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Fall Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students are not encouraged to register for Mathematical Processing Skills IIA and IIB, offered in an on-demand format. Mathematical Processing Skills IIA and IIB are intended for students who have completed Mathematical Processing Skills IA and IB with excellent grades, or who are considered to possess equivalent mathematical processing ability. First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses, whether they are prepared to take Mathematical Processing Skills IIA and IIB.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded promptly after the submission deadline, with results made available for review. -Student feedback will be gathered as appropriate through the LMS discussion function and similar means.		
Active Learning			

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	35
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	0
	Other Details	-

Regarding taking this course	● First-Year Enrollment in Mathematical Processing Skills IIA/IIB (Offered On-Demand) Is Not Recommended First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. A test equivalent to the placement te	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours)	4 hours

		st for first-year students will be administered, providing a basis for deciding whether to continue with the course. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	
Session 2	On-demand	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	On-demand	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize eachsolution method. (2 hours)	4 hours
Session 6	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combin	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test w	4 hours

		ations	hether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	
Session 9	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 10	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours

Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Processing Skills IIB	Academic Year	Spring Semester, AY2026
Instructor	MORISAWA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Mathematical Processing for Career Development		
Course Objectives and Overview	Employment examinations, including the civil service examination and SPI, include questions testing mathematical processing ability (mathematical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course is intended for students who have developed a foundational level of mathematical processing ability following Mathematical Processing Skills IA and IB, and develops the applied mathematical processing ability required in preparing for employment examinations such as the civil service examination and SPI, while confirming content across the related fields of mathematics that serve as a prerequisite.		
Prerequisites and Notes	First-year students are not encouraged to register for Mathematical Processing Skills IIA and IIB, offered in an on-demand format. Mathematical Processing Skills IIA and IIB are intended for students who have completed Mathematical Processing Skills IA and IB with excellent grades, or who are considered to possess equivalent mathematical processing ability. First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses, whether they are prepared to take Mathematical Processing Skills IIA and IIB.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve extended-format questions across the fields of mathematical processing that serve as a prerequisite for preparing for the civil service examination and other employment examinations. Specifically: -Understand and analyze the issues and problems that arise across all areas of mathematical processing, and explain the corresponding problem-solving procedure. -Create diagrams and tables to aid problem-solving. -Express the conditions of a problem using logical notation and mathematical expressions, and derive the answer through inference and calculation. -Study by actively utilizing the Keihou SPI e-learning system.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Quizzes and similar assessments administered in class will be graded promptly after the submission deadline, with results made available for review. -Student feedback will be gathered as appropriate through the LMS discussion function and similar means.		
Active Learning			

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-
Reference Books	Kore ga Honto no SPI 3 da! 2028 Nendo-ban [This Is the Real SPI 3! 2028 Edition] (Compatible With the Three Major Formats: Test Center, Paper Test, and Web Testing), SPI Note no Kai, Kodansha, January 2026	ISBN	9784065415887

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	35
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	0
	Other Details	-

Regarding taking this course	● First-Year Enrollment in Mathematical Processing Skills IIA/IIB (Offered On-Demand) Is Not Recommended First-year students wishing to take mathematical processing courses must register for Mathematical Processing Skills IA, offered as an in-person class in the spring semester, take the placement test in the first session, and then take whichever of Mathematical Processing Skills IA/IB or IIA/IIB is appropriate. Second-year students and above should judge for themselves, based on their grades in previously taken mathematical processing courses. ● About “Keihou SPI” Students confirmed as enrolled in this course will be given an account for “Keihou SPI,” the university’s e-learning material. This course makes active use of Keihou SPI for study; students should make full use of it, tracking their own progress while developing the ability to succeed in actual employment examinations. ● Students must prepare a study notebook. -Neglecting to actually work through problems by hand will not lead to improvement in mathematical processing ability. -Write out the process of deriving each answer in the notebook so that it would be understandable to another reader. -Do not omit or erase detailed calculations; keeping them intact makes it possible to identify exactly where and how an error occurred.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview, learning outcomes, schedule, and related matters. A test equivalent to the placement te	[Preparation] Read the syllabus and guidance materials carefully in advance to gain an overall understanding of the course content. (2 hours)	4 hours

		st for first-year students will be administered, providing a basis for deciding whether to continue with the course. The methods for solving linear equations, simultaneous equations, and inequalities will also be confirmed.	[Review] Review the methods for solving linear equations, simultaneous equations, and inequalities. (2 hours)	
Session 2	On-demand	A mock examination of the SPI3 non-verbal section will be administered.	[Preparation] Prepare for the SPI3 non-verbal section examination. (2 hours) [Review] Reflect on the examination and confirm which questions were and were not answered correctly. (2 hours)	4 hours
Session 3	On-demand	Keihou SPI Non-Verbal Section, Answering Techniques 9: Sets	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 4	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 9: Sets	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 5	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 10: Inference	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize eachsolution method. (2 hours)	4 hours
Session 6	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 10: Inference	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 7	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 6: Number of Combinations	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 8	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 6: Number of Combin	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test w	4 hours

		ations	hether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	
Session 9	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 7: Probability	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 10	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 7: Probability	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 11	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 12	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 8: Graphs and Regions	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours
Session 13	On-demand	Quiz; Keihou SPI Non-Verbal Section, Answering Techniques 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI, examine the content, and distinguish between what is understood and what is not. (2 hours) [Review] Open the relevant section of Keihou SPI and confirm whether points previously not understood are now understood following the class. Solve all problems, compile the answers, and organize each solution method. (2 hours)	4 hours
Session 14	On-demand	Quiz; Keihou SPI Non-Verbal Section, Practice Problems 12: Input/Output Devices	[Preparation] Open the relevant section of Keihou SPI and attempt several problems to test whether they can be answered correctly. (2 hours) [Review] Open the relevant section of Keihou SPI, solve all problems, and compile the answers. Also complete the confirmation test. (2 hours)	4 hours

Session 15	On-demand	Overall Summary	[Review] Work through the “Comprehensive Exercises” handout to organize the solution methods for each unit, in preparation for the final examination. (4 hours)	4 hours

Course Title	Mathematical Reasoning (Properties of Numbers)	Academic Year	Fall Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding Algebra, Functions, and the Properties of Integers, and Applying Them to Problem-Solving		
Course Objectives and Overview	Regardless of the field involved, problem-solving that applies mathematical thinking as “living knowledge” has become essential for discerning and explaining the range of phenomena encountered in contemporary society. This course covers mathematics centered on algebra, functions, and the properties of integers, learned through problem practice with a focus on identifying key points in a problem, applying known solution methods, and constructing a path to a solution.		
Prerequisites and Notes	This course assumes knowledge and problem-solving skills equivalent to completion of Mathematical Processing Skills IIA and IIB; students are encouraged to take this course after completing those courses. A diagnostic test will be administered in Session 1; students are encouraged to consider whether to continue with the course based on their performance.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The learning outcomes are as follows. 1. Apply appropriately, in problem-solving, methods for representing and grasping various quantities and ratios or proportions that change over time, using diagrams and equations. 2. Apply appropriately, in problem-solving, methods for representing and grasping various quantities, with attention to ratios and proportions, using diagrams and equations. 3. Represent quantities within a problem using diagrams and equations based on various properties of integers, and apply this appropriately to problem-solving. Through this, the course aims to develop a systematic understanding of how to grasp the relationship between quantities and ratios or proportions, and the properties of integers—skills applicable to the mathematical reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed	ISBN	(None)

	each session.		
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	25	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	30	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)		
	Other Details		
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing mathematical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Unlike learning that consists of memorizing knowledge, mathematical thinking requires demonstrating a complete understanding of a problem from start to finish, following the appropriate procedure throughout; demonstrating only partial progress is treated as equivalent to “not understanding at all.” Half-hearted effort is unlikely to produce results, but seeing a problem through to the end yields a way of viewing the world that remains useful going forward; students should keep this mindset of “seeing it through from start to finish.” Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Study Methods for Mathematical Reasoning / Diagnostic Test A diagnostic test on basic knowledge of ratios and proportions, equations, inequalities, sequences, and the properties of integers will be administered, so that students can assess the knowledge and skills required to continue the course and gauge its level of difficulty.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (1 hour)	1 hour
Session 2	In-person	Module 1: Understanding Quantities That Change Over Time Unit 1-1 This session proceeds primarily through problem practice, taking questions and building on students’ progress w	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session’s content, and prepare to ask questions about	3.5 hours

		ith the preparation assignment.	any points not understood. (1 hour)	
Session 3	In-person	Module 1: Understanding Quantities That Change Over Time Unit 1-2 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: Understanding Quantities That Change Over Time Unit 1-3 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 5	In-person	Module 1: Understanding Quantities That Change Over Time Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 2 through 4.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 6	In-person	Module 2: Understanding Various Quantities Through Ratios and Proportions Unit 2-1 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 5, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Understanding Various Quantities Through Ratios and Proportions Unit 2-2 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Understanding Various Quantities Through Ratios and Proportions Unit 2-3 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-8 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 9	In-person	Module 2: Understanding Various Quantities Through Ratios and Proportions Midterm Test 2 Session 6-LessonA midterm test will be administered covering Sessions 6 th	[Preparation] Repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-8 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appro	3.5 hours

		rough 8.	priately to new problems. (2.5 hours) [Review] Review any problems not solved on Mid term Test 2. (1 hour)	
Session 10	In-person	Module 3: Properties of Integers Unit 3-1 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 11	In-person	Module 3: Properties of Integers Unit 3-2 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 10, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 12	In-person	Module 3: Properties of Integers Unit 3-3 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 13	In-person	Module 3: Properties of Integers Unit 3-4 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Properties of Integers Unit 3-5 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Properties of Integers Review of the Properties of Integers Session 10-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 10 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours

Course Title	Mathematical Reasoning (Properties of Numbers)	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Developing the Mathematical Processing Ability Needed to Solve “Mathematical Reasoning” Questions, a Major Subject of the Civil Service Examination		
Course Objectives and Overview	The civil service examination includes questions testing mathematical processing ability as well as mathematics itself, making the improvement of mathematical processing ability essential for developing one’s future career. This course reviews and confirms the mathematical matters required to answer questions in the “Mathematical Reasoning” section of the civil service examination, and explains, using actual past questions and questions of comparable difficulty, ① the key points to note, ② the perspective from which to view the problem, and ③ the line of reasoning through which the answer is derived; students then engage in problem practice on this basis.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve basic problems in the “Mathematical Reasoning” field of mathematical processing on the civil service examination. Specifically: -Process mathematical expressions quickly and accurately. -Understand the content of a word problem, translate the numerical relationships it expresses into equations and inequalities, and derive the answer from them. -Apply a solution derived using a mathematical expression back to the content of the problem, and judge whether it is a valid solution.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A report will be assigned in nearly every session; reports are due at the start of the following session and will be graded and returned at that session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Suteki Suiri (Su no Seishitsu) [Mathematical Reasoning (Properties of Numbers)], by Miyazaki Yutaka .... A booklet compiling class handouts and report questions. .... Sold through the university press (list price approximately ¥300)	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	14
	Quizzes and Report Assignments During the Course	36
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Given that a report is assigned in every session and a quiz is administered every other session, students are expected to devote sufficient effort to study outside class in addition to attending class. Students are encouraged to take this into account and approach their studies with dedication.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	On Study Methods for Mathematical Reasoning	[Preparation] Complete the assigned report problems. (Approx. 4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Unit 1	[Preparation] Read Chapter 2 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in Chapter 2, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 3	In-person	Problem Practice and Confirmation Test for Unit 1	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 3 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Unit 2	[Preparation] Read Chapter 4 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 5	In-person	Problem Practice and Confirmation Test for Unit 2	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 5 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 6	In-person	Explanation of Key Points for Unit 3	[Preparation] Read Chapter 6 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook, and complete the assigned repor	4 hours

			t problems. (Approx. 2 hours)	
Session 7	In-person	Problem Practice and Confirmation Test for Unit 3	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 7 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 8	In-person	Explanation of Key Points for Unit 4	[Preparation] Read Chapter 8 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 9	In-person	Problem Practice and Confirmation Test for Unit 4	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 9 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 10	In-person	Explanation of Key Points for Unit 5	[Preparation] Read Chapter 10 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 11	In-person	Problem Practice and Confirmation Test for Unit 5	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 11 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Unit 6	[Preparation] Read Chapter 12 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 13	In-person	Problem Practice and Confirmation Test for Unit 6	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 13 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers, and complete the assigned report problems. (Approx. 2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Unit 7	[Preparation] Read Chapter 14 of the textbook carefully, identifying what is understood and what is not. (Approx. 2 hours) [Review] Work through the practice problems in the textbook. (Approx. 2 hours)	4 hours
Session 15	On-demand	Problem Practice and Confirmation Test for Unit 7 [On-Demand Class]	[Preparation] Prepare one's own answers to Problems A and B (and, if possible, Problem C) in Chapter 15 of the textbook. (Approx. 2 hours) [Review] Once the confirmation test is returned, carefully review any incorrect answers. (Ap	4 hours

			prox. 2 hours)	

Course Title	Mathematical Reasoning (Probability and Geometry)	Academic Year	Spring Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding Geometric and Probabilistic Thinking and Applying It to Problem-Solving		
Course Objectives and Overview	Regardless of the field involved, problem-solving that applies mathematical thinking as “living knowledge” has become essential for discerning and explaining the range of phenomena encountered in contemporary society. This course covers mathematics centered on geometric and probabilistic thinking, learned through problem practice with a focus on identifying key points in a problem, applying known solution methods, and constructing a path to a solution.		
Prerequisites and Notes	This course assumes knowledge and problem-solving skills equivalent to completion of Mathematical Processing Skills IIA and IIB; students are encouraged to take this course after completing those courses. A diagnostic test will be administered in Session 1; students are encouraged to consider whether to continue with the course based on their performance.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The learning outcomes are as follows. 1. Grasp the properties of figures and apply methods for understanding figures spatially and quantitatively, appropriately, to problem-solving. 2. Determine the number of combinations in various situations without omission or duplication, and apply this appropriately to problem-solving. 3. Accurately grasp various probabilities without being constrained by preconceptions, and apply this to problem-solving. Through this, the course aims to develop an understanding of methods for quantitative geometric judgment and probabilistic judgment—skills applicable to the mathematical reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; the course will be conducted primarily using materials distributed each session.	ISBN	(None)
Reference Books	None.	ISBN	0
Grading Method and	Active Participation and Engagement in	15	

Criteria	Class	
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing mathematical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Unlike learning that consists of memorizing knowledge, mathematical thinking requires demonstrating a complete understanding of a problemfrom start to finish, following the appropriate procedure throughout; demonstrating only partial progress is treated as equivalent to “not understanding at all.” Half-hearted effort is unlikely to produce results, but seeing a problem through to the end yields a way of viewing the world that remains useful going forward; students should keep this mindset of “seeing it through from start to finish.” Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Study Methods for Mathematical Reasoning / Diagnostic Test A diagnostic test on basic knowledge of the properties of figures, the number of combinations, and probability will be administered, so that students can assess the knowledge and skills required to continue the course and gauge its level of difficulty.	[Preparation] None. [Review] Understand the content of the guidance session, and confirm the approach to study both within and outside class for this course. (1.5 hours)	1.5 hours
Session 2	In-person	Module 1: Understanding Figures Spatially and Quantitatively Unit 1-1 This session proceeds primarily through problem practice, taking questions and building on students’ progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session’s content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 3	In-person	Module 1: Understanding Figures Spatially and Quantitatively Unit 1-2	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hour	3.5 hours

		This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	s) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 4	In-person	Module 1: Understanding Figures Spatially and Quantitatively Unit 1-3 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 5	In-person	Module 1: Understanding Figures Spatially and Quantitatively Unit 1-4 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 4, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 6	In-person	Module 1: Understanding Figures Spatially and Quantitatively Unit 1-5 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 5, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 4-6 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 7	In-person	Module 1: Understanding Figures Spatially and Quantitatively Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 4 through 6.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 4-6 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Understanding the Number of Combinations Unit 2-1 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about anypoints not understood. (1 hour)	3.5 hours
Session 9	In-person	Module 2: Understanding the Number of Combinations Unit 2-2 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 10	In-person	Module 2: Understanding the Number of Combinations Unit 2-3 This session proceeds primarily through problem practice, taking questions and building on students' progress w	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions	6 hours

		ith the preparation assignment.	8 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	
Session 11	In-person	Module 2: Understanding the Number of Combinations Midterm Test 2 Session 8-LessonA midterm test will be administered covering Sessions 7 through 10.	[Preparation] Repeatedly work through the content of Sessions 8 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3 hours) [Review] Review any problems not solved on Midterm Test 2. (1 hour)	4 hours
Session 12	In-person	Module 3: Understanding Probability Unit 3-1 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 13	In-person	Module 3: Understanding Probability Unit 3-2 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Understanding Probability Unit 3-3 This session proceeds primarily through problem practice, taking questions and building on students' progress with the preparation assignment.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Understanding Probability Review of Understanding Probability Session 12-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 12 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours

Course Title	Mathematical Reasoning (Probability and Geometry)	Academic Year	Fall Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Basic Probability and Geometry Questions in the Mathematical Reasoning Field of the Civil Service Examination		
Course Objectives and Overview	The civil service examination includes questions testing mathematical processing ability as well as mathematics itself, making the improvement of mathematical processing ability essential for developing one's future career. As preparation for the mathematical reasoning section of the civil service examination, this course develops the ability to solve basic questions relating to probability and geometry.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve basic questions relating to probability and geometry in the mathematical reasoning section of the civil service examination. Specifically: -Explain why the basic theorems and formulas necessary for solving geometry problems hold true. -Draw, independently, the figure described in a problem's text. -Express relationships among quantities such as length, angle, area, and volume in mathematical expressions, and solve them to derive the answer. -Understand the basic elements of the number of combinations and probability, and apply them appropriately to individual problems to derive the answer.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Problems from the problem handout will be assigned as a report after each cycle of lecture and problem practice. Reports will be graded and returned no later than before the final examination; students are encouraged to review their results, particularly the points where marks were deducted, in preparation for the examination.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used; handouts will be distributed.	ISBN	None
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	14	
	Quizzes and Report Assignments During	36	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Mathematical processing ability can only be developed through the accumulation of repeated practice. Students are encouraged to persist without growing weary or giving up, in order to develop their own careers.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session	[Preparation] Review the relevant section of the assigned problem handout and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Basic Geometry Unit 1	[Preparation] Work through Problem Handout 1 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 3	In-person	Problem Practice and Confirmation Test for Basic Geometry Unit 1	[Preparation] Work through Problem Handout 1 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 4	In-person	Explanation of Key Points for Basic Geometry Unit 2	[Preparation] Work through Problem Handout 2 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 5	In-person	Problem Practice and Confirmation Test for Basic Geometry Unit 2	[Preparation] Work through Problem Handout 2 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 6	In-person	Explanation of Key Points for Basic Geometry Unit 3	[Preparation] Work through Problem Handout 3 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 7	In-person	Problem Practice and Confirmation Test for Basic Geometry Unit 3	[Preparation] Work through Problem Handout 3 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 8	In-person	Explanation of Key Points for Basic Geometry Unit 4	[Preparation] Work through Problem Handout 4 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 9	In-person	Problem Practice and Confirmation Test for Basic Geometry Unit 4	[Preparation] Work through Problem Handout 4 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 1	In-person	Explanation of Key Points for Basic Geometry Unit 5	[Preparation] Work through Problem Handout 5 and prepare one's own answers. (Approx. 4 hour	4 hours

0			s)	
Session 11	In-person	Problem Practice and Confirmation Test for Basic Geometry Unit 5	[Preparation] Work through Problem Handout 5 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 12	In-person	Explanation of Key Points for Basic Probability Unit 1	[Preparation] Work through Problem Handout 6 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 13	In-person	Problem Practice and Confirmation Test for Basic Probability Unit 1	[Preparation] Work through Problem Handout 6 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours
Session 14	In-person	Explanation of Key Points for Basic Probability Unit 2	[Preparation] Work through Problem Handout 7 and prepare one's own answers. (Approx. 4 hours)	4 hours
Session 15	On-demand	Problem Practice and Confirmation Test Covering All Units Through Basic Probability Unit 2 [On-Demand Class]	[Preparation] Work through Problem Handout 7 and prepare one's own answers. (Approx. 2 hours) [Preparation] Prepare for the confirmation test. (Approx. 2 hours)	4 hours

Course Title	Judgment and Reasoning (Logic)	Academic Year	Fall Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Logical Problem-Solving With a Focus on Logical Relationships, Correspondence, and Patterns		
Course Objectives and Overview	The ability to extract logical relationships from real-world information given in verbal or visual form, and to solve problems using modes of logical thinking distanced from the assumptions and preconceptions of everyday life, is required in a range of situations after entering the workforce. This course aims to develop the ability to learn modes of logical thinking, with the difference from the real world in mind, and apply them to problem-solving.		
Prerequisites and Notes	There are no prerequisite courses for this course.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The overarching goal of this course is for students to understand the difference between the real world and the world of logic, extract logically relevant information from real-world information, and solve problems using modes of logical thinking. More specifically, the goals are as follows. 1. Logically organize given information using diagrams and tables, and determine arrangements such as the order or positional relationships of the information. 2. Logically organize numerical relationships, procedures, and patterns from given information using diagrams and tables, and determine logical relationships and manipulate the information. 3. Logically organize given numerical and logical conditions, with distance from everyday intuition and preconceptions, using diagrams, tables, and equations, and identify the facts that satisfy these conditions. Through this, the course aims to develop an understanding of organizing information involving order, position, and relative magnitude, and of judging appropriately from logical relationships without being bound by assumptions—skills applicable to the judgment and reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed	ISBN	(None)

	each session.		
Reference Books	①Mattaku Zero kara no Ronrigaku [Logic from Absolute Zero], by Noya Shigeki, Iwanami Shoten, 2020 ②Ronri to Kotoba no Renshu Noto: Hibi no Shiko to AI o Tsunagu Gendai no Hissu Kamoku [A Practice Notebook for Logic and Language: A Contemporary Essential Subject Connecting Everyday Thought and AI], by Kawazoe Ai, Tokyo Tosho, 2021	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing logical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but topersist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Many students find organizing information using diagrams and tables particularly difficult in this course, and some may mistake merely scribbling characters and symbols on paper for actual thinking. Students should first focus on accurately grasping spatial extent and positional relationships, and on organizing information. Many students also give up quickly, concluding “I don’t understand” when faced with modes of logical thinking that differ from everyday intuition and preconceptions. Learning ways of thinking distinct from everyday intuition and preconceptions is one of the purposes of university study; it is important to confront such learning rather than avoid it. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session This session, centered on the syllabus, explains the purpose, learning outcomes, procedures, and schedule of the course.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (1.5 hours)	1.5 hours
Session 2	In-person	Module 1: Organizing Information Based on Relationships	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questio	3.5 hours

		Order This session covers problems involving arranging the order of people or objects to satisfy given conditions, including conditions involving quantities such as time or distance.	ns about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 3	In-person	Module 1: Organizing Information Based on Relationships Position This session covers problems involving determining the arrangement of a location or space so as to satisfy given conditions.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: Organizing Information Based on Relationships Correspondence This session covers problems in which a correspondence—for example, between people and their occupations or belongings—is organized using tables and identified based on given conditions.	[Preparation] Work through the problems distributed in Session 3, referring to the textbook's explanations as needed, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 5	In-person	Module 1: Organizing Information Based on Relationships Midterm Test 1 Session 2-LessonMidterm Test 1 will be administered covering Sessions 2 through 4.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 6	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Matches This session covers problems involving determining the wins and losses, scores, or rankings of matches, such as in a league or tournament, to satisfy given conditions.	[Preparation] Work through the problems distributed in Session 5, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Inference From Numerical Conditions This session covers problems in which conditions given as quantities are organized using tables, and the facts satisfying these conditions are identified.	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Procedure This session covers problems involving procedures for manipulating various	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about	3.5 hours

		objects or information, in which an unclear step in the procedure or the result of an operation must be identified.	any points not understood. (1 hour)	
Session 9	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Cryptography This session covers problems involving discovering a pattern in a sequence of numbers, letters, or symbols, and identifying what the sequence means based on that pattern.	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-9 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 10	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Midterm Test 2 Session 6-LessonA midterm test will be administered covering Sessions 6 through 9.	[Preparation] Repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-9 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1 hour)	3.5 hours
Session 11	In-person	Module 3: Logically Valid Inference Inferring the Truth or Falsity of Statements This session covers problems in which statements made by characters are given as conditions, some of which may be false or of unknown truth value, requiring students to identify a consistent set of facts.	[Preparation] Work through the problems distributed in Session 10, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 12	In-person	Module 3: Logically Valid Inference Sets This session covers problems involving conditions given about a set, in which the conditions are organized using diagrams and tables, and the facts satisfying them are identified.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 13	In-person	Module 3: Logically Valid Inference Propositional Logic Through Diagrams and Tables “If - then-” : This session covers problems in which logical conditions of the form “if - then -” are organized using diagrams and tables, and the facts satisfying the conditions are identified.	[Preparation] Work through the problems distributed in Session12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Logically Valid Inference Propositional Logic Through Logical Formulas “If - then-” : This session covers problems in which logical conditions of the form “if - then -” : This session covers problems in which such logical conditions are expressed as logical formulas, and the facts satisfying	[Preparation] Work through the problems distributed in SessionWork through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours

		the conditions are identified through the manipulation of these formulas.		
Session 15	On-demand	[On-Demand] Module 3: Logically Valid Inference Review of Logically Valid Inference Session 11-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 11 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours

Course Title	Judgment and Reasoning (Logic)	Academic Year	Spring Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Logical Problem-Solving With a Focus on Logical Relationships, Correspondence, and Patterns		
Course Objectives and Overview	The ability to extract logical relationships from real-world information given in verbal or visual form, and to solve problems using modes of logical thinking distanced from the assumptions and preconceptions of everyday life, is required in a range of situations after entering the workforce. This course aims to develop the ability to learn modes of logical thinking, with the difference from the real world in mind, and apply them to problem-solving.		
Prerequisites and Notes	There are no prerequisite courses for this course.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The overarching goal of this course is for students to understand the difference between the real world and the world of logic, extract logically relevant information from real-world information, and solve problems using modes of logical thinking. More specifically, the goals are as follows. 1. Logically organize given information using diagrams and tables, and determine arrangements such as the order or positional relationships of the information. 2. Logically organize numerical relationships, procedures, and patterns from given information using diagrams and tables, and determine logical relationships and manipulate the information. 3. Logically organize given numerical and logical conditions, with distance from everyday intuition and preconceptions, using diagrams, tables, and equations, and identify the facts that satisfy these conditions. Through this, the course aims to develop an understanding of organizing information involving order, position, and relative magnitude, and of judging appropriately from logical relationships without being bound by assumptions—skills applicable to the judgment and reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed	ISBN	(None)

	each session.		
Reference Books	①Mattaku Zero kara no Ronrigaku [Logic from Absolute Zero], by Noya Shigeki, Iwanami Shoten, 2020 ②Ronri to Kotoba no Renshu Noto: Hibi no Shiko to AI o Tsunagu Gendai no Hissu Kamoku [A Practice Notebook for Logic and Language: A Contemporary Essential Subject Connecting Everyday Thought and AI], by Kawazoe Ai, Tokyo Tosho, 2021	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing logical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but topersist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Many students find organizing information using diagrams and tables particularly difficult in this course, and some may mistake merely scribbling characters and symbols on paper for actual thinking. Students should first focus on accurately grasping spatial extent and positional relationships, and on organizing information. Many students also give up quickly, concluding “I don’t understand” when faced with modes of logical thinking that differ from everyday intuition and preconceptions. Learning ways of thinking distinct from everyday intuition and preconceptions is one of the purposes of university study; it is important to confront such learning rather than avoid it. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session This session, centered on the syllabus, explains the purpose, learning outcomes, procedures, and schedule of the course.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (1.5 hours)	1.5 hours
Session 2	In-person	Module 1: Organizing Information Based on Relationships	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questio	3.5 hours

		Order This session covers problems involving arranging the order of people or objects to satisfy given conditions, including conditions involving quantities such as time or distance.	ns about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 3	In-person	Module 1: Organizing Information Based on Relationships Position This session covers problems involving determining the arrangement of a location or space so as to satisfy given conditions.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: Organizing Information Based on Relationships Correspondence This session covers problems in which a correspondence—for example, between people and their occupations or belongings—is organized using tables and identified based on given conditions.	[Preparation] Work through the problems distributed in Session 3, referring to the textbook's explanations as needed, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 5	In-person	Module 1: Organizing Information Based on Relationships Midterm Test 1 Session 2-LessonMidterm Test 1 will be administered covering Sessions 2 through 4.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-4 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 6	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Matches This session covers problems involving determining the wins and losses, scores, or rankings of matches, such as in a league or tournament, to satisfy given conditions.	[Preparation] Work through the problems distributed in Session 5, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Inference From Numerical Conditions This session covers problems in which conditions given as quantities are organized using tables, and the facts satisfying these conditions are identified.	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Procedure This session covers problems involving procedures for manipulating various	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about	3.5 hours

		objects or information, in which an unclear step in the procedure or the result of an operation must be identified.	any points not understood. (1 hour)	
Session 9	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Cryptography This session covers problems involving discovering a pattern in a sequence of numbers, letters, or symbols, and identifying what the sequence means based on that pattern.	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-9 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 10	In-person	Module 2: Organizing and Manipulating Information Based on Quantities and Procedures Midterm Test 2 Session 6-LessonA midterm test will be administered covering Sessions 6 through 9.	[Preparation] Repeatedly work through the content of Sessions 6 through-LessonRepeatedly work through the content of Sessions 6-9 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1 hour)	3.5 hours
Session 11	In-person	Module 3: Logically Valid Inference Inferring the Truth or Falsity of Statements This session covers problems in which statements made by characters are given as conditions, some of which may be false or of unknown truth value, requiring students to identify a consistent set of facts.	[Preparation] Work through the problems distributed in Session 10, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 12	In-person	Module 3: Logically Valid Inference Sets This session covers problems involving conditions given about a set, in which the conditions are organized using diagrams and tables, and the facts satisfying them are identified.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 13	In-person	Module 3: Logically Valid Inference Propositional Logic Through Diagrams and Tables “If - then-” : This session covers problems in which logical conditions of the form “if - then -” are organized using diagrams and tables, and the facts satisfying the conditions are identified.	[Preparation] Work through the problems distributed in Session12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Logically Valid Inference Propositional Logic Through Logical Formulas “If - then-” : This session covers problems in which logical conditions of the form “if - then -” : This session covers problems in which such logical conditions are expressed as logical formulas, and the facts satisfying	[Preparation] Work through the problems distributed in SessionWork through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours

		the conditions are identified through the manipulation of these formulas.		
Session 15	On-demand	[On-Demand] Module 3: Logically Valid Inference Review of Logically Valid Inference Session 11-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 11 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours

Course Title	Judgment and Reasoning (Figures)	Academic Year	Fall Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Geometric Problem-Solving Through the Understanding of Spatial Relationships		
Course Objectives and Overview	The ability to extract logical relationships from real-world information given primarily in visual forms such as figures, and to solve problems using geometric and logical thinking and spatial reasoning, is required after entering the workforce. This course aims to develop the ability to select the information necessary from visual information such as figures, with the difference from the real world in mind, and to learn geometric and logical thinking and methods of spatial reasoning, applying them to problem-solving.		
Prerequisites and Notes	There are no prerequisite courses for this course.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The overarching goal of this course is for students to extract and organize the information necessary for problem-solving from spatial relationships and the structural properties of figures, and to solve problems accordingly. More specifically, the goals are as follows. 1. Accurately interpret the process by which a plane figure moves or transforms, and the conditions relating to its structural properties, based on given conditions, and represent this graphically or calculate lengths and areas. 2. Accurately interpret the shape of a solid figure and the manner in which it is manipulated, based on given conditions, and explain changes in the figure. 3. Grasp the positional relationships of a solid figure based on given conditions, and identify its shape or calculate its length, area, or volume. Through this, the course aims to develop an understanding of methods for logically analyzing and judging the structural properties of figures and their planar or three-dimensional positional relationships—skills applicable to the judgment and reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed each session.	ISBN	(None)

Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	25	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	30	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)		
	Other Details		
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing logical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a meresense of having understood. Many students find grasping information within a figure, and graphically representing changes in a figure, particularly difficult in this course, and some may mistake merely looking at or marking up a figure for actual thinking. Students should first focus on accurately grasping the size and shape of a figure and on being able to represent it graphically. Deepening understanding of the shape and positional relationships of figures through mental visualization alone is extremely difficult. Students who find spatial reasoning particularly challenging are encouraged to represent figures physically, using readily available or easily worked materials, thereby developing spatial understanding through hands-on engagement. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session This session, centered on the syllabus, explains the purpose, learning outcomes, procedures, and schedule of the course.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (1.5 hours)	1.5 hours
Session 2	In-person	Module 1: Understanding Plane Figures Symmetric Figures This session covers problems involving identifying the shape of a symmetric figure, such as the shape obtained by folding a piece of paper, cutting out a portion, and unfolding it.	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session’s content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 3	In-per	Module 1: Understanding Plane Figures Combinations of Plane Figures	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questio	3.5 hours

	son	This session covers problems involving identifying the resulting shape when plane figures are combined, with attention to the characteristics of the shapes involved.	ns about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 4	In-person	Module 1: Understanding Plane Figures Movement and Loci This session covers problems involving identifying the locus traced by a point on a polygon as the polygon rotates and moves.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 5	In-person	Module 1: Understanding Plane Figures Rotation of Circles This session covers problems involving identifying the number of rotations of a circle, or the locus traced by a point on the circle, as the circle rotates and moves along a plane or around another circle, and calculating the length of that locus.	[Preparation] Work through the problems distributed in Session 4, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 6	In-person	Module 1: Understanding Plane Figures Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 2 through 5.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Understanding and Manipulating Cubes Topology This session covers problems involving abstractly grasping the connective relationships between points and lines, and identifying figures with the same connective structure; the application of this to one-stroke (Eulerian path) problems is also covered.	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Understanding and Manipulating Cubes Spatial Understanding of Cubes This session covers problems involving identifying the position of the faces of a cube when the cube is rolled under a given condition, or when multiple cubes are combined, based on the cube's net or the positional relationships between its faces, building on the content of Session 7.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 9	In-person	Module 2: Understanding and Manipulating Cubes Combining and Modifying Solids This session covers problems involving a larger solid formed by combining	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session	3.5 hours

		multiple small cubes, and the resulting changes when such a solid is modified (for example, by drilling holes or coloring surfaces).	's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 10	In-person	Module 2: Understanding and Manipulating Cubes Cross-Sections of Solids This session covers problems involving identifying the shape of the cross-section obtained by cutting a single cube or a solid formed from multiple cubes, and calculating the perimeter or area of that cross-section.	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions 7 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 11	In-person	Module 2: Understanding and Manipulating Cubes Midterm Test 2 Session 7-LessonA midterm test will be administered covering Sessions 7 through 10.	[Preparation] Repeatedly work through the content of Sessions 7 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1.5 hours)	4 hours
Session 12	In-person	Module 3: Understanding a Variety of Solids Regular Polyhedra This session covers the properties of regular polyhedra, including those other than the cube, and problems involving identifying the positional relationships between edges and faces from the net of a regular polyhedron.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 13	In-person	Module 3: Understanding a Variety of Solids Projections and Nets of a Variety of Solids This session covers problems involving the relationship between a perspective drawing and the projection or net of a solid other than a cube or a solid formed by combining cubes, including identifying the shape of a solid from its projection or net, and the reverse.	[Preparation] Work through the problems distributed in Session 12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Understanding a Variety of Solids Cross-Sections and Solids of Revolution This session covers problems involving cross-sections of solids other than a cube or a solid formed by combining cubes, as well as problems involving identifying the shape of a solid of revolution formed by rotating a plane figure or solid.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Understanding a Variety of Solids Review of Understanding a Variety of Solids	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours)	6 hours

		Session 12-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Review] In preparation for the final examination, repeatedly work through the content of Sessions 12 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	

Course Title	Judgment and Reasoning (Figures)	Academic Year	Spring Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning Geometric Problem-Solving Through the Understanding of Spatial Relationships		
Course Objectives and Overview	The ability to extract logical relationships from real-world information given primarily in visual forms such as figures, and to solve problems using geometric and logical thinking and spatial reasoning, is required after entering the workforce. This course aims to develop the ability to select the information necessary from visual information such as figures, with the difference from the real world in mind, and to learn geometric and logical thinking and methods of spatial reasoning, applying them to problem-solving.		
Prerequisites and Notes	There are no prerequisite courses for this course.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The overarching goal of this course is for students to extract and organize the information necessary for problem-solving from spatial relationships and the structural properties of figures, and to solve problems accordingly. More specifically, the goals are as follows. 1. Accurately interpret the process by which a plane figure moves or transforms, and the conditions relating to its structural properties, based on given conditions, and represent this graphically or calculate lengths and areas. 2. Accurately interpret the shape of a solid figure and the manner in which it is manipulated, based on given conditions, and explain changes in the figure. 3. Grasp the positional relationships of a solid figure based on given conditions, and identify its shape or calculate its length, area, or volume. Through this, the course aims to develop an understanding of methods for logically analyzing and judging the structural properties of figures and their planar or three-dimensional positional relationships—skills applicable to the judgment and reasoning section of the civil service examination, among other contexts—and to apply this understanding appropriately to problem-solving.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		

Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed each session.	ISBN	(None)
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	15	
	Quizzes and Report Assignments During the Course	25	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	30	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)		
	Other Details		
Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing logical thinking. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Many students find grasping information within a figure, and graphically representing changes in a figure, particularly difficult in this course, and some may mistake merely looking at or marking up a figure for actual thinking. Students should first focus on accurately grasping the size and shape of a figure and on being able to represent it graphically. Deepening understanding of the shape and positional relationships of figures through mental visualization alone is extremely difficult. Students who find spatial reasoning particularly challenging are encouraged to represent figures physically, using readily available or easily worked materials, thereby developing spatial understanding through hands-on engagement. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	Guidance Session This session, centered on the syllabus, explains the purpose, learning outcomes, procedures, and schedule of the course.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (1.5 hours)	1.5 hours
Session 2	In-person	Module 1: Understanding Plane Figures Symmetric Figures This session covers problems involving identifying the shape of a symmetric figure, such as the shape obtained by folding a piece of paper, cutting out a portion, and unfolding it.	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 3	In-person	Module 1: Understanding Plane Figures Combinations of Plane Figures This session covers problems involving identifying the resulting shape when plane figures are combined, with attention to the characteristics of the shapes involved.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: Understanding Plane Figures Movement and Loci This session covers problems involving identifying the locus traced by a point on a polygon as the polygon rotates and moves.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 5	In-person	Module 1: Understanding Plane Figures Rotation of Circles This session covers problems involving identifying the number of rotations of a circle, or the locus traced by a point on the circle, as the circle rotates and moves along a plane or around another circle, and calculating the length of that locus.	[Preparation] Work through the problems distributed in Session 4, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 6	In-person	Module 1: Understanding Plane Figures Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 2 through 5.	[Preparation] Repeatedly work through the content of Sessions 2 through-LessonRepeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours

Session 7	In-person	Module 2: Understanding and Manipulating Cubes Topology This session covers problems involving abstractly grasping the connective relationships between points and lines, and identifying figures with the same connective structure; the application of this to one-stroke (Eulerian path) problems is also covered.	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 8	In-person	Module 2: Understanding and Manipulating Cubes Spatial Understanding of Cubes This session covers problems involving identifying the position of the faces of a cube when the cube is rolled under a given condition, or when multiple cubes are combined, based on the cube's net or the positional relationships between its faces, building on the content of Session 7.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 9	In-person	Module 2: Understanding and Manipulating Cubes Combining and Modifying Solids This session covers problems involving a larger solid formed by combining multiple small cubes, and the resulting changes when such a solid is modified (for example, by drilling holes or coloring surfaces).	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 10	In-person	Module 2: Understanding and Manipulating Cubes Cross-Sections of Solids This session covers problems involving identifying the shape of the cross-section obtained by cutting a single cube or a solid formed from multiple cubes, and calculating the perimeter or area of that cross-section.	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 2, repeatedly work through the content of Sessions 7 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 11	In-person	Module 2: Understanding and Manipulating Cubes Midterm Test 2 Session 7-LessonA midterm test will be administered covering Sessions 7 through 10.	[Preparation] Repeatedly work through the content of Sessions 7 through-Lesson10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1.5 hours)	4 hours
Session 1	In-person	Module 3: Understanding a Variety of Solids	[Preparation] Work through the problems distributed in Session 11, and prepare to ask ques	4 hours

2		Regular Polyhedra This session covers the properties of regular polyhedra, including those other than the cube, and problems involving identifying the positional relationships between edges and faces from the net of a regular polyhedron.	tions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 13	In-person	Module 3: Understanding a Variety of Solids Projections and Nets of a Variety of Solids This session covers problems involving the relationship between a perspective drawing and the projection or net of a solid other than a cube or a solid formed by combining cubes, including identifying the shape of a solid from its projection or net, and the reverse, ascovered.	[Preparation] Work through the problems distributed in Session 12, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 14	In-person	Module 3: Understanding a Variety of Solids Cross-Sections and Solids of Revolution This session covers problems involving cross-sections of solids other than a cube or a solid formed by combining cubes, as well as problems involving identifying the shape of a solid of revolution formed by rotating a plane figure or solid.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Understanding a Variety of Solids Review of Understanding a Variety of Solids Session 12-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 12 through-LessonRepeatedly work through the content of Sessions 12-15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours

Course Title	Data Interpretation	Academic Year	Fall Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning How to Read Statistics and Methods for Appropriate Comparison and Evaluation		
Course Objectives and Overview	The ability to accurately read trends in numerical increase and decrease from statistics presented in tables and graphs—in terms of both actual values and ratios or proportions—is a fundamental skill for working with numerical data that remains essential after entering the workforce. This requires logical, rapid data interpretation using numerical intuition and estimation techniques. This course develops the skill of interpreting data trends based on the relative magnitude of statistical values, incorporating practice problems on appropriate and efficient methods of statistical interpretation.		
Prerequisites and Notes	This course presupposes knowledge and problem-solving skills equivalent to completion of Mathematical Processing Skills IA and IB. As estimation of large values and calculation of ratios and proportions are used extensively, students lacking confidence in these areas should review them in advance. Intuitively grasping and judging the relative magnitude of numerical data is more important than calculating to the exact final digit. Students who can only perform the four basic arithmetic operations mechanically will struggle significantly with efficient statistical problem-solving. It is essential to engage directly with the estimation of large values, large volumes of numerical data, and ratios and proportions, rather than avoiding them.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The learning outcomes are as follows. 1. Understand the methods and significance of accurately interpreting statistics, recognize inappropriate interpretations of actual statistics, and explain data trends by selecting appropriate representative values. 2. Appropriately extract information on quantities and proportions from statistics presented in tables and graphs, and evaluate the comparability of, and compare the relative magnitude of, multiple sets of numerical data. 3. Accurately grasp trends in the increase and decrease of numerical data over time in statistics, and evaluate the comparability of, and compare the relative magnitude of, multiple sets of numerical data. Through this, the course aims to develop the ability to understand and appropriately apply, in problem-solving, methods for reading quantities and ratios or proportions shown in statistics and estimating necessary values, as well as methods for judging trends over time in statistics and the relative magnitude of multiple values—skills applicable to the data interpretation section of the civil service examination, among other contexts.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning	Use of a clicker or similar comprehension-assessment system		

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed each session.	ISBN	None.
Reference Books	Ippo Mae kara Hajimeru “Tokei” no Yomikata, Kangaekata, 3rd Edition [Reading and Thinking About “Statistics”：Starting One Step Earlier], by Kambayashi Hiroshi, Minerva Shobo, 2026	ISBN	9784623099825

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	

Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing the ability to intuitively grasp numerical data in statistics. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Students who believe that mechanically calculating numerical values is all that matters will be unable to grasp the relative magnitude of numerical data—a skill this course aims to develop—and are encouraged to set aside preconceived habits regarding how numbers are handled. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course Overview and Study Methods; Diagnostic Test A diagnostic test on basic knowledge of numerical comparison, proportion calculation, and data reading will be administered, so that students can assess the knowledge and skills required to continue the course and gauge its level of difficulty.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (2 hours)	2 hours

Session 2	In-person	Module 1: The Value of Reading Statistical Data Why Is It Important to Understand Society Through Numbers? Data interpretation deals with statistical data expressed in numerical form. This session first addresses why the skill of reading statistical data matters in the first place.	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 3	In-person	Module 1: The Value of Reading Statistical Data Accurately Reading Data From Graphs Some individuals misuse statistical data to deceive others. Among the various methods of deception, manipulating graphs is common. This session covers methods for detecting such manipulation and for reading changes in data that are not readily apparent from a graph.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: The Value of Reading Statistical Data Types of Data and Representative Values Data can be broadly divided into "data expressible as numbers (quantities)" and "data expressible only as counts." The former can be represented by a representative value such as the mean, while the latter is expressed as proportions, with the category of the largest proportion serving as the representative value. This session covers these types of data in detail, along with how to handle them.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 5	In-person	Module 1: The Value of Reading Statistical Data Representative Values and Data Dispersion Students tend to associate "representative value" with "mean," but depending on the degree of data dispersion, the mean may not be an appropriate representative value. This session covers how to assess the degree of data dispersion and, accordingly, how to select anappropriate representative value.	[Preparation] Solve the problems distributed in Session 4, or the assigned textbook problems, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 6	In-person	Module 1: The Value of Reading Statistical Data Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 2 through 5.	[Preparation] Repeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questio	3.5 hours

		Basic Methods for Reading Statistical Tables and Estimation After confirming the basic terminology and meanings necessary for understanding data interpretation, this session covers reading statistical tables, as well as methods for estimating large-digit values frequently encountered in data interpretation.	ns about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 8	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Various Expressions of Ratio and Proportion and Methods of Comparison There are several types of proportion expressions, and a lack of understanding can lead to confusion when reading proportions. This session covers how to interpret proportions, confirming the differences between these expressions and their calculation methods.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 9	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Comparing the Relative Magnitude of Values Using Products This session covers methods for comparing the actual relative magnitude of integer-valued data with minimal calculation.	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 10	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Comparing the Relative Magnitude of Values Using Fractions This session covers methods for comparing the actual relative magnitude of data expressed as fractions, such as proportions and composition ratios, with minimal calculation.	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Repeatedly work through the content of Sessions 7-10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 11	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Midterm Test 2 Session 7-LessonA midterm test will be administered covering Sessions 7 through 10.	[Preparation] Repeatedly work through the content of Sessions 7-10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1 hour)	3.5 hours
Session 12	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data Rate of Increase This session covers changes in actual values as expressed by rates of increase, the relationship between the rate of increase and the actual value, and methods for comparing relative magnitude while avoiding complex calculation.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 1	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data	[Preparation] Solve the textbook problems assigned in Session 12, and prepare to ask questio	4 hours

3		Deriving Comparable Values In problems requiring comparison of values not directly shown in a table or graph, there are cases where, although comparison may initially appear impossible, a comparable value can in fact be derived based on the meaning of the statistical values and the relevant calculation formulas. This session covers how to interpret statistics in such problems.	ns about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 14	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data Various Charts, Tables, and Graphs In data interpretation, data is sometimes presented in specialized forms of tables and graphs. This session focuses in particular on scatter plots, triangular diagrams, and flow network diagrams showing the flow of numerical values across a network, covering methods for accurately reading the values needed for comparison of relative magnitude.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Understanding Trends in the Increase and Decrease of Data Review of Understanding Trends in the Increase and Decrease of Data Session 12-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (3 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 12 through-Lesson15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3 hours)	6 hours

Course Title	Data Interpretation	Academic Year	Spring Semester, AY2026
Instructor	SUZUKI Satoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning How to Read Statistics and Methods for Appropriate Comparison and Evaluation		
Course Objectives and Overview	The ability to accurately read trends in numerical increase and decrease from statistics presented in tables and graphs—in terms of both actual values and ratios or proportions—is a fundamental skill for working with numerical data that remains essential after entering the workforce. This requires logical, rapid data interpretation using numerical intuition and estimation techniques. This course develops the skill of interpreting data trends based on the relative magnitude of statistical values, incorporating practice problems on appropriate and efficient methods of statistical interpretation.		
Prerequisites and Notes	This course presupposes knowledge and problem-solving skills equivalent to completion of Mathematical Processing Skills IA and IB. As estimation of large values and calculation of ratios and proportions are used extensively, students lacking confidence in these areas should review them in advance. Intuitively grasping and judging the relative magnitude of numerical data is more important than calculating to the exact final digit. Students who can only perform the four basic arithmetic operations mechanically will struggle significantly with efficient statistical problem-solving. It is essential to engage directly with the estimation of large values, large volumes of numerical data, and ratios and proportions, rather than avoiding them.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The learning outcomes are as follows. 1. Understand the methods and significance of accurately interpreting statistics, recognize inappropriate interpretations of actual statistics, and explain data trends by selecting appropriate representative values. 2. Appropriately extract information on quantities and proportions from statistics presented in tables and graphs, and evaluate the comparability of, and compare the relative magnitude of, multiple sets of numerical data. 3. Accurately grasp trends in the increase and decrease of numerical data over time in statistics, and evaluate the comparability of, and compare the relative magnitude of, multiple sets of numerical data. Through this, the course aims to develop the ability to understand and appropriately apply, in problem-solving, methods for reading quantities and ratios or proportions shown in statistics and estimating necessary values, as well as methods for judging trends over time in statistics and the relative magnitude of multiple values—skills applicable to the data interpretation section of the civil service examination, among other contexts.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions regarding course content are accepted at any time, whether in person, via the Teams chat function, or by email. Students are encouraged to ask questions about any points found difficult to understand.		
Active Learning	Use of a clicker or similar comprehension-assessment system		

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated; the course will be conducted primarily using materials distributed each session.	ISBN	None.
Reference Books	Ippo Mae kara Hajimeru “Tokei” no Yomikata, Kangaekata, 3rd Edition [Reading and Thinking About “Statistics”：Starting One Step Earlier], by Kambayashi Hiroshi, Minerva Shobo, 2026	ISBN	9784623099825

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	25
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	
	Other Details	

Regarding taking this course	Gaining experience in how to approach “unfamiliar problems” through out-of-class study, particularly preparation before class, is important for developing the ability to intuitively grasp numerical data in statistics. When encountering unfamiliar problems during preparation, students are encouraged not to give up immediately, but to persist as far as their understanding allows. For both class sessions and independent study, students should prepare a laptop as well as a paper notebook, and work through problems by writing and thinking on paper. Without this active engagement, understanding tends to remain incomplete, stopping at a mere sense of having understood. Students who believe that mechanically calculating numerical values is all that matters will be unable to grasp the relative magnitude of numerical data—a skill this course aims to develop—and are encouraged to set aside preconceived habits regarding how numbers are handled. Students who find it difficult to ask questions directly of the instructor are encouraged to make good use of other people they can turn to, in order to deepen their understanding of the course content.

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course Overview and Study Methods; Diagnostic Test A diagnostic test on basic knowledge of numerical comparison, proportion calculation, and data reading will be administered, so that students can assess the knowledge and skills required to continue the course and gauge its level of difficulty.	[Preparation] None. [Review] Understand the content of the distributed materials, and confirm the approach to study both within and outside class for this course. (2 hours)	2 hours

Session 2	In-person	Module 1: The Value of Reading Statistical Data Why Is It Important to Understand Society Through Numbers? Data interpretation deals with statistical data expressed in numerical form. This session first addresses why the skill of reading statistical data matters in the first place.	[Preparation] Work through the problems distributed in Session 1, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 3	In-person	Module 1: The Value of Reading Statistical Data Accurately Reading Data From Graphs Some individuals misuse statistical data to deceive others. Among the various methods of deception, manipulating graphs is common. This session covers methods for detecting such manipulation and for reading changes in data that are not readily apparent from a graph.	[Preparation] Work through the problems distributed in Session 2, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 4	In-person	Module 1: The Value of Reading Statistical Data Types of Data and Representative Values Data can be broadly divided into "data expressible as numbers (quantities)" and "data expressible only as counts." The former can be represented by a representative value such as the mean, while the latter is expressed as proportions, with the category of the largest proportion serving as the representative value. This session covers these types of data in detail, along with how to handle them.	[Preparation] Work through the problems distributed in Session 3, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 5	In-person	Module 1: The Value of Reading Statistical Data Representative Values and Data Dispersion Students tend to associate "representative value" with "mean," but depending on the degree of data dispersion, the mean may not be an appropriate representative value. This session covers how to assess the degree of data dispersion and, accordingly, how to select anappropriate representative value.	[Preparation] Solve the problems distributed in Session 4, or the assigned textbook problems, and prepare to ask questions about any points not understood. (2.5 hours) [Review] In preparation for Midterm Test 1, repeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 6	In-person	Module 1: The Value of Reading Statistical Data Midterm Test 1 Session 2-LessonA midterm test will be administered covering Sessions 2 through 5.	[Preparation] Repeatedly work through the content of Sessions 2-5 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 1. (1 hour)	3.5 hours
Session 7	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data	[Preparation] Work through the problems distributed in Session 6, and prepare to ask questio	3.5 hours

		Basic Methods for Reading Statistical Tables and Estimation After confirming the basic terminology and meanings necessary for understanding data interpretation, this session covers reading statistical tables, as well as methods for estimating large-digit values frequently encountered in data interpretation.	ns about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 8	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Various Expressions of Ratio and Proportion and Methods of Comparison There are several types of proportion expressions, and a lack of understanding can lead to confusion when reading proportions. This session covers how to interpret proportions, confirming the differences between these expressions and their calculation methods.	[Preparation] Work through the problems distributed in Session 7, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 9	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Comparing the Relative Magnitude of Values Using Products This session covers methods for comparing the actual relative magnitude of integer-valued data with minimal calculation.	[Preparation] Work through the problems distributed in Session 8, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	3.5 hours
Session 10	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Comparing the Relative Magnitude of Values Using Fractions This session covers methods for comparing the actual relative magnitude of data expressed as fractions, such as proportions and composition ratios, with minimal calculation.	[Preparation] Work through the problems distributed in Session 9, and prepare to ask questions about any points not understood. (2.5 hours) [Review] Repeatedly work through the content of Sessions 7-10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3.5 hours)	6 hours
Session 11	In-person	Module 2: Comparing the Actual Quantities, Proportions, and Ratios of Data Midterm Test 2 Session 7-LessonA midterm test will be administered covering Sessions 7 through 10.	[Preparation] Repeatedly work through the content of Sessions 7-10 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (2.5 hours) [Review] Review any problems not solved on Midterm Test 2. (1 hour)	3.5 hours
Session 12	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data Rate of Increase This session covers changes in actual values as expressed by rates of increase, the relationship between the rate of increase and the actual value, and methods for comparing relative magnitude while avoiding complex calculation.	[Preparation] Work through the problems distributed in Session 11, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 1	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data	[Preparation] Solve the textbook problems assigned in Session 12, and prepare to ask questio	4 hours

3		Deriving Comparable Values In problems requiring comparison of values not directly shown in a table or graph, there are cases where, although comparison may initially appear impossible, a comparable value can in fact be derived based on the meaning of the statistical values and the relevant calculation formulas. This session covers how to interpret statistics in such problems.	ns about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	
Session 14	In-person	Module 3: Understanding Trends in the Increase and Decrease of Data Various Charts, Tables, and Graphs In data interpretation, data is sometimes presented in specialized forms of tables and graphs. This session focuses in particular on scatter plots, triangular diagrams, and flow network diagrams showing the flow of numerical values across a network, covering methods for accurately reading the values needed for comparison of relative magnitude.	[Preparation] Work through the problems distributed in Session 13, and prepare to ask questions about any points not understood. (3 hours) [Review] Confirm understanding of this session's content, and prepare to ask questions about any points not understood. (1 hour)	4 hours
Session 15	On-demand	[On-Demand] Module 3: Understanding Trends in the Increase and Decrease of Data Review of Understanding Trends in the Increase and Decrease of Data Session 12-LessonAs the content of Sessions 12 through 14 is both particularly difficult and important, this session reviews this content through practice problems and explanations to deepen understanding, in preparation for the final examination.	[Preparation] Work through the problems distributed through Session 14, and prepare to ask questions about any points not understood. (3 hours) [Review] In preparation for the final examination, repeatedly work through the content of Sessions 12 through-Lesson15 by hand, confirming the problem-solving process, so that the knowledge acquired can be applied appropriately to new problems. (3 hours)	6 hours

Course Title	Data Interpretation	Academic Year	Spring Semester, AY2026
Instructor	MIYAZAKI Yutaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Fundamentals of Data Interpretation for the Civil Service Examination		
Course Objectives and Overview	“Data interpretation” refers to the accurate extraction of information from graphs and tables. This involves using the given materials, together with logical reasoning and a range of rapid problem-solving techniques, to arrive quickly at a judgment without resorting to cumbersome calculation. As preparation for the data interpretation section of the civil service examination, this course develops the ability to solve basic problems at the standard level of prefectural senior-level and national general-service examinations.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve basic problems at the standard level of prefectural senior-level and national general-service examinations in the data interpretation section of the civil service examination. Specifically, understand and analyze past examination questions in a range of formats, and explain the problem-solving process for each rapidly.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Reports and quizzes will be graded and returned; students are encouraged to review the points where marks were deducted to deepen their understanding.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Hatanaka Atsuko no Shiryo Kaishaku no Saizensen! (Civil Service Examination/Hatanaka Atsuko Series) [Hatanaka Atsuko’s Frontline in Data Interpretation!], by Hatanaka Atsuko, Tokyo Legal Mind, 3rd Edition, 2023	ISBN	①9784844907619
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	14
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	16

	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	Students should always copy board notes into a notebook during class, note any unclear points or observations and resolve them as they arise, and organize the materials distributed in class. Active participation, actively asking questions, and reliably completing preparation and review for every session should always be kept in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance; Explanation of the Course Overview and Study Methods	[Preparation] Read the textbook's introduction and section on effective use of the book, to grasp the course overview and key points on how to study.	4 hours
Session 2	In-person	Explanation of Basic Terminology, Estimation, and Division Basic 1, Basic 2, Basic 3; Explanation of BasicTerminology	[Preparation] Prepare answers to the problems in Basic 1, Basic 2, and Basic 3 before class. (Approx. 4 hours)	4 hours
Session 3	In-person	Explanation of Multiplication and Rate of Increase Basic 4, Basic 5, Basic 6; Explanation of the Problem-Solving Technique "Multiplication" Quiz 1	[Preparation] Prepare answers to the problems in Basic 4, Basic 5, and Basic 6 before class. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 4	In-person	Explanation of Changes in Composition Ratio and Rate Basic 7, Basic 8, Basic 9; Explanation of the Problem-Solving Technique "Division"	[Preparation] Prepare answers to the problems in Basic 7, Basic 8, and Basic 9 before class. (Approx. 4 hours)	4 hours
Session 5	In-person	Explanation of Triangular Graphs Basic 10, Basic 11, Basic 12; Explanation of the Problem-Solving Technique "Estimation" Quiz 2	[Preparation] Prepare answers to the problems in Basic 10, Basic 11, and Basic 12 before class. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 6	In-person	Basic 13, Basic 14, Basic 15; Explanation of the Problem-Solving Technique "Changes in Composition Ratio and Rate"	[Preparation] Prepare answers to the problems in Basic 13, Basic 14, and Basic 15 before class. (Approx. 4 hours)	4 hours
Session 7	In-person	Basic 16, Basic 17, Basic 18; Explanation of the Problem-Solving Technique "Rate of Increase" Quiz 3	[Preparation] Prepare answers to the problems in Basic 16, Basic 17, and Basic 18 before class. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 8	In-person	Midterm Exam	[Preparation] Complete Report Problem 1, assigned in Session 6. [Preparation] Prepare for the midterm test. (Approx. 4 hours)	4 hours
Session 9	In-person	Explanation of Midterm Test Answers	[Review] Review the returned midterm test answers. (Approx. 4 hours)	4 hours
Session 10	In-person	Explanation of Basic 19, Basic 20, Standard 1, and Standard 2	[Preparation] Prepare answers to the problems in Basic 19, Basic 20, Standard 1, and Standard 2 before class. (Approx. 4 hours)	4 hours

Session 11	In-person	Explanation of Standard 3, Standard 4, Standard 5, and Standard 6 Quiz 4	[Preparation] Prepare answers to the problems in Standard 3, Standard 4, Standard 5, and Standard 6 before class. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 12	In-person	Explanation of Standard 7, Standard 8, Standard 9, and Standard 10	[Preparation] Prepare answers to the problems in Standard 7, Standard 8, Standard 9, and Standard 10 before class. (Approx. 4 hours)	4 hours
Session 13	In-person	Explanation of Standard 11, Standard 12, Standard 13, and Standard 14 Quiz 5	[Preparation] Prepare answers to the problems in Standard 11, Standard 12, Standard 13, and Standard 14 before class. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 14	In-person	Explanation of Report Problem 2 Quiz 6	[Preparation] Complete Report Problem 2, assigned in Session 12. [Preparation] Prepare for the quiz. (Approx. 4 hours)	4 hours
Session 15	On-demand	Explanation of Standard 15, Standard 16, Standard 17, and Standard 18. [On-Demand Class]	[Preparation] Prepare answers to the problems in Standard 15, Standard 16, Standard 17, and Standard 18 before class. [Preparation] Complete the assigned report. (Approx. 4 hours)	4 hours

Course Title	Data Science	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Fundamentals of Statistics and Conducting Data Analysis		
Course Objectives and Overview	This course covers the fundamentals of data processing in statistical data analysis, descriptive statistics, the basic concepts of random variables and distributions, the concept of inferential statistics, and data analysis methods and interpretation of results, so that students can independently answer the question of what “statistics” and “data science” are as disciplines. Using actual datasets, students will select analytical methods appropriate to the analytical purpose and practice the full process—from data preprocessing through analysis—using Microsoft Excel, with the aim of developing the ability to read the necessary information from the output and interpret it for problem-solving.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Understand descriptive and inferential statistics. 2. Understand the concepts of probability, random variables, and probability distributions. 3. Conduct basic data analysis using actual data. 4. Interpret the results of data analysis. 5. Reach a level equivalent to passing the Foundational Data Science Statistics Certification.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback will be provided on assignments and reports given during the course.		
Active Learning Initiatives	PBL (Project-Based Learning) / Use of a Clicker or Similar Comprehension-Assessment System		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Nihon Tokei Gakkai Koshiki Nintei Tokei Kentei Data Science Kiso Taio: Data Analytics Kiso [Officially Certified by the Japan Statistical Society: Foundations of Data Analytics, Corresponding to the Foundational Data Science Statistics Certification], Japan Management Association Management Center, 2023	ISBN	978-4820729594
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	30	

	Quizzes and Report Assignments During the Course	70
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course will be conducted using a textbook corresponding to the Foundational Data Science Statistics Certification. Students should bring the textbook and a laptop with Microsoft Excel installed to every session. The certification examination itself is not administered as part of this course; however, students are encouraged to pursue the certification as a result of taking this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Guidance; About Data Science	[Preparation] Confirm the guidance content, purchase the textbook, and read the material for the next session in advance.	4 hours
Session 2	In-person	Data Structuring and Data Management -Structured and Unstructured Data -Data Management	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 3	In-person	Priority-Setting and Pareto Analysis -Pareto Analysis (ABC Analysis) -Cross Tabulation	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 4	In-person	Relationships Among Data Items and Cross-Tabulation Analysis -Cross Tabulation (Joint, Marginal, and Conditional Distributions) -Coefficient of Association and the Chi-Squared Test	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 5	In-person	Understanding Distribution Structure and Basic Statistics -Graphs and Statistics -Coefficient of Variation and Standard Score	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 6	In-person	Correlation, Prediction, and Regression Analysis -Correlation Analysis -Regression Analysis	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 7	In-person	Probability-Based Judgment -Analysis Using Various Probability Distributions -Cross Tabulation and Conditional Probability -Analysis Using Bayes' Theorem	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 8	In-person	Statistical Inference (1) -Error Associated With Estimation -Interval Estimation	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours

Session 9	In-person	Statistical Inference (2) -Hypothesis Testing	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 10	In-person	Analysis of Time-Series Data -Index Numbers, Rate of Change, and Growth Rate -Moving Average, Seasonal Adjustment, and Contribution Decomposition	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 11	In-person	Analysis of Text Data -Morphological Analysis -Statistical Processing of Document Data	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 12	In-person	Simulation and Random Numbers -Random Number Generation and Basic Statistics -Simulation of the Law of Large Numbers	[Review/Preparation] Review the class content, complete and submit the assignment, and read the material for the next session in advance.	4 hours
Session 13	In-person	Practice Mock Questions (1) -Mock Questions -Explanation of Answers	[Review] Review the class content, and complete and submit the assignment.	4 hours
Session 14	On-demand	Practice Mock Questions (2) -Mock Questions -Explanation of Answers	[Review] Review the class content, and complete and submit the assignment.	4 hours
Session 15	In-person	Comprehensive Exercise -Summary of Content Covered	[Review] Review the content covered thus far.	6 hours

Course Title	History of Science	Academic Year	Fall Semester, AY2026
Instructor	YAMASHIRO Toshinobu	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Studying the history of science entails not only a deeper understanding of science and technology, but also an understanding of the methodology of science and scholarship in general.		
Course Objectives and Overview	Whereas “Science in Modern Society” emphasizes the relationship between science and society, this course examines the development of science and technology in relation to the development of society and human understanding. While science and technology have made us “prosperous,” they have also given rise to numerous problems, including environmental issues, the threat of war, various forms of inequality, and addiction. Understanding the path taken by those who came before us is important for confronting these problems and passing civilization on to the next generation. Humanity appears to have solved many mysteries and resolved many problems. Yet no absolute authority exists anywhere to guarantee that these solutions are correct. Even if such an authority existed, how could one prove that it is never wrong and never lies? We should always hold the fear that we ourselves may be mistaken. No one can guarantee what is correct. What did those who came before us do at this unknown frontier? This will surely be of value to students. This course addresses several selected topics from the history of science and technology, specifically: the evolution of conceptions of the universe, the evolution of conceptions of matter, the use of radioactive materials, the development of modern weaponry, the development of computers and the internet, the development of the automobile, and the development of photography.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	a. Summarize the lecture content and its related developments clearly and concisely. b. Understand the lecture content and, where possible, deepen it further in one’s own way, and explain it to others. c. Acknowledge opinions different from one’s own and use them as material for growth, understanding growth as the dismantling of one’s former self, and not fear change. d. Independently gather and develop material for thought, and offer it to others, becoming a person who creates new value. e. Acquire the foundation for scientific and scholarly consideration of environmental issues, natural disasters, AI, and similar topics.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A space for posting opinions and questions on the Learning Portal will be provided each session, and responses will be given as far as possible.		
Active Learning Initiatives			
Course Taught by an			

Instructor with Practical Work Experience			
Textbook	As the scope of content covered is broad and no single appropriate textbook exists, the course will be conducted using prepared handouts; reference books will be introduced as appropriate.	ISBN	As handouts are used, there is no ISBN.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	50
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Whether in this course or in scholarship generally, new value cannot be created alone. Students are encouraged to learn actively even from ideas and opinions different from their own, and to become people capable of creating new value; the instructor strives to embody this same principle.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation The Structure of the Course The Expected Attitude of Students On Human Folly and Overcoming It On the Grading Method Details of the final examination will be explained as appropriate throughout the course, with a full explanation provided in the on-demand session in Session 15.	[Preparation] None required. [Review] Confirm the structure of the course and the expected attitude toward learning. [Review] Consider the nature of civilization and science. (Approx. 2 hours)	2 hours
Session 2	In-person	The Evolution of Worldviews (Conceptions of the Universe) 1 How ancient peoples conceived of the world: the ends of the world, and the beginning and end of the world From the flat-earth and geocentric theories to the spherical-earth and heliocentric theories	[Preparation] Consider, in one's own way, the ends of the world and the beginning and end of the world. [Review] Consider which conception of the world held by ancient peoples best matches one's own preference, and imagine why ancient peoples held that view. (Approx. 4 hours)	4 hours
Session 3	In-person	The Evolution of Worldviews (Conceptions of the Universe) 2 From Newtonian absolute time and absolute space to the theory of relativity	[Preparation] Reflect on how one personally conceives of time and space. [Review] Consider how one would respond when facts contradict one's intuition or expectations, imagining oneself in the position of the re	5 hours

		Contemporary cosmology	searchers who came to accept the expanding universe and the Big Bang. (Approx. 5 hours)	
Session 4	In-person	The Evolution of Conceptions of Matter 1 What is the fundamental basis of matter? Ancient theories of the elements The discovery of elements and elementary particles	[Preparation] Organize what one knows about what matter is composed of, including material previously studied. [Review] Consider the characteristics and advantages of modern empirical science in contrast to ancient speculative scholarship, and any disadvantages it may have. (Approx. 4 hours)	4 hours
Session 5	In-person	The Evolution of Conceptions of Matter 2 “Not knowing is the truth of this world” : The birth of quantum mechanics Schrödinger’s cat and parallel universes	[Preparation] Consider, in one’s own way, how a researcher should respond when confronted with a difficult-to-understand reality. [Review] Consider how to judge the correctness of matters that cannot be directly confirmed by one’s own observation. (Approx. 5 hours)	5 hours
Session 6	In-person	Radioactive Elements and the Use of Nuclear Power 1 The discovery of the changing element: “radioactive elements” Early radiation-based health products and radiation disasters The development of nuclear weapons and their evolution	[Preparation] Consider, in one’s own way, how people should respond to things whose benefit or harm is not clearly understood. [Review] Consider methods for identifying pseudoscience, such as dubious health products, and reflect on the significance of the existence of nuclear weapons. (Approx. 4 hours)	4 hours
Session 7	In-person	Radioactive Elements and the Use of Nuclear Power 2 Scientists’ peace movements The “peaceful” use of nuclear power	[Preparation] Consider and research how nuclear power, first used during wartime, was treated in the postwar period. [Review] Consider the extent to which the developer of a new technology should bear responsibility for it. (Approx. 5 hours)	5 hours
Session 8	In-person	The Development of Modern Weaponry, Tactics, and Strategy 1 Understanding weapons leads to understanding war; our future cannot be discussed without understanding war. The invention and development of the tank; changing tactics and ever-rising costs	[Preparation] Organize one’s own image of modern weaponry, such as the tank. [Review] Consider whether the cost of weaponry will continue to rise, and, if so, what this implies for future armament. (Approx. 4 hours)	4 hours
Session 9	In-person	The Development of Modern Weaponry, Tactics, and Strategy 2 Why does war occur? The effectiveness of a weapon cannot be known without using it.	[Preparation] Consider why war occurs and whether it can beprevented. [Review] Consider, in one’s own way, how to approach weaponry whose effectiveness cannot be known without use, yet which cannot be used lightly. Consider the mechanisms of war and possible responses to them. (Approx. 5 hours)	5 hours
Session 10	In-person	The Development of Information Technology and the Internet 1 Tools for calculation: from analog to digital The emergence of the versatile “stored-program” computer Moore’s Law How computers came to represent chara	[Preparation] Consider the situations in which people once required calculation. [Review] Consider whether the loss of skills such as the abacus and slide rule truly constitutes progress. (Approx. 4 hours)	4 hours

		cters		
Session 11	In-person	The Development of Information Technology and the Internet 2 Computers that sing and dance The origins of the internet: military or academic? The light and dark sides of the networked society What AI creates, and what it destroys	[Preparation] Consider, in one's own way, the advantages and disadvantages of the internet. [Review] Consider, in one's own way, whether AI will eventually surpass humans. (Approx. 4 hours)	4 hours
Session 12	In-person	The Development of the Automobile 1 The dawn of the automobile The steam-powered automobile The gasoline-powered automobile	[Preparation] Consider, in one's own way, why the steam-powered automobile was developed later than both the steam locomotive and the steamship. [Review] Consider what would have been needed to improve the steam automobile into a product more appealing than the gasoline automobile. (Approx. 4 hours)	4 hours
Session 13	In-person	The Development of the Automobile 2 The electric vehicle The hybrid vehicle Are eco-friendly cars truly eco-friendly? Ecology and economics	[Preparation] Consider, in one's own way, why the electric vehicle—despite its long history—did not become the mainstream form of automobile. [Review] Consider whether a truly environmentally friendly automobile can be developed. (Approx. 4 hours)	4 hours
Session 14	In-person	The Technological History of Photography 1 The dawn of photographic technology From Niépce to color film	[Preparation] Research the form in which visual records of one's own childhood, and one's parents' childhood, have been preserved. [Review] Summarize one's own view on whether color that remains faithful to an idealized memory, or color that remains faithful to reality, is preferable. (Approx. 4 hours)	4 hours
Session 15	On-demand	The Technological History of Photography 2 The emergence of digital photography Dreams entrusted to the camera: A short history of camera development How long will our records endure? Overall Summary in Preparation for the Final Examination Notes on the Final Report	[Preparation] Consider, in one's own way, why digital technology came to replace analog technology. [Review] Consider methods for preserving the records of modern civilization 1,000 to 10,000 years into the future. (Approx. 4 hours)	4 hours

Course Title	History of Science	Academic Year	Spring Semester, AY2026
Instructor	YAMASHIRO Toshinobu	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Studying the history of science entails not only a deeper understanding of science and technology, but also an understanding of the methodology of science and scholarship in general.		
Course Objectives and Overview	Whereas “Science in Modern Society” emphasizes the relationship between science and society, this course examines the development of science and technology in relation to the development of society and human understanding. While science and technology have made us “prosperous,” they have also given rise to numerous problems, including environmental issues, the threat of war, various forms of inequality, and addiction. Understanding the path taken by those who came before us is important for confronting these problems and passing civilization on to the next generation. Humanity appears to have solved many mysteries and resolved many problems. Yet no absolute authority exists anywhere to guarantee that these solutions are correct. Even if such an authority existed, how could one prove that it is never wrong and never lies? We should always hold the fear that we ourselves may be mistaken. No one can guarantee what is correct. What did those who came before us do at this unknown frontier? This will surely be of value to students. This course addresses several selected topics from the history of science and technology, specifically: the evolution of conceptions of the universe, the evolution of conceptions of matter, the use of radioactive materials, the development of modern weaponry, the development of computers and the internet, the development of the automobile, and the development of photography.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	a. Summarize the lecture content and its related developments clearly and concisely. b. Understand the lecture content and, where possible, deepen it further in one’s own way, and explain it to others. c. Acknowledge opinions different from one’s own and use them as material for growth, understanding growth as the dismantling of one’s former self, and not fear change. d. Independently gather and develop material for thought, and offer it to others, becoming a person who creates new value. e. Acquire the foundation for scientific and scholarly consideration of environmental issues, natural disasters, AI, and similar topics.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A space for posting opinions and questions on the Learning Portal will be provided each session, and responses will be given as far as possible.		
Active Learning Initiatives			
Course Taught by an			

Instructor with Practical Work Experience			
Textbook	As the scope of content covered is broad and no single appropriate textbook exists, the course will be conducted using prepared handouts; reference books will be introduced as appropriate.	ISBN	As handouts are used, there is no ISBN.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	50
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Whether in this course or in scholarship generally, new value cannot be created alone. Students are encouraged to learn actively even from ideas and opinions different from their own, and to become people capable of creating new value; the instructor strives to embody this same principle.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Orientation The Structure of the Course The Expected Attitude of Students On Human Folly and Overcoming It	[Preparation] None required. [Review] Confirm the structure of the course and the expected attitude toward learning. [Review] Consider the nature of civilization and science. (Approx. 2 hours)	2 hours
Session 2	On-demand	The Evolution of Worldviews (Conceptions of the Universe) 1 How ancient peoples conceived of the world: the ends of the world, and the beginning and end of the world From the flat-earth and geocentric theories to the spherical-earth and heliocentric theories	[Preparation] Consider, in one's own way, the ends of the world and the beginning and end of the world. [Review] Consider which conception of the world held by ancient peoples best matches one's own preference, and imagine why ancient peoples held that view. (Approx. 4 hours)	4 hours
Session 3	On-demand	The Evolution of Worldviews (Conceptions of the Universe) 2 From Newtonian absolute time and absolute space to the theory of relativity Contemporary cosmology	[Preparation] Reflect on how one personally conceives of time and space. [Review] Consider how one would respond when facts contradict one's intuition or expectations, imagining oneself in the position of the researchers who came to accept the expanding universe and the Big Bang. (Approx. 5 hours)	5 hours
Session 4	On-dem	The Evolution of Conceptions of Matte	[Preparation] Organize what one knows about wh	4 hours

	and	r 1 What is the fundamental basis of matter? Ancient theories of the elements The discovery of elements and elementary particles	at matter is composed of, including material previously studied. [Review] Consider the characteristics and advantages of modern empirical science in contrast to ancient speculative scholarship, and any disadvantages it may have. (Approx. 4 hours)	
Session 5	On-demand	The Evolution of Conceptions of Matter 2 “Not knowing is the truth of this world” : The birth of quantum mechanics Schrödinger’s cat and parallel universes	[Preparation] Consider, in one’s own way, how a researcher should respond when confronted with a difficult-to-understand reality. [Review] Consider how to judge the correctness of matters that cannot be directly confirmed by one’s own observation. (Approx. 5 hours)	5 hours
Session 6	On-demand	Radioactive Elements and the Use of Nuclear Power 1 The discovery of the changing element: “radioactive elements” Early radiation-based health products and radiation disasters The development of nuclear weapons and their evolution	[Preparation] Consider, in one’s own way, how people should respond to things whose benefit or harm is not clearly understood. [Review] Consider methods for identifying pseudoscience, such as dubious health products, and reflect on the significance of the existence of nuclear weapons. (Approx. 4 hours)	4 hours
Session 7	On-demand	Radioactive Elements and the Use of Nuclear Power 2 Scientists’ peace movements The “peaceful” use of nuclear power	[Preparation] Consider and research how nuclear power, first used during wartime, was treated in the postwar period. [Review] Consider the extent to which the developer of a new technology should bear responsibility for it. (Approx. 5 hours)	5 hours
Session 8	On-demand	The Development of Modern Weaponry, Tactics, and Strategy 1 Understanding weapons leads to understanding war; our future cannot be discussed without understanding war. The invention and development of the tank; changing tactics and ever-rising costs	[Preparation] Organize one’s own image of modern weaponry, such as the tank. [Review] Consider whether the cost of weaponry will continue to rise, and, if so, what this implies for future armament. (Approx. 4 hours)	4 hours
Session 9	On-demand	The Development of Modern Weaponry, Tactics, and Strategy 2 Why does war occur? The effectiveness of a weapon cannot be known without using it.	[Preparation] Consider why war occurs and whether it can be prevented. [Review] Consider, in one’s own way, how to approach weaponry whose effectiveness cannot be known without use, yet which cannot be used lightly, and considerthe mechanisms of war and possible responses to them. (Approx. 5 hours)	5 hours
Session 10	On-demand	The Development of Information Technology and the Internet 1 Tools for calculation: from analog to digital The emergence of the versatile “stored-program” computer Moore’s Law How computers came to represent characters	[Preparation] Consider the situations in which people once required calculation. [Review] Consider whether the loss of skills such as the abacus and slide rule truly constitutes progress. (Approx. 4 hours)	4 hours
Session 11	On-demand	The Development of Information Technology and the Internet 2 Computers that sing and dance	[Preparation] Consider, in one’s own way, the advantages and disadvantages of the internet. [Review] Consider, in one’s own way, whether A	4 hours

		The origins of the internet: military or academic? The light and dark sides of the networked society What AI creates, and what it destroys	I will eventually surpass humans. (Approx. 4 hours)	
Session 12	On-demand	The Development of the Automobile 1 The dawn of the automobile The steam-powered automobile The gasoline-powered automobile	[Preparation] Consider, in one's own way, why the steam-powered automobile was developed later than both the steam locomotive and the steamship. [Review] Consider what would have been needed to improve the steam automobile into a product more appealing than the gasoline automobile. (Approx. 4 hours)	4 hours
Session 13	On-demand	The Development of the Automobile 2 The electric vehicle The hybrid vehicle Are eco-friendly cars truly eco-friendly? Ecology and economics	[Preparation] Consider, in one's own way, why the electric vehicle—despite its long history—did not become the mainstream form of automobile. [Review] Consider whether a truly environmentally friendly automobile can be developed. (Approx. 4 hours)	4 hours
Session 14	On-demand	The Technological History of Photography 1 The dawn of photographic technology From Niépce to color film	[Preparation] Research the form in which visual records of one's own childhood have been preserved. [Review] Summarize one's own view on whether color that remains faithful to an idealized memory, or color that remains faithful to reality, is preferable. (Approx. 4 hours)	4 hours
Session 15	On-demand	The Technological History of Photography 2 The emergence of digital photography Dreams entrusted to the camera: A short history of camera development How long will our records endure?	[Preparation] Consider, in one's own way, why digital technology came to replace analog technology. [Review] Consider methods for preserving the records of modern civilization 1,000 to 10,000 years into the future. (Approx. 4 hours)	4 hours

Course Title	Science in Modern Society	Academic Year	Spring Semester, AY2026
Instructor	YAMASHIRO Toshinobu	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	What has science and technology brought to modern society? This course considers both its benefits and its costs.		
Course Objectives and Overview	Modern society cannot exist without science and technology, yet it is also true that this same science and technology places us in crisis. This framing, however, is not entirely accurate: how science and technology are wielded is ultimately a matter of economics and politics, and science and technology themselves carry neither merit nor fault. This course aims to develop a multifaceted understanding of science and technology, in order to gain insight into how it should be employed. Specifically, the course addresses environmental issues relating to energy, resources, and pollution, along with the surrounding social and scientific problems. It also considers climate change and natural disasters, the problems associated with computers and AI, and coexistence with ecosystems. Whereas “History of Science” emphasized the development of science and technology and the accompanying progress of society and humanity, this course emphasizes the present state of science and society. The social problems we face are by no means simple, and it is hoped that this course will provide some insight for confronting them.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	a. Summarize the lecture content and its related developments clearly and concisely. b. Understand the lecture content and, where possible, deepen it further in one’s own way, and explain it to others. c. Acknowledge opinions different from one’s own and use them as material for growth, understanding growth as the dismantling of one’s former self, and not fear change. d. Independently gather and develop material for thought, and offer it to others, becoming a person who creates new value. e. Acquire the foundation for scientific and scholarly consideration of environmental issues, natural disasters, AI, and similar topics.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A space for posting opinions and questions on the Learning Portal will be provided each session, and responses will be given as far as possible.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	As the scope of discussion is broad and no single	ISBN	As handouts are used,

	appropriate textbook exists, the course will be conducted using prepared handouts; reference books will be introduced as appropriate.		there is no ISBN.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	50
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Whether in this course or in scholarship generally, new value cannot be created alone. Students are encouraged to learn actively even from ideas and opinions different from their own, and to become people capable of creating new value; the instructor strives to embody thissame principle.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation The Structure of the Course The Expected Attitude of Students The “Apollo moon landing conspiracy theory” is introduced as an example of how people tend to favor easily graspable intuition and belief over science and reason.	[Preparation] None required. [Review] Understand the structure of the course. [Review] Consider the meaning of science and scholarship, and the nature of human beings.	2 hours
Session 2	In-person	What Petroleum Has Brought Petroleum: easily extracted, with nowhere to discard it “Global warming” and ocean plastic Are there alternatives to petroleum?	[Preparation] Research the range of products derived from petroleum. [Review] Consider the problems caused by petroleum and formulate one’s own opinion.	4 hours
Session 3	In-person	This session explains the scientific and political problems that have given rise to pollution.	[Preparation] Recall past instances of pollution problems. [Review] Consider the causes of pollution and methods for eliminating it. One should not overlook the perspective that Japan’s pollution problems may appear resolved only because pollution has been effectively shifted onto the countries from which industrial products and resources are imported. Pollution problems remain unresolved.	5 hours
Session 4	In-person	This session explains the problems of global warming and alternative energy. The politics of “global warming” The difficulties of alternative energy and decarbonization	[Preparation] Practice viewing news on global warming and alternative energy with a critical and skeptical eye. [Review] Consider the background to the global warming problem and deepen understanding of it.	4 hours

			[Review] Confirm that skepticism can lead to new realizations.	
Session 5	In-person	This session explains the mechanism of nuclear power generation and its problems.	[Preparation] Consider what nuclear power generation is, in terms of the full life cycle of nuclear fuel. [Review] Understand why nuclear power generation is a subject of both support and opposition, and consider one's own position.	4 hours
Session 6	In-person	This session explains the problem of waste and the 3Rs. The 3Rs refer to Reduce, Reuse, and Recycle.	[Preparation] Consider what becomes of the waste one produces in daily life. [Review] Understand the current state of the waste problem, and consider the significance of recycling.	4 hours
Session 7	In-person	Forms of Energy and Ecology Deepen understanding of the physical laws governing energy and the meaning of ecology. Understand the limits of recycling.	[Preparation] Research what a perpetual motion machine is, and why it cannot be built. [Review] Reconsider the problems of energy and resources in light of the laws of energy. [Review] Consider the limits of recycling and the meaning of ecology.	5 hours
Session 8	In-person	Earthquakes and Tsunamis Deepen scientific understanding of natural disasters.	[Preparation] Confirm how the strength of an earthquake is expressed. [Review] Confirm the meaning of seismic intensity and magnitude. [Review] Research disaster records preserved in place names and historical accounts.	5 hours
Session 9	In-person	A Variety of Batteries Deepen understanding of batteries, indispensable to modern society in devices such as smartphones and electric vehicles.	[Preparation] Pay attention to the batteries used in daily life: where they are used, whether they are rechargeable, and their expected lifespan. [Review] Consider the safety of batteries and the environmental damage they can cause.	4 hours
Session 10	In-person	Everyday Tools Understand the principles and hazards of everyday tools such as electrical appliances and air-conditioning equipment.	[Preparation] Pay renewed attention to the electrical appliances around oneself, and consider where electricity is being used. [Review] Consider the appropriate use of frequently used electrical appliances, having understood their principles and hazards.	4 hours
Session 11	In-person	Weather Phenomena and Clouds Understand atmospheric circulation and the mechanism of weather fronts.	[Preparation] Pay attention to weather forecasts, and confirm the tendency for weather across Japan to shift gradually from western to eastern regions. What is the reason for this? [Review] Consider familiar weather phenomena and cloud formations in light of the mechanisms ofweather phenomena.	4 hours
Session 12	In-person	The Dangers of Faith in Computers Computers are not omnipotent, but imperfect. Consider an appropriate way of engaging with computers and AI.	[Preparation] Confirm what computers and AI are actually capable of, and consider whether one has assumed they can do anything. [Review] Reconsider once more what a computer actually is. Is faith in technology a manifestation of laziness, or the reverse side of a sense of inferiority? Students are encouraged to regain the motivation and confidence to think for themselves.	5 hours
Session 13	In-person	The Formation of the Earth and the Global Environment Consider the origins of the solar sys	[Preparation] Research what is known about the formation of the Earth. [Review] Understand the global environment and	4 hours

		tem and the Earth. Understand the evolution of the globa l environment and its rarity.	consider the conditions necessary for the eme rgence of life.	
Session 1 4	In-per son	The Emergence of Life: Evolution and Mass Extinction Consider the history of life on Eart h. Deepen understanding of environmental change and species extinction.	[Preparation] Consider whether one knows of or ganisms that once flourished on Earth, and con firm what kind of organisms they were. [Review] Trace the history of life and conside r the causes of mass extinction.	4 hours
Session 1 5	On-dem and	The Evolution of Ecosystems and Its S ignificance Understand changes in ecosystems and the benefits ecosystems provide to hu man beings. Learn of the history of significant h arm resulting from human alteration o f ecosystems.	[Preparation] Confirm what an ecosystem is. [Review] Consider how human beings ought to re late to ecosystems.	4 hours

Course Title	Science in Modern Society	Academic Year	Fall Semester, AY2026
Instructor	YAMASHIRO Toshinobu	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	What has science and technology brought to modern society? This course considers both its benefits and its costs.		
Course Objectives and Overview	Modern society cannot exist without science and technology, yet it is also true that this same science and technology places us in crisis. This framing, however, is not entirely accurate: how science and technology are wielded is ultimately a matter of economics and politics, and science and technology themselves carry neither merit nor fault. This course aims to develop a multifaceted understanding of science and technology, in order to gain insight into how it should be employed. Specifically, the course addresses environmental issues relating to energy, resources, and pollution, along with the surrounding social and scientific problems. It also considers climate change and natural disasters, the problems associated with computers and AI, and coexistence with ecosystems. Whereas “History of Science” emphasized the development of science and technology and the accompanying progress of society and humanity, this course emphasizes the present state of science and society. The social problems we face are by no means simple, and it is hoped that this course will provide some insight for confronting them.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	a. Summarize the lecture content and its related developments clearly and concisely. b. Understand the lecture content and, where possible, deepen it further in one’s own way, and explain it to others. c. Acknowledge opinions different from one’s own and use them as material for growth, understanding growth as the dismantling of one’s former self, and not fear change. d. Independently gather and develop material for thought, and offer it to others, becoming a person who creates new value. e. Acquire the foundation for scientific and scholarly consideration of environmental issues, natural disasters, AI, and similar topics.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A space for posting opinions and questions on the Learning Portal will be provided each session, and responses will be given as far as possible.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	As the scope of discussion is broad and no single	ISBN	As handouts are used,

	appropriate textbook exists, the course will be conducted using prepared handouts; reference books will be introduced as appropriate.		there is no ISBN.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	50
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Whether in this course or in scholarship generally, new value cannot be created alone. Students are encouraged to learn actively even from ideas and opinions different from their own, and to become people capable of creating new value; the instructor strives to embody thissame principle.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Orientation The Structure of the Course The Expected Attitude of Students The “Apollo moon landing conspiracy theory” is introduced as an example of how people tend to favor easily graspable intuition and belief over science and reason.	[Preparation] None required. [Review] Understand the structure of the course. [Review] Consider the meaning of science and scholarship, and the nature of human beings.	2 hours
Session 2	On-demand	What Petroleum Has Brought Petroleum: easily extracted, with nowhere to discard it “Global warming” and ocean plastic Are there alternatives to petroleum?	[Preparation] Research the range of products derived from petroleum. [Review] Consider the problems caused by petroleum and formulate one’s own opinion.	4 hours
Session 3	On-demand	This session explains the scientific and political problems that have given rise to pollution.	[Preparation] Recall past instances of pollution problems. [Review] Consider the causes of pollution and methods for eliminating it. One should not overlook the perspective that Japan’s pollution problems may appear resolved only because pollution has been effectively shifted onto the countries from which industrial products and resources are imported. Pollution problems remain unresolved.	5 hours
Session 4	On-demand	This session explains the problems of global warming and alternative energy. The politics of “global warming” The difficulties of alternative energy and decarbonization	[Preparation] Practice viewing news on global warming and alternative energy with a critical and skeptical eye. [Review] Consider the background to the global warming problem and deepen understanding of it.	4 hours

			[Review] Confirm that skepticism can lead to new realizations.	
Session 5	On-demand	This session explains the mechanism of nuclear power generation and its problems.	[Preparation] Consider what nuclear power generation is, in terms of the full life cycle of nuclear fuel. [Review] Understand why nuclear power generation is a subject of both support and opposition, and consider one's own position.	4 hours
Session 6	On-demand	This session explains the problem of waste and the 3Rs. The 3Rs refer to Reduce, Reuse, and Recycle.	[Preparation] Consider what becomes of the waste one produces in daily life. [Review] Understand the current state of the waste problem, and consider the significance of recycling.	4 hours
Session 7	On-demand	Forms of Energy and Ecology Deepen understanding of the physical laws governing energy and the meaning of ecology. Understand the limits of recycling.	[Preparation] Research what a perpetual motion machine is, and why it cannot be built. [Review] Reconsider the problems of energy and resources in light of the laws of energy. [Review] Consider the limits of recycling and the meaning of ecology.	5 hours
Session 8	On-demand	Earthquakes and Tsunamis Deepen scientific understanding of natural disasters.	[Preparation] Confirm how the strength of an earthquake is expressed. [Review] Confirm the meaning of seismic intensity and magnitude. [Review] Research disaster records preserved in place names and historical accounts.	5 hours
Session 9	On-demand	A Variety of Batteries Deepen understanding of batteries, indispensable to modern society in devices such as smartphones and electric vehicles.	[Preparation] Pay attention to the batteries used in daily life: where they are used, whether they are rechargeable, and their expected lifespan. [Review] Consider the safety of batteries and the environmental damage they can cause.	4 hours
Session 10	On-demand	Everyday Tools Understand the principles and hazards of everyday tools such as electrical appliances and air-conditioning equipment.	[Preparation] Pay renewed attention to the electrical appliances around oneself, and consider where electricity is being used. [Review] Consider the appropriate use of frequently used electrical appliances, having understood their principles and hazards.	4 hours
Session 11	On-demand	Weather Phenomena and Clouds Understand atmospheric circulation and the mechanism of weather fronts.	[Preparation] Pay attention to weather forecasts, and confirm the tendency for weather across Japan to shift gradually from western to eastern regions. What is the reason for this? [Review] Consider familiar weather phenomena and cloud formations in light of the mechanisms ofweather phenomena.	4 hours
Session 12	On-demand	The Dangers of Faith in Computers Computers are not omnipotent, but imperfect. Consider an appropriate way of engaging with computers and AI.	[Preparation] Confirm what computers and AI are actually capable of, and consider whether one has assumed they can do anything. [Review] Reconsider once more what a computer actually is. Is faith in technology a manifestation of laziness, or the reverse side of a sense of inferiority? Students are encouraged to regain the motivation and confidence to think for themselves.	5 hours
Session 13	On-demand	The Formation of the Earth and the Global Environment Consider the origins of the solar sys	[Preparation] Research what is known about the formation of the Earth. [Review] Understand the global environment and	4 hours

		tem and the Earth. Understand the evolution of the globa l environment and its rarity.	consider the conditions necessary for the eme rgence of life.	
Session 1 4	On-dem and	The Emergence of Life: Evolution and Mass Extinction Consider the history of life on Eart h. Deepen understanding of environmental change and species extinction.	[Preparation] Consider whether one knows of or ganisms that once flourished on Earth, and con firm what kind of organisms they were. [Review] Trace the history of life and conside r the causes of mass extinction.	4 hours
Session 1 5	On-dem and	The Evolution of Ecosystems and Its S ignificance Understand changes in ecosystems and the benefits ecosystems provide to hu man beings. Learn of the history of significant h arm resulting from human alteration o f ecosystems.	[Preparation] Confirm what an ecosystem is. [Review] Consider how human beings ought to re late to ecosystems.	4 hours

Course Title	Life Science and Humanity	Academic Year	Spring Semester, AY2026
Instructor	NODA Masahiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course systematically examines the path from the origin of life on Earth to the formation of present-day ecosystems, as well as the global environmental problems currently facing humanity.		
Course Objectives and Overview	This course surveys the history of environmental change and biological evolution from the formation of the Earth to the present, situating humanity within this long-term timescale. After understanding the structure of ecosystems and the significance of biodiversity, students will examine contemporary environmental problems from a scientific perspective and develop the ability to independently consider the challenges involved in realizing a sustainable society.		
Prerequisites and Notes	-Classes and examinations are conducted in Japanese. -No lecture materials will be distributed; students should take their own notes as appropriate for examination preparation.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Develop the ability to understand the history of the Earth and contemporary environmental problems, and to articulate a well-reasoned opinion on the challenges involved in realizing a sustainable society. ① Explain the relationship between environmental change and biological evolution on a geological timescale. ② Explain the impact of human beings on the natural environment. ③ Explain the significance of biodiversity from scientific and social perspectives.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In principle, a quiz will be administered after each session from Session 2 through Session 14, with the answers released at the start of the following session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook or distributed materials are used in this course.	ISBN	None.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results	0

	(Oral/Practical)	
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The instructor will begin with a self-introduction and an explanation of their academic background, followed by an explanation of the course content, notes, and examination method.	[Preparation] Review the course schedule in the syllabus to grasp the overall structure of the course. If available, review the content of biology, earth science, or general science textbooks and reference materials.	4 hours
Session 2	In-person	The Changing Earth and Life	This session covers an overview of environmental change on Earth and the evolution of life.	4 hours
Session 3	In-person	The Origin of Life	This session examines why life originated on Earth.	4 hours
Session 4	In-person	The Earth and Life in the Paleozoic Era 1	This session covers the Earth's environment and organisms in the Paleozoic era.	4 hours
Session 5	In-person	The Earth and Life in the Paleozoic Era 2	This session covers the Earth's environment and organisms in the Paleozoic era.	4 hours
Session 6	In-person	The Earth and Life in the Mesozoic Era 1	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 7	In-person	The Earth and Life in the Mesozoic Era 2	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 8	In-person	The Earth and Life in the Mesozoic Era 3	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 9	In-person	The Earth and Life in the Cenozoic Era 1	This session covers the Earth's environment and organisms in the Cenozoic era.	4 hours
Session 10	In-person	The Earth and Life in the Cenozoic Era 2	This session covers the Earth's environment and organisms in the Cenozoic era.	4 hours
Session 11	In-person	The Evolution of Humanity	This session covers the evolutionary path from early primates to modern humans.	4 hours
Session 12	In-person	The Structure and Function of Ecosystems	This session covers the components of ecosystems.	4 hours
Session 13	In-person	Ecosystem Conservation and the Global Environment	This session covers changes in ecosystems resulting from climate change and human alteration.	4 hours
Session 14	In-person	Contemporary Environmental Problems	This session covers contemporary environmental problems and considers how a sustainable society can be realized.	4 hours
Session 15	On-demand	Summary of Sessions 2-14	[Review] Review notes and quizzes, and strive for an overall understanding of the course.	4 hours

Course Title	Life Science and Humanity	Academic Year	Fall Semester, AY2026
Instructor	NODA Masahiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course systematically examines the path from the origin of life on Earth to the formation of present-day ecosystems, as well as the global environmental problems currently facing humanity.		
Course Objectives and Overview	This course surveys the history of environmental change and biological evolution from the formation of the Earth to the present, situating humanity within this long-term timescale. After understanding the structure of ecosystems and the significance of biodiversity, students will examine contemporary environmental problems from a scientific perspective and develop the ability to independently consider the challenges involved in realizing a sustainable society.		
Prerequisites and Notes	-Classes and examinations are conducted in Japanese. -No lecture materials will be distributed; students should take their own notes as appropriate for examination preparation.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Develop the ability to understand the history of the Earth and contemporary environmental problems, and to articulate a well-reasoned opinion on the challenges involved in realizing a sustainable society. ① Explain the relationship between environmental change and biological evolution on a geological timescale. ② Explain the impact of human beings on the natural environment. ③ Explain the significance of biodiversity from scientific and social perspectives.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In principle, a quiz will be administered after each session from Session 2 through Session 14, with the answers released at the start of the following session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook or distributed materials are used in this course.	ISBN	None.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	0
	Quizzes and Report Assignments During the Course	50
	Presentation of Results	0

	(Oral/Practical)	
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The instructor will begin with a self-introduction and an explanation of their academic background, followed by an explanation of the course content, notes, and examination method.	[Preparation] Review the course schedule in the syllabus to grasp the overall structure of the course. If available, review the content of biology, earth science, or general science textbooks and reference materials.	4 hours
Session 2	In-person	The Changing Earth and Life	This session covers an overview of environmental change on Earth and the evolution of life.	4 hours
Session 3	In-person	The Origin of Life	This session examines why life originated on Earth.	4 hours
Session 4	In-person	The Earth and Life in the Paleozoic Era 1	This session covers the Earth's environment and organisms in the Paleozoic era.	4 hours
Session 5	In-person	The Earth and Life in the Paleozoic Era 2	This session covers the Earth's environment and organisms in the Paleozoic era.	4 hours
Session 6	In-person	The Earth and Life in the Mesozoic Era 1	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 7	In-person	The Earth and Life in the Mesozoic Era 2	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 8	In-person	The Earth and Life in the Mesozoic Era 3	This session covers the Earth's environment and organisms in the Mesozoic era.	4 hours
Session 9	In-person	The Earth and Life in the Cenozoic Era 1	This session covers the Earth's environment and organisms in the Cenozoic era.	4 hours
Session 10	In-person	The Earth and Life in the Cenozoic Era 2	This session covers the Earth's environment and organisms in the Cenozoic era.	4 hours
Session 11	In-person	The Evolution of Humanity	This session covers the evolutionary path from early primates to modern humans.	4 hours
Session 12	In-person	The Structure and Function of Ecosystems	This session covers the components of ecosystems.	4 hours
Session 13	In-person	Ecosystem Conservation and the Global Environment	This session covers changes in ecosystems resulting from climate change and human alteration.	4 hours
Session 14	In-person	Contemporary Environmental Problems	This session covers contemporary environmental problems and considers how a sustainable society can be realized.	4 hours
Session 15	On-demand	Summary of Sessions 2-14	[Review] Review notes and quizzes, and strive for an overall understanding of the course.	4 hours

Course Title	AI, Industry, and Society	Academic Year	Fall Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course develops an understanding of the principles of AI and how AI is utilized in industry and society, deepening this understanding through hands-on exercises in generative AI conducted during class.		
Course Objectives and Overview	As society enters the era of Society 5.0, AI is poised to transform industry and society significantly. AI has also evolved considerably through the introduction of new technologies such as deep learning and the availability of big data on the internet. This course covers the principles of AI, followed by case-based study of its use in industry and society, along with hands-on exercises in generative AI conducted during class. Students will acquire the foundational knowledge and skills needed to make effective use of AI and to navigate the age of AI; the content is also designed to support students aiming to pass the G Certification examination in AI and deep learning.		
Prerequisites and Notes	The final 30 minutes of each 90-minute session will consist of an “AI hands-on exercise” in which students use generative AI to create text and images. Taking this course supports students aiming to obtain the G Certification; topics covered on the G Certification examination will be explained in each session.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Understand and explain the principles of AI. 2) Understand and explain how AI is used in industry and society. 3) Be aware of the latest trends in AI technology, including generative AI. 4) Motivated students will obtain the G Certification in AI and deep learning.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions and comments will be gathered during class, with feedback provided accordingly.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Materials necessary for the course will be distributed.	ISBN	None
Reference Books	①Zero kara Wakaru Jinko Chino, Kanzenban [Artificial Intelligence Explained From Zero, Complete Edition], Newton Press, 2022 ②ChatGPT Tettei Kaisetsu [A Thorough Explanation of ChatGPT], Newton Press, 2023 ③Deep Learning G Kentei Saikyo no Gokaku Mondaishu [The Ultimate Practice Question Collection for the Deep Learning G Certification], by Yan Jacqueline, SB Creative,	ISBN	0

	2024		
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	40	
	Other (%)	0	
	Other Details		
Regarding taking this course	Optional independent-study assignments for extra credit (submission is voluntary) will be provided, and students are encouraged to make use of them for self-directed learning.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	In-person	Guidance (Overview of AI)	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what "AI" stands for. [Review] Motivated students should complete the independent-study assignment posted on the Learning Portal.	1 hour
Session 2	In-person	The History of AI	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) the name of the conference at which "AI" was first discussed. [Review] Motivated students should complete the independent-study assignment posted on the Learning Portal.	4 hours
Session 3	In-person	Overview of AI -Image Recognition, and Related Topics	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what image recognition technology involves. [Review] Motivated students should complete the independent-study assignment posted on the Learning Portal.	4 hours
Session 4	In-person	The Principles of AI -Neural Networks	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what a "neural network" is. [Review] Motivated students should complete the independent-study assignment posted on the Learning Portal.	4 hours

Session 5	In-person	The Principles of AI -Machine Learning and Deep Learning	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what machine learning is and how it differs from deep learning. [Review] Motivated students should complete the independent-study assignment posted on the Learning Portal.	4 hours
Session 6	In-person	Trends in the Use of AI -Strengths and Weaknesses of AI	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what ChatGPT and Copilot are. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 7	In-person	Trends in the Use of AI -AI in Everyday Life (Shogi, Go, etc.)	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Search online for news articles on how AI is currently used in professional shogi. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 8	In-person	Trends in the Use of AI -AI in Everyday Life (Health, Care, and Medicine)	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Search online for news articles on the current state of the medical and care industries. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 9	In-person	Trends in the Use of AI -AI in Everyday Life (Autonomous Driving and Connected Cars)	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Search online for news articles on autonomous driving. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 10	In-person	The Singularity	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Watch videos on the singularity online (e.g., YouTube). [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 11	In-person	Hallucination	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Watch videos on hallucination online (e.g., YouTube). [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 12	In-person	Companies and Individuals Leading AI Technology	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research companies leading the field of AI.	4 hours

			[Review] Use the generative AI covered in class to create and submit the assignment.	
Session 13	In-person	AI, DX, and IoT	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Search online for news articles referencing terms such as DX and IoT. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours
Session 14	In-person	AI Agents and AI Programming	[Preparation] Confirm whether there are any terms or concepts from the content covered thus far that remain unclear. [Review] Create an AI agent and submit it.	4 hours
Session 15	On-demand	[On-Demand] The Latest Trends in AI	[Preparation] Check the Learning Portal in advance to know what content will be covered in the lecture. Research online (e.g., Wikipedia) what ChatGPT and Copilot are. [Review] Use the generative AI covered in class to create and submit the assignment.	4 hours

Course Title	Information Strategy	Academic Year	Fall Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring Basic Concepts and Knowledge Relating to Information Systems		
Course Objectives and Overview	In contemporary society, the nature of information systems is changing daily due to advances in information terminal technology—represented by PCs, smartphones, and tablets—and information network technology. This course aims to develop knowledge of the upstream processes (information strategy) involved in building information systems, as well as of information systems themselves. This course is set at a level corresponding to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected not only in IT companies but also in non-IT companies, making it an important competency from the perspective of employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand and explain basic terms and concepts relating to corporate activity, management, intellectual property rights, management information analysis methods, business systems, and information system strategy. -Understand and explain basic terms and concepts relating to the system development process and estimation, representative development methods, service management, and system audit issues. -Explain terminology used in the IT Passport Examination, and reach a level sufficient to pass the examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-A confirmation test using a web form will be administered each session, with explanations provided according to the level of understanding demonstrated.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207
Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and	Active Participation and Engagement in	10	

Criteria	Class	
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	30
	Other Details	IT Passport Examination results
Regarding taking this course	-Courses corresponding to the IT Passport Examination include Information Strategy (corresponding to the Strategy and Management fields) and Information Technology (corresponding to the Technology field); students are encouraged to earn credit in both courses. -Students taking IT Passport-related courses are encouraged to sit the IT Passport Examination.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Explanation of the syllabus -Guidance on the course (schedule, content, grading, etc.) -Overview of the IT Passport Examination Corporate Activity (Textbook, Chapter 1) -Corporations and Management Philosophy -The Role of the Shareholders' Meeting and Corporate Responsibility -Management Resources -Organizational Structure -Business Analysis and Business Planning -Managerial Decision-Making and Problem-Solving Methods -The Break-Even Point -Financial Statements and the Six Types of Profit	○Preparation -Read the entire syllabus in advance -Read the Session 1 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture. Preparation: 2 hours; Review: 2 hours	4 hours
Session 2	In-person	Law (Textbook, Chapter 2) -The Three Types of Intellectual Property Rights -Industrial Property Rights and Other Rights -Security-Related Laws and Regulations -Labor-Related and Transaction-Related Laws and Regulations -Other Laws -Standardization	○Preparation -Read the Session 2 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-per	Management Strategy (Textbook, Chapte	○Preparation	4 hours

	son	r 3) -Management Strategy and SWOT Analysis -PPM (Product Portfolio Management) -Key Terms in Management Strategy -Business Strategy and Management Systems	-Read the Session 3 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 4	In-person	Technology Strategy Management (Textbook, Chapter 4) -Formulating Technology Development Strategy and Technology Development Plans -Business Systems -Engineering Systems -Production Management Calculation Problems -E-Business -IoT Systems and Embedded Systems	〇Preparation -Read the Session 4 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	System Strategy (Textbook, Chapter 5) -Information System Strategy -Business Processes -Methods for Improving Business Processes -Solution Business -Promoting and Evaluating System Utilization -System Planning -The Planning Process and Requirements Definition Process -Procurement Planning and Implementation	〇Preparation -Read the Session 5 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	Development Technology (Textbook, Chapter 6) -System Development Technology -System Requirements Definition -System Design -Programming -Testing and Software Acceptance -Operation and Maintenance Processes	〇Preparation -Read the Session 6 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	Project Management (Textbook, Chapter 7) -The Three Constraints of Project Management -PMBOK -Project Schedule Management -Project Resource Management -Project Communication Management -Project Risk Management	〇Preparation -Read the Session 7 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 8	In-per	Service Management (Textbook, Chapter	〇Preparation	4 hours

	son	8) -Service Management and ITIL -SLM and Availability Management -Service Support -Facility Management -System Audit -Internal Control	-Read the Session 8 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 9	In-person	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 10	In-person	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 11	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 12	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved q	4 hours

			uestions using the textbook and materials	
Session 15	On-demand	Past Examination Practice 7 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Strategy	Academic Year	Spring Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring Basic Concepts and Knowledge Relating to Information Systems		
Course Objectives and Overview	In contemporary society, the nature of information systems is changing daily due to advances in information terminal technology—represented by PCs, smartphones, and tablets—and information network technology. This course aims to develop knowledge of the upstream processes (information strategy) involved in building information systems, as well as of information systems themselves. This course is set at a level corresponding to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected not only in IT companies but also in non-IT companies, making it an important competency from the perspective of employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand and explain basic terms and concepts relating to corporate activity, management, intellectual property rights, management information analysis methods, business systems, and information system strategy. -Understand and explain basic terms and concepts relating to the system development process and estimation, representative development methods, service management, and system audit issues. -Explain terminology used in the IT Passport Examination, and reach a level sufficient to pass the examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-A confirmation test using a web form will be administered each session, with explanations provided according to the level of understanding demonstrated.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207
Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and	Active Participation and Engagement in	10	

Criteria	Class	
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	30
	Other Details	IT Passport Examination results
Regarding taking this course	-Courses corresponding to the IT Passport Examination include Information Strategy (corresponding to the Strategy and Management fields) and Information Technology (corresponding to the Technology field); students are encouraged to earn credit in both courses. -Students taking IT Passport-related courses are encouraged to sit the IT Passport Examination.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Explanation of the syllabus -Guidance on the course (schedule, content, grading, etc.) -Overview of the IT Passport Examination Corporate Activity (Textbook, Chapter 1) -Corporations and Management Philosophy -The Role of the Shareholders' Meeting and Corporate Responsibility -Management Resources -Organizational Structure -Business Analysis and Business Planning -Managerial Decision-Making and Problem-Solving Methods -The Break-Even Point -Financial Statements and the Six Types of Profit	○Preparation -Read the entire syllabus in advance -Read the Session 1 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture. Preparation: 2 hours; Review: 2 hours	4 hours
Session 2	In-person	Law (Textbook, Chapter 2) -The Three Types of Intellectual Property Rights -Industrial Property Rights and Other Rights -Security-Related Laws and Regulations -Labor-Related and Transaction-Related Laws and Regulations -Other Laws -Standardization	○Preparation -Read the Session 2 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-per	Management Strategy (Textbook, Chapte	○Preparation	4 hours

	son	r 3) -Management Strategy and SWOT Analysis -PPM (Product Portfolio Management) -Key Terms in Management Strategy -Business Strategy and Management Systems	-Read the Session 3 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 4	In-person	Technology Strategy Management (Textbook, Chapter 4) -Formulating Technology Development Strategy and Technology Development Plans -Business Systems -Engineering Systems -Production Management Calculation Problems -E-Business -IoT Systems and Embedded Systems	〇Preparation -Read the Session 4 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	System Strategy (Textbook, Chapter 5) -Information System Strategy -Business Processes -Methods for Improving Business Processes -Solution Business -Promoting and Evaluating System Utilization -System Planning -The Planning Process and Requirements Definition Process -Procurement Planning and Implementation	〇Preparation -Read the Session 5 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	Development Technology (Textbook, Chapter 6) -System Development Technology -System Requirements Definition -System Design -Programming -Testing and Software Acceptance -Operation and Maintenance Processes	〇Preparation -Read the Session 6 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	Project Management (Textbook, Chapter 7) -The Three Constraints of Project Management -PMBOK -Project Schedule Management -Project Resource Management -Project Communication Management -Project Risk Management	〇Preparation -Read the Session 7 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 8	In-per	Service Management (Textbook, Chapter	〇Preparation	4 hours

	son	8) -Service Management and ITIL -SLM and Availability Management -Service Support -Facility Management -System Audit -Internal Control	-Read the Session 8 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 9	In-person	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 10	In-person	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 11	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 12	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved q	4 hours

			uestions using the textbook and materials	
Session 15	On-demand	Past Examination Practice 7 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Strategy	Academic Year	Fall Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring Basic Concepts and Knowledge Relating to Information Systems		
Course Objectives and Overview	In contemporary society, the nature of information systems is changing daily due to advances in information terminal technology—represented by PCs, smartphones, and tablets—and information network technology. This course aims to develop knowledge of the upstream processes (information strategy) involved in building information systems, as well as of information systems themselves. This course is set at a level corresponding to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected not only in IT companies but also in non-IT companies, making it an important competency from the perspective of employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand and explain basic terms and concepts relating to corporate activity, management, intellectual property rights, management information analysis methods, business systems, and information system strategy. -Understand and explain basic terms and concepts relating to the system development process and estimation, representative development methods, service management, and system audit issues. -Explain terminology used in the IT Passport Examination, and reach a level sufficient to pass the examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-A confirmation test using a web form will be administered each session, with explanations provided according to the level of understanding demonstrated.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207
Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and	Active Participation and Engagement in	10	

Criteria	Class	
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	30
	Other Details	IT Passport Examination results
Regarding taking this course	-Courses corresponding to the IT Passport Examination include Information Strategy (corresponding to the Strategy and Management fields) and Information Technology (corresponding to the Technology field); students are encouraged to earn credit in both courses. -Students taking IT Passport-related courses are encouraged to sit the IT Passport Examination.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Explanation of the syllabus -Guidance on the course (schedule, content, grading, etc.) -Overview of the IT Passport Examination Corporate Activity (Textbook, Chapter 1) -Corporations and Management Philosophy -The Role of the Shareholders' Meeting and Corporate Responsibility -Management Resources -Organizational Structure -Business Analysis and Business Planning -Managerial Decision-Making and Problem-Solving Methods -The Break-Even Point -Financial Statements and the Six Types of Profit	○Preparation -Read the entire syllabus in advance -Read the Session 1 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture. Preparation: 2 hours; Review: 2 hours	4 hours
Session 2	In-person	Law (Textbook, Chapter 2) -The Three Types of Intellectual Property Rights -Industrial Property Rights and Other Rights -Security-Related Laws and Regulations -Labor-Related and Transaction-Related Laws and Regulations -Other Laws -Standardization	○Preparation -Read the Session 2 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-per	Management Strategy (Textbook, Chapte	○Preparation	4 hours

	son	r 3) -Management Strategy and SWOT Analysis -PPM (Product Portfolio Management) -Key Terms in Management Strategy -Business Strategy and Management Systems	-Read the Session 3 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 4	In-person	Technology Strategy Management (Textbook, Chapter 4) -Formulating Technology Development Strategy and Technology Development Plans -Business Systems -Engineering Systems -Production Management Calculation Problems -E-Business -IoT Systems and Embedded Systems	〇Preparation -Read the Session 4 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	System Strategy (Textbook, Chapter 5) -Information System Strategy -Business Processes -Methods for Improving Business Processes -Solution Business -Promoting and Evaluating System Utilization -System Planning -The Planning Process and Requirements Definition Process -Procurement Planning and Implementation	〇Preparation -Read the Session 5 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	Development Technology (Textbook, Chapter 6) -System Development Technology -System Requirements Definition -System Design -Programming -Testing and Software Acceptance -Operation and Maintenance Processes	〇Preparation -Read the Session 6 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	Project Management (Textbook, Chapter 7) -The Three Constraints of Project Management -PMBOK -Project Schedule Management -Project Resource Management -Project Communication Management -Project Risk Management	〇Preparation -Read the Session 7 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 8	In-per	Service Management (Textbook, Chapter	〇Preparation	4 hours

	son	8) -Service Management and ITIL -SLM and Availability Management -Service Support -Facility Management -System Audit -Internal Control	-Read the Session 8 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 9	In-person	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 10	In-person	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 11	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 12	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved q	4 hours

			uestions using the textbook and materials	
Session 15	On-demand	Past Examination Practice 7 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Strategy	Academic Year	Spring Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring Basic Concepts and Knowledge Relating to Information Systems		
Course Objectives and Overview	In contemporary society, the nature of information systems is changing daily due to advances in information terminal technology—represented by PCs, smartphones, and tablets—and information network technology. This course aims to develop knowledge of the upstream processes (information strategy) involved in building information systems, as well as of information systems themselves. This course is set at a level corresponding to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected not only in IT companies but also in non-IT companies, making it an important competency from the perspective of employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand and explain basic terms and concepts relating to corporate activity, management, intellectual property rights, management information analysis methods, business systems, and information system strategy. -Understand and explain basic terms and concepts relating to the system development process and estimation, representative development methods, service management, and system audit issues. -Explain terminology used in the IT Passport Examination, and reach a level sufficient to pass the examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-A confirmation test using a web form will be administered each session, with explanations provided according to the level of understanding demonstrated.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207
Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and	Active Participation and Engagement in	10	

Criteria	Class	
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	30
	Other (%)	30
	Other Details	IT Passport Examination results
Regarding taking this course	-Courses corresponding to the IT Passport Examination include Information Strategy (corresponding to the Strategy and Management fields) and Information Technology (corresponding to the Technology field); students are encouraged to earn credit in both courses. -Students taking IT Passport-related courses are encouraged to sit the IT Passport Examination.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Explanation of the syllabus -Guidance on the course (schedule, content, grading, etc.) -Overview of the IT Passport Examination Corporate Activity (Textbook, Chapter 1) -Corporations and Management Philosophy -The Role of the Shareholders' Meeting and Corporate Responsibility -Management Resources -Organizational Structure -Business Analysis and Business Planning -Managerial Decision-Making and Problem-Solving Methods -The Break-Even Point -Financial Statements and the Six Types of Profit	○Preparation -Read the entire syllabus in advance -Read the Session 1 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture. Preparation: 2 hours; Review: 2 hours	4 hours
Session 2	In-person	Law (Textbook, Chapter 2) -The Three Types of Intellectual Property Rights -Industrial Property Rights and Other Rights -Security-Related Laws and Regulations -Labor-Related and Transaction-Related Laws and Regulations -Other Laws -Standardization	○Preparation -Read the Session 2 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-per	Management Strategy (Textbook, Chapte	○Preparation	4 hours

	son	r 3) -Management Strategy and SWOT Analysis -PPM (Product Portfolio Management) -Key Terms in Management Strategy -Business Strategy and Management Systems	-Read the Session 3 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 4	In-person	Technology Strategy Management (Textbook, Chapter 4) -Formulating Technology Development Strategy and Technology Development Plans -Business Systems -Engineering Systems -Production Management Calculation Problems -E-Business -IoT Systems and Embedded Systems	〇Preparation -Read the Session 4 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	System Strategy (Textbook, Chapter 5) -Information System Strategy -Business Processes -Methods for Improving Business Processes -Solution Business -Promoting and Evaluating System Utilization -System Planning -The Planning Process and Requirements Definition Process -Procurement Planning and Implementation	〇Preparation -Read the Session 5 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	Development Technology (Textbook, Chapter 6) -System Development Technology -System Requirements Definition -System Design -Programming -Testing and Software Acceptance -Operation and Maintenance Processes	〇Preparation -Read the Session 6 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	Project Management (Textbook, Chapter 7) -The Three Constraints of Project Management -PMBOK -Project Schedule Management -Project Resource Management -Project Communication Management -Project Risk Management	〇Preparation -Read the Session 7 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 8	In-per	Service Management (Textbook, Chapter	〇Preparation	4 hours

	son	8) -Service Management and ITIL -SLM and Availability Management -Service Support -Facility Management -System Audit -Internal Control	-Read the Session 8 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 9	In-person	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 10	In-person	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 11	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 12	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved q	4 hours

			uestions using the textbook and materials	
Session 15	On-demand	Past Examination Practice 7 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Strategy	Academic Year	Spring Semester, AY2026
Instructor	KAWAGUCHI Masaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring Basic Concepts and Knowledge Relating to Information Systems		
Course Objectives and Overview	In contemporary society, the nature of information systems is changing daily due to advances in information terminal technology—represented by PCs, smartphones, and tablets—and information network technology. This course aims to develop knowledge of the upstream processes (information strategy) involved in building information systems, as well as of information systems themselves. This course is set at a level corresponding to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected not only in IT companies but also in non-IT companies, making it an important competency from the perspective of employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand and explain basic terms and concepts relating to corporate activity, management, intellectual property rights, management information analysis methods, business systems, and information system strategy. -Understand and explain basic terms and concepts relating to the system development process and estimation, representative development methods, service management, and system audit issues. -Explain terminology used in the IT Passport Examination, and reach a level sufficient to pass the examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-A confirmation test using a web form will be administered each session, with explanations provided according to the level of understanding demonstrated.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience	The instructor of this course is a Certified Public Accountant (a member of the Japanese Institute of Certified Public Accountants) who has engaged in a range of audit work at an audit firm. This course draws on that professional experience.		
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	9784815638207
Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and	Active Participation and Engagement in	10	

Criteria	Class	
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	30
	Other Details	IT Passport Examination results
Regarding taking this course	-Courses corresponding to the IT Passport Examination include Information Strategy (corresponding to the Strategy and Management fields) and Information Technology (corresponding to the Technology field); students are encouraged to earn credit in both courses. -Students taking IT Passport-related courses are encouraged to sit the IT Passport Examination.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Explanation of the syllabus -Guidance on the course (schedule, content, grading, etc.) -Overview of the IT Passport Examination Corporate Activity (Textbook, Chapter 1) -Corporations and Management Philosophy -The Role of the Shareholders' Meeting and Corporate Responsibility -Management Resources -Organizational Structure -Business Analysis and Business Planning -Managerial Decision-Making and Problem-Solving Methods -The Break-Even Point -Financial Statements and the Six Types of Profit	○Preparation -Read the entire syllabus in advance -Read the Session 1 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture. Preparation: 2 hours; Review: 2 hours	4 hours
Session 2	In-person	Law (Textbook, Chapter 2) -The Three Types of Intellectual Property Rights -Industrial Property Rights and Other Rights -Security-Related Laws and Regulations -Labor-Related and Transaction-Related Laws and Regulations -Other Laws -Standardization	○Preparation -Read the Session 2 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance ○Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-per	Management Strategy (Textbook, Chapte	○Preparation	4 hours

	son	r 3) -Management Strategy and SWOT Analysis -PPM (Product Portfolio Management) -Key Terms in Management Strategy -Business Strategy and Management Systems	-Read the Session 3 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 4	In-person	Technology Strategy Management (Textbook, Chapter 4) -Formulating Technology Development Strategy and Technology Development Plans -Business Systems -Engineering Systems -Production Management Calculation Problems -E-Business -IoT Systems and Embedded Systems	〇Preparation -Read the Session 4 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	System Strategy (Textbook, Chapter 5) -Information System Strategy -Business Processes -Methods for Improving Business Processes -Solution Business -Promoting and Evaluating System Utilization -System Planning -The Planning Process and Requirements Definition Process -Procurement Planning and Implementation	〇Preparation -Read the Session 5 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	Development Technology (Textbook, Chapter 6) -System Development Technology -System Requirements Definition -System Design -Programming -Testing and Software Acceptance -Operation and Maintenance Processes	〇Preparation -Read the Session 6 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	Project Management (Textbook, Chapter 7) -The Three Constraints of Project Management -PMBOK -Project Schedule Management -Project Resource Management -Project Communication Management -Project Risk Management	〇Preparation -Read the Session 7 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	4 hours
Session 8	In-per	Service Management (Textbook, Chapter	〇Preparation	4 hours

	son	8) -Service Management and ITIL -SLM and Availability Management -Service Support -Facility Management -System Audit -Internal Control	-Read the Session 8 materials posted to the LMS in advance -Read the relevant textbook section for the planned session in advance 〇Review -Review the relevant content on the e-learning site -Reread the relevant section of the textbook and the distributed materials, and confirm the knowledge gained in the lecture.	
Session 9	In-person	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 10	In-person	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past examination questions based on the content covered thus far will be administered.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 11	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 12	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	〇Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions 〇Review -Self-grade the test and review any unsolved q	4 hours

			uestions using the textbook and materials	
Session 15	On-demand	Past Examination Practice 7 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Strategy field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Technology	Academic Year	Fall Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring foundational knowledge of information technology, including how computers work, networks, and security.		
Course Objectives and Overview	The use of information technology continues to deepen across every field of society. This course covers the foundational knowledge of information utilization that students will need as they enter the workforce as professionals, with the aim of acquiring knowledge of computer systems and networks, information security, and the use of office tools. The content of this course corresponds to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected across all types of companies, making it an important competency for professionals.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course sets the following learning outcomes. ①Acquire the foundational theory of numbers, data, and algorithms handled by computers. ②Understand the basic components of a computer. ③Understand the basics of networks. ④Understand the basics of information security. The course aims to bring students to a level sufficient to pass the IT Passport Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Past examination questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207

Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	IT Passport Examination results	
Regarding taking this course	This course covers foundational knowledge relating to information and IT that all students, regardless of academic background, should know. Students are also encouraged to take Information Strategy and the IT Passport Course (certification course), offered concurrently with this course. Students are encouraged to sit the IT Passport Examination, a national certification, upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction Overview of the IT Passport Examination Explanation of the Syllabus Chapter 9: Basic Theory and Algorithms 1 09-01 Methods of Counting Numbers 09-02 Sets and Logical Operations 09-03 Units of Data	[Preparation] -Read the syllabus carefully to gain an overall understanding of the course content -Read the introductory chapter of the textbook in advance [Review] -Explore the websites commonly used for IT Passport Examination study, as introduced in the guidance session -Reread the distributed materials and review the content	4 hours
Session 2	In-person	Chapter 9: Basic Theory and Algorithms 2 09-04 Data Structures 09-05 Algorithms and Flowcharts 09-06 Computer Languages 09-07 Programs	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 3	In-person	Chapter 10: Computer Systems 10-01 Classification of Systems by Processing Type 10-02 Classification by Usage Type and System Configuration 10-03 Hard Disk Redundancy (RAID) 10-04 System Evaluation Metrics 10-05 System Reliability 10-06 Series Systems and Parallel Systems	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 4	In-per	Chapter 11: Hardware	[Preparation]	4 hours

	son	11-01 Types of Computers 11-02 The Five Functions of a Compute r 11-03 Arithmetic and Control 11-04 Memory 11-05 Input and Output 11-06 Input/Output Interfaces	-Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	
Session 5	In-per son	Chapter 12: Software 12-01 The Role of the OS and Its Four Functions 12-02 Data Management and File System s 12-03 Backup 12-04 Application Software 12-05 Information Design and Software Rights	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 6	In-per son	Chapter 13: Databases 13-01 Database Basics 13-02 Relational Databases 13-03 Database Design 13-04 Database Management Systems and SQL	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 7	In-per son	Chapter 14: Networks 14-01 LANs and WANs 14-02 Network Equipment 14-03 Communication Protocols 14-04 How the Internet Works 14-05 Internet Services	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 8	In-per son	Chapter 15: Information Security 1 15-01 Threats to Information Security 15-02 Risk Management 15-03 Information Security Management	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 9	In-per son	Chapter 15: Information Security 2 15-04 Basics of Cryptographic Technol ogy 15-05 Digital Signatures and Certific ate Authorities 15-06 Countermeasures Against Threats	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 1 0	In-per son	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe red.	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved q uestions using the textbook and materials	4 hours
Session 1 1	In-per son	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions	4 hours

		red.	○Review -Self-grade the test and review any unsolved questions using the textbook and materials	
Session 12	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 15	On-demand	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Technology	Academic Year	Spring Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring foundational knowledge of information technology, including how computers work, networks, and security.		
Course Objectives and Overview	The use of information technology continues to deepen across every field of society. This course covers the foundational knowledge of information utilization that students will need as they enter the workforce as professionals, with the aim of acquiring knowledge of computer systems and networks, information security, and the use of office tools. The content of this course corresponds to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected across all types of companies, making it an important competency for professionals.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course sets the following learning outcomes. ①Acquire the foundational theory of numbers, data, and algorithms handled by computers. ②Understand the basic components of a computer. ③Understand the basics of networks. ④Understand the basics of information security. The course aims to bring students to a level sufficient to pass the IT Passport Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Past examination questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207

Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	IT Passport Examination results	
Regarding taking this course	This course covers foundational knowledge relating to information and IT that all students, regardless of academic background, should know. Students are also encouraged to take Information Strategy and the IT Passport Course (certification course), offered concurrently with this course. Students are encouraged to sit the IT Passport Examination, a national certification, upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction Overview of the IT Passport Examination Explanation of the Syllabus Chapter 9: Basic Theory and Algorithms 1 09-01 Methods of Counting Numbers 09-02 Sets and Logical Operations 09-03 Units of Data	[Preparation] -Read the syllabus carefully to gain an overall understanding of the course content -Read the introductory chapter of the textbook in advance [Review] -Explore the websites commonly used for IT Passport Examination study, as introduced in the guidance session -Reread the distributed materials and review the content	4 hours
Session 2	In-person	Chapter 9: Basic Theory and Algorithms 2 09-04 Data Structures 09-05 Algorithms and Flowcharts 09-06 Computer Languages 09-07 Programs	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 3	In-person	Chapter 10: Computer Systems 10-01 Classification of Systems by Processing Type 10-02 Classification by Usage Type and System Configuration 10-03 Hard Disk Redundancy (RAID) 10-04 System Evaluation Metrics 10-05 System Reliability 10-06 Series Systems and Parallel Systems	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 4	In-per	Chapter 11: Hardware	[Preparation]	4 hours

	son	11-01 Types of Computers 11-02 The Five Functions of a Compute r 11-03 Arithmetic and Control 11-04 Memory 11-05 Input and Output 11-06 Input/Output Interfaces	-Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	
Session 5	In-per son	Chapter 12: Software 12-01 The Role of the OS and Its Four Functions 12-02 Data Management and File System s 12-03 Backup 12-04 Application Software 12-05 Information Design and Software Rights	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 6	In-per son	Chapter 13: Databases 13-01 Database Basics 13-02 Relational Databases 13-03 Database Design 13-04 Database Management Systems and SQL	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 7	In-per son	Chapter 14: Networks 14-01 LANs and WANs 14-02 Network Equipment 14-03 Communication Protocols 14-04 How the Internet Works 14-05 Internet Services	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 8	In-per son	Chapter 15: Information Security 1 15-01 Threats to Information Security 15-02 Risk Management 15-03 Information Security Management	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 9	In-per son	Chapter 15: Information Security 2 15-04 Basics of Cryptographic Technol ogy 15-05 Digital Signatures and Certific ate Authorities 15-06 Countermeasures Against Threats	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 1 0	In-per son	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe red.	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved q uestions using the textbook and materials	4 hours
Session 1 1	In-per son	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions	4 hours

		red.	○Review -Self-grade the test and review any unsolved questions using the textbook and materials	
Session 12	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 15	On-demand	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Technology	Academic Year	Fall Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring foundational knowledge of information technology, including how computers work, networks, and security.		
Course Objectives and Overview	The use of information technology continues to deepen across every field of society. This course covers the foundational knowledge of information utilization that students will need as they enter the workforce as professionals, with the aim of acquiring knowledge of computer systems and networks, information security, and the use of office tools. The content of this course corresponds to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected across all types of companies, making it an important competency for professionals.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course sets the following learning outcomes. ①Acquire the foundational theory of numbers, data, and algorithms handled by computers. ②Understand the basic components of a computer. ③Understand the basics of networks. ④Understand the basics of information security. The course aims to bring students to a level sufficient to pass the IT Passport Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Past examination questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207

Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	IT Passport Examination results	
Regarding taking this course	This course covers foundational knowledge relating to information and IT that all students, regardless of academic background, should know. Students are also encouraged to take Information Strategy and the IT Passport Course (certification course), offered concurrently with this course. Students are encouraged to sit the IT Passport Examination, a national certification, upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction Overview of the IT Passport Examination Explanation of the Syllabus Chapter 9: Basic Theory and Algorithms 1 09-01 Methods of Counting Numbers 09-02 Sets and Logical Operations 09-03 Units of Data	[Preparation] -Read the syllabus carefully to gain an overall understanding of the course content -Read the introductory chapter of the textbook in advance [Review] -Explore the websites commonly used for IT Passport Examination study, as introduced in the guidance session -Reread the distributed materials and review the content	4 hours
Session 2	In-person	Chapter 9: Basic Theory and Algorithms 2 09-04 Data Structures 09-05 Algorithms and Flowcharts 09-06 Computer Languages 09-07 Programs	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 3	In-person	Chapter 10: Computer Systems 10-01 Classification of Systems by Processing Type 10-02 Classification by Usage Type and System Configuration 10-03 Hard Disk Redundancy (RAID) 10-04 System Evaluation Metrics 10-05 System Reliability 10-06 Series Systems and Parallel Systems	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 4	In-per	Chapter 11: Hardware	[Preparation]	4 hours

	son	11-01 Types of Computers 11-02 The Five Functions of a Compute r 11-03 Arithmetic and Control 11-04 Memory 11-05 Input and Output 11-06 Input/Output Interfaces	-Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	
Session 5	In-per son	Chapter 12: Software 12-01 The Role of the OS and Its Four Functions 12-02 Data Management and File System s 12-03 Backup 12-04 Application Software 12-05 Information Design and Software Rights	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 6	In-per son	Chapter 13: Databases 13-01 Database Basics 13-02 Relational Databases 13-03 Database Design 13-04 Database Management Systems and SQL	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 7	In-per son	Chapter 14: Networks 14-01 LANs and WANs 14-02 Network Equipment 14-03 Communication Protocols 14-04 How the Internet Works 14-05 Internet Services	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 8	In-per son	Chapter 15: Information Security 1 15-01 Threats to Information Security 15-02 Risk Management 15-03 Information Security Management	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 9	In-per son	Chapter 15: Information Security 2 15-04 Basics of Cryptographic Technol ogy 15-05 Digital Signatures and Certific ate Authorities 15-06 Countermeasures Against Threats	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 1 0	In-per son	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe red.	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved q uestions using the textbook and materials	4 hours
Session 1 1	In-per son	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions	4 hours

		red.	○Review -Self-grade the test and review any unsolved questions using the textbook and materials	
Session 12	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 15	On-demand	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Technology	Academic Year	Spring Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring foundational knowledge of information technology, including how computers work, networks, and security.		
Course Objectives and Overview	The use of information technology continues to deepen across every field of society. This course covers the foundational knowledge of information utilization that students will need as they enter the workforce as professionals, with the aim of acquiring knowledge of computer systems and networks, information security, and the use of office tools. The content of this course corresponds to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected across all types of companies, making it an important competency for professionals.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course sets the following learning outcomes. ①Acquire the foundational theory of numbers, data, and algorithms handled by computers. ②Understand the basic components of a computer. ③Understand the basics of networks. ④Understand the basics of information security. The course aims to bring students to a level sufficient to pass the IT Passport Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Past examination questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	978-4815638207

Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	IT Passport Examination results	
Regarding taking this course	This course covers foundational knowledge relating to information and IT that all students, regardless of academic background, should know. Students are also encouraged to take Information Strategy and the IT Passport Course (certification course), offered concurrently with this course. Students are encouraged to sit the IT Passport Examination, a national certification, upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction Overview of the IT Passport Examination Explanation of the Syllabus Chapter 9: Basic Theory and Algorithms 1 09-01 Methods of Counting Numbers 09-02 Sets and Logical Operations 09-03 Units of Data	[Preparation] -Read the syllabus carefully to gain an overall understanding of the course content -Read the introductory chapter of the textbook in advance [Review] -Explore the websites commonly used for IT Passport Examination study, as introduced in the guidance session -Reread the distributed materials and review the content	4 hours
Session 2	In-person	Chapter 9: Basic Theory and Algorithms 2 09-04 Data Structures 09-05 Algorithms and Flowcharts 09-06 Computer Languages 09-07 Programs	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 3	In-person	Chapter 10: Computer Systems 10-01 Classification of Systems by Processing Type 10-02 Classification by Usage Type and System Configuration 10-03 Hard Disk Redundancy (RAID) 10-04 System Evaluation Metrics 10-05 System Reliability 10-06 Series Systems and Parallel Systems	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 4	In-per	Chapter 11: Hardware	[Preparation]	4 hours

	son	11-01 Types of Computers 11-02 The Five Functions of a Compute r 11-03 Arithmetic and Control 11-04 Memory 11-05 Input and Output 11-06 Input/Output Interfaces	-Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	
Session 5	In-per son	Chapter 12: Software 12-01 The Role of the OS and Its Four Functions 12-02 Data Management and File System s 12-03 Backup 12-04 Application Software 12-05 Information Design and Software Rights	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 6	In-per son	Chapter 13: Databases 13-01 Database Basics 13-02 Relational Databases 13-03 Database Design 13-04 Database Management Systems and SQL	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 7	In-per son	Chapter 14: Networks 14-01 LANs and WANs 14-02 Network Equipment 14-03 Communication Protocols 14-04 How the Internet Works 14-05 Internet Services	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 8	In-per son	Chapter 15: Information Security 1 15-01 Threats to Information Security 15-02 Risk Management 15-03 Information Security Management	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 9	In-per son	Chapter 15: Information Security 2 15-04 Basics of Cryptographic Technol ogy 15-05 Digital Signatures and Certific ate Authorities 15-06 Countermeasures Against Threats	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 1 0	In-per son	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe red.	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved q uestions using the textbook and materials	4 hours
Session 1 1	In-per son	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions	4 hours

		red.	○Review -Self-grade the test and review any unsolved questions using the textbook and materials	
Session 12	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 15	On-demand	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Technology	Academic Year	Spring Semester, AY2026
Instructor	KAWAGUCHI Masaki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring foundational knowledge of information technology, including how computers work, networks, and security.		
Course Objectives and Overview	The use of information technology continues to deepen across every field of society. This course covers the foundational knowledge of information utilization that students will need as they enter the workforce as professionals, with the aim of acquiring knowledge of computer systems and networks, information security, and the use of office tools. The content of this course corresponds to the IT Passport Examination. The IT literacy required by the IT Passport Examination is expected across all types of companies, making it an important competency for professionals.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	This course sets the following learning outcomes. ①Acquire the foundational theory of numbers, data, and algorithms handled by computers. ②Understand the basic components of a computer. ③Understand the basics of networks. ④Understand the basics of information security. The course aims to bring students to a level sufficient to pass the IT Passport Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, the following feedback-emphasizing communication with students-will be provided. -Past examination questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience	The instructor of this course is a Certified Public Accountant (a member of the Japanese Institute of Certified Public Accountants) who has engaged in a range of audit work at an audit firm. This course draws on that professional experience.		
Textbook	[Reiwa 8] Ichiban Yasashii IT Passport: Zettai Gokaku no Kyokasho + Deru Jun Mondaishu [The Easiest IT Passport Guide: The Guaranteed-Pass Textbook and Question Collection by Frequency of Appearance], by Takahashi Kyosuke, SB Creative, 2025	ISBN	9784815638207

Reference Books	IT Passport Shiken.com (E-Learning Site), https://www.itpassportsiken.com/	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	40	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)	30	
	Other Details	IT Passport Examination results	
Regarding taking this course	This course covers foundational knowledge relating to information and IT that all students, regardless of academic background, should know. Students are also encouraged to take Information Strategy and the IT Passport Course (certificationCourse (certification course), offered concurrently with this course. Students are encouraged to sit the IT Passport Examination, a national certification, upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction Overview of the IT Passport Examination Explanation of the Syllabus Chapter 9: Basic Theory and Algorithms 1 09-01 Methods of Counting Numbers 09-02 Sets and Logical Operations 09-03 Units of Data	[Preparation] -Read the syllabus carefully to gain an overall understanding of the course content -Read the introductory chapter of the textbook in advance [Review] -Explore the websites commonly used for IT Passport Examination study, as introduced in the guidance session -Reread the distributed materials and review the content	4 hours
Session 2	In-person	Chapter 9: Basic Theory and Algorithms 2 09-04 Data Structures 09-05 Algorithms and Flowcharts 09-06 Computer Languages 09-07 Programs	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 3	In-person	Chapter 10: Computer Systems 10-01 Classification of Systems by Processing Type 10-02 Classification by Usage Type and System Configuration 10-03 Hard Disk Redundancy (RAID) 10-04 System Evaluation Metrics 10-05 System Reliability 10-06 Series Systems and Parallel Systems	[Preparation] -Read the relevant textbook section for the planned session in advance [Review] -Reread the relevant section of the textbook and the distributed materials, and review the content	4 hours
Session 4	In-per	Chapter 11: Hardware	[Preparation]	4 hours

	son	11-01 Types of Computers 11-02 The Five Functions of a Compute r 11-03 Arithmetic and Control 11-04 Memory 11-05 Input and Output 11-06 Input/Output Interfaces	-Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	
Session 5	In-per son	Chapter 12: Software 12-01 The Role of the OS and Its Four Functions 12-02 Data Management and File System s 12-03 Backup 12-04 Application Software 12-05 Information Design and Software Rights	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 6	In-per son	Chapter 13: Databases 13-01 Database Basics 13-02 Relational Databases 13-03 Database Design 13-04 Database Management Systems and SQL	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 7	In-per son	Chapter 14: Networks 14-01 LANs and WANs 14-02 Network Equipment 14-03 Communication Protocols 14-04 How the Internet Works 14-05 Internet Services	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 8	In-per son	Chapter 15: Information Security 1 15-01 Threats to Information Security 15-02 Risk Management 15-03 Information Security Management	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 9	In-per son	Chapter 15: Information Security 2 15-04 Basics of Cryptographic Technol ogy 15-05 Digital Signatures and Certific ate Authorities 15-06 Countermeasures Against Threats	[Preparation] -Read the relevant textbook section for the pl anned session in advance [Review] -Reread the relevant section of the textbook a nd the distributed materials, and review the c ontent	4 hours
Session 1 0	In-per son	Past Examination Practice 1 (Midterm Test 1) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe red.	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved q uestions using the textbook and materials	4 hours
Session 1 1	In-per son	Past Examination Practice 2 (Midterm Test 2) A midterm test consisting of past exa mination questions based on the conte nt covered thus far will be administe	○Preparation -Complete past examination questions in the Te chnology field -Review the textbook and distributed materials from previous sessions	4 hours

		red.	○Review -Self-grade the test and review any unsolved questions using the textbook and materials	
Session 12	In-person	Past Examination Practice 3 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 13	In-person	Past Examination Practice 4 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 14	In-person	Past Examination Practice 5 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours
Session 15	On-demand	Past Examination Practice 6 This session consists of past examination practice based on the content covered thus far.	○Preparation -Complete past examination questions in the Technology field -Review the textbook and distributed materials from previous sessions ○Review -Self-grade the test and review any unsolved questions using the textbook and materials	4 hours

Course Title	Information Science Exercises	Academic Year	Fall Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Aiming to pass the national “Applied Information Technology Engineer” examination.		
Course Objectives and Overview	This course aims to systematically develop the advanced IT knowledge and problem-solving skills required to pass the Applied Information Technology Engineer Examination. Building on foundational IT knowledge, students study a wide range of fields—including system strategy, management, networks, security, and databases—in a practical manner. Through analysis of, and practice with, past examination questions, students develop an understanding of question trends and strengthen their logical thinking and writing skills. The course also covers the latest IT trends and case studies of practical application, enabling students to apply their knowledge in real-world settings, with the aim of enhancing both examination preparedness and practical competence.		
Prerequisites and Notes	Passing the Fundamental Information Technology Engineer Examination is a prerequisite.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Systematically understand the broad range of knowledge required for the Applied Information Technology Engineer Examination, from foundational IT theory to the latest technologies. ②Explain the key points of major fields, including networks, databases, and information security. ③Understand the role of IT in management strategy and corporate activity, and consider issues relating to IT investment and business optimization. ④Examine management and planning fields, such as IT strategy and project management, from a practical perspective.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, communication with students will be emphasized, and student questions and requests will be addressed.		
Active Learning Initiatives	Discussion, Debate / Use of a Clicker or Similar Comprehension-Assessment System		
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-
Reference Books	-	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	80	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	-
Regarding taking this course	The Applied Information Technology Engineer Examination covers a broad scope, but repeated practice with past questions will reliably improve scoring ability. Rather than dwelling on weak areas, students should build a solid foundation starting from the topics they understand well. For the afternoon (essay) questions, the key skills are reading, organizing, and writing. Daily study steadily builds one's ability; even amid uncertainty, sustained effort will always lead to results. Students are encouraged to trust in themselves and rise to the challenge.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Examination Overview and Study Strategy: Analysis of the Scope and Trends of the Applied Information Technology Engineer Examination	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 2	In-person	Computer Systems (Fundamentals): CPU, memory, and I/O basics; auxiliary storage devices and RAID; system performance evaluation (MIPS, clock frequency, throughput); the mechanism of virtual memory	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 3	In-person	Software and Programming: The role of the OS (scheduling, interrupts, etc.); program structure and pseudocode; algorithm fundamentals (search and sort); data structures (stacks, queues, trees, graphs)	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 4	In-person	Database Fundamentals: Normalization and ER diagrams; transaction processing (ACID properties); SQL basics (SELECT, JOIN, GROUP BY)	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 5	In-person	Networks (Fundamentals): The OSI reference model and TCP/IP; IP addresses and subnet calculation; representative protocols (HTTP/HTTPS, DNS, SMTP, etc.); how to read network diagrams	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 6	In-person	Networks (Including Security): Encryption (symmetric-key and public-key); authentication methods (multi-factor, challenge-response); firewalls, IDS/IPS	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours

Session 7	In-person	Comprehensive Security Measures: Malware and targeted attacks; web security (SQL injection, XSS); information security management (ISMS, risk analysis); understanding CSIRT/BCP/DRP	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 8	In-person	System Development Technology (Design Phase): Requirements definition and systematization planning; UML (use case and sequence diagrams); server/client configuration; how to interpret an RFP	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 9	In-person	System Development Technology (Development Phase): Development models (waterfall, agile); testing phases (unit, integration, system, acceptance); SLA, SLO, and KPI basics; fundamentals of incident management	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 10	In-person	Management (Project Management): EVM (earned value management); WBS; risk management	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 11	In-person	Management (Service and Operations Management): ITIL (incident, problem, and change management); operational design; availability and reliability; key points of system audit	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 12	In-person	Strategy (Corporate Affairs and Law): Management strategy (SWOT, 3C, Five Forces); accounting (break-evenpoint, cash flow); law (copyright, personal information, contracts)	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 13	In-person	Strategy (Technology Strategy and the Latest Technology): DX, cloud, AI, and IoT; the software lifecycle; business continuity and availability design	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 14	In-person	Comprehensive Practice for the Afternoon Examination: Answer templates for essay questions; improving writing from the grader's perspective	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 15	On-demand	Comprehensive Summary: A summary of the content covered throughout the course	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours

Course Title	Information Science Exercises	Academic Year	Spring Semester, AY2026
Instructor	KUREHARA Yukitaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Aiming to pass the national “Applied Information Technology Engineer” examination.		
Course Objectives and Overview	This course aims to systematically develop the advanced IT knowledge and problem-solving skills required to pass the Applied Information Technology Engineer Examination. Building on foundational IT knowledge, students study a wide range of fields—including system strategy, management, networks, security, and databases—in a practical manner. Through analysis of, and practice with, past examination questions, students develop an understanding of question trends and strengthen their logical thinking and writing skills. The course also covers the latest IT trends and case studies of practical application, enabling students to apply their knowledge in real-world settings, with the aim of enhancing both examination preparedness and practical competence.		
Prerequisites and Notes	Passing the Fundamental Information Technology Engineer Examination is a prerequisite.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Systematically understand the broad range of knowledge required for the Applied Information Technology Engineer Examination, from foundational IT theory to the latest technologies. ②Explain the key points of major fields, including networks, databases, and information security. ③Understand the role of IT in management strategy and corporate activity, and consider issues relating to IT investment and business optimization. ④Examine management and planning fields, such as IT strategy and project management, from a practical perspective.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To sustain student motivation and enhance learning outcomes, communication with students will be emphasized, and student questions and requests will be addressed.		
Active Learning Initiatives	Discussion, Debate / Use of a Clicker or Similar Comprehension-Assessment System		
Course Taught by an Instructor with Practical Work Experience			
Textbook	-	ISBN	-

Reference Books	-	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	80	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)	0	
	Other Details	-	
Regarding taking this course	The Applied Information Technology Engineer Examination covers a broad scope, but repeated practice with past questions will reliably improve scoring ability. Rather than dwelling on weakareas, students should build a solid foundation starting from the topics they understand well. For the afternoon (essay) questions, the key skills are reading, organizing, and writing. Daily study steadily builds one's ability; even amid uncertainty, sustained effort will always lead to results. Students are encouraged to trust in themselves and rise to the challenge.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	Examination Overview and Study Strategy: Analysis of the Scope and Trends of the Applied Information Technology Engineer Examination	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 2	In-person	Computer Systems (Fundamentals): CPU, memory, and I/O basics; auxiliary storage devices and RAID; system performance evaluation (MIPS, clock frequency, throughput); the mechanism of virtual memory	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 3	In-person	Software and Programming: The role of the OS (scheduling, interrupts, etc.); program structure and pseudocode; algorithm fundamentals (search and sort); data structures (stacks, queues, trees, graphs)	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 4	In-person	Database Fundamentals: Normalization and ER diagrams; transaction processing (ACID properties); SQL basics	[Preparation] -Read the section covered in class for the planned session in advance	4 hours

		(SELECT, JOIN, GROUP BY)	[Review] -Reread the content covered in class and the distributed materials, and review	
Session 5	In-person	Networks (Fundamentals): The OSI reference model and TCP/IP; IP addresses and subnet calculation; representative protocols (HTTP/HTTPS, DNS, SMTP, etc.); how to read network diagrams	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 6	In-person	Networks (Including Security): Encryption (symmetric-key and public-key); authentication methods (multi-factor, challenge-response); firewalls, IDS/IPS	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 7	In-person	Comprehensive Security Measures: Malware and targeted attacks; web security (SQL injection, XSS); information security management (ISMS, risk analysis); understanding CSIRT/BCP/DRP	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 8	In-person	System Development Technology (Design Phase): Requirements definition and systematization planning; UML (use case and sequence diagrams); server/client configuration; how to interpret an RFP	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 9	In-person	System Development Technology (Development Phase): Development models (waterfall, agile); testing phases (unit, integration, system, acceptance);SLA, SLO, and KPI basics; fundamentals of incident management	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 10	In-person	Management (Project Management): EVM (earned value management); WBS; risk management	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 11	In-person	Management (Service and Operations Management): ITIL (incident, problem, and change management); operational design; availability and reliability; key points of system audit	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 12	In-person	Strategy (Corporate Affairs and Law): Management strategy (SWOT, 3C, Five Forces); accounting (break-even point, cash flow); law (copyright, personal information, contracts)	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the	4 hours

			distributed materials, and review	
Session 13	In-person	Strategy (Technology Strategy and the Latest Technology): DX, cloud, AI, and IoT; the software lifecycle; business continuity and availability design	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 14	In-person	Comprehensive Practice for the Afternoon Examination: Answer templates for essay questions; improving writing from the grader's perspective	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours
Session 15	On-demand	Comprehensive Summary: A summary of the content covered throughout the course	[Preparation] -Read the section covered in class for the planned session in advance [Review] -Reread the content covered in class and the distributed materials, and review	4 hours

Course Title	Programming I	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Fundamentals of Python Programming		
Course Objectives and Overview	This course is intended for students with no prior programming experience and covers the fundamentals of Python programming, widely used in the field of data science. Upon completing this course, students will understand the basics of Python and be able to write simple Python programs. The course begins with an explanation of various Python development environments. The first half covers the fundamentals of Python syntax, including basic data types (lists, tuples, dictionaries, etc.), methods for adding, extracting, and modifying elements (indexing, slicing, etc.), conditional and iterative control statements (if statements, for statements, etc.), and the use of built-in functions. The second half covers functions and classes, knowledge required for writing Python programs efficiently. As talent capable of programming and data analysis is increasingly sought across every field of society, acquiring Python is expected to be an asset in future employment and further study.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Acquire foundational knowledge of the Python programming language. ・Write simple Python programs.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions will be addressed during class as they arise.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	70
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Students are required to bring a laptop to every session. The course will be conducted primarily using materials from paiza Learning.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Course Guidance Fundamentals of Python Programming	[Review] Review the syllabus and guidance materials.	5 hours
Session 2	In-person	Standard Output Numbers and Numerical Operations	[Review] Complete and submit the assignment.	4 hours
Session 3	In-person	Variables Strings and String Operations Conversion Between Strings and Numbers	[Review] Complete and submit the assignment.	4 hours
Session 4	In-person	Lists Conversion Between Lists and Strings	[Review] Complete and submit the assignment.	4 hours
Session 5	In-person	Tuples	[Review] Complete and submit the assignment.	4 hours
Session 6	In-person	Conditional Branching Boolean Type	[Review] Complete and submit the assignment.	4 hours
Session 7	In-person	While Statements	[Review] Complete and submit the assignment.	4 hours
Session 8	In-person	For Statements	[Review] Complete and submit the assignment.	4 hours
Session 9	In-person	List Comprehensions Standard Input	[Review] Complete and submit the assignment.	4 hours
Session 10	In-person	Dictionaries	[Review] Complete and submit the assignment.	4 hours
Session 11	In-person	Sets	[Review] Complete and submit the assignment.	4 hours
Session 12	In-person	Functions Variable Scope	[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Function Arguments and Recursive Calls	[Review] Complete and submit the assignment.	4 hours
Session 14	In-person	Class Inheritance	[Review] Complete and submit the assignment.	4 hours
Session 15	On-demand	Modules, Exception Handling, and Immutable and Mutable Types	[Review] Complete and submit the assignment.	4 hours

Course Title	Programming II	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Python Programming Using Libraries		
Course Objectives and Overview	Building on the Python syntax covered in Programming I, this course further deepens understanding of Python programming through data analysis using Python libraries, aiming to strengthen logical thinking and problem-solving skills.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	• Write simple Python programs. • Acquire methods for programming efficiently using representative standard or third-party libraries suited to problem-solving. • Acquire methods for writing programs that perform numerical computation, text processing, and data processing. • Acquire methods for using libraries useful for data science, such as Matplotlib, Pandas, and Seaborn.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions will be addressed during class as they arise.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	Reference materials will be introduced during class as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	70
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0

	Other Details	
Regarding taking this course	This course is intended for students who have taken Programming I or completed basic study of Python, and who wish to further deepen their understanding of programming through data analysis. In addition to foundational Python knowledge, acquiring the ability to use libraries necessary for data analysis is expected to be an asset from the perspective of employability. Students are required to bring a laptop to every session. The course will be conducted primarily using materials from paiza Learning.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	-Guidance -Introduction to Python Data Analysis 1: Getting Started With Data Analysis This session covers the foundational matters students should know before beginning to study data analysis, developing a general sense of what data analysis involves.	[Review] Complete and submit the assignment.	4 hours
Session 2	In-person	-Introduction to Python Data Analysis 2: Series Basics This session covers how to use Series, the basic unit of data in pandas.	[Review] Complete and submit the assignment.	4 hours
Session 3	In-person	Introduction to Python Data Analysis 3: DataFrame Basics. This session covers how to use DataFrame, which represents tabular data in pandas.	[Review] Complete and submit the assignment.	4 hours
Session 4	In-person	-Introduction to Python Data Analysis 4: Jupyter Notebook and Reading/Writing Data This session covers how to use Jupyter Notebook, a convenient application for Python development, and how to read and write data using pandas.	[Review] Complete and submit the assignment.	4 hours
Session 5	In-person	-Introduction to Python Data Analysis 5: Data Visualization This session covers methods of data visualization using pandas, matplotlib, and seaborn respectively.	[Review] Complete and submit the assignment.	4 hours
Session 6	In-person	-Introduction to Python Data Analysis 6: Descriptive Statistics This session covers descriptive statistics.	[Review] Complete and submit the assignment.	4 hours
Session 7	In-person	-Introduction to Python Data Analysis 7: Merging and Concatenating DataFrames This session covers methods of merging and concatenating DataFrames using pandas.	[Review] Complete and submit the assignment.	4 hours
Session 8	In-person	-Introduction to Python Data Analysis 8	[Review] Complete and submit the assignment.	4 hours
Session 9	In-person	-Introduction to Python Data Analysis 9: Data Aggregation	[Review] Complete and submit the assignment.	4 hours

Session 10	In-person	-Introduction to Python Data Analysis 10: Data Cleaning	[Review] Complete and submit the assignment.	4 hours
Session 11	In-person	-Introduction to Python Data Analysis 11: Practical Data Analysis	[Review] Complete and submit the assignment.	4 hours
Session 12	In-person	-Python × AI/Machine Learning Introduction 1: Overview of Machine Learning This session covers an overview of machine learning. Students will use Python machine learning tools to classify images and grasp the overall procedure of machine learning.	[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	-Python × AI/Machine Learning Introduction 2: Overview of Machine Learning This session covers an overview of machine learning. Students will use Python machine learning tools to classify images and grasp the overall procedure of machine learning.	[Review] Complete and submit the assignment.	4 hours
Session 14	In-person	-Python × AI/Machine Learning Introduction 3: Speaker Recognition This session covers speech recognition using machine learning. Students will learn how to extract feature quantities from audio data and classify them using SVM.	[Review] Complete and submit the assignment.	4 hours
Session 15	On-demand	-Python × AI/Machine Learning Introduction 4: Speaker Recognition This session covers speech recognition using machine learning. Students will learn how to extract feature quantities from audio data and classifythem using SVM.	[Review] Complete and submit the assignment.	4 hours

Course Title	Mathematical Foundations for Programming	Academic Year	Spring Semester, AY2026
Instructor	TSUDA Hiroshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course aims, through the study of programming, to help students pass the Fundamental Information Technology Engineer Examination (FE) within the 2026 academic year.		
Course Objectives and Overview	This course aims to develop the knowledge and skills relating to programming and security assessed in Section B of the Fundamental Information Technology Engineer Examination (FE). Specifically, students will study matters relating to programming in general, including requirement specifications for programs to be implemented; the basic elements of program processing; data structures and algorithms; the application of programming to fields such as mathematics, data science, and AI; and the assurance of information security.		
Prerequisites and Notes	This course is intended for students planning to sit Section B of the Fundamental Information Technology Engineer Examination. Prerequisite: As this course requires prior knowledge, passing the IT Passport Examination is a prerequisite for enrollment.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Systematically study the fundamentals of programming and develop logical thinking skills. ②Systematically understand knowledge relating to information security. The course aims for students to acquire the knowledge and skills above and reach a level sufficient to pass Section B of the national Fundamental Information Technology Engineer Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To enhance learning outcomes, the following measures are implemented so that students can directly experience and trace programs. -Practice questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal, providing students an opportunity to trace the flow of a program while working through actual questions and deepen their understanding. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course has professional experience as a systems developer at a private company, with extensive experience in systems development and programming. This course draws on that professional experience.		
Textbook	Joho Shori Kyokasho Deru Toko Dake! Kihon Joho Gijutsusha [Kamoku B], 4th Edition [Information Processing Textbook: Just the Key Points! Fundamental Information Technology Engineer, Section B], by Hashimoto Yuji, Shoeisha, 2023	ISBN	9784798182520

Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	Sitting Section B of the Fundamental Information Technology Engineer Examination	
Regarding taking this course	①As pseudocode (comprising 80% of questions) requires practical skill, students should trace programs repeatedly to deepen their understanding. ②Students are encouraged to sit the national Fundamental Information Technology Engineer Examination upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and overview of the Fundamental Information Technology Engineer Examination. This session covers variables and conditional expressions from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook, with verification of operation using an actual programming language.	[Preparation] Read the syllabus carefully to gain an overall understanding of the course content. Also preview the section on variables and conditional expressions in "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 2	In-person	This session covers iterative processing from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook, with verification of operation and tracing using an actual programming language.	[Preparation] Preview the section on iterative processing in "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 3	In-person	This session traces programming problems from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook.	[Preparation] Preview the assigned example problems from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 4	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 2: One-Dimensional Arrays" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 2: One-Dimensional Arrays" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 5	In-person	This session verifies operation and traces the basic programming in "Part 1: Pseudocode," "Chapter 3: Two-Di	[Preparation] Preview "Part 1: Pseudocode," "Chapter 3: Two-Dimensional Arrays" of the textbook.	4 hours

		mensional Arrays" of the textbook.	[Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	
Session 6	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 4: Implausible Options" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 4: Implausible Options" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 7	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 5: Recursion" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 5: Recursion" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 8	In-person	This session covers the basics of object-oriented programming.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 7: Object Orientation" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 9	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 8: Lists" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 8: Lists" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 10	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 9: Stacks and Queues" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 9: Stacks and Queues" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 11	In-person	Fundamentals of Information Security This session covers fundamental networking technology and fundamental information security technology (encryption and authentication).	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 12	In-person	Information Security Questions This session covers how to read and answer information security questions.	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 13	In-person	Programming Question Practice -One-Dimensional Arrays, Two-Dimensional Arrays	[Preparation] Solve the assigned practice problems from the textbook. [Review] Trace the assigned programs written thus far.	4 hours
Session 14	In-person	Programming Question Practice -Object Orientation, Lists	[Preparation] Solve the assigned practice problems from the textbook. [Review] Trace the assigned programs written thus far.	4 hours
Session 15	In-person	Information Security Question Practice -Comprehensive Questions	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours

Course Title	Mathematical Foundations for Programming	Academic Year	Fall Semester, AY2026
Instructor	TSUDA Hiroshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	This course aims, through the study of programming, to help students pass the Fundamental Information Technology Engineer Examination (FE) within the 2026 academic year.		
Course Objectives and Overview	This course aims to develop the knowledge and skills relating to programming and security assessed in Section B of the Fundamental Information Technology Engineer Examination (FE). Specifically, students will study matters relating to programming in general, including requirement specifications for programs to be implemented; the basic elements of program processing; data structures and algorithms; the application of programming to fields such as mathematics, data science, and AI; and the assurance of information security.		
Prerequisites and Notes	This course is intended for students planning to sit Section B of the Fundamental Information Technology Engineer Examination. Prerequisite: As this course requires prior knowledge, passing the IT Passport Examination is a prerequisite for enrollment.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Systematically study the fundamentals of programming and develop logical thinking skills. ②Systematically understand knowledge relating to information security. The course aims for students to acquire the knowledge and skills above and reach a level sufficient to pass Section B of the national Fundamental Information Technology Engineer Examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	To enhance learning outcomes, the following measures are implemented so that students can directly experience and trace programs. -Practice questions given in each session, together with their answers and explanations, will be posted in the materials section of the Learning Portal, providing students an opportunity to trace the flow of a program while working through actual questions and deepen their understanding. -Student feedback will be gathered as appropriate through comment sheets and similar means.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course has professional experience as a systems developer at a private company, with extensive experience in systems development and programming. This course draws on that professional experience.		
Textbook	Joho Shori Kyokasho Deru Toko Dake! Kihon Joho Gijutsusha [Kamoku B], 4th Edition [Information Processing Textbook: Just the Key Points! Fundamental Information Technology Engineer, Section B], by Hashimoto Yuji, Shoeisha, 2023	ISBN	9784798182520

Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	10	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	30	
	Other (%)	30	
	Other Details	Sitting Section B of the Fundamental Information Technology Engineer Examination	
Regarding taking this course	①As pseudocode (comprising 80% of questions) requires practical skill, students should trace programs repeatedly to deepen their understanding. ②Students are encouraged to sit the national Fundamental Information Technology Engineer Examination upon taking this course.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview, learning outcomes, and overview of the Fundamental Information Technology Engineer Examination. This session covers variables and conditional expressions from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook, with verification of operation using an actual programming language.	[Preparation] Read the syllabus carefully to gain an overall understanding of the course content. Also preview the section on variables and conditional expressions in "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 2	In-person	This session covers iterative processing from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook, with verification of operation and tracing using an actual programming language.	[Preparation] Preview the section on iterative processing in "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 3	In-person	This session traces programming problems from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook.	[Preparation] Preview the assigned example problems from "Part 1: Pseudocode," "Chapter 1: Syntax" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 4	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 2: One-Dimensional Arrays" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 2: One-Dimensional Arrays" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 5	In-person	This session verifies operation and traces the basic programming in "Part 1: Pseudocode," "Chapter 3: Two-Di	[Preparation] Preview "Part 1: Pseudocode," "Chapter 3: Two-Dimensional Arrays" of the textbook.	4 hours

		mensional Arrays" of the textbook.	[Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	
Session 6	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 4: Implausible Options" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 4: Implausible Options" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 7	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 5: Recursion" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 5: Recursion" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 8	In-person	This session covers the basics of object-oriented programming.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 7: Object Orientation" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 9	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 8: Lists" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 8: Lists" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 10	In-person	This session verifies operation and traces "Part 1: Pseudocode," "Chapter 9: Stacks and Queues" of the textbook, using an actual programming language.	[Preparation] Preview "Part 1: Pseudocode," "Chapter 9: Stacks and Queues" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 11	In-person	Fundamentals of Information Security This session covers fundamental networking technology and fundamental information security technology (encryption and authentication).	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 12	In-person	Information Security Questions This session covers how to read and answer information security questions.	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours
Session 13	In-person	Programming Question Practice -One-Dimensional Arrays, Two-Dimensional Arrays	[Preparation] Solve the assigned practice problems from the textbook. [Review] Trace the assigned programs written thus far.	4 hours
Session 14	In-person	Programming Question Practice -Object Orientation, Lists	[Preparation] Solve the assigned practice problems from the textbook. [Review] Trace the assigned programs written thus far.	4 hours
Session 15	In-person	Information Security Question Practice -Comprehensive Questions	[Preparation] Preview "Part 2: Information Security" of the textbook. [Review] Study the textbook's exercises to consolidate the knowledge and skills gained in the lecture.	4 hours

Course Title	Information Security	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Acquiring the knowledge of information security necessary to protect an organization's confidential information and promote the safe use of IT		
Course Objectives and Overview	This course examines the recent state of information security incidents, vulnerabilities, and countermeasures, with reference to socially significant cases and publicly available statistics, thereby developing the basic skills needed to contribute to an organization's information security and to continuously protect it from threats.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Understand the recent state of information security incidents and vulnerabilities and their countermeasures, as well as trends in the infrastructure underpinning information security, and acquire the knowledge of information security necessary to protect an organization's confidential information and promote the safe use of IT.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Answers and commentary will be posted on the course support system (Learning Portal).		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Tettei Kouryaku Joho Security Management Kyokasho, Reiwa 8 Nendo [The Complete Guide: Information Security Management Textbook, Reiwa 8 Edition], by Seto Mizuki and Saito Kenichi, Impress, 2025	ISBN	978-4295023470
Reference Books	Reference materials will be introduced as appropriate.	ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	15
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	45
	Other (%)	
	Other Details	
Regarding taking this course	As the course uses a textbook corresponding to the national Information Security Management Examination for systematic study, students must bring the textbook to every session. Students are encouraged to sit the Information Security Management Examination upon completing this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction; What Is Information Security? -The Purpose and Concept of Information Security -Types of Threats -The Mechanisms of Fraud and Attack	[Review] Read the materials used in class to review.	4 hours
Session 2	In-person	Cyberattack Methods -Various Cyberattack Methods	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 3	In-person	Information Security Technology (1) -Encryption Technology -Authentication Technology	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 4	In-person	Information Security Technology (2) -User Authentication and Biometric Authentication -Public Key Infrastructure	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 5	In-person	Information Security Management (1) -Information Security Management -Risk Analysis and Evaluation	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 6	In-person	Information Security Management (2) -Initiatives for Information Security	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 7	In-person	Information Security Measures (1) -Human-Related Security Measures -Technical Security Measures	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 8	In-person	Information Security Measures (2) -Physical Security Measures -Security Implementation Technology	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 9	In-person	Legal Affairs (1) -Laws and Regulations Relating to Information Security	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 10	In-person	Legal Affairs (2) -Other Laws, Regulations, and Standards	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to review.	4 hours
Session 1	In-per	Management (1)	[Preparation] Read the relevant section of the	4.5 hours

1	son	-System Audit -Service Management	textbook in advance. [Review] Read the materials used in class to r eview.	
Session 1 2	In-per son	Management (2) -Project Management	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to r eview.	4 hours
Session 1 3	In-per son	Technology -System Components -Databases -Networks	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to r eview.	4 hours
Session 1 4	In-per son	Strategy -Corporate Activity -System Strategy -System Planning	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to r eview.	4 hours
Session 1 5	On-dem and	Summary -Working Through Practice Problems, W ith Explanation of Answers	[Preparation] Read the relevant section of the textbook in advance. [Review] Read the materials used in class to r eview, and conduct a comprehensive review of t he content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Fall Semester, AY2026
Instructor	ADACHI Ayano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Word Processing Practice	Academic Year	Fall Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Word Processing Using Word		
Course Objectives and Overview	This course aims to develop the ability to effectively utilize the various functions of word processing software and produce documents efficiently. Specifically, students will develop operational skills relating to character and paragraph formatting, managing tables and lists, creating and managing reference materials, inserting and formatting graphic elements, and managing collaborative document work. Acquiring knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Word, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-069-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Documents (1) -Navigating Within a Document -Formatting a Document -Saving and Sharing a Document	[Preparation] Read the relevant textbook pages on “Managing Documents” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Documents (2) -Inspecting a Document Inserting and Formatting Text, Paragraphs, and Sections (1) -Inserting Text -Formatting Text and Paragraphs	[Preparation] Read the relevant textbook pages on “Managing Documents” and “Inserting and Formatting Text, Paragraphs, and Sections” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Inserting and Formatting Text, Paragraphs, and Sections (2) -Creating and Configuring Sections in a Document Managing Tables and Lists (1) -Creating a Table	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Paragraphs, and Sections” and “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Tables and Lists (2) -Modifying a Table -Creating and Modifying a List	[Preparation] Read the relevant textbook pages on “Managing Tables and Lists” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours

Session 6	In-person	Creating and Managing Reference Materials -Creating and Managing Footnotes and Endnotes -Creating and Managing a Table of Contents	[Preparation] Read the relevant textbook pages on “Creating and Managing Reference Materials” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Inserting and Formatting Graphic Elements (1) -Inserting Pictures and Text Boxes -Formatting Pictures and Text Boxes	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting and Formatting Graphic Elements (2) -Adding Text to Graphic Elements -Modifying Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Graphic Elements” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Collaborative Document Work -Adding and Managing Comments -Managing Track Changes	[Preparation] Read the relevant textbook pages on “Managing Collaborative Document Work” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.[Review] Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Word 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Spring Semester, AY2026
Instructor	ADACHI Ayano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Fall Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Spring Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Spreadsheet Practice	Academic Year	Spring Semester, AY2026
Instructor	TODA Kentaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Spreadsheet Software Using Excel		
Course Objectives and Overview	This course aims to develop the knowledge and skills required to perform efficient data processing by effectively utilizing the various functions of spreadsheet software. Specifically, students will study managing worksheets and workbooks, managing data in cells and cell ranges, managing tables and table data, performing calculations using formulas and functions, and managing charts. Acquiring knowledge and skills relating to spreadsheet software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Excel, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Excel 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist Excel 365 Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2023	ISBN	978-4-86775-056-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Worksheets and Workbooks (1) -Importing Data Into a Workbook -Navigating Within a Workbook -Formatting Worksheets and Workbooks	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Worksheets and Workbooks (2) -Customizing Options and Views -Preparing a Workbook for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Worksheets and Workbooks” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Data in Cells and Cell Ranges (1) -Manipulating Data in a Worksheet -Formatting Cells and Cell Ranges	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Managing Data in Cells and Cell Ranges (2) -Defining and Referencing Named Ranges -Summarizing Data Visually	[Preparation] Read the relevant textbook pages on “Managing Data in Cells and Cell Ranges” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and subm	4 hours

			it the assignment.	
Session 6	In-person	Managing Tables and Table Data -Creating and Formatting a Table -Modifying a Table -Filtering and Sorting Table Data	[Preparation] Read the relevant textbook pages on “Managing Tables and Table Data” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 7	In-person	Performing Calculations Using Formulas and Functions (1) -Adding References -Calculating and Transforming Data	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Performing Calculations Using Formulas and Functions (2) -Modifying and Formatting Text Managing Charts (1) -Creating a Chart	[Preparation] Read the relevant textbook pages on “Performing Calculations Using Formulas and Functions” and “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Managing Charts (2) -Modifying a Chart -Formatting a Chart	[Preparation] Read the relevant textbook pages on “Managing Charts” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

			t any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 365 Examination	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	4 hours

Course Title	Database Practice	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Advanced Database Software Using Access		
Course Objectives and Overview	This course is intended for students who have acquired basic spreadsheet software skills, such as those who have obtained the MOS Excel Specialist (general level) certification (any version), and proceeds on the assumption that students understand formulas, functions, and tables (database management). This course aims to develop the knowledge and skills required to perform efficient data management by effectively utilizing the various functions of database software. Specifically, students will study managing the database software environment, importing data, creating tables and forms, creating and managing queries, and report design. Acquiring knowledge and skills relating to database software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Access 2019, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to data management for report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Access 2019 Expert examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as appropriate. -Questions and points of uncertainty will be gathered using comment sheets and similar means, with comments and explanations provided on representative examples.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Title: Yoku Wakaru Master Microsoft Office Specialist Access 365 & 2019 Expert Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Access 365 & 2019 Expert Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2021	ISBN	978-4-938927-32-5
Reference Books		ISBN	
Grading Method and	Active Participation and Engagement in	0	

Criteria	Class	
	Quizzes and Report Assignments During the Course	60
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students are required to bring a Windows laptop and the designated textbook to every session. Microsoft Access is available free of charge through Microsoft 365. Students without a Windows device should make use of long-term loan devices (limited quantities available). As this course presupposes basic spreadsheet software skills, students are strongly encouraged to have obtained the MOS Excel Specialist (general level) certification (any version). The MOS Access 2019 certification is offered only at the Expert (advanced) level. Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are required to work on practice examination questions and other assignments outside class time as well, and are strongly encouraged to obtain the MOS certification through this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.) “How to Proceed With Study”	[Review] Read the “How to Proceed With Study” section of the textbook. [Review] Review the formulas, functions, and tables (database management) covered in the MOS Excel Specialist certification (any version). [Preparation] Read “Exam Objective 1: Managing Databases” of the textbook, the range for the next session.	4 hours
Session 2	In-person	Exam Objective 1: Managing Databases 1-1 Modifying Database Structure 1-2 Managing Table Relationships and Keys	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of “Exam Objective 1: Managing Databases” for the next session.	4 hours
Session 3	In-person	Exam Objective 1: Managing Databases 1-3 Printing and Exporting Data Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read “Exam Objective 2: Creating and Modifying Tables” of the textbook, the range for the next session.	4 hours
Session 4	In-person	Exam Objective 2: Creating and Modifying Tables 2-1 Creating Tables 2-2 Managing Tables	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of “Exa	4 hours

		2-3 Managing Table Records	m Objective 2: Creating and Modifying Tables" for the next session.	
Session 5	In-person	Exam Objective 2: Creating and Modifying Tables 2-3 (Continued, if remaining) 2-4 Creating and Modifying Fields Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 3: Creating and Modifying Queries" of the textbook, the range for the next session.	4 hours
Session 6	In-person	Exam Objective 3: Creating and Modifying Queries 3-1 Creating and Running Queries 3-2 Modifying Queries Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 4: Modifying Forms Using Layout View" of the textbook, the range for the next session.	4 hours
Session 7	In-person	Exam Objective 3: Creating and Modifying Queries Confirmation Questions (Continued, if remaining) Exam Objective 4: Modifying Forms Using Layout View 4-1 Configuring Controls on Forms 4-2 Formatting Forms	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of "Exam Objective 4: Modifying Forms Using Layout View" for the next session.	4 hours
Session 8	In-person	Exam Objective 4: Modifying Forms Using Layout View 4-2 (Continued, if remaining) Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 5: Modifying Reports Using Layout View" of the textbook, the range for the next session.	4 hours
Session 9	In-person	Exam Objective 5: Modifying Reports Using Layout View 5-1 Configuring Controls on Reports 5-2 Formatting Reports	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of "Exam Objective 5: Modifying Reports Using Layout View" for the next session.	4 hours
Session 10	In-person	Exam Objective 5: Modifying Reports Using Layout View 5-2 (Continued, if remaining) Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 11	In-person	Practice Examination 1, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 12	In-person	Practice Examination 2, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any pointsnot understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 13	In-person	Practice Examination 3, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 14	On-demand	Randomized Practice Examination, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Review] Conduct a comprehensive review of the	4 hours

			content covered thus far, in preparation for the next session.	
Session 15	In-person	Administration of the MOS Access 2019 Expert Examination	[Review] Review the content covered thus far.	4 hours

Course Title	Database Practice	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Advanced Database Software Using Access		
Course Objectives and Overview	This course is intended for students who have acquired basic spreadsheet software skills, such as those who have obtained the MOS Excel Specialist (general level) certification (any version), and proceeds on the assumption that students understand formulas, functions, and tables (database management). This course aims to develop the knowledge and skills required to perform efficient data management by effectively utilizing the various functions of database software. Specifically, students will study managing the database software environment, importing data, creating tables and forms, creating and managing queries, and report design. Acquiring knowledge and skills relating to database software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of Access 2019, and independently carry out the corresponding operational procedures. 2) Apply the functions and operational procedures learned in class to data management for report writing and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS Access 2019 Expert examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as appropriate. -Questions and points of uncertainty will be gathered using comment sheets and similar means, with comments and explanations provided on representative examples.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Title: Yoku Wakaru Master Microsoft Office Specialist Access 365 & 2019 Expert Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Access 365 & 2019 Expert Preparation Text and Question Collection], Fujitsu FOM, FOM Publishing, 2021	ISBN	978-4-938927-32-5
Reference Books		ISBN	
Grading Method and	Active Participation and Engagement in	0	

Criteria	Class	
	Quizzes and Report Assignments During the Course	60
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students are required to bring a Windows laptop and the designated textbook to every session. Microsoft Access is available free of charge through Microsoft 365. Students without a Windows device should make use of long-term loan devices (limited quantities available). As this course presupposes basic spreadsheet software skills, students are strongly encouraged to have obtained the MOS Excel Specialist (general level) certification (any version). The MOS Access 2019 certification is offered only at the Expert (advanced) level. Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are required to work on practice examination questions and other assignments outside class time as well, and are strongly encouraged to obtain the MOS certification through this course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.) “How to Proceed With Study”	[Review] Read the “How to Proceed With Study” section of the textbook. [Review] Review the formulas, functions, and tables (database management) covered in the MOS Excel Specialist certification (any version). [Preparation] Read “Exam Objective 1: Managing Databases” of the textbook, the range for the next session.	4 hours
Session 2	In-person	Exam Objective 1: Managing Databases 1-1 Modifying Database Structure 1-2 Managing Table Relationships and Keys	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of “Exam Objective 1: Managing Databases” for the next session.	4 hours
Session 3	In-person	Exam Objective 1: Managing Databases 1-3 Printing and Exporting Data Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read “Exam Objective 2: Creating and Modifying Tables” of the textbook, the range for the next session.	4 hours
Session 4	In-person	Exam Objective 2: Creating and Modifying Tables 2-1 Creating Tables 2-2 Managing Tables	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of “Exa	4 hours

		2-3 Managing Table Records	m Objective 2: Creating and Modifying Tables" for the next session.	
Session 5	In-person	Exam Objective 2: Creating and Modifying Tables 2-3 (Continued, if remaining) 2-4 Creating and Modifying Fields Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 3: Creating and Modifying Queries" of the textbook, the range for the next session.	4 hours
Session 6	In-person	Exam Objective 3: Creating and Modifying Queries 3-1 Creating and Running Queries 3-2 Modifying Queries Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 4: Modifying Forms Using Layout View" of the textbook, the range for the next session.	4 hours
Session 7	In-person	Exam Objective 3: Creating and Modifying Queries Confirmation Questions (Continued, if remaining) Exam Objective 4: Modifying Forms Using Layout View 4-1 Configuring Controls on Forms 4-2 Formatting Forms	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of "Exam Objective 4: Modifying Forms Using Layout View" for the next session.	4 hours
Session 8	In-person	Exam Objective 4: Modifying Forms Using Layout View 4-2 (Continued, if remaining) Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read "Exam Objective 5: Modifying Reports Using Layout View" of the textbook, the range for the next session.	4 hours
Session 9	In-person	Exam Objective 5: Modifying Reports Using Layout View 5-1 Configuring Controls on Reports 5-2 Formatting Reports	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Preview the continuation of "Exam Objective 5: Modifying Reports Using Layout View" for the next session.	4 hours
Session 10	In-person	Exam Objective 5: Modifying Reports Using Layout View 5-2 (Continued, if remaining) Confirmation Questions	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 11	In-person	Practice Examination 1, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 12	In-person	Practice Examination 2, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any pointsnot understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 13	In-person	Practice Examination 3, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Preparation] Read the relevant textbook pages in advance of the next practice examination.	4 hours
Session 14	On-demand	Randomized Practice Examination, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and ask about any points not understood. [Review] Conduct a comprehensive review of the	4 hours

			content covered thus far, in preparation for the next session.	
Session 15	In-person	Administration of the MOS Access 2019 Expert Examination	[Review] Review the content covered thus far.	4 hours

Course Title	Digital Presentation	Academic Year	Fall Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Creating Presentation Materials Using PowerPoint		
Course Objectives and Overview	This course aims to develop knowledge and skills relating to creating presentation materials through hands-on exercises using a PC. Specifically, students will study managing presentations, managing slides, inserting and formatting text, shapes, and images, inserting tables, charts, SmartArt, 3D models, and media, and applying transitions and animations. Acquiring knowledge and skills relating to creating presentation materials is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of PowerPoint, and independently carry out the corresponding operational procedures to create materials. 2) Apply the functions and operational procedures learned in class to creating presentation materials and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS PowerPoint 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist PowerPoint 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist PowerPoint 365 Preparation Text and Question Collection], FOM Publishing, 2023	ISBN	978-4-86775-061-2
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Presentations (1) -Modifying Presentation Views and Options -Configuring Presentation Print Settings -Setting Up and Running a Slide Show	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Presentations (2) -Modifying Slide, Handout, and Notes Masters -Preparing a Presentation for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Slides -Inserting Slides -Modifying Slides -Ordering and Grouping Slides	[Preparation] Read the relevant textbook pages on “Managing Slides” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Inserting and Formatting Text, Shapes, and Images (1) -Formatting Text -Inserting Links -Inserting and Formatting Pictures	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 6	In-person	Inserting and Formatting Text, Shapes, and Images (2) -Inserting and Formatting Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this se	4 hours

		-Ordering, Arranging, and Grouping Content on a Slide	ssion, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	
Session 7	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (1) -Inserting and Formatting Tables -Inserting and Modifying Charts	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (2) -Inserting and Formatting SmartArt -Inserting and Modifying 3D Models -Inserting and Managing Media	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Applying Transitions and Animations -Applying and Configuring Slide Transitions -Applying Animation to Slide Content	[Preparation] Read the relevant textbook pages on "Applying Transitions and Animations" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	4 hours
Session 1	In-person	Course Summary (6) Administration of the MOS PowerPoint	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation	4 hours

5		365 Examination	for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	

Course Title	Digital Presentation	Academic Year	Spring Semester, AY2026
Instructor	IWAMI Maki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Creating Presentation Materials Using PowerPoint		
Course Objectives and Overview	This course aims to develop knowledge and skills relating to creating presentation materials through hands-on exercises using a PC. Specifically, students will study managing presentations, managing slides, inserting and formatting text, shapes, and images, inserting tables, charts, SmartArt, 3D models, and media, and applying transitions and animations. Acquiring knowledge and skills relating to creating presentation materials is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of PowerPoint, and independently carry out the corresponding operational procedures to create materials. 2) Apply the functions and operational procedures learned in class to creating presentation materials and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS PowerPoint 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist PowerPoint 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist PowerPoint 365 Preparation Text and Question Collection], FOM Publishing, 2023	ISBN	978-4-86775-061-2
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Presentations (1) -Modifying Presentation Views and Options -Configuring Presentation Print Settings -Setting Up and Running a Slide Show	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Presentations (2) -Modifying Slide, Handout, and Notes Masters -Preparing a Presentation for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Slides -Inserting Slides -Modifying Slides -Ordering and Grouping Slides	[Preparation] Read the relevant textbook pages on “Managing Slides” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Inserting and Formatting Text, Shapes, and Images (1) -Formatting Text -Inserting Links -Inserting and Formatting Pictures	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 6	In-person	Inserting and Formatting Text, Shapes, and Images (2) -Inserting and Formatting Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this se	4 hours

		-Ordering, Arranging, and Grouping Content on a Slide	ssion, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	
Session 7	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (1) -Inserting and Formatting Tables -Inserting and Modifying Charts	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (2) -Inserting and Formatting SmartArt -Inserting and Modifying 3D Models -Inserting and Managing Media	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Applying Transitions and Animations -Applying and Configuring Slide Transitions -Applying Animation to Slide Content	[Preparation] Read the relevant textbook pages on "Applying Transitions and Animations" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	4 hours
Session 1	In-person	Course Summary (6) Administration of the MOS PowerPoint	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation	4 hours

5		365 Examination	for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	

Course Title	Digital Presentation	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Creating Presentation Materials Using PowerPoint		
Course Objectives and Overview	This course aims to develop knowledge and skills relating to creating presentation materials through hands-on exercises using a PC. Specifically, students will study managing presentations, managing slides, inserting and formatting text, shapes, and images, inserting tables, charts, SmartArt, 3D models, and media, and applying transitions and animations. Acquiring knowledge and skills relating to creating presentation materials is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of PowerPoint, and independently carry out the corresponding operational procedures to create materials. 2) Apply the functions and operational procedures learned in class to creating presentation materials and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS PowerPoint 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist PowerPoint 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist PowerPoint 365 Preparation Text and Question Collection], FOM Publishing, 2023	ISBN	978-4-86775-061-2
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Presentations (1) -Modifying Presentation Views and Options -Configuring Presentation Print Settings -Setting Up and Running a Slide Show	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Presentations (2) -Modifying Slide, Handout, and Notes Masters -Preparing a Presentation for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Slides -Inserting Slides -Modifying Slides -Ordering and Grouping Slides	[Preparation] Read the relevant textbook pages on “Managing Slides” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Inserting and Formatting Text, Shapes, and Images (1) -Formatting Text -Inserting Links -Inserting and Formatting Pictures	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 6	In-person	Inserting and Formatting Text, Shapes, and Images (2) -Inserting and Formatting Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this se	4 hours

		-Ordering, Arranging, and Grouping Content on a Slide	ssion, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	
Session 7	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (1) -Inserting and Formatting Tables -Inserting and Modifying Charts	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (2) -Inserting and Formatting SmartArt -Inserting and Modifying 3D Models -Inserting and Managing Media	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Applying Transitions and Animations -Applying and Configuring Slide Transitions -Applying Animation to Slide Content	[Preparation] Read the relevant textbook pages on "Applying Transitions and Animations" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	4 hours
Session 1	In-person	Course Summary (6) Administration of the MOS PowerPoint	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation	4 hours

5		365 Examination	for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	

Course Title	Digital Presentation	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Takuya	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Creating Presentation Materials Using PowerPoint		
Course Objectives and Overview	This course aims to develop knowledge and skills relating to creating presentation materials through hands-on exercises using a PC. Specifically, students will study managing presentations, managing slides, inserting and formatting text, shapes, and images, inserting tables, charts, SmartArt, 3D models, and media, and applying transitions and animations. Acquiring knowledge and skills relating to creating presentation materials is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1) Grasp the overview and effects of the various functions of PowerPoint, and independently carry out the corresponding operational procedures to create materials. 2) Apply the functions and operational procedures learned in class to creating presentation materials and similar tasks. 3) Acquire knowledge and skills at a level sufficient to pass the MOS PowerPoint 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	-Explanations of answers to confirmation questions and similar exercises will be provided as needed. -Questions and points of uncertainty will be gathered using the Learning Portal, with comments and explanations provided.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist PowerPoint 365 Taisaku Text & Mondaishu (FOM Publishing) [Master It Well: Microsoft Office Specialist PowerPoint 365 Preparation Text and Question Collection], FOM Publishing, 2023	ISBN	978-4-86775-061-2
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires the Japanese version of Windows 11 and the Japanese version of Microsoft 365, both available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms or library.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood.	4 hours
Session 2	In-person	Managing Presentations (1) -Modifying Presentation Views and Options -Configuring Presentation Print Settings -Setting Up and Running a Slide Show	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 3	In-person	Managing Presentations (2) -Modifying Slide, Handout, and Notes Masters -Preparing a Presentation for Collaboration and Distribution	[Preparation] Read the relevant textbook pages on “Managing Presentations” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 4	In-person	Managing Slides -Inserting Slides -Modifying Slides -Ordering and Grouping Slides	[Preparation] Read the relevant textbook pages on “Managing Slides” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 5	In-person	Inserting and Formatting Text, Shapes, and Images (1) -Formatting Text -Inserting Links -Inserting and Formatting Pictures	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 6	In-person	Inserting and Formatting Text, Shapes, and Images (2) -Inserting and Formatting Graphic Elements	[Preparation] Read the relevant textbook pages on “Inserting and Formatting Text, Shapes, and Images” in advance. [Review] Review the content covered in this se	4 hours

		-Ordering, Arranging, and Grouping Content on a Slide	ssion, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	
Session 7	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (1) -Inserting and Formatting Tables -Inserting and Modifying Charts	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 8	In-person	Inserting Tables, Charts, SmartArt, 3D Models, and Media (2) -Inserting and Formatting SmartArt -Inserting and Modifying 3D Models -Inserting and Managing Media	[Preparation] Read the relevant textbook pages on "Inserting Tables, Charts, SmartArt, 3D Models, and Media" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 9	In-person	Applying Transitions and Animations -Applying and Configuring Slide Transitions -Applying Animation to Slide Content	[Preparation] Read the relevant textbook pages on "Applying Transitions and Animations" in advance. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 1. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 2. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 3. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination 4, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 4. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Preparation] Prepare for Practice Examination 5. [Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment, and conduct a comprehensive review of the content covered thus far.	4 hours
Session 1	In-person	Course Summary (6) Administration of the MOS PowerPoint	[Preparation] Conduct a comprehensive review of the content covered thus far, in preparation	4 hours

5		365 Examination	for the course summary. [Review] Conduct a comprehensive review of the content covered thus far.	

Course Title	Advanced Word Processing	Academic Year	Spring Semester, AY2026
Instructor	ADACHI Ayano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Advanced Word Processing Software Using Word		
Course Objectives and Overview	This course is intended for students who have acquired basic word processing software skills, such as those who have obtained the MOS Word Specialist (general level) certification, and aims to develop more advanced knowledge and skills. Specifically, the course aims to develop the ability to manage document options and settings, design documents using advanced features, create reference materials using advanced features, and create custom Word elements. Acquiring advanced knowledge and skills relating to word processing software is also useful for developing employability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Grasp the overview and effects of the advanced functions of Word 365, and independently carry out the corresponding operational procedures. -Operate Word efficiently, beyond simply creating documents. -Acquire knowledge and skills at a level sufficient to pass the MOS Word 365 Expert examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments will be explained during class. Time will be set aside during class to address questions as they arise.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Word 365 Expert Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Word 365 Expert Preparation Text and Question Collection], FOM Publishing As the textbook is used in every session, students must purchase it.	ISBN	978-4-86775-085-8
Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	40
	Other Details	The MOS Examination and Related Assessments
Regarding taking this course	As this course presupposes basic word processing software skills, students are strongly encouraged to have obtained the MOS Word Specialist (general level) certification or possess equivalent skills. Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered during the final examination period; details of registration and related matters will be announced during class as needed. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires Windows and the Japanese version of Microsoft 365, the latter available to students of this university free ofcharge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Read pages 271-279 of the textbook to understand the characteristics of the MOS examination. Students who own a computer capable of running the practice examination program should install it in advance. [Preparation] Read the relevant textbook pages on “Managing Document Options and Settings” in advance.	4 hours
Session 2	In-person	Managing Document Options and Settings (1) 1-1 Managing Document Templates 1-2 Preparing a Document for Collaboration	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Managing Document Options and Settings” in advance.	4 hours
Session 3	In-person	Managing Document Options and Settings (2) 1-3 Using and Configuring Language Options	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Designing Documents Using Advanced Editing and Formatting Features” in advance.	4 hours
Session 4	In-person	Designing Documents Using Advanced Editing and Formatting Features (1) 2-1 Finding, Replacing, and Pasting Document Content 2-2 Configuring Paragraph Layout Options	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Designing Documents Using Advanced Editing and Formatting Features” in advance.	4 hours

Session 5	In-person	Designing Documents Using Advanced Editing and Formatting Features (2) 2-3 Creating and Managing Styles	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Creating Custom Document Elements” in advance.	4 hours
Session 6	In-person	Creating Custom Document Elements (1) 3-1 Creating and Modifying Document Parts 3-2 Creating Custom Design Elements	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Creating Custom Document Elements” in advance.	4 hours
Session 7	In-person	Creating Custom Document Elements (2) 3-3 Creating and Managing an Index 3-4 Creating and Managing a List of Figures 3-5 Creating and Managing a Bibliography	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Using Advanced Word Features” in advance.	4 hours
Session 8	In-person	Using Advanced Word Features (1) 4-1 Managing Forms, Fields, and Controls 4-2 Creating and Modifying Macros	[Review] Review the content covered in this session, and ask about any points not understood at the next session or via the Learning Portal. [Preparation] Read the relevant textbook pages on “Using Advanced Word Features” in advance.	4 hours
Session 9	In-person	Using Advanced Word Features (2) 4-3 Performing Mail Merge	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 1. Confirm how to launch and operate the practice examination program, as described on pages 219-233 of the textbook.	4 hours
Session 10	In-person	Course Summary (1) Practice Examination 1, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 2.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination 2, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 3.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination 3, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 4.	4 hours
Session 1	In-person	Course Summary (4) Practice Examination 4, Explanation o	[Review] Review the content covered in this session, and use the Learning Portal to ask abou	4 hours

3		f Answers, and Summary	t any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 5.	
Session 14	On-demand	Course Summary (5) Practice Examination 5, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for the course summary.	4 hours
Session 15	In-person	Course Summary (6) Administration of the MOS Word Expert 2019 Examination	[Review] Conduct a comprehensive review of the content covered thus far. [Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary.	4 hours

Course Title	Advanced Spreadsheets	Academic Year	Fall Semester, AY2026
Instructor	ADACHI Ayano	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Practical Exercises in Advanced Spreadsheets Using Excel		
Course Objectives and Overview	This course is intended for students who have acquired basic spreadsheet software skills, and aims to develop more advanced skills. Specifically, the course aims to develop the ability to use custom data validation and display formats, advanced functions and nested formulas, What-If analysis tools, combination charts, and data analysis and evaluation using PivotTables and PivotCharts. Using these advanced skills, the course further aims to develop the ability to create the advanced, complex tables and charts required in university study and the workplace, and to customize the Excel environment to improve productivity.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Use Excel not only for creating tables but also for data analysis. -Operate Excel using efficient procedures. -Acquire knowledge and skills at a level sufficient to pass the MOS Excel Expert 365 examination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Assignments will be explained during class. As this is a hands-on course, time will be set aside during class to address questions as they arise.		
Active Learning Initiatives	Use of a clicker or similar comprehension-assessment system		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yoku Wakaru Master Microsoft Office Specialist Excel 365 Expert Taisaku Text & Mondaishu [Master It Well: Microsoft Office Specialist Excel 365 Expert Preparation Text and Question Collection], FOM Publishing As the textbook is used in every session, students must purchase it.	ISBN	ISBN: 978-4-86775-084-1

Reference Books		ISBN	
Grading Method and Criteria	Active Participation and Engagement in Class	0	
	Quizzes and Report Assignments During the Course	60	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)	40	
	Other Details	The MOS Examination and Related Assessments	
Regarding taking this course	As this course presupposes basic spreadsheet software skills, students are strongly encouraged to have obtained the MOS Excel Specialist (general level) certification or possess equivalentskills. Students should attend every session and submit assignments. Points of difficulty should not be left unresolved; students are encouraged to focus on review. The MOS examination will be administered in the final session. Details of registration and related matters will be announced in Session 1. Students are strongly encouraged to obtain the MOS certification through this course. Students are required to work on practice examination questions and similar materials outside class time as well; this requires Windows and the Japanese version of Microsoft 365, the latter available to students of this university free of charge. Mac users and others without a Windows PC should use a laptop loaned by the university (limited quantities available) or PCs in the campus study rooms.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	Explanation of the Course (Content, Methods, Grading, etc.)	[Review] Read pages 287-295 of the textbook to understand the characteristics of the MOS examination. Students who own a computer capable of running the practice examination program should install it in advance. [Preparation] Read the relevant textbook pages on “Managing Workbook Options and Settings” in advance.	4 hours
Session 2	In-person	Managing Workbook Options and Settings 1-1 Managing Workbooks 1-2 Preparing a Workbook for Collaboration	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Managing and Formatting Data” in advance.	4 hours

Session 3	In-person	Managing and Formatting Data (1) 2-1 Entering Data Into Cells Using Existing Data 2-2 Applying Display Formats and Data Validation to Data	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Managing and Formatting Data” in advance.	4 hours
Session 4	In-person	Managing and Formatting Data (2) 2-3 Applying Advanced Conditional Formatting and Filters	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Creating Formulas and Macros Using Advanced Features” in advance.	4 hours
Session 5	In-person	Creating Formulas and Macros Using Advanced Functions (1) 3-1 Performing Logical Operations With Functions 3-2 Looking Up Data Using Functions	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Creating Formulas and Macros Using Advanced Features” in advance.	4 hours
Session 6	In-person	Creating Formulas and Macros Using Advanced Functions (2) 3-3 Applying Advanced Date and Time Functions 3-4 Performing Data Analysis	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Creating Formulas and Macros Using Advanced Features” in advance.	4 hours
Session 7	In-person	Creating Formulas and Macros Using Advanced Functions (3) 3-5 Troubleshooting Formulas 3-6 Creating and Modifying Simple Macros	[Review] Review the content covered in this session, and use the Learning Portal to ask about any pointsnot understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Managing Charts and Tables Using Advanced Features” in advance.	4 hours
Session 8	In-person	Managing Charts and Tables Using Advanced Features (1) 4-1 Creating and Modifying Charts Using Advanced Features 4-2 Creating and Modifying PivotTables	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Read the relevant textbook pages on “Managing Charts and Tables Using Advanced Features” in advance.	4 hours
Session 9	In-person	Managing Charts and Tables Using Advanced Features (1) 4-3 Creating and Modifying PivotCharts Comprehensive Review of Content Covered Thus Far	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 1. Confirm how to launch and operate the practice examination program, as described on pages	4 hours

			233-249 of the textbook.	
Session 10	In-person	Course Summary (1) Practice Examination Questions 1, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 2.	4 hours
Session 11	In-person	Course Summary (2) Practice Examination Questions 2, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 3.	4 hours
Session 12	In-person	Course Summary (3) Practice Examination Questions 3, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 4.	4 hours
Session 13	In-person	Course Summary (4) Practice Examination Questions 4, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Prepare for Practice Examination 5.	4 hours
Session 14	On-demand	Course Summary (5) Practice Examination Questions 5, Explanation of Answers, and Summary	[Review] Review the content covered in this session, and use the Learning Portal to ask about any points not understood. Complete and submit the assignment. [Preparation] Conduct a comprehensive review of the content covered thus far, in preparation for the course summary.	4 hours
Session 15	In-person	Course Summary (6) Administration of the MOS Excel 2019 Expert Examination	[Review] Conduct a comprehensive review, confirming the content covered throughout the course.	4 hours

Course Title	Physical Education A	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the spring semester, individual sports (table tennis and badminton) will be practiced. Students will accurately understand the rules of each sport and acquire the corresponding physical techniques and skills, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve stress are strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation/Review] Perform the stretching and light strength training exercises introduced in class.	2 hours
Session 2	In-person	Physical Fitness Assessment (Physical Ability Test)	[Review] Review the results of the physical fitness assessment, identify areas of weakness, and perform exercises and training to strengthen those areas.	2 hours
Session 3	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced in the spring semester, forming a mental image of the activity.	2 hours
Session 4	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 5	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Review and understand the rules of the sport practiced this session.	2 hours
Session 6	In-person	Sport 1, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 8	In-person	Sport 1, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 9	In-person	Sport 1, Session 6 Singles League Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour) [Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental	2 hours

			image of it. (Approx. 1 hour)	
Session 10	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of the movements and techniques involved.	2 hours
Session 11	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 12	In-person	Sport 2, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 14	In-person	Sport 2, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 15	In-person	Sport 2, Session 6 Singles League Matches 2 Course Wrap-Up	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. [Review] Reflect on the course as a whole, and consider one's future relationship with exercise and sport.	2 hours

Course Title	Physical Education A	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the spring semester, individual sports (table tennis and badminton) will be practiced. Students will accurately understand the rules of each sport and acquire the corresponding physical techniques and skills, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve stress are strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation/Review] Perform the stretching and light strength training exercises introduced in class.	2 hours
Session 2	In-person	Physical Fitness Assessment (Physical Ability Test)	[Review] Review the results of the physical fitness assessment, identify areas of weakness, and perform exercises and training to strengthen those areas.	2 hours
Session 3	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced in the spring semester, forming a mental image of the activity.	2 hours
Session 4	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 5	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Review and understand the rules of the sport practiced this session.	2 hours
Session 6	In-person	Sport 1, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 8	In-person	Sport 1, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 9	In-person	Sport 1, Session 6 Singles League Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour) [Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental	2 hours

			image of it. (Approx. 1 hour)	
Session 10	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of the movements and techniques involved.	2 hours
Session 11	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 12	In-person	Sport 2, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 14	In-person	Sport 2, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 15	In-person	Sport 2, Session 6 Singles League Matches 2 Course Wrap-Up	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. [Review] Reflect on the course as a whole, and consider one's future relationship with exercise and sport.	2 hours

Course Title	Physical Education A	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the spring semester, individual sports (table tennis and badminton) will be practiced. Students will accurately understand the rules of each sport and acquire the corresponding physical techniques and skills, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve stress are strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation/Review] Perform the stretching and light strength training exercises introduced in class.	2 hours
Session 2	In-person	Physical Fitness Assessment (Physical Ability Test)	[Review] Review the results of the physical fitness assessment, identify areas of weakness, and perform exercises and training to strengthen those areas.	2 hours
Session 3	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced in the spring semester, forming a mental image of the activity.	2 hours
Session 4	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 5	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Review and understand the rules of the sport practiced this session.	2 hours
Session 6	In-person	Sport 1, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 8	In-person	Sport 1, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 9	In-person	Sport 1, Session 6 Singles League Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour) [Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental	2 hours

			image of it. (Approx. 1 hour)	
Session 10	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of the movements and techniques involved.	2 hours
Session 11	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 12	In-person	Sport 2, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 14	In-person	Sport 2, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 15	In-person	Sport 2, Session 6 Singles League Matches 2 Course Wrap-Up	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. [Review] Reflect on the course as a whole, and consider one's future relationship with exercise and sport.	2 hours

Course Title	Physical Education A	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the spring semester, individual sports (table tennis and badminton) will be practiced. Students will accurately understand the rules of each sport and acquire the corresponding physical techniques and skills, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	

	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve stress are strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation/Review] Perform the stretching and light strength training exercises introduced in class.	2 hours
Session 2	In-person	Physical Fitness Assessment (Physical Ability Test)	[Review] Review the results of the physical fitness assessment, identify areas of weakness, and perform exercises and training to strengthen those areas.	2 hours
Session 3	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced in the spring semester, forming a mental image of the activity.	2 hours
Session 4	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 5	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Review and understand the rules of the sport practiced this session.	2 hours
Session 6	In-person	Sport 1, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 8	In-person	Sport 1, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 9	In-person	Sport 1, Session 6 Singles League Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour) [Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental	2 hours

			image of it. (Approx. 1 hour)	
Session 10	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of the movements and techniques involved.	2 hours
Session 11	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 12	In-person	Sport 2, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 14	In-person	Sport 2, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 15	In-person	Sport 2, Session 6 Singles League Matches 2 Course Wrap-Up	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. [Review] Reflect on the course as a whole, and consider one's future relationship with exercise and sport.	2 hours

Course Title	Physical Education A	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the spring semester, individual sports (table tennis and badminton) will be practiced. Students will accurately understand the rules of each sport and acquire the corresponding physical techniques and skills, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve stressare strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation/Review] Perform the stretching and light strength training exercises introduced in class.	2 hours
Session 2	In-person	Physical Fitness Assessment (Physical Ability Test)	[Review] Review the results of the physical fitness assessment, identify areas of weakness, and perform exercises and training to strengthen those areas.	2 hours
Session 3	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced in the spring semester, forming a mental image of the activity.	2 hours
Session 4	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 5	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Review and understand the rules of the sport practiced this session.	2 hours
Session 6	In-person	Sport 1, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 8	In-person	Sport 1, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 9	In-person	Sport 1, Session 6 Singles League Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour)	2 hours

			[Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 10	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of the movements and techniques involved.	2 hours
Session 11	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 12	In-person	Sport 2, Session 3 Improving Basic Technique and Singles Matches	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 4 Improving Applied Technique and Singles Matches	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 14	In-person	Sport 2, Session 5 Singles League Matches 1	[Review] Reflect individually on the league matches, identifying strengths and weaknesses, and consider strategy and tactics for the next round of ranked league matches.	2 hours
Session 15	In-person	Sport 2, Session 6 Singles League Matches 2 Course Wrap-Up	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. [Review] Reflect on the course as a whole, and consider one's future relationship with exercise and sport.	2 hours

Course Title	Physical Education B	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the fall semester, two or three team sports will be selected from among basketball, volleyball, futsal, soccer, and softball. Students will accurately understand the rules of the selected sports and acquire the corresponding physical techniques and skills, improving physical fitness, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation. The sports to be practiced will be decided during the guidance session in Session 1.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on the maintenance and promotion of physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki	ISBN	9784469365641

	Kazuyuki, Taishukan Shoten, 2020		
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve everyday stressare strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required). Physical Conditioning (Light Physical Exercise, Stretching, Light Strength Training, etc.)	[Preparation/Review] Practice stretching and light strength training individually at home.	2 hours
Session 2	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced, forming a mental image of the activity.	2 hours
Session 3	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 4	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 5	In-person	Sport 1, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 6	In-person	Sport 1, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 5 Fixed-Team Matches 1	[Review] Reflect within the team on this session's match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 8	In-person	Sport 1, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour)	2 hours

			[Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 9	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of body use and movement.	2 hours
Session 10	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 11	In-person	Sport 2, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 12	In-person	Sport 2, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 5 Fixed-Team Matches 1	[Review] Reflect as a team on the match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 14	In-person	Sport 2, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the areas of growth and points for improvement over the course, and consider one's own future relationship with sport.	2 hours

Course Title	Physical Education B	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the fall semester, two or three team sports will be selected from among basketball, volleyball, futsal, soccer, and softball. Students will accurately understand the rules of the selected sports and acquire the corresponding physical techniques and skills, improving physical fitness, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation. The sports to be practiced will be decided during the guidance session in Session 1.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on the maintenance and promotion of physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki	ISBN	9784469365641

	Kazuyuki, Taishukan Shoten, 2020		
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve everyday stressare strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required). Physical Conditioning (Light Physical Exercise, Stretching, Light Strength Training, etc.)	[Preparation/Review] Practice stretching and light strength training individually at home.	2 hours
Session 2	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced, forming a mental image of the activity.	2 hours
Session 3	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 4	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 5	In-person	Sport 1, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 6	In-person	Sport 1, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 5 Fixed-Team Matches 1	[Review] Reflect within the team on this session's match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 8	In-person	Sport 1, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour)	2 hours

			[Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 9	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of body use and movement.	2 hours
Session 10	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 11	In-person	Sport 2, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 12	In-person	Sport 2, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 5 Fixed-Team Matches 1	[Review] Reflect as a team on the match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 14	In-person	Sport 2, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the areas of growth and points for improvement over the course, and consider one's own future relationship with sport.	2 hours

Course Title	Physical Education B	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the fall semester, two or three team sports will be selected from among basketball, volleyball, futsal, soccer, and softball. Students will accurately understand the rules of the selected sports and acquire the corresponding physical techniques and skills, improving physical fitness, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation. The sports to be practiced will be decided during the guidance session in Session 1.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on the maintenance and promotion of physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki	ISBN	9784469365641

	Kazuyuki, Taishukan Shoten, 2020		
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve everyday stressare strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required). Physical Conditioning (Light Physical Exercise, Stretching, Light Strength Training, etc.)	[Preparation/Review] Practice stretching and light strength training individually at home.	2 hours
Session 2	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced, forming a mental image of the activity.	2 hours
Session 3	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 4	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 5	In-person	Sport 1, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 6	In-person	Sport 1, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 5 Fixed-Team Matches 1	[Review] Reflect within the team on this session's match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 8	In-person	Sport 1, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour)	2 hours

			[Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 9	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of body use and movement.	2 hours
Session 10	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 11	In-person	Sport 2, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 12	In-person	Sport 2, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 5 Fixed-Team Matches 1	[Review] Reflect as a team on the match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 14	In-person	Sport 2, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the areas of growth and points for improvement over the course, and consider one's own future relationship with sport.	2 hours

Course Title	Physical Education B	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the fall semester, two or three team sports will be selected from among basketball, volleyball, futsal, soccer, and softball. Students will accurately understand the rules of the selected sports and acquire the corresponding physical techniques and skills, improving physical fitness, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation. The sports to be practiced will be decided during the guidance session in Session 1.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on the maintenance and promotion of physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki	ISBN	9784469365641

	Kazuyuki, Taishukan Shoten, 2020		
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve everyday stressare strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required). Physical Conditioning (Light Physical Exercise, Stretching, Light Strength Training, etc.)	[Preparation/Review] Practice stretching and light strength training individually at home.	2 hours
Session 2	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced, forming a mental image of the activity.	2 hours
Session 3	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 4	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 5	In-person	Sport 1, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 6	In-person	Sport 1, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 5 Fixed-Team Matches 1	[Review] Reflect within the team on this session's match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 8	In-person	Sport 1, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement. (Approx. 1 hour)	2 hours

			[Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 9	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of body use and movement.	2 hours
Session 10	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 11	In-person	Sport 2, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 12	In-person	Sport 2, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 5 Fixed-Team Matches 1	[Review] Reflect as a team on the match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 14	In-person	Sport 2, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the areas of growth and points for improvement over the course, and consider one's own future relationship with sport.	2 hours

Course Title	Physical Education B	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G1	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Promoting Physical and Mental Health Through Sport		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Deepening Understanding of Health and Physical Fitness Through sport, students will develop life skills as well as an understanding of the prevention of lifestyle-related disease and the maintenance and promotion of physical and mental health. ②Building Interpersonal Relationships Students will develop an awareness of peers holding diverse perspectives and the ability to engage in sport and physical activity cooperatively with them, so as to enable a smooth start to university life. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. In the fall semester, two or three team sports will be selected from among basketball, volleyball, futsal, soccer, and softball. Students will accurately understand the rules of the selected sports and acquire the corresponding physical techniques and skills, improving physical fitness, while also deepening mutual understanding and building relationships among students from the perspective of health education that promotes physical and mental adaptation. The sports to be practiced will be decided during the guidance session in Session 1.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Understand the effects of sporting activity on the maintenance and promotion of physical and mental health. -Communicate with a range of people and build good interpersonal relationships. -Engage in sport cooperatively with peers.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated.	ISBN	None

Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Engaging in sport has a positive effect not only on physical health but also on mental health. Students who enjoy physical activity, feel they have recently lacked exercise, or wish to relieve everyday stress are strongly encouraged to take this course. Students who find sports difficult are also very welcome. Through this course, students are encouraged to build friendships and improve their lifestyle habits, enriching their university life.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required). Physical Conditioning (Light Physical Exercise, Stretching, Light Strength Training, etc.)	[Preparation/Review] Practice stretching and light strength training individually at home.	2 hours
Session 2	On-demand	Preparatory Study of the Sport to Be Practiced	[Preparation] Watch videos online of the sport to be practiced, forming a mental image of the activity.	2 hours
Session 3	In-person	Sport 1, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Watch videos online of the basic techniques for the sport being practiced, forming a mental image of them.	2 hours
Session 4	In-person	Sport 1, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 5	In-person	Sport 1, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 6	In-person	Sport 1, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 7	In-person	Sport 1, Session 5 Fixed-Team Matches 1	[Review] Reflect within the team on this session's match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 8	In-person	Sport 1, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of imp	2 hours

			rovement and points still needing improvement. (Approx. 1 hour) [Preparation] As the sport will change starting next session, search for videos online of the next sport to be practiced and form a mental image of it. (Approx. 1 hour)	
Session 9	In-person	Sport 2, Session 1 Becoming Familiar With Equipment and Acquiring Basic Technique	[Preparation] Search online for videos of the sport to be practiced this session, forming a mental image of body use and movement.	2 hours
Session 10	In-person	Sport 2, Session 2 Practice Matches and Understanding the Rules	[Review] Understand the rules of the sport practiced this session.	2 hours
Session 11	In-person	Sport 2, Session 3 Improving Basic Technique and Mini-Games	[Review] Practice to improve the basic techniques introduced in class.	2 hours
Session 12	In-person	Sport 2, Session 4 Improving Applied Technique and Mini-Games	[Review] Practice to improve the applied techniques introduced in class.	2 hours
Session 13	In-person	Sport 2, Session 5 Fixed-Team Matches 1	[Review] Reflect as a team on the match, identifying strengths and weaknesses, and consider strategy and tactics for the next match.	2 hours
Session 14	In-person	Sport 2, Session 6 Fixed-Team Matches 2	[Review] Compare this session's matches with the previous week's, and organize points of improvement and points still needing improvement.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the areas of growth and points for improvement over the course, and consider one's own future relationship with sport.	2 hours

Course Title	Lifelong Sport A [Soccer]	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Soccer to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (soccer) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	

	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on dribbling and passing).	[Preparation] Practice Basic Practice 1 (dribbling and passing) individually. [Review] Correct the movements involved in Basic Practice 1 (dribbling and passing) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on dribbling, heading, and shooting).	[Preparation] Practice Basic Practice 2 (dribbling, heading, and shooting) individually. [Review] Correct the movements involved in Basic Practice 2 (dribbling, heading, and shooting) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Mini-Game 1 (developing gameplay centered on individual technique).	[Preparation] Practice the applied techniques for Mini-Game 1 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Mini-Game 2 (developing gameplay centered on individual technique).	[Preparation] Practice the applied techniques for Mini-Game 2 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	This session covers Match 3 (a match drawing on individual physical ability, 2).	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours
Session 9	In-person	This session covers Match 4 (a match drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the	2 hours

			applied techniques for Match 5 and confirm the knowledge gained in class.	
Session 11	In-person	This session covers Match 6 (a match emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport A [Table Tennis]	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Table Tennis		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues table tennis throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of table tennis. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Shogai Sports no Tame no Takkyu Text, Shinsoban [Table Tennis Textbook for Lifelong Sport, New Edition], by Yoshida Kazuto, Sanseido, 2010	ISBN	9784385602356

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	As this course may be taken by students from first through fourth year, it offers not only horizontal connections among peers in the same year but also vertical connections with senior and junior students. It is hoped that this course will serve as a place for students to build new relationships, contributing to a more fulfilling student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch table tennis videos online to develop a mental image of the sport.	2 hours
Session 2	In-person	Explanation of Grip; Practice to Become Familiar With the Ball	[Preparation/Review] Practice the eye-movement training exercises introduced in class.	2 hours
Session 3	In-person	Forehand and Backhand Practice Singles “Elevator” Game	[Preparation/Review] Practice the two-ball juggling exercise introduced in class.	2 hours
Session 4	In-person	Mini-Racket Practice Singles “Elevator” Game	[Preparation/Review] Practice the three-ball juggling exercise introduced in class.	2 hours
Session 5	In-person	Multi-Player Rally Practice Singles “Elevator” Game	[Preparation] As doubles will be practiced in the next session, watch videos online of table tennis doubles matches to form a mental image.	2 hours
Session 6	In-person	Metronome Rally Practice; Doubles Practice Doubles “Elevator” Game	[Review] Rewatch doubles videos online, considering how one’s own play differs and how movement could be made smoother.	2 hours
Session 7	In-person	Two-Ball Simultaneous Rally Practice; Doubles Practice Doubles “Elevator” Game	[Preparation] As the theme of the next session is “hitting a smash,” search online for “table tennis smash” to form a mental image.	2 hours
Session 8	In-person	Practice for Hitting a Smash	[Preparation] As the next session will practice putting spin on serves, watch videos online of various players’ serves to form an image of the kind of serve one wishes to develop.	2 hours
Session 9	In-person	Practice for Serving With Spin	[Preparation] As singles league matches will be held in the next session, watch videos online of table tennis singles matches to form a good mental image.	2 hours
Session 10	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Analyze the serve construction and shot placement of top players in videos onl	2 hours

			ine, and consider one's own tactics for the next singles league match.	
Session 11	In-person	Singles League Matches	[Preparation] As doubles matches will be held next session, watch videos online of doubles matches to form a mental image.	2 hours
Session 12	In-person	Doubles League Matches	[Review] Reflect on the doubles matches, organizing strengths and weaknesses. (Approx. 1 hour) [Preparation] As a team match will be held in the next session, watch videos online of Japan national team matches from world championships or the Olympics, forming a mental image of the atmosphere and style of play of a team match. (Approx. 1 hour)	2 hours
Session 13	In-person	Team Match	[Review] Reflect on the matches played thus far, organizing one's own strengths and weaknesses, and consider what tactics to employ in the next match.	2 hours
Session 14	In-person	Singles Tournament	[Review] Organize the areas of growth and points for improvement over the course.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport A [Badminton]	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Experiencing the Joy of Physical Activity and Enjoying Sport With Peers Through Badminton		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (badminton) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	①Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on clears, drives, hairpin shots, and defensive practice).	[Preparation] Practice Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) individually. [Review] Correct the movements involved in Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on smashes and offensive practice).	[Preparation] Practice Basic Practice 2 (smashes and offensive practice) individually. [Review] Correct the movements involved in Basic Practice 2 (smashes and offensive practice) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Technical and Tactical Practice 1 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 1 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Technical and Tactical Practice 2 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 2 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match and tournament drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-per	This session covers Match 3 (a match	[Preparation] Practice the applied techniques	2 hours

	son	and tournament drawing on individual physical ability, 2).	for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	
Session 9	In-person	This session covers Match 4 (a match and tournament drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match and league emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the applied techniques for Match 5 and confirm the knowledge gained in class.	2 hours
Session 11	In-person	This session covers Match 6 (a match and league emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match and league emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a mixed-gender match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a mixed-gender match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport A [Basketball]	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Basketball		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues basketball throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of playing basketball. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships,and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch basketball match videos online to develop a mental image.	2 hours
Session 2	In-person	Practice of Basic Basketball Movements (Passing, Dribbling, and Shooting) 3-on-3 Half-Court Matches	[Preparation] Watch shooting videos online to form a mental image.	2 hours
Session 3	In-person	Jump Shot and Layup Practice 3-on-3 Half-Court Matches	[Preparation] Watch screen play videos online to form a mental image.	2 hours
Session 4	In-person	Dribble Cut-In and Screen Play Practice 3-on-3 Half-Court Matches	[Preparation] Watch 5-on-5 match videos online to form a mental image.	2 hours
Session 5	In-person	2-on-2 and 3 (Offense)-on-2 (Defense) Half-Court Practice 5-on-5 Full-Court Matches	[Preparation/Review] Practice the coordination training exercises introduced in class individually.	2 hours
Session 6	In-person	3-on-3 Screen Play Practice on a Half Court 5-on-5 Full-Court Matches	[Preparation] Watch videos online of man-to-man defense to form a mental image.	2 hours
Session 7	In-person	5-on-5 Combination Play Practice on a Half Court 5-on-5 Full-Court Matches	[Review] Practice the coordination training exercises introduced in class individually before the next session.	2 hours
Session 8	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Watch match videos of top players and teams online, forming an individual mental image of full-court movement, passing, and related aspects.	2 hours
Session 9	In-person	Team Formation (Teams Fixed for Four Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 10	In-person	5-on-5 Inter-Team Match, Round 1-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours

Session 11	In-person	5-on-5 Inter-Team Match, Round 1-2 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 12	In-person	5-on-5 Inter-Team Match, Round 1-3	[Preparation] As teams will be newly formed in the next session, reflect on the matches played thus far and organize one's own strengths and weaknesses.	2 hours
Session 13	In-person	Team Formation (Teams Fixed for Three Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 14	In-person	5-on-5 Inter-Team Match, Round 2-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 15	In-person	5-on-5 Inter-Team Match, Round 2-2 Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport A [Tennis]	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Tennis to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (tennis) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is used.	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	

	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview and learning outcomes. (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	Basic Practice 1 (Focusing on Forehand and Backhand)	[Preparation] Practice the basic techniques (forehand and backhand) introduced in class individually. [Review] Correct the movements involved in the basic techniques (forehand and backhand) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	Basic Practice 2 (Focusing on Serve, Volley, and Smash)	[Preparation] Practice the applied techniques for Basic Practice 2 (serve, volley, and smash) individually. [Review] Correct the movements involved in the applied techniques for Basic Practice 2 (serve, volley, and smash) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	Mini-Game 1 (Developing Gameplay Centered on Individual Technique)	[Preparation] Practice the applied techniques for Mini-Game 1 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	Mini-Game 2 (Developing Gameplay Emphasizing Organized Strategy)	[Preparation] Practice the applied techniques for Mini-Game 2 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	Match 1 (A Full Match: Confirming and Deepening Understanding of the Rules of Competition)	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	Match 2 (A Match Drawing on Individual Physical Ability, 1)	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	Match 3 (A Match Drawing on Individual Physical Ability, 2)	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours
Session 9	In-person	Match 4 (A Match Drawing on Individual Physical Ability, 3)	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the	2 hours

			applied techniques for Match 4 and confirm the knowledge gained in class.	
Session 10	In-person	Match 5 (A Match Emphasizing Organized Strategy, 1)	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the applied techniques for Match 5 and confirm the knowledge gained in class.	2 hours
Session 11	In-person	Match 6 (A Match Emphasizing Organized Strategy, 2)	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	Match 7 (A Match Emphasizing Organized Strategy, 3)	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	Match 8 (A Match Drawing on Overall Ability, 1)	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	Match 9 (A Match Drawing on Overall Ability, 2)	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport A [Rugby]	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Rugby Football and Tag Rugby to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (rugby, in the form of tag rugby) from among six (rugby, table tennis, badminton, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through basic practice and matches in rugby (tag rugby), students will maintain and improve basic physical fitness and develop technical skill, while also understanding the structure of team play and cultivating a sense of responsibility and cooperation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	None	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	40
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	O
	Other (%)	
	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	Various Games to Become Familiar With the Rugby Ball	[Preparation] Perform stretching individually before class. [Review] Set goals for improving physical fitness.	2 hours
Session 3	In-person	Various Games to Become Familiar With Rugby Gameplay	[Preparation] Perform stretching individually before class. [Review] Set goals for improving physical fitness.	2 hours
Session 4	In-person	Acquiring Handling Skills (Conducted in Game Form, Centered on Individual Technique)	[Preparation] Understand the concept of “handling.” [Review] Reflect on the class content and perform repetition practice.	2 hours
Session 5	In-person	Introduction to Handling Skills (Conducted in Game Form, Centered on Group Play)	[Preparation] Consider improvement measures for the issues identified in the previous session. [Review] Perform repetition practice of the movements to deepen understanding.	2 hours
Session 6	In-person	Acquiring Kicking Skills (Conducted in Game Form, Centered on Individual Technique)	[Preparation] Understand the concept of “kicking.” [Review] Reflect on the class content and perform repetition practice.	2 hours
Session 7	In-person	Introduction to Kicking Skills (Conducted in Game Form, Centered on Group Play)	[Preparation] Consider improvement measures for the issues identified in the previous session. [Review] Perform repetition practice of the movements to deepen understanding.	2 hours
Session 8	In-person	Introduction to Tag Rugby 1 (Acquiring Basic Attack)	[Preparation] Research in advance the rules and methods of “tag rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 9	In-person	Introduction to Tag Rugby 2 (Understanding Basic Defense)	[Preparation] Consider improvement measures for the issues identified in the previous session. [Review] Reconfirm the rules of tag rugby and perform repetition practice of the movements to deepen understanding.	2 hours
Session 10	In-person	Introduction to Tag Rugby 3 (Game)	[Preparation] Consider improvement measures for the issues identified in the previous session.	2 hours

			[Review] Reconfirm the rules of tag rugby and perform repetition practice of the movements to deepen understanding.	
Session 11	In-person	Introduction to Tag Rugby 4 (Game)	[Preparation] Consider improvement measures for the issues identified in the previous session. [Review] Reconfirm the rules of tag rugby and perform repetition practice of the movements to deepen understanding.	2 hours
Session 12	In-person	Tactics and Strategy for Improving at Rugby	[Preparation] Review the previous session's content, as questions on it will be asked at the start of this session. [Review] Understand tactics and strategy for improving rugby skills.	2 hours
Session 13	In-person	Introduction to Touch Rugby 1 (Understanding Basic Attack)	[Preparation] Research in advance the rules and methods of "touch rugby." [Review] Review the content, as questions on the previous session's content will be asked at the start of the next session.	2 hours
Session 14	In-person	Introduction to Touch Rugby 2 (Understanding Basic Defense)	[Preparation] Consider improvement measures for the issues identified in the previous session. [Review] Reconfirm the rules of touch rugby and perform repetition practice of the movements to deepen understanding.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport A [Badminton]	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Experiencing the Joy of Physical Activity and Enjoying Sport With Peers Through Badminton		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (badminton) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	①Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on clears, drives, hairpin shots, and defensive practice).	[Preparation] Practice Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) individually. [Review] Correct the movements involved in Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on smashes and offensive practice).	[Preparation] Practice Basic Practice 2 (smashes and offensive practice) individually. [Review] Correct the movements involved in Basic Practice 2 (smashes and offensive practice) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Technical and Tactical Practice 1 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 1 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Technical and Tactical Practice 2 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 2 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match and tournament drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-per	This session covers Match 3 (a match	[Preparation] Practice the applied techniques	2 hours

	son	and tournament drawing on individual physical ability, 2).	for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	
Session 9	In-person	This session covers Match 4 (a match and tournament drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match and league emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the applied techniques for Match 5 and confirm the knowledge gained in class.	2 hours
Session 11	In-person	This session covers Match 6 (a match and league emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match and league emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a mixed-gender match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a mixed-gender match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport A [Table Tennis]	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Table Tennis		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues table tennis throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of table tennis. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Shogai Sports no Tame no Takkyu Text, Shinsoban [Table Tennis Textbook for Lifelong Sport, New Edition], by Yoshida Kazuto, Sanseido, 2010	ISBN	9784385602356

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	As this course may be taken by students from first through fourth year, it offers not only horizontal connections among peers in the same year but also vertical connections with senior and junior students. It is hoped that this course will serve as a place for students to build new relationships, contributing to a more fulfilling student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch table tennis videos online to develop a mental image of the sport.	2 hours
Session 2	In-person	Explanation of Grip; Practice to Become Familiar With the Ball	[Preparation/Review] Practice the eye-movement training exercises introduced in class.	2 hours
Session 3	In-person	Forehand and Backhand Practice Singles “Elevator” Game	[Preparation/Review] Practice the two-ball juggling exercise introduced in class.	2 hours
Session 4	In-person	Mini-Racket Practice Singles “Elevator” Game	[Preparation/Review] Practice the three-ball juggling exercise introduced in class.	2 hours
Session 5	In-person	Multi-Player Rally Practice Singles “Elevator” Game	[Preparation] As doubles will be practiced in the next session, watch videos online of table tennis doubles matches to form a mental image.	2 hours
Session 6	In-person	Metronome Rally Practice; Doubles Practice Doubles “Elevator” Game	[Review] Rewatch doubles videos online, considering how one’s own play differs and how movement could be made smoother.	2 hours
Session 7	In-person	Two-Ball Simultaneous Rally Practice; Doubles Practice Doubles “Elevator” Game	[Preparation] As the theme of the next session is “hitting a smash,” search online for “table tennis smash” to form a mental image.	2 hours
Session 8	In-person	Practice for Hitting a Smash	[Preparation] As the next session will practice putting spin on serves, watch videos online of various players’ serves to form an image of the kind of serve one wishes to develop.	2 hours
Session 9	In-person	Practice for Serving With Spin	[Preparation] As singles league matches will be held in the next session, watch videos online of table tennis singles matches to form a good mental image.	2 hours
Session 10	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Analyze the serve construction and shot placement of top players in videos onl	2 hours

			ine, and consider one's own tactics for the next singles league match.	
Session 11	In-person	Singles League Matches	[Preparation] As doubles matches will be held next session, watch videos online of doubles matches to form a mental image.	2 hours
Session 12	In-person	Doubles League Matches	[Review] Reflect on the doubles matches, organizing strengths and weaknesses. (Approx. 1 hour) [Preparation] As a team match will be held in the next session, watch videos online of Japan national team matches from world championships or the Olympics, forming a mental image of the atmosphere and style of play of a team match. (Approx. 1 hour)	2 hours
Session 13	In-person	Team Match	[Review] Reflect on the matches played thus far, organizing one's own strengths and weaknesses, and consider what tactics to employ in the next match.	2 hours
Session 14	In-person	Singles Tournament	[Review] Organize the areas of growth and points for improvement over the course.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport A (Basketball)	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Basketball		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues basketball throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of playing basketball. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated.	ISBN	None

Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch basketball match videos online to develop a mental image.	2 hours
Session 2	In-person	Practice of Basic Basketball Movements (Passing, Dribbling, and Shooting) 3-on-3 Half-Court Matches	[Preparation] Watch shooting videos online to form a mental image.	2 hours
Session 3	In-person	Jump Shot and Layup Practice 3-on-3 Half-Court Matches	[Preparation] Watch screen play videos online to form a mental image.	2 hours
Session 4	In-person	Dribble Cut-In and Screen Play Practice 3-on-3 Half-Court Matches	[Preparation] Watch 5-on-5 match videos online to form a mental image.	2 hours
Session 5	In-person	2-on-2 and 3 (Offense)-on-2 (Defense) Half-Court Practice 5-on-5 Full-Court Matches	[Preparation/Review] Practice the coordination training exercises introduced in class individually.	2 hours
Session 6	In-person	3-on-3 Screen Play Practice on a Half Court 5-on-5 Full-Court Matches	[Preparation] Watch videos online of man-to-man defense to form a mental image.	2 hours
Session 7	In-person	5-on-5 Combination Play Practice on a Half Court 5-on-5 Full-Court Matches	[Review] Practice the coordination training exercises introduced in class individually before the next session.	2 hours
Session 8	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Watch match videos of top players and teams online, forming an individual mental image of full-court movement, passing, and related aspects.	2 hours
Session 9	In-person	Team Formation (Teams Fixed for Four Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours

Session 10	In-person	5-on-5 Inter-Team Match, Round 1-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 11	In-person	5-on-5 Inter-Team Match, Round 1-2 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 12	In-person	5-on-5 Inter-Team Match, Round 1-3	[Preparation] As teams will be newly formed in the next session, reflect on the matches played thus far and organize one's own strengths and weaknesses.	2 hours
Session 13	In-person	Team Formation (Teams Fixed for Three Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 14	In-person	5-on-5 Inter-Team Match, Round 2-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 15	In-person	5-on-5 Inter-Team Match, Round 2-2 Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport B (Soccer)	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Soccer to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (soccer) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	

	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on dribbling and passing).	[Preparation] Practice Basic Practice 1 (dribbling and passing) individually. [Review] Correct the movements involved in Basic Practice 1 (dribbling and passing) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on dribbling, heading, and shooting).	[Preparation] Practice Basic Practice 2 (dribbling, heading, and shooting) individually. [Review] Correct the movements involved in Basic Practice 2 (dribbling, heading, and shooting) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Mini-Game 1 (developing gameplay centered on individual technique).	[Preparation] Practice the applied techniques for Mini-Game 1 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Mini-Game 2 (developing gameplay centered on individual technique).	[Preparation] Practice the applied techniques for Mini-Game 2 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	This session covers Match 3 (a match drawing on individual physical ability, 2).	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours
Session 9	In-person	This session covers Match 4 (a match drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the	2 hours

			applied techniques for Match 5 and confirm the knowledge gained in class.	
Session 11	In-person	This session covers Match 6 (a match emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport B [Table Tennis]	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Table Tennis		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues table tennis throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of table tennis. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Shogai Sports no Tame no Takkyu Text, Shinsoban [Table Tennis Textbook for Lifelong Sport, New Edition], by Yoshida Kazuto, Sanseido, 2010	ISBN	9784385602356

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	As this course may be taken by students from first through fourth year, it offers not only horizontal connections among peers in the same year but also vertical connections with senior and junior students. It is hoped that this course will serve as a place for students to build new relationships, contributing to a more fulfilling student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch table tennis videos online to form a mental image of the sport.	2 hours
Session 2	In-person	Explanation of Grip; Practice to Become Familiar With the Ball	[Preparation/Review] Practice the eye-movement training exercises introduced in class.	2 hours
Session 3	In-person	Forehand and Backhand Practice Singles “Elevator” Game	[Preparation/Review] Practice the two-ball juggling exercise introduced in class.	2 hours
Session 4	In-person	Mini-Racket Practice Singles “Elevator” Game	[Preparation/Review] Practice the three-ball juggling exercise introduced in class.	2 hours
Session 5	In-person	Multi-Player Rally Practice Singles “Elevator” Game	[Preparation] As doubles will be practiced in the next session, watch videos online of table tennis doubles matches to form a mental image.	2 hours
Session 6	In-person	Metronome Rally Practice; Doubles Practice Doubles “Elevator” Game	[Review] Rewatch doubles videos online, considering how one’s own play differs and how movement could be made smoother.	2 hours
Session 7	In-person	Two-Ball Simultaneous Rally Practice; Doubles Practice Doubles “Elevator” Game	[Preparation] As the theme of the next session is “hitting a smash,” search online for “table tennis smash” to develop a mental image.	2 hours
Session 8	In-person	Practice for Hitting a Smash	[Preparation] As the next session will practice putting spin on serves, watch videos online of various players’ serves to form an image of the kind of serve one wishes to develop.	2 hours
Session 9	In-person	Practice for Serving With Spin	[Preparation] As singles league matches will be held in the next session, watch videos online of table tennis singles matches to form a good mental image.	2 hours
Session 10	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Analyze the serve construction and shot placement of top players in videos onl	2 hours

			ine, and consider one's own tactics for the next singles league match.	
Session 11	In-person	Singles League Matches	[Preparation] As doubles matches will be held next session, watch videos online of doubles matches to form a mental image.	2 hours
Session 12	In-person	Doubles League Matches	[Review] Reflect on the doubles matches, organizing strengths and weaknesses. (Approx. 1 hour) [Preparation] As a team match will be held in the next session, watch videos online of Japan national team matches from world championships or the Olympics, forming a mental image of the atmosphere and style of play of a team match. (Approx. 1 hour)	2 hours
Session 13	In-person	Team Match	[Preparation] As a singles tournament will be held next session, consider tactics such as serve construction and offensive strategy.	2 hours
Session 14	In-person	Singles Tournament	[Review] Organize the areas of growth and points for improvement over the course.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport B [Badminton]	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Badminton to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (badminton) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	①Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	0
	Other Details	0
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on clears, drives, hairpin shots, and defensive practice).	[Preparation] Practice Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) individually. [Review] Correct the movements involved in Basic Practice 1 (clears, drives, hairpin shots, anddefensive practice) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on smashes and offensive practice).	[Preparation] Practice Basic Practice 2 (smashes and offensive practice) individually. [Review] Correct the movements involved in Basic Practice 2 (smashes and offensive practice) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Technical and Tactical Practice 1 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 1 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Technical and Tactical Practice 2 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 2 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match and tournament drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	This session covers Match 3 (a match and tournament drawing on individual physical ability, 2).	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours

Session 9	In-person	This session covers Match 4 (a match and tournament drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match and league emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the applied techniques for Match 5 and confirm the knowledge gained in class.	2 hours
Session 11	In-person	This session covers Match 6 (a match and league emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match and league emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a mixed-gender match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a mixed-gender match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport B [Basketball]	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Basketball		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues basketball throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of playing basketball. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships,and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch basketball match videos online to develop a mental image.	2 hours
Session 2	In-person	Practice of Basic Basketball Movements (Passing, Dribbling, and Shooting) 3-on-3 Half-Court Matches	[Preparation] Watch shooting videos online to form a mental image.	2 hours
Session 3	In-person	Jump Shot and Layup Practice 3-on-3 Half-Court Matches	[Preparation] Watch screen play videos online to form a mental image.	2 hours
Session 4	In-person	Dribble Cut-In and Screen Play Practice 3-on-3 Half-Court Matches	[Preparation] Watch 5-on-5 match videos online to form a mental image.	2 hours
Session 5	In-person	2-on-2 and 3 (Offense)-on-2 (Defense) Half-Court Practice 5-on-5 Full-Court Matches	[Preparation/Review] Practice the coordination training exercises introduced in class individually.	2 hours
Session 6	In-person	3-on-3 Screen Play Practice on a Half Court 5-on-5 Full-Court Matches	[Preparation] Watch videos online of man-to-man defense to form a mental image.	2 hours
Session 7	In-person	5-on-5 Combination Play Practice on a Half Court 5-on-5 Full-Court Matches	[Review] Practice the coordination training exercises introduced in class individually before the next session.	2 hours
Session 8	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Watch match videos of top players and teams online, forming an individual mental image of full-court movement, passing, and related aspects.	2 hours
Session 9	In-person	Team Formation (Teams Fixed for Four Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 10	In-person	5-on-5 Inter-Team Match, Round 1-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours

Session 11	In-person	5-on-5 Inter-Team Match, Round 1-2 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 12	In-person	5-on-5 Inter-Team Match, Round 1-3	[Preparation] As teams will be newly formed in the next session, reflect on the matches played thus far and organize one's own strengths and weaknesses.	2 hours
Session 13	In-person	Team Formation (Teams Fixed for Three Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 14	In-person	5-on-5 Inter-Team Match, Round 2-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 15	In-person	5-on-5 Inter-Team Match, Round 2-2 Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport B [Tennis]	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Tennis to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (tennis) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	

	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on forehand and backhand).	[Preparation] Practice the basic techniques (forehand and backhand) individually. [Review] Correct the movements involved in the basic techniques (forehand and backhand) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on serve, volley, and smash).	[Preparation] Practice Basic Practice 2 (serve, volley, and smash) individually. [Review] Correct the movements involved in Basic Practice 2 (serve, volley, and smash) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Mini-Game 1 (developing gameplay centered on individual technique).	[Preparation] Practice the applied techniques for Mini-Game 1 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Mini-Game 2 (developing gameplay emphasizing organized strategy).	[Preparation] Practice the applied techniques for Mini-Game 2 individually. [Review] Correct the movements involved in the applied techniques for Mini-Game 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and deepening understanding of the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	This session covers Match 3 (a match drawing on individual physical ability, 2).	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours
Session 9	In-person	This session covers Match 4 (a match drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the	2 hours

			applied techniques for Match 5 and confirm the knowledge gained in class.	
Session 11	In-person	This session covers Match 6 (a match emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport B [Rugby]	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Rugby to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (rugby) from among six (rugby, table tennis, badminton, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Through basic practice and matches in rugby, students will maintain and improve basic physical fitness and develop technical skill, while also understanding the structure of team play and cultivating a sense of responsibility and cooperation.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	None	ISBN	None
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	60
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	40
	Midterm Exam	0
	[Final Exam] Report Exam	0

	[Final Exam] Written Exam (In-Person)	O
	Other (%)	
	Other Details	
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	Tag Rugby Skills and Game 1	[Preparation] Research in advance the rules and methods of “tag rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 3	In-person	Tag Rugby Skills and Game 2	[Preparation] Research in advance the rules and methods of “tag rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 4	In-person	Touch Rugby Skills and Game 1	[Preparation] Research in advance the rules and methods of “touch rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 5	In-person	Touch Rugby Skills and Game 2	[Preparation] Research in advance the rules and methods of “touch rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 6	In-person	Understanding the Game Structure and Rules of Rugby Sevens	[Preparation] Research in advance the rules and methods of “rugby sevens.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 7	In-person	Acquiring Attacking Skills in Rugby Sevens (Line Attack and Drop Goal)	[Preparation] Research in advance the method of “line attack in rugby sevens.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 8	In-person	Acquiring Defensive Skills in Rugby Sevens (Line Defense and Offside)	[Preparation] Research in advance the method of “line defense in rugby sevens.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 9	In-person	Rugby Sevens Game (Attack and Defense From Set Pieces)	[Preparation] Research in advance the rules and methods of “rugby sevens.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours

Session 10	In-person	Rugby Sevens Game	[Preparation] Research in advance the rules and methods of “rugby sevens.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 11	In-person	Understanding the Game Structure and Rules of Fifteen-a-Side Rugby	[Preparation] Research in advance the rules and methods of “fifteen-a-side rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 12	In-person	Fifteen-a-Side Rugby Game 1 (Scrum and Lineout)	[Preparation] Research in advance the rules and methods of “fifteen-a-side rugby.” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 13	In-person	Fifteen-a-Side Rugby Game 2 (Attack)	[Preparation] Research in advance the rules and methods of “fifteen-a-side rugby (attack).” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 14	In-person	Fifteen-a-Side Rugby Game 3 (Defense)	[Preparation] Research in advance the rules and methods of “fifteen-a-side rugby (defense).” [Review] Review the content, as questions on the previous session’s content will be asked at the start of the next session.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport B [Badminton]	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Enjoy Badminton to the Fullest		
Course Objectives and Overview	This course aims to develop the ability to engage voluntarily in physical activity and to foster a lifelong familiarity with sport. It further aims to deepen mutual understanding among students through conversation and shared physical effort. This course selects one sport (badminton) from among six (table tennis, badminton, volleyball, basketball, soccer, and tennis), and, through basic technique practice, matches, and coaching methods, engages students enjoyably in game-centered physical activity, connecting this experience to lifelong sport participation.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Learn the importance of mutual cooperation and enjoy the sport. ②Acquire the theory and practical methods for enjoying sport. ③Communicate smoothly with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	The results of tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books	①Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	50
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	50
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	0
	Other Details	0
Regarding taking this course	Students are encouraged to participate actively and enjoyably in class.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Guidance will be conducted in the general gymnasium. Detailed explanations regarding enrollment will be given using a distributed handout, so please bring writing materials. Athletic wear is not required.)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	2 hours
Session 2	In-person	This session covers Basic Practice 1 (focusing on clears, drives, hairpin shots, and defensive practice).	[Preparation] Practice Basic Practice 1 (clears, drives, hairpin shots, and defensive practice) individually. [Review] Correct the movements involved in Basic Practice 1 (clears, drives, hairpin shots, anddefensive practice) and confirm the knowledge gained in class.	2 hours
Session 3	In-person	This session covers Basic Practice 2 (focusing on smashes and offensive practice).	[Preparation] Practice Basic Practice 2 (smashes and offensive practice) individually. [Review] Correct the movements involved in Basic Practice 2 (smashes and offensive practice) and confirm the knowledge gained in class.	2 hours
Session 4	In-person	This session covers Technical and Tactical Practice 1 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 1 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 1 and confirm the knowledge gained in class.	2 hours
Session 5	In-person	This session covers Technical and Tactical Practice 2 (cuts, footwork, and defensive practice).	[Preparation] Practice the applied techniques for Technical and Tactical Practice 2 individually. [Review] Correct the movements involved in the applied techniques for Technical and Tactical Practice 2 and confirm the knowledge gained in class.	2 hours
Session 6	In-person	This session covers Match 1 (a full match: confirming and understanding the rules of competition).	[Preparation] Practice the applied techniques for Match 1 individually. [Review] Correct the movements involved in the applied techniques for Match 1 and confirm the knowledge gained in class.	2 hours
Session 7	In-person	This session covers Match 2 (a match and tournament drawing on individual physical ability, 1).	[Preparation] Practice the applied techniques for Match 2 individually. [Review] Correct the movements involved in the applied techniques for Match 2 and confirm the knowledge gained in class.	2 hours
Session 8	In-person	This session covers Match 3 (a match and tournament drawing on individual physical ability, 2).	[Preparation] Practice the applied techniques for Match 3 individually. [Review] Correct the movements involved in the applied techniques for Match 3 and confirm the knowledge gained in class.	2 hours

Session 9	In-person	This session covers Match 4 (a match and tournament drawing on individual physical ability, 3).	[Preparation] Practice the applied techniques for Match 4 individually. [Review] Correct the movements involved in the applied techniques for Match 4 and confirm the knowledge gained in class.	2 hours
Session 10	In-person	This session covers Match 5 (a match and league emphasizing organized team strategy, 1).	[Preparation] Practice the applied techniques for Match 5 individually. [Review] Correct the movements involved in the applied techniques for Match 5 and confirm the knowledge gained in class.	2 hours
Session 11	In-person	This session covers Match 6 (a match and league emphasizing organized team strategy, 2).	[Preparation] Practice the applied techniques for Match 6 individually. [Review] Correct the movements involved in the applied techniques for Match 6 and confirm the knowledge gained in class.	2 hours
Session 12	In-person	This session covers Match 7 (a match and league emphasizing organized team strategy, 3).	[Preparation] Practice the applied techniques for Match 7 individually. [Review] Correct the movements involved in the applied techniques for Match 7 and confirm the knowledge gained in class.	2 hours
Session 13	In-person	This session covers Match 8 (a mixed-gender match drawing on overall ability, 1).	[Preparation] Practice the applied techniques for Match 8 individually. [Review] Correct the movements involved in the applied techniques for Match 8 and confirm the knowledge gained in class.	2 hours
Session 14	In-person	This session covers Match 9 (a mixed-gender match drawing on overall ability, 2).	[Preparation] Practice the applied techniques for Match 9 individually. [Review] Correct the movements involved in the applied techniques for Match 9 and confirm the knowledge gained in class.	2 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Identify the points for improvement from the sessions covered thus far. [Review] Conduct a comprehensive review of the points for improvement from the sessions covered thus far.	2 hours

Course Title	Lifelong Sport B [Basketball]	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Basketball		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues basketball throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of playing basketball. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated.	ISBN	None

Reference Books	Illustration de Miru Saishin Sports Rule [The Latest Sports Rules in Illustration], by Suzuki Kazuyuki, Taishukan Shoten, 2020	ISBN	9784469365641
Grading Method and Criteria	Active Participation and Engagement in Class	70	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	30	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	One of the strengths of this course is that it may be taken by students from first through fourth year, offering not only horizontal connections among peers in the same year but also vertical connections with senior and junior students, serving as a place to build new relationships and thereby enriching student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch basketball match videos online to develop a mental image.	2 hours
Session 2	In-person	Practice of Basic Basketball Movements (Passing, Dribbling, and Shooting) 3-on-3 Half-Court Matches	[Preparation] Watch shooting videos online to form a mental image.	2 hours
Session 3	In-person	Jump Shot and Layup Practice 3-on-3 Half-Court Matches	[Preparation] Watch screen play videos online to form a mental image.	2 hours
Session 4	In-person	Dribble Cut-In and Screen Play Practice 3-on-3 Half-Court Matches	[Preparation] Watch 5-on-5 match videos online to form a mental image.	2 hours
Session 5	In-person	2-on-2 and 3 (Offense)-on-2 (Defense) Half-Court Practice 5-on-5 Full-Court Matches	[Preparation/Review] Practice the coordination training exercises introduced in class individually.	2 hours
Session 6	In-person	3-on-3 Screen Play Practice on a Half Court 5-on-5 Full-Court Matches	[Preparation] Watch videos online of man-to-man defense to form a mental image.	2 hours
Session 7	In-person	5-on-5 Combination Play Practice on a Half Court 5-on-5 Full-Court Matches	[Review] Practice the coordination training exercises introduced in class individually before the next session.	2 hours
Session 8	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Watch match videos of top players and teams online, forming an individual mental image of full-court movement, passing, and related aspects.	2 hours
Session 9	In-person	Team Formation (Teams Fixed for Four Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours

Session 10	In-person	5-on-5 Inter-Team Match, Round 1-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 11	In-person	5-on-5 Inter-Team Match, Round 1-2 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 12	In-person	5-on-5 Inter-Team Match, Round 1-3	[Preparation] As teams will be newly formed in the next session, reflect on the matches played thus far and organize one's own strengths and weaknesses.	2 hours
Session 13	In-person	Team Formation (Teams Fixed for Three Weeks) Team Practice 5-on-5 Full-Court Matches	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 14	In-person	5-on-5 Inter-Team Match, Round 2-1 Team Reflection on the Match, and Practice for the Next Match	[Review] Organize the issues that arose from the practice match, and identify points for improvement before the next session.	2 hours
Session 15	In-person	5-on-5 Inter-Team Match, Round 2-2 Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Lifelong Sport B [Table Tennis]	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	1 Credit
Grade	G2	Teaching Method	Practical Exercise
Course Category	Humanities and Science		
Theme	Deepening Understanding of Relationship-Building and Physical and Mental Health Through Table Tennis		
Course Objectives and Overview	This course, conducted through the practice of sport, is organized primarily around the following three goals. ①Acquiring Physical Skills Students will develop the ability to enjoyably engage in sport and physical activity throughout life, while tracking their own efforts and progress toward improving physical skill. ②Building Interpersonal Relationships Students will develop an awareness of others holding diverse ideas and values, and the ability to engage in sport and physical activity cooperatively with them. ③Strengthening Independent and Self-Directed Engagement To improve physical skills, students will set individual goals and challenges and develop the ability to work toward them independently and self-directedly. Lifelong Sport offers six sports in total (table tennis, basketball, soccer, tennis, badminton, and rugby); this course continues table tennis throughout the semester. In terms of content, the course aims to develop the ability to engage enjoyably and cooperatively with peers in sport—through understanding the rules and practicing basic techniques and matches—and to voluntarily engage in sport and physical activity, fostering a lifelong familiarity with sporting activity. The course also aims to improve communication skills through interaction with a range of people via sport.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the basic techniques of table tennis. -Communicate smoothly with others. -Engage in sport with respect for etiquette, manners, and rules, and with consideration for others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	None
Reference Books	Shogai Sports no Tame no Takkyu Text, Shinsoban [Table Tennis Textbook for Lifelong Sport, New Edition], by Yoshida Kazuto, Sanseido, 2010	ISBN	9784385602356

Grading Method and Criteria	Active Participation and Engagement in Class	70
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	30
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	As this course may be taken by students from first through fourth year, it offers not only horizontal connections among peers in the same year but also vertical connections with senior and junior students. It is hoped that this course will serve as a place for students to build new relationships, contributing to a more fulfilling student life. Students who enjoy physical activity are of course welcome, and students who find sports difficult are equally welcome; all students are encouraged to enroll.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be conducted in the gymnasium (changing into athletic wear is not required).	[Preparation] Watch table tennis videos online to form a mental image of the sport.	2 hours
Session 2	In-person	Explanation of Grip; Practice to Become Familiar With the Ball	[Preparation/Review] Practice the eye-movement training exercises introduced in class.	2 hours
Session 3	In-person	Forehand and Backhand Practice Singles “Elevator” Game	[Preparation/Review] Practice the two-ball juggling exercise introduced in class.	2 hours
Session 4	In-person	Mini-Racket Practice Singles “Elevator” Game	[Preparation/Review] Practice the three-ball juggling exercise introduced in class.	2 hours
Session 5	In-person	Multi-Player Rally Practice Singles “Elevator” Game	[Preparation] As doubles will be practiced in the next session, watch videos online of table tennis doubles matches to form a mental image.	2 hours
Session 6	In-person	Metronome Rally Practice; Doubles Practice Doubles “Elevator” Game	[Review] Rewatch doubles videos online, considering how one’s own play differs and how movement could be made smoother.	2 hours
Session 7	In-person	Two-Ball Simultaneous Rally Practice; Doubles Practice Doubles “Elevator” Game	[Preparation] As the theme of the next session is “hitting a smash,” search online for “table tennis smash” to develop a mental image.	2 hours
Session 8	In-person	Practice for Hitting a Smash	[Preparation] As the next session will practice putting spin on serves, watch videos online of various players’ serves to form an image of the kind of serve one wishes to develop.	2 hours
Session 9	In-person	Practice for Serving With Spin	[Preparation] As singles league matches will be held in the next session, watch videos online of table tennis singles matches to form a good mental image.	2 hours
Session 10	On-demand	Self-Analysis Using Video, Including Match and Practice Footage	[Preparation] Analyze the serve construction and shot placement of top players in videos onl	2 hours

			ine, and consider one's own tactics for the next singles league match.	
Session 11	In-person	Singles League Matches	[Preparation] As doubles matches will be held next session, watch videos online of doubles matches to form a mental image.	2 hours
Session 12	In-person	Doubles League Matches	[Review] Reflect on the doubles matches, organizing strengths and weaknesses. (Approx. 1 hour) [Preparation] As a team match will be held in the next session, watch videos online of Japan national team matches from world championships or the Olympics, forming a mental image of the atmosphere and style of play of a team match. (Approx. 1 hour)	2 hours
Session 13	In-person	Team Match	[Preparation] As a singles tournament will be held next session, consider tactics such as serve construction and offensive strategy.	2 hours
Session 14	In-person	Singles Tournament	[Review] Organize the areas of growth and points for improvement over the course.	2 hours
Session 15	In-person	Course Wrap-Up	[Review] Organize the significance and purpose of engaging in exercise and sport, and consider how to incorporate them into one's own life.	2 hours

Course Title	Physical Training Seminar A [Judo]	Academic Year	Spring Semester, AY2026
Instructor	WAKABAYASHI Jun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar A [Judo]	Academic Year	Spring Semester, AY2026
Instructor	TANIDA Kazuhiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar A [Judo]	Academic Year	Spring Semester, AY2026
Instructor	TANIDA Kazuhiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar A [Judo]	Academic Year	Spring Semester, AY2026
Instructor	WAKABAYASHI Jun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar B [Judo]	Academic Year	Fall Semester, AY2026
Instructor	WAKABAYASHI Jun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the universitytraining room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar B [Judo]	Academic Year	Fall Semester, AY2026
Instructor	TANIDA Kazuhiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar B [Judo]	Academic Year	Fall Semester, AY2026
Instructor	WAKABAYASHI Jun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	90	
	Quizzes and Report Assignments During the Course	10	
	Presentation of Results (Oral/Practical)	0	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the universitytraining room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-person	Practical Session 7 Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	[Review] Identify, among the techniques practiced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	4 hours
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 1	In-per	Practical Session 11	[Review] Practice the training introduced in c	4 hours

2	son	Randori in Match Format	lass individually, at home and in the universi ty training room.	
Session 1 3	In-per son	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identify ing one's own strengths and weaknesses.	4 hours
Session 1 4	In-per son	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos onlin e, how to set up one's signature technique dur ing a match, forming a mental image.	4 hours
Session 1 5	In-per son	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, org anizing the areas in which one has grown and t he points still requiring improvement.	4 hours

Course Title	Physical Training Seminar B [Judo]	Academic Year	Fall Semester, AY2026
Instructor	TANIDA Kazuhiro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Developing Well-Rounded Members of Society With Spirit, Physical Strength, and Skill Through Judo		
Course Objectives and Overview	This course aims to develop the ability to correctly understand and implement training for maintaining and promoting health through judo. Students will study the theory underlying such training, together with the etiquette and skills of budo (Japanese martial arts, including judo and kendo), and will each create and implement their own training program. Specifically, in addition to acquiring judo skills, students will engage in training programs such as circuit training and weight training, working toward the first-degree black belt certification. For students aiming for public safety professions such as police officer or firefighter in particular, the course seeks to develop the spirit and physical strength required of a field officer, cultivate the courage to confront danger, and foster individuals capable of contributing to society.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire technical, mental, and cultural competencies through judo, becoming a person capable of succeeding in society. -Acquire, beyond the skills and theory covered in the seminar, the know-how to strengthen the ability to respond decisively in any situation and to negotiate effectively with others.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Tasks undertaken in class will be reviewed and shared in the following week's session.		
Active Learning Initiatives	Fieldwork, Off-Campus Visits, and Experiential Learning		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None.	ISBN	None.
Reference Books	None.	ISBN	0
Grading Method and	Active Participation and Engagement in	90	

Criteria	Class	
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	The course prioritizes safety and the acquisition of basic movements. Students are encouraged to approach the course with sincerity and active engagement, always bearing consideration for others in mind.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	In-person	Guidance (Explanation of the Course Content, Schedule, and Goals) Explanation of the History of Judo, Etiquette, and Breakfalls	[Review] Watch judo-related videos online, forming a mental image in preparation for the next session.	4 hours
Session 2	In-person	Practical Session 1 Review of Judo Etiquette, Breakfalls, and Ground Techniques	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 3	In-person	Practical Session 2 Review of Breakfalls and Ground Techniques; Breakfalls in Response to Throws	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 4	In-person	Practical Session 3 Standing Techniques (Hip Throw, Shoulder Throw, and One-Arm Shoulder Throw)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 5	In-person	Practical Session 4 Standing Techniques (Major Outer Reap, Major Inner Reap, Minor Outer Reap, and Minor Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 6	In-person	Practical Session 5 Standing Techniques (Sweeping Foot Sweep and Supporting Foot Lift-Pull)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 7	In-person	Practical Session 6 Review of Standing Techniques (Hip Throw, Shoulder Throw, One-Arm Shoulder Throw, Major Outer Reap, and Major Inner Reap)	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 8	In-per	Practical Session 7	[Review] Identify, among the techniques pract	4 hours

	son	Review of Standing Techniques (Minor Outer Reap, Minor Inner Reap, Sweeping Foot Sweep, and Supporting Foot Lift-Pull)	iced in the course thus far, one's own strengths and weaknesses, and organize the key points to focus on for each.	
Session 9	In-person	Practical Session 8 Mock Match	[Review] Reflect on the mock match, organizing points for improvement before the next session.	4 hours
Session 10	In-person	Practical Session 9 Ground Techniques	[Review] Watch videos of judo ground techniques online for review.	4 hours
Session 11	On-demand	Cardiopulmonary Resuscitation, and Related Topics	[Review] Review the procedure and method of cardiopulmonary resuscitation so as to be able to perform it at any time.	4 hours
Session 12	In-person	Practical Session 11 Randori in Match Format	[Review] Practice the training introduced in class individually, at home and in the university training room.	4 hours
Session 13	In-person	Practical Session 12 Randori in Match Format	[Review] Reflect on randori practice, identifying one's own strengths and weaknesses.	4 hours
Session 14	In-person	Practical Session 13 Establishing One's Signature Techniqu e	[Review] Consider, while watching videos online, how to set up one's signature technique during a match, forming a mental image.	4 hours
Session 15	In-person	Practical Session 14 Mock Match Course Review	[Review] Reflect on the course as a whole, organizing the areas in which one has grown and the points still requiring improvement.	4 hours

Course Title	Sports and Health	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding the Value That Sport and Exercise Bring		
Course Objectives and Overview	This course examines the theory of exercise and sport from a range of perspectives, focusing on the maintenance and promotion of physical and mental health, and deepens understanding of these theories. Recent surveys by the Ministry of Education, Culture, Sports, Science and Technology have noted a declining trend in exercise habits among university students, whose lifestyle habits are also less favorable compared to junior and senior high school students and working adults. This course therefore aims to develop an understanding of the meaning of engaging in sport and the importance of the role that exercise and sport play in maintaining and promoting physical and mental health, while encouraging students to reconsider their own exercise and lifestyle habits and develop the ability to lead a healthy life independently (the ability to bring about behavioral change).		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire basic knowledge relating to sport. -Explain why engaging in sport is beneficial for physical and mental health.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using distributed materials.	ISBN	None
Reference Books	①Kiso kara Manabu Sports Training Riron [Learning the Theory of Sports Training From the Basics], by Ito Mamoru, Nihon Bungeisha, 2017 ②Sports Mental Training Kyohon, 3rd Edition [A Textbook of Sports Mental Training], by Suzuki Kazuyuki, Taishukan Shoten, 2016	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted from a range of perspectives, centered on the main theme of why engaging in sport benefits the maintenance and promotion of physical and mental health. Video and slide materials will be used to make the course accessible not only to students involved in club activities but also to those with no sporting experience.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Flow of Upcoming Lectures and the Course Goals (Syllabus Content)	[Preparation] Write a report on the theme “Reflecting on your own experience of sport and exercise thus far, how do you wish to engage with sport and exercise in the future?” and submit it atthe next session.	4 hours
Session 2	In-person	(1) What Is Health? (2) Assessing Health (3) Health Problems in Contemporary Society	[Review] Read the distributed materials on contemporary health problems for review. (Approx. 2 hours) [Review] Try practicing a health method introduced in class that suits oneself. (Approx. 2 hours)	4 hours
Session 3	In-person	(1) The Phenomenon of Aging (2) The Definition of Health	[Review] Read the distributed materials on the phenomenon of aging (lifespan) for review. (Approx. 2 hours) [Preparation] Research the muscles important for slowing the aging process. (Approx. 2 hours)	4 hours
Session 4	In-person	(1) The Concept of Physical Fitness (2) Classifications of Physical Fitness	[Review] Read the distributed materials on the concept of physical fitness for review. (Approx. 2 hours) [Review] Try practicing a fitness training method introduced in class that one found interesting. (Approx. 2 hours)	4 hours
Session 5	In-person	(1) The Causes of Obesity (2) Exercise Prescription for Obesity	[Review] Read the distributed materials on the mechanism of obesity for review. (Approx. 2 hours) [Preparation] Compare one’s weight in high school with the present, and consider the reasons for any difference. (Approx. 2 hours)	4 hours
Session 6	In-person	(1) The Effects of Sport and Exercise on Lifestyle-Related Disease (2) The Necessity of Lifelong Sport and Exercise	[Review] Read the distributed materials on lifestyle-related disease for review. (Approx. 2 hours) [Preparation] Select one lifestyle-related disease introduced in class and research it in further detail. (Approx. 2 hours)	4 hours
Session 7	In-person	(1) The Principles of Training (2) Training Prescription (3) Warm-Up and Cool-Down	[Preparation] A “midterm examination” will be administered at the start of the next session to assess comprehension of the content covere	4 hours

			d in Sessions 2 through 7; review the materials distributed thus far.	
Session 8	In-person	(1) Classification by Body Type (2) Classification by Physical Fitness Component (3) Midterm Examination	[Review] Deepen understanding of themes on which comprehension was shown to be shallow on the midterm examination. (Approx. 2 hours) [Review] Read the distributed materials on the components of physical fitness for review. (Approx. 2 hours)	4 hours
Session 9	In-person	(1) What Is a Coach? (2) The Role and Importance of a Coach	[Review] Read the distributed materials on the role of a coach for review. (Approx. 2 hours) [Preparation] Identify the coach who has had the greatest influence on oneself in life thus far, and consider the reasons why. (Approx. 2 hours)	4 hours
Session 10	In-person	(1) On the Ethics of Coaches (2) On Corporal Punishment	[Review] Write a report on corporal punishment and submit it at the next session.	4 hours
Session 11	In-person	(1) The Basic Theory of Coaching (2) Communication Skills for Sports Coaches	[Review] Read the distributed materials on coaches' communication skills for review. (Approx. 2 hours) [Preparation] Organize the key points for communicating effectively with others, and consider areas for improvement. (Approx. 2 hours)	4 hours
Session 12	In-person	(1) The Social Significance of Developing Top Athletes (2) Coaching Practices for Developing Top Athletes	[Review] Read the distributed materials on the requirements for becoming a top athlete for review. (Approx. 2 hours) [Review] Organize the "points to note when raising children" introduced in class. (Approx. 2 hours)	4 hours
Session 13	In-person	(1) The Frequency and Trends of Sports Injuries (2) Representative Injuries and Conditions and Their Characteristics (3) First Aid and Prevention for Injuries	[Review] Read the distributed materials on injury prevention for review. (Approx. 2 hours) [Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content covered in Sessions 8 through 13; review the materials distributed thus far. (Approx. 2 hours)	4 hours
Session 14	On-demand	Review of the Course Thus Far	[Preparation] Watch the on-demand video and review the course materials covered thus far.	4 hours
Session 15	In-person	(1) Course Summary (2) End-of-Semester Confirmation Test (Quiz)	[Review] Review the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports and Health	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding the Value That Sport and Exercise Bring		
Course Objectives and Overview	This course examines the theory of exercise and sport from a range of perspectives, focusing on the maintenance and promotion of physical and mental health, and deepens understanding of these theories. Recent surveys by the Ministry of Education, Culture, Sports, Science and Technology have noted a declining trend in exercise habits among university students, whose lifestyle habits are also less favorable compared to junior and senior high school students and working adults. This course therefore aims to develop an understanding of the meaning of engaging in sport and the importance of the role that exercise and sport play in maintaining and promoting physical and mental health, while encouraging students to reconsider their own exercise and lifestyle habits and develop the ability to lead a healthy life independently (the ability to bring about behavioral change).		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire basic knowledge relating to sport. -Explain why engaging in sport is beneficial for physical and mental health.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using distributed materials.	ISBN	None
Reference Books	①Kiso kara Manabu Sports Training Riron [Learning the Theory of Sports Training From the Basics], by Ito Mamoru, Nihon Bungeisha, 2017 ②Sports Mental Training Kyohon, 3rd Edition [A Textbook of Sports Mental Training], by Suzuki Kazuyuki, Taishukan Shoten, 2016	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted from a range of perspectives, centered on the main theme of why engaging in sport benefits the maintenance and promotion of physical and mental health. Video and slide materials will be used to make the course accessible not only to students involved in club activities but also to those with no sporting experience.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Explanation of the Flow of Upcoming Lectures and the Course Goals (Syllabus Content)	[Preparation] Write a report on the theme “Reflecting on your own experience of sport and exercise thus far, how do you wish to engage with sport and exercise in the future?” and submit it atthe next session.	4 hours
Session 2	In-person	(1) What Is Health? (2) Assessing Health (3) Health Problems in Contemporary Society	[Review] Read the distributed materials on contemporary health problems for review. (Approx. 2 hours) [Review] Try practicing a health method introduced in class that suits oneself. (Approx. 2 hours)	4 hours
Session 3	In-person	(1) The Phenomenon of Aging (2) The Definition of Health	[Review] Read the distributed materials on the phenomenon of aging (lifespan) for review. (Approx. 2 hours) [Preparation] Research the muscles important for slowing the aging process. (Approx. 2 hours)	4 hours
Session 4	In-person	(1) The Concept of Physical Fitness (2) Classifications of Physical Fitness	[Review] Read the distributed materials on the concept of physical fitness for review. (Approx. 2 hours) [Review] Try practicing a fitness training method introduced in class that one found interesting. (Approx. 2 hours)	4 hours
Session 5	In-person	(1) The Causes of Obesity (2) Exercise Prescription for Obesity	[Review] Read the distributed materials on the mechanism of obesity for review. (Approx. 2 hours) [Preparation] Compare one’s weight in high school with the present, and consider the reasons for any difference. (Approx. 2 hours)	4 hours
Session 6	In-person	(1) The Effects of Sport and Exercise on Lifestyle-Related Disease (2) The Necessity of Lifelong Sport and Exercise	[Review] Read the distributed materials on lifestyle-related disease for review. (Approx. 2 hours) [Preparation] Select one lifestyle-related disease introduced in class and research it in further detail. (Approx. 2 hours)	4 hours
Session 7	In-person	(1) The Principles of Training (2) Training Prescription (3) Warm-Up and Cool-Down	[Preparation] A “midterm examination” will be administered at the start of the next session to assess comprehension of the content covere	4 hours

			d in Sessions 2 through 7; review the materials distributed thus far.	
Session 8	In-person	(1) Classification by Body Type (2) Classification by Physical Fitness Component (3) Midterm Examination	[Review] Deepen understanding of themes on which comprehension was shown to be shallow on the midterm examination. (Approx. 2 hours) [Review] Read the distributed materials on the components of physical fitness for review. (Approx. 2 hours)	4 hours
Session 9	In-person	(1) What Is a Coach? (2) The Role and Importance of a Coach	[Review] Read the distributed materials on the role of a coach for review. (Approx. 2 hours) [Preparation] Identify the coach who has had the greatest influence on oneself in life thus far, and consider the reasons why. (Approx. 2 hours)	4 hours
Session 10	In-person	(1) On the Ethics of Coaches (2) On Corporal Punishment	[Review] Write a report on corporal punishment and submit it at the next session.	4 hours
Session 11	In-person	(1) The Basic Theory of Coaching (2) Communication Skills for Sports Coaches	[Review] Read the distributed materials on coaches' communication skills for review. (Approx. 2 hours) [Preparation] Organize the key points for communicating effectively with others, and consider areas for improvement. (Approx. 2 hours)	4 hours
Session 12	In-person	(1) The Social Significance of Developing Top Athletes (2) Coaching Practices for Developing Top Athletes	[Review] Read the distributed materials on the requirements for becoming a top athlete for review. (Approx. 2 hours) [Review] Organize the "points to note when raising children" introduced in class. (Approx. 2 hours)	4 hours
Session 13	In-person	(1) The Frequency and Trends of Sports Injuries (2) Representative Injuries and Conditions and Their Characteristics (3) First Aid and Prevention for Injuries	[Review] Read the distributed materials on injury prevention for review. (Approx. 2 hours) [Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content covered in Sessions 8 through 13; review the materials distributed thus far. (Approx. 2 hours)	4 hours
Session 14	On-demand	Review of the Course Thus Far	[Preparation] Watch the on-demand video and review the course materials covered thus far.	4 hours
Session 15	In-person	(1) Course Summary (2) End-of-Semester Confirmation Test (Quiz)	[Review] Review the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports and Health	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Understanding the Value That Sport and Exercise Bring		
Course Objectives and Overview	This course examines the theory of exercise and sport from a range of perspectives, focusing on the maintenance and promotion of physical and mental health, and deepens understanding of these theories. Recent surveys by the Ministry of Education, Culture, Sports, Science and Technology have noted a declining trend in exercise habits among university students, whose lifestyle habits are also less favorable compared to junior and senior high school students and working adults. This course therefore aims to develop an understanding of the meaning of engaging in sport and the importance of the role that exercise and sport play in maintaining and promoting physical and mental health, while encouraging students to reconsider their own exercise and lifestyle habits and develop the ability to lead a healthy life independently (the ability to bring about behavioral change).		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire basic knowledge relating to sport. -Explain why engaging in sport is beneficial for physical and mental health.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using distributed materials.	ISBN	None
Reference Books	①Kiso kara Manabu Sports Training Riron [Learning the Theory of Sports Training From the Basics], by Ito Mamoru, Nihon Bungeisha, 2017 ②Sports Mental Training Kyohon, 3rd Edition [A Textbook of Sports Mental Training], by Suzuki Kazuyuki, Taishukan Shoten, 2016	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted from a range of perspectives, centered on the main theme of why engaging in sport benefits the maintenance and promotion of physical and mental health. Video and slide materials will be used to make the course accessible not only to students involved in club activities but also to those with no sporting experience.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Explanation of the Flow of Upcoming Lectures and the Course Goals (Syllabus Content)	[Preparation] Write a report on the theme “Reflecting on your own experience of sport and exercise thus far, how do you wish to engage with sport and exercise in the future?”	4 hours
Session 2	On-demand	(1) What Is Health? (2) Assessing Health (3) Health Problems in Contemporary Society	[Review] Read the materials on contemporary health problems for review. [Review] Try practicing a health method introduced in class that suits oneself.	4 hours
Session 3	On-demand	(1) The Phenomenon of Aging (2) The Definition of Health	[Review] Read the materials on the phenomenon of aging (lifespan) for review. [Preparation] Research the muscles important for slowing the aging process.	4 hours
Session 4	On-demand	(1) The Concept of Physical Fitness (2) Classifications of Physical Fitness	[Review] Read the materials on the concept of physical fitness for review. [Review] Try practicing a fitness training method introduced in class that one found interesting.	4 hours
Session 5	On-demand	(1) The Causes of Obesity (2) Exercise Prescription for Obesity	[Review] Read the materials on the mechanism of obesity for review. [Preparation] Compare one’s weight in high school with the present, and consider the reasons for any difference.	4 hours
Session 6	On-demand	(1) The Effects of Sport and Exercise on Lifestyle-Related Disease (2) The Necessity of Lifelong Sport and Exercise	[Review] Read the materials on lifestyle-related disease for review. [Preparation] Select one lifestyle-related disease introduced in class and research it in further detail.	4 hours
Session 7	On-demand	(1) The Principles of Training (2) Training Prescription (3) Warm-Up and Cool-Down	[Preparation] A “midterm examination” will be administered at the start of the next session to assess comprehension of the content covered in Sessions 2 through 7; review the course materials covered thus far.	4 hours
Session 8	On-demand	(1) Classification by Body Type (2) Classification by Physical Fitness Component (3) Midterm Examination	[Review] Deepen understanding of themes on which comprehension was shown to be shallow on the midterm examination. [Review] Read the materials on the components of physical fitness for review.	4 hours
Session 9	On-dem	Explanation of the Midterm Examinatio	[Review] Watch the on-demand video, review the	4 hours

	and	n	course materials again, and consider points of reflection and improvement in preparation for the quiz (end-of-semester confirmation test) in Session 15.	
Session 10	On-demand	(1) What Is a Coach? (2) The Role and Importance of a Coach	[Review] Read the materials on the role of a coach for review. [Preparation] Identify the coach who has had the greatest influence on oneself in life thus far, and consider the reasons why.	4 hours
Session 11	On-demand	(1) On the Ethics of Coaches (2) On Corporal Punishment	[Preparation] Research recent news and articles on corporal punishment to understand its actual state. [Review] Write a report on corporal punishment.	4 hours
Session 12	On-demand	(1) The Basic Theory of Coaching (2) Communication Skills for Sports Coaches	[Review] Read the materials on coaches' communication skills for review. [Preparation] Organize the key points for communicating effectively with others, and consider areas for improvement.	4 hours
Session 13	On-demand	(1) The Social Significance of Developing Top Athletes (2) Coaching Practices for Developing Top Athletes	[Review] Read the materials on the requirements for becoming a top athlete for review. [Review] Organize the "points to note when raising children" introduced in class.	4 hours
Session 14	On-demand	(1) The Frequency and Trends of Sports Injuries (2) Representative Injuries and Conditions and Their Characteristics (3) First Aid and Prevention for Injuries	[Review] Read the materials on injury prevention for review. [Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content covered in Sessions 8 through 14; review the course materials covered thus far.	4 hours
Session 15	On-demand	(1) Course Summary (2) End-of-Semester Confirmation Test (Quiz)	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports and Health	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Understanding the Value That Sport and Exercise Bring		
Course Objectives and Overview	This course examines the theory of exercise and sport from a range of perspectives, focusing on the maintenance and promotion of physical and mental health, and deepens understanding of these theories. Recent surveys by the Ministry of Education, Culture, Sports, Science and Technology have noted a declining trend in exercise habits among university students, whose lifestyle habits are also less favorable compared to junior and senior high school students and working adults. This course therefore aims to develop an understanding of the meaning of engaging in sport and the importance of the role that exercise and sport play in maintaining and promoting physical and mental health, while encouraging students to reconsider their own exercise and lifestyle habits and develop the ability to lead a healthy life independently (the ability to bring about behavioral change).		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire basic knowledge relating to sport. -Explain why engaging in sport is beneficial for physical and mental health.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using distributed materials.	ISBN	None
Reference Books	①Kiso kara Manabu Sports Training Riron [Learning the Theory of Sports Training From the Basics], by Ito Mamoru, Nihon Bungeisha, 2017 ②Sports Mental Training Kyohon, 3rd Edition [A Textbook of Sports Mental Training], by Suzuki Kazuyuki, Taishukan Shoten, 2016	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted from a range of perspectives, centered on the main theme of why engaging in sport benefits the maintenance and promotion of physical and mental health. Video and slide materials will be used to make the course accessible not only to students involved in club activities but also to those with no sporting experience.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Explanation of the Flow of Upcoming Lectures and the Course Goals (Syllabus Content)	[Preparation] Write a report on the theme “Reflecting on your own experience of sport and exercise thus far, how do you wish to engage with sport and exercise in the future?”	4 hours
Session 2	On-demand	(1) What Is Health? (2) Assessing Health (3) Health Problems in Contemporary Society	[Review] Read the materials on contemporary health problems for review. [Review] Try practicing a health method introduced in class that suits oneself.	4 hours
Session 3	On-demand	(1) The Phenomenon of Aging (2) The Definition of Health	[Review] Read the materials on the phenomenon of aging (lifespan) for review. [Preparation] Research the muscles important for slowing the aging process.	4 hours
Session 4	On-demand	(1) The Concept of Physical Fitness (2) Classifications of Physical Fitness	[Review] Read the materials on the concept of physical fitness for review. [Review] Try practicing a fitness training method introduced in class that one found interesting.	4 hours
Session 5	On-demand	(1) The Causes of Obesity (2) Exercise Prescription for Obesity	[Review] Read the materials on the mechanism of obesity for review. [Preparation] Compare one’s weight in high school with the present, and consider the reasons for any difference.	4 hours
Session 6	On-demand	(1) The Effects of Sport and Exercise on Lifestyle-Related Disease (2) The Necessity of Lifelong Sport and Exercise	[Review] Read the materials on lifestyle-related disease for review. [Preparation] Select one lifestyle-related disease introduced in class and research it in further detail.	4 hours
Session 7	On-demand	(1) The Principles of Training (2) Training Prescription (3) Warm-Up and Cool-Down	[Preparation] A “midterm examination” will be administered at the start of the next session to assess comprehension of the content covered in Sessions 2 through 7; review the course materials covered thus far.	4 hours
Session 8	On-demand	(1) Classification by Body Type (2) Classification by Physical Fitness Component (3) Midterm Examination	[Review] Deepen understanding of themes on which comprehension was shown to be shallow on the midterm examination. [Review] Read the materials on the components of physical fitness for review.	4 hours
Session 9	On-dem	Explanation of the Midterm Examinatio	[Review] Watch the on-demand video, review the	4 hours

	and	n	course materials again, and consider points of reflection and improvement in preparation for the quiz (end-of-semester confirmation test) in Session 15.	
Session 10	On-demand	(1) What Is a Coach? (2) The Role and Importance of a Coach	[Review] Read the materials on the role of a coach for review. [Preparation] Identify the coach who has had the greatest influence on oneself in life thus far, and consider the reasons why.	4 hours
Session 11	On-demand	(1) On the Ethics of Coaches (2) On Corporal Punishment	[Preparation] Research recent news and articles on corporal punishment to understand its actual state. [Review] Write a report on corporal punishment.	4 hours
Session 12	On-demand	(1) The Basic Theory of Coaching (2) Communication Skills for Sports Coaches	[Review] Read the materials on coaches' communication skills for review. [Preparation] Organize the key points for communicating effectively with others, and consider areas for improvement.	4 hours
Session 13	On-demand	(1) The Social Significance of Developing Top Athletes (2) Coaching Practices for Developing Top Athletes	[Review] Read the materials on the requirements for becoming a top athlete for review. [Review] Organize the "points to note when raising children" introduced in class.	4 hours
Session 14	On-demand	(1) The Frequency and Trends of Sports Injuries (2) Representative Injuries and Conditions and Their Characteristics (3) First Aid and Prevention for Injuries	[Review] Read the materials on injury prevention for review. [Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content covered in Sessions 8 through 14; review the course materials covered thus far.	4 hours
Session 15	On-demand	(1) Course Summary (2) End-of-Semester Confirmation Test (Quiz)	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports Coaching	Academic Year	Fall Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge Required for Sports Coaching		
Course Objectives and Overview	This course explains a range of topics—including training, nutrition, and mental aspects—from the perspective of a sports coach, with the aim of developing the foundational knowledge required in that role. Specifically, the course aims to develop broad knowledge relating to sports coaching, including the knowledge required to serve as a leader of a local sports group or club, foundational knowledge of sports coaching and administration, coaching methods for the junior period, and the psychology of coaching. The course also involves reflecting on oneself, considering one's own behavior and thinking, and deepening self-understanding. Through this course, students are expected to develop logical thinking, rich expressive ability, and broad general knowledge.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the foundational knowledge and coaching methods required for sport, from the perspective of a sports coach. -Understand "sports coaching" and "coaching," and explain them to others in one's own words. -Understand appropriate coaching methods and approaches for sport and exercise, and provide coaching and advice responsive to diverse needs. -Deepen self-understanding from the perspective of a coach, and establish one's own way of thinking and coaching style.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated; necessary materials will be distributed as appropriate.	ISBN	None
Reference Books	①Seicho no Tame no Kotae wa, Seicho no Naka ni Aru [The Answer for Growth Lies Within Growth Itself], by Tsuge Yoichiro, Yosensha, 2018 ②Sports Training no Kiso Riron [The Basic Theory	ISBN	0

	of Sports Training], by Wakamatsu Kazunori, Seito-sha, 2013 ③No. 1 Mental Training, by Nishida Fumio, Gendai Shorin, 2010 ④Sports Sokudoku BOOK [The Sports Speed-Reading Book], by Kure Mayumi, Fusosha, 2010		
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	20	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	This course is conducted around the main theme of “What is sports coaching?” In addition to the perspective of sports coaching itself, the course also touches on topics such as how parents relate to their children and how people relate to one another, aiming to deepen understanding from a range of perspectives through video and practical exercises.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session The Value of Sport → This session explains how sport, in contemporary society, not only promotes physical and mental health but also brings substantial value to society and the individual.	[Preparation] Research matters relating to “the value of sport” in advance.	4 hours
Session 2	In-person	What Is Sports Coaching? → This session covers providing technical, physical, and mental support to help athletes and teams achieve their goals and improve their performance.	[Review] Read the distributed handout on sports coaching for review. [Review] Consider the place that sport and exercise hold in one’s own life, and the appeal of sport.	4 hours
Session 3	In-person	What Is an Ideal Coach? → This session explains the figure of a coach who holds a vision, attracts others, builds trust and respect, and promotes not only the success of the team or organization but also the growth of each individual member.	[Review] Read the distributed handout on the ideal coach for review. [Review] Reflect on one’s own conception of a coach, and deepen understanding of the importance of coaching.	4 hours
Session 4	In-person	The Ideal Relationship Between Coach and Player → This session covers a relationship based on trust and respect, cooperation toward common goals, and the coach’s ability to effectively support th	[Review] Read the distributed handout on the ideal relationship between coach and player for review. [Review] Organize the points to note in how a coach relates to a player.	4 hours

		e player in achieving their maximum potential.		
Session 5	In-person	The Role of a Coach → This session covers effectively leading, supporting, and developing people to achieve the goals of a team or organization.	[Review] Read the distributed handout on the role of a coach for review. [Review] Organize one's understanding of "what the role of a coach is."	4 hours
Session 6	In-person	Characteristics of the Coaching Environment → This session covers coaching during the junior period, long-term development plans, and how to design exercise programs for middle-aged and older adults.	[Preparation] A "quiz (midterm examination)" will be administered at the start of the next session to assess comprehension of the content covered in Sessions 1 through 6; review the handouts distributed thus far, or the textbook.	4 hours
Session 7	In-person	Midterm Exam High-Performance Coaching → This session explains coaching that provides effective support to enable individuals and teams to realize their maximum potential and achieve their goals.	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the midterm examination, to deepen understanding. [Review] Organize the key points important in sports coaching.	4 hours
Session 8	On-demand	Explanation of the Midterm Examination	[Review] Reflect on the midterm examination, review the distributed handouts again, and prepare for the next quiz (end-of-semester confirmation test).	4 hours
Session 9	In-person	Sports Ethics → This session covers the principles and values that uphold appropriate behavior and attitude in sport.	[Review] Read the distributed handout on sports ethics for review. [Review] Deepen understanding of the meaning and significance of sports ethics.	4 hours
Session 10	In-person	Sports Integrity → This session covers maintaining fairness, integrity, and transparency in sport, and protecting the essential nature of competition.	[Review] Read the distributed handout on sports integrity for review. [Review] Understand that sporting activity as a whole is conducted based on rules, in an ethical and fair manner.	4 hours
Session 11	In-person	Knowledge and Skills Required of a Coach → This session explains the specialized knowledge and diverse skills required to effectively coach athletes and teams and achieve their goals.	[Review] Read the distributed handout on the knowledge and skills required of a coach for review. [Review] Understand not only the technical skills specific to sport but also skills relating to interpersonal relationships and mental aspects.	4 hours
Session 12	In-person	Coaching That Leads the Times → This session covers coaching as a comprehensive process that goes beyond the traditional role of a coach to draw out the maximum potential of athletes and teams.	[Review] Read the distributed handout on coaching that leads the times for review. [Review] Understand coaching that supports the growth of athletes and teams while responding to the latest coaching methods and social needs.	4 hours
Session 13	In-person	The Relationship Between Sports Information and Strategy, Tactics, and Technique → This session covers how these elements are closely interrelated, and how their interaction improves the performance of teams and athletes.	[Review] Read the distributed handout on the relationship between sports information and strategy, tactics, and technique for review. [Review] Understand that, in sport, information, strategy, tactics, and technique are closely interrelated and significantly affect ultimate performance.	4 hours
Session 14	In-person	Athlete-Centered Coaching → This session covers a coaching approach centered on the individual need	[Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content	4 hours

		s, growth, and well-being of the athlete.	covered in Sessions 7 through 14; review the handouts distributed thus far, or the textbook.	
Session 15	In-person	Course Summary End-of-Semester Confirmation Test (Quiz)	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports Coaching	Academic Year	Spring Semester, AY2026
Instructor	YOSHIDA Akira	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Knowledge Required for Sports Coaching		
Course Objectives and Overview	This course explains a range of topics—including training, nutrition, and mental aspects—from the perspective of a sports coach, with the aim of developing the foundational knowledge required in that role. Specifically, the course aims to develop broad knowledge relating to sports coaching, including the knowledge required to serve as a leader of a local sports group or club, foundational knowledge of sports coaching and administration, coaching methods for the junior period, and the psychology of coaching. The course also involves reflecting on oneself, considering one's own behavior and thinking, and deepening self-understanding. Through this course, students are expected to develop logical thinking, rich expressive ability, and broad general knowledge.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the foundational knowledge and coaching methods required for sport, from the perspective of a sports coach. -Understand "sports coaching" and "coaching," and explain them to others in one's own words. -Understand appropriate coaching methods and approaches for sport and exercise, and provide coaching and advice responsive to diverse needs. -Deepen self-understanding from the perspective of a coach, and establish one's own way of thinking and coaching style.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience	The instructor of this course, following graduation from university, worked at a major steel manufacturer while also being selected for the Japan national team as a member of the company's rugby club. The instructor also has professional experience promoting sport within the student affairs office of a private university and coaching and managing a rugby club. This course draws on that professional experience.		
Textbook	No textbook is designated; necessary materials will be distributed as appropriate.	ISBN	None
Reference Books	①Seicho no Tame no Kotae wa, Seicho no Naka ni Aru [The Answer for Growth Lies Within Growth Itself], by Tsuge Yoichiro, Yosensha, 2018 ②Sports Training no Kiso Riron [The Basic Theory	ISBN	0

	of Sports Training], by Wakamatsu Kazunori, Seito-sha, 2013 ③No. 1 Mental Training, by Nishida Fumio, Gendai Shorin, 2010 ④Sports Sokudoku BOOK [The Sports Speed-Reading Book], by Kure Mayumi, Fusosha, 2010		
Grading Method and Criteria	Active Participation and Engagement in Class	30	
	Quizzes and Report Assignments During the Course	30	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	20	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	This course is conducted around the main theme of “What is sports coaching?” In addition to the perspective of sports coaching itself, the course also touches on topics such as how parents relate to their children and how people relate to one another, aiming to deepen understanding from a range of perspectives through video and practical exercises.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session The Value of Sport → This session explains how sport, in contemporary society, not only promotes physical and mental health but also brings substantial value to society and the individual.	[Preparation] Research matters relating to “the value of sport” in advance.	4 hours
Session 2	In-person	What Is Sports Coaching? → This session covers providing technical, physical, and mental support to help athletes and teams achieve their goals and improve their performance.	[Review] Read the distributed handout on sports coaching for review. [Review] Consider the place that sport and exercise hold in one’s own life, and the appeal of sport.	4 hours
Session 3	In-person	What Is an Ideal Coach? → This session explains the figure of a coach who holds a vision, attracts others, builds trust and respect, and promotes not only the success of the team or organization but also the growth of each individual member.	[Review] Read the distributed handout on the ideal coach for review. [Review] Reflect on one’s own conception of a coach, and deepen understanding of the importance of coaching.	4 hours
Session 4	In-person	The Ideal Relationship Between Coach and Player → This session covers a relationship based on trust and respect, cooperation toward common goals, and the coach’s ability to effectively support th	[Review] Read the distributed handout on the ideal relationship between coach and player for review. [Review] Organize the points to note in how a coach relates to a player.	4 hours

		e player in achieving their maximum potential.		
Session 5	In-person	The Role of a Coach → This session covers effectively leading, supporting, and developing people to achieve the goals of a team or organization.	[Review] Read the distributed handout on the role of a coach for review. [Review] Organize one's understanding of "what the role of a coach is."	4 hours
Session 6	In-person	Characteristics of the Coaching Environment → This session covers coaching during the junior period, long-term development plans, and how to design exercise programs for middle-aged and older adults.	[Preparation] A "quiz (midterm examination)" will be administered at the start of the next session to assess comprehension of the content covered in Sessions 1 through 6; review the handouts distributed thus far, or the textbook.	4 hours
Session 7	In-person	Midterm Exam High-Performance Coaching → This session explains coaching that provides effective support to enable individuals and teams to realize their maximum potential and achieve their goals.	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the midterm examination, to deepen understanding. [Review] Organize the key points important in sports coaching.	4 hours
Session 8	On-demand	Explanation of the Midterm Examination	[Review] Reflect on the midterm examination, review the distributed handouts again, and prepare for the next quiz (end-of-semester confirmation test).	4 hours
Session 9	In-person	Sports Ethics → This session covers the principles and values that uphold appropriate behavior and attitude in sport.	[Review] Read the distributed handout on sports ethics for review. [Review] Deepen understanding of the meaning and significance of sports ethics.	4 hours
Session 10	In-person	Sports Integrity → This session covers maintaining fairness, integrity, and transparency in sport, and protecting the essential nature of competition.	[Review] Read the distributed handout on sports integrity for review. [Review] Understand that sporting activity as a whole is conducted based on rules, in an ethical and fair manner.	4 hours
Session 11	In-person	Knowledge and Skills Required of a Coach → This session explains the specialized knowledge and diverse skills required to effectively coach athletes and teams and achieve their goals.	[Review] Read the distributed handout on the knowledge and skills required of a coach for review. [Review] Understand not only the technical skills specific to sport but also skills relating to interpersonal relationships and mental aspects.	4 hours
Session 12	In-person	Coaching That Leads the Times → This session covers coaching as a comprehensive process that goes beyond the traditional role of a coach to draw out the maximum potential of athletes and teams.	[Review] Read the distributed handout on coaching that leads the times for review. [Review] Understand coaching that supports the growth of athletes and teams while responding to the latest coaching methods and social needs.	4 hours
Session 13	In-person	The Relationship Between Sports Information and Strategy, Tactics, and Technique → This session covers how these elements are closely interrelated, and how their interaction improves the performance of teams and athletes.	[Review] Read the distributed handout on the relationship between sports information and strategy, tactics, and technique for review. [Review] Understand that, in sport, information, strategy, tactics, and technique are closely interrelated and significantly affect ultimate performance.	4 hours
Session 14	In-person	Athlete-Centered Coaching → This session covers a coaching approach centered on the individual need	[Preparation] A "quiz (end-of-semester confirmation test)" will be administered in the next session to assess comprehension of the content	4 hours

		s, growth, and well-being of the athlete.	covered in Sessions 7 through 14; review the handouts distributed thus far, or the textbook.	
Session 15	In-person	Course Summary End-of-Semester Confirmation Test (Quiz)	[Review] Reread the materials relating to themes on which comprehension was shown to be shallow on the end-of-semester confirmation test (quiz), to deepen understanding.	4 hours

Course Title	Sports Coaching	Academic Year	Fall Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Learning the Knowledge Required for Sports Coaching		
Course Objectives and Overview	This course explains a range of topics—including training, nutrition, and mental aspects—from the perspective of a sports coach, with the aim of developing the foundational knowledge required in that role. Specifically, the course aims to develop broad knowledge relating to sports coaching, including the knowledge required to serve as a leader of a local sports group or club, foundational knowledge of sports coaching and administration, coaching methods for the junior period, and the psychology of coaching. The course also involves reflecting on oneself, considering one's own behavior and thinking, and deepening self-understanding. Through this course, students are expected to develop logical thinking, rich expressive ability, and broad general knowledge.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the foundational knowledge and coaching methods required for sport, from the perspective of a sports coach. -Understand and explain "sports coaching" and "coaching."		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using materials distributed each session.	ISBN	None
Reference Books	①Seicho no Tame no Kotae wa, Senshu no Naka ni Aru [The Answer for Growth Lies Within the Athlete], by Tsuge Yoichiro, Yosensha, 2018 ②Sports Training no Kiso Riron [The Basic Theory of Sports Training], by Wakamatsu Kazunori, Seito-sha, 2013 ③No. 1 Mental Training, by Nishida Fumio, Gendai Shorin, 2010 ④Sports Sokudoku BOOK [The Sports Speed-Reading Book], by Kure Mayumi, Fusosha, 2010	ISBN	0
Grading Method and	Active Participation and Engagement in	30	

Criteria	Class	
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted around the main theme of “What is sports coaching?” In addition to the perspective of sports coaching itself, the course also touches on topics such as how parents relate to their children and how people relate to one another, aiming to deepen understanding from a range of perspectives through video and practical exercises.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	On-demand	Guidance Session The Concept and History of Sport → This session explains contemporary ways of understanding and thinking about sport, based on the concept and history of sport.	[Review] Write a report on the theme “the image of sport.”	4 hours
Session 2	On-demand	Sport as Culture → This session explains the cultural characteristics of sport, and ways of understanding and thinking about sport as a form of culture.	[Review] Read the materials on the cultural characteristics of sport for review. [Review] Consider the place that sport and exercise hold in one’s own life, and the appeal of sport.	4 hours
Session 3	On-demand	Psychological Characteristics During Growth and Development → This session explains the physical and psychological characteristics of the growth and development period, and motor development from a psychological perspective.	[Review] Read the materials on psychological characteristics during growth and development for review. [Review] Reflect on one’s own psychological aspects, and deepen understanding of the importance of the psychological dimension.	4 hours
Session 4	On-demand	Common Injuries and Conditions During Growth and Development → This session explains the treatment of injuries and sports disorders common in junior sport.	[Review] Read the materials on treating injuries for review. [Review] Organize the points to note when training during the growth period.	4 hours
Session 5	On-demand	Learning About Programs for the Growth and Development Period → This session explains the importance of consistent coaching and development appropriate to growth and development.	[Preparation] Research the differences between sports coaching in Japan and overseas. [Preparation] Write a report on the theme “the lowering age of sports participation.”	4 hours
Session 6	On-demand	Middle-Aged and Older Adults and Sport → This session explains exercise and aging, and introduces concrete exercise programs.	[Preparation] A “quiz (midterm examination)” will be administered at the start of the next session to assess comprehension of the content covered in Sessions 1 through 6; review the course materials covered thus far.	4 hours

Session 7	On-demand	Midterm Exam Sport and the Mind → This session explains the effects of sporting activity on the mind, and the relationship between sport and the mind that must be understood in order to provide appropriate coaching.	[Review] Reread the course materials relating to themes on which comprehension was shown to be shallow on the midterm examination, to deepen understanding. [Review] Organize the key points important in sports coaching.	4 hours
Session 8	On-demand	Explanation of the Midterm Examination	[Review] Watch the on-demand video, review the course materials again, and consider points of reflection and improvement in preparation for the quiz (end-of-semester confirmation test) planned for Session 15.	4 hours
Session 9	On-demand	The Psychology of Coaching 1 → This session explains the psychology of acquiring sports skills and practice, important aspects of sports coaching.	[Review] Read the materials on psychological support provided by a coach for review. [Review] Deepen understanding of the meaning and significance of providing psychological support.	4 hours
Session 10	On-demand	The Psychology of Coaching 2 → This session explains effective coaching methods for technical instruction and solutions to psychological problems.	[Review] Read the materials on effective coaching methods for review. [Preparation] Select one problem that arises in contemporary sports coaching and research its causes and countermeasures.	4 hours
Session 11	On-demand	Women and Sport → This session explains the physical and psychological characteristics of women.	[Review] Write a report on the theme “women’s achievements in sport” and submit it at the next session.	4 hours
Session 12	On-demand	People With Disabilities and Sport → This session explains the current state and challenges of disability sport, and coaching for people with disabilities.	[Review] Read the materials on coaching for people with disabilities for review. [Preparation] Consider measures for bringing greater attention to disability sport.	4 hours
Session 13	On-demand	Legal Liability in Sports Accidents → This session explains risk management in sport.	[Review] Read the materials on sports accidents for review. [Preparation] Select one past sports accident and consider its causes and countermeasures.	4 hours
Session 14	On-demand	Sport and Human Rights → This session explains sports ethics, fundamental human rights, and violence and corporal punishment.	[Preparation] A “quiz (end-of-semester confirmation test)” will be administered in the next session to assess comprehension of the content covered in Sessions 7 through 14; review the course materials covered thus far.	4 hours
Session 15	On-demand	Course Summary Quiz (End-of-Semester Confirmation Test)	[Review] Reread the course materials relating to themes on which comprehension was shown to be shallow on the quiz (end-of-semester confirmation test), to deepen understanding.	4 hours

Course Title	Sports Coaching	Academic Year	Spring Semester, AY2026
Instructor	KATSU Tsuyoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Learning the Knowledge Required for Sports Coaching		
Course Objectives and Overview	This course explains a range of topics—including training, nutrition, and mental aspects—from the perspective of a sports coach, with the aim of developing the foundational knowledge required in that role. Specifically, the course aims to develop broad knowledge relating to sports coaching, including the knowledge required to serve as a leader of a local sports group or club, foundational knowledge of sports coaching and administration, coaching methods for the junior period, and the psychology of coaching. The course also involves reflecting on oneself, considering one's own behavior and thinking, and deepening self-understanding. Through this course, students are expected to develop logical thinking, rich expressive ability, and broad general knowledge.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	-Acquire the foundational knowledge and coaching methods required for sport, from the perspective of a sports coach. -Understand and explain "sports coaching" and "coaching."		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Short reports will be introduced in the following week's session, with responses to questions and supplementary explanations provided.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No specific textbook is used; the course will be conducted using materials distributed each session.	ISBN	None
Reference Books	①Seicho no Tame no Kotae wa, Senshu no Naka ni Aru [The Answer for Growth Lies Within the Athlete], by Tsuge Yoichiro, Yosensha, 2018 ②Sports Training no Kiso Riron [The Basic Theory of Sports Training], by Wakamatsu Kazunori, Seito-sha, 2013 ③No. 1 Mental Training, by Nishida Fumio, Gendai Shorin, 2010 ④Sports Sokudoku BOOK [The Sports Speed-Reading Book], by Kure Mayumi, Fusosha, 2010	ISBN	0
Grading Method and	Active Participation and Engagement in	30	

Criteria	Class	
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	30
	[Final Exam] Report Exam	10
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	This course is conducted around the main theme of “What is sports coaching?” In addition to the perspective of sports coaching itself, the course also touches on topics such as how parents relate to their children and how people relate to one another, aiming to deepen understanding from a range of perspectives through video and practical exercises.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	On-demand	Guidance Session The Concept and History of Sport → This session explains contemporary ways of understanding and thinking about sport, based on the concept and history of sport.	[Review] Write a report on the theme “the image of sport.”	4 hours
Session 2	On-demand	Sport as Culture → This session explains the cultural characteristics of sport, and ways of understanding and thinking about sport as a form of culture.	[Review] Read the materials on the cultural characteristics of sport for review. [Review] Consider the place that sport and exercise hold in one’s own life, and the appeal of sport.	4 hours
Session 3	On-demand	Psychological Characteristics During Growth and Development → This session explains the physical and psychological characteristics of the growth and development period, and motor development from a psychological perspective.	[Review] Read the materials on psychological characteristics during growth and development for review. [Review] Reflect on one’s own psychological aspects, and deepen understanding of the importance of the psychological dimension.	4 hours
Session 4	On-demand	Common Injuries and Conditions During Growth and Development → This session explains the treatment of injuries and sports disorders common in junior sport.	[Review] Read the materials on treating injuries for review. [Review] Organize the points to note when training during the growth period.	4 hours
Session 5	On-demand	Learning About Programs for the Growth and Development Period → This session explains the importance of consistent coaching and development appropriate to growth and development.	[Preparation] Research the differences between sports coaching in Japan and overseas. [Preparation] Write a report on the theme “the lowering age of sports participation.”	4 hours
Session 6	On-demand	Middle-Aged and Older Adults and Sport → This session explains exercise and aging, and introduces concrete exercise programs.	[Preparation] A “quiz (midterm examination)” will be administered at the start of the next session to assess comprehension of the content covered in Sessions 1 through 6; review the course materials covered thus far.	4 hours

Session 7	On-demand	Midterm Exam Sport and the Mind → This session explains the effects of sporting activity on the mind, and the relationship between sport and the mind that must be understood in order to provide appropriate coaching.	[Review] Reread the course materials relating to themes on which comprehension was shown to be shallow on the midterm examination, to deepen understanding. [Review] Organize the key points important in sports coaching.	4 hours
Session 8	On-demand	Explanation of the Midterm Examination	[Review] Watch the on-demand video, review the course materials again, and consider points of reflection and improvement in preparation for the quiz (end-of-semester confirmation test) planned for Session 15.	4 hours
Session 9	On-demand	The Psychology of Coaching 1 → This session explains the psychology of acquiring sports skills and practice, important aspects of sports coaching.	[Review] Read the materials on psychological support provided by a coach for review. [Review] Deepen understanding of the meaning and significance of providing psychological support.	4 hours
Session 10	On-demand	The Psychology of Coaching 2 → This session explains effective coaching methods for technical instruction and solutions to psychological problems.	[Review] Read the materials on effective coaching methods for review. [Preparation] Select one problem that arises in contemporary sports coaching and research its causes and countermeasures.	4 hours
Session 11	On-demand	Women and Sport → This session explains the physical and psychological characteristics of women.	[Review] Write a report on the theme “women’s achievements in sport” and submit it at the next session.	4 hours
Session 12	On-demand	People With Disabilities and Sport → This session explains the current state and challenges of disability sport, and coaching for people with disabilities.	[Review] Read the materials on coaching for people with disabilities for review. [Preparation] Consider measures for bringing greater attention to disability sport.	4 hours
Session 13	On-demand	Legal Liability in Sports Accidents → This session explains risk management in sport.	[Review] Read the materials on sports accidents for review. [Preparation] Select one past sports accident and consider its causes and countermeasures.	4 hours
Session 14	On-demand	Sport and Human Rights → This session explains sports ethics, fundamental human rights, and violence and corporal punishment.	[Preparation] A “quiz (end-of-semester confirmation test)” will be administered in the next session to assess comprehension of the content covered in Sessions 7 through 14; review the course materials covered thus far.	4 hours
Session 15	On-demand	Course Summary Quiz (End-of-Semester Confirmation Test)	[Review] Reread the course materials relating to themes on which comprehension was shown to be shallow on the quiz (end-of-semester confirmation test), to deepen understanding.	4 hours

Course Title	Sports Management	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Current State and Challenges of Sport		
Course Objectives and Overview	This course aims to develop knowledge of coaching plans, safety management, and nutritional management in sport, as well as the administration of organizations for promoting sport within local communities. With respect to individual management, the course also explains the support of athletes in aspects beyond competition itself. With respect to organizational management, students will study the ongoing administration of sports-related organizations and businesses and the efficient operation of events, and will consider methods for rationally utilizing various organizations and events by viewing them as a single system.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Acquire broad knowledge relating to sports management. 2. Understand the administration of sports organizations and community sport. 3. Understand efficient administration for promoting competitive and lifelong sport. 4. Develop the ability to understand sport as a cultural and social activity within the local community. 5. Apply the knowledge and ways of thinking gained in the course to one's own career planning.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Oral feedback will be provided during class as appropriate.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Sports Hakusho 2023 [Sports White Paper 2023], Sasakawa Sports Foundation, 2023	ISBN	①9784915944857
Reference Books	Materials will be distributed.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	20	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	Understanding the academic field of sports management requires an awareness of issues relating to sport as well as broad knowledge. Preliminary knowledge of sports management obtained through resources such as the internet, together with an active attitude toward the course, are important. Please use the distributed materials to prepare for and review each session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview and learning outcomes.	[Preparation] Read the syllabus and guidance materialsin advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	In-person	This session covers sport and nutrition (basic knowledge of diet and nutrition, and nutritional intake to support sporting and physical activity).	[Preparation] Read the distributed materials on “Sport and Nutrition” in advance. [Review] Reread the distributed materials on “Sport and Nutrition” and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-person	This session covers sport and society (understanding the relationship between contemporary society and sport, and the role played by sport and its coaches within the local community).	[Preparation] Read the distributed materials on “Sport and Society” in advance. [Review] Reread the distributed materials on “Sport and Society” and confirm the knowledge gained in the lecture.	4 hours
Session 4	In-person	This session covers sports promotion in Japan (understanding trends in Japanese sport and their background, and learning future measures for promoting sport in Japan).	[Preparation] Read the distributed materials on “Sports Promotion in Japan” in advance. [Review] Reread the distributed materials on “Sports Promotion in Japan” and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	This session covers the development and operation of comprehensive community sports clubs (learning how coaches are involved in the development and operation of such clubs).	[Preparation] Read the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” in advance. [Review] Reread the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	This session covers measures for promoting sport (understanding the structure and aims of sports administration in Japan, and measures for promoting sport within the relevant region and the involvement of coaches).	[Preparation] Read the distributed materials on “Measures for Promoting Sport” in advance. [Review] Reread the distributed materials on “Measures for Promoting Sport” and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	This session provides an interim summary and midterm test (covering Sessions 1 through 6).	[Preparation] Review the content covered in Sessions 1 through 6 to deepen understanding. [Review] Reread the materials distributed in Sessions 1 through 6 and confirm the knowledge gained in the lectures.	4 hours
Session 8	In-person	This session covers Sports Youth Groups (learning the aims, organization,	[Preparation] Read the distributed materials on “Sports Youth Groups” in advance.	4 hours

		and activities of Sports Youth Groups, which are run independently by local residents).	[Review] Reread the distributed materials on “Sports Youth Groups” and confirm the knowledge gained in the lecture.	
Session 9	In-person	This session covers the management of sports organizations (understanding the necessity of management in sports organizations, and the need to plan programs and events suited to needs).	[Preparation] Read the distributed materials on “The Management of Sports Organizations” in advance. [Review] Reread the distributed materials on “The Management of Sports Organizations” and confirm the knowledge gained in the lecture.	4 hours
Session 10	In-person	This session covers doping (understanding the problems associated with doping, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Doping” in advance. [Review] Reread the distributed materials on “Doping” and confirm the knowledge gained in the lecture.	4 hours
Session 11	In-person	This session covers drug-related problems (understanding the problems associated with drugs, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Drug-Related Problems” in advance. [Review] Reread the distributed materials on “Drug-Related Problems” and confirm the knowledge gained in the lecture.	4 hours
Session 12	In-person	This session covers sporting activity and safety management (learning the importance of ensuring safety in sporting activity, and the necessary considerations involved).	[Preparation] Read the distributed materials on “Sporting Activity and Safety Management” in advance. [Review] Reread the distributed materials on “Sporting Activity and Safety Management” and confirm the knowledge gained in the lecture.	4 hours
Session 13	In-person	This session covers wide-area sports centers (learning the importance and role of wide-area sports centers).	[Preparation] Read the distributed materials on “Wide-Area Sports Centers” in advance. [Review] Reread the distributed materials on “Wide-Area Sports Centers” and confirm the knowledge gained in the lecture.	4 hours
Session 14	In-person	This session covers the management of the Olympics (learning the importance of the Olympics and its role).	[Preparation] Read the distributed materials on “The Management of the Olympics” in advance. [Review] Reread the distributed materials on “The Management of the Olympics” and confirm theknowledge gained in the lecture.	4 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in the previous sessions and conduct a comprehensive review of the knowledge gained in the lectures.	4 hours

Course Title	Sports Management	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Learning the Current State and Challenges of Sport		
Course Objectives and Overview	This course aims to develop knowledge of coaching plans, safety management, and nutritional management in sport, as well as the administration of organizations for promoting sport within local communities. With respect to individual management, the course also explains the support of athletes in aspects beyond competition itself. With respect to organizational management, students will study the ongoing administration of sports-related organizations and businesses and the efficient operation of events, and will consider methods for rationally utilizing various organizations and events by viewing them as a single system.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Acquire broad knowledge relating to sports management. 2. Understand the administration of sports organizations and community sport. 3. Understand efficient administration for promoting competitive and lifelong sport. 4. Develop the ability to understand sport as a cultural and social activity within the local community. 5. Apply the knowledge and ways of thinking gained in the course to one's own career planning.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Oral feedback will be provided during class as appropriate.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Sports Hakusho 2023 [Sports White Paper 2023], Sasakawa Sports Foundation, 2023	ISBN	①9784915944857
Reference Books	Materials will be distributed.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	20	

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	Understanding the academic field of sports management requires an awareness of issues relating to sport as well as broad knowledge. Preliminary knowledge of sports management obtained through resources such as the internet, together with an active attitude toward the course, are important. Please use the distributed materials to prepare for and review each session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview and learning outcomes.	[Preparation] Read the syllabus and guidance materialsin advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	In-person	This session covers sport and nutrition (basic knowledge of diet and nutrition, and nutritional intake to support sporting and physical activity).	[Preparation] Read the distributed materials on “Sport and Nutrition” in advance. [Review] Reread the distributed materials on “Sport and Nutrition” and confirm the knowledge gained in the lecture.	4 hours
Session 3	In-person	This session covers sport and society (understanding the relationship between contemporary society and sport, and the role played by sport and its coaches within the local community).	[Preparation] Read the distributed materials on “Sport and Society” in advance. [Review] Reread the distributed materials on “Sport and Society” and confirm the knowledge gained in the lecture.	4 hours
Session 4	In-person	This session covers sports promotion in Japan (understanding trends in Japanese sport and their background, and learning future measures for promoting sport in Japan).	[Preparation] Read the distributed materials on “Sports Promotion in Japan” in advance. [Review] Reread the distributed materials on “Sports Promotion in Japan” and confirm the knowledge gained in the lecture.	4 hours
Session 5	In-person	This session covers the development and operation of comprehensive community sports clubs (learning how coaches are involved in the development and operation of such clubs).	[Preparation] Read the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” in advance. [Review] Reread the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” and confirm the knowledge gained in the lecture.	4 hours
Session 6	In-person	This session covers measures for promoting sport (understanding the structure and aims of sports administration in Japan, and measures for promoting sport within the relevant region and the involvement of coaches).	[Preparation] Read the distributed materials on “Measures for Promoting Sport” in advance. [Review] Reread the distributed materials on “Measures for Promoting Sport” and confirm the knowledge gained in the lecture.	4 hours
Session 7	In-person	This session provides an interim summary and midterm test (covering Sessions 1 through 6).	[Preparation] Review the content covered in Sessions 1 through 6 to deepen understanding. [Review] Reread the materials distributed in Sessions 1 through 6 and confirm the knowledge gained in the lectures.	4 hours
Session 8	In-person	This session covers Sports Youth Groups (learning the aims, organization,	[Preparation] Read the distributed materials on “Sports Youth Groups” in advance.	4 hours

		and activities of Sports Youth Groups, which are run independently by local residents).	[Review] Reread the distributed materials on “Sports Youth Groups” and confirm the knowledge gained in the lecture.	
Session 9	In-person	This session covers the management of sports organizations (understanding the necessity of management in sports organizations, and the need to plan programs and events suited to needs).	[Preparation] Read the distributed materials on “The Management of Sports Organizations” in advance. [Review] Reread the distributed materials on “The Management of Sports Organizations” and confirm the knowledge gained in the lecture.	4 hours
Session 10	In-person	This session covers doping (understanding the problems associated with doping, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Doping” in advance. [Review] Reread the distributed materials on “Doping” and confirm the knowledge gained in the lecture.	4 hours
Session 11	In-person	This session covers drug-related problems (understanding the problems associated with drugs, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Drug-Related Problems” in advance. [Review] Reread the distributed materials on “Drug-Related Problems” and confirm the knowledge gained in the lecture.	4 hours
Session 12	In-person	This session covers sporting activity and safety management (learning the importance of ensuring safety in sporting activity, and the necessary considerations involved).	[Preparation] Read the distributed materials on “Sporting Activity and Safety Management” in advance. [Review] Reread the distributed materials on “Sporting Activity and Safety Management” and confirm the knowledge gained in the lecture.	4 hours
Session 13	In-person	This session covers wide-area sports centers (learning the importance and role of wide-area sports centers).	[Preparation] Read the distributed materials on “Wide-Area Sports Centers” in advance. [Review] Reread the distributed materials on “Wide-Area Sports Centers” and confirm the knowledge gained in the lecture.	4 hours
Session 14	In-person	This session covers the management of the Olympics (learning the importance of the Olympics and its role).	[Preparation] Read the distributed materials on “The Management of the Olympics” in advance. [Review] Reread the distributed materials on “The Management of the Olympics” and confirm theknowledge gained in the lecture.	4 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in the previous sessions and conduct a comprehensive review of the knowledge gained in the lectures.	4 hours

Course Title	Sports Management	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Learning the Current State and Challenges of Sport		
Course Objectives and Overview	This course aims to develop knowledge of coaching plans, safety management, and nutritional management in sport, as well as the administration of organizations for promoting sport within local communities. With respect to individual management, the course also explains the support of athletes in aspects beyond competition itself. With respect to organizational management, students will study the ongoing administration of sports-related organizations and businesses and the efficient operation of events, and will consider methods for rationally utilizing various organizations and events by viewing them as a single system.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Acquire broad knowledge relating to sports management. 2. Understand the administration of sports organizations and community sport. 3. Understand efficient administration for promoting competitive and lifelong sport. 4. Develop the ability to understand sport as a cultural and social activity within the local community. 5. Apply the knowledge and ways of thinking gained in the course to one's own career planning.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual comments and feedback will be provided in response to each student's answers.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Sports Hakusho 2023: Jisedai no Sports Seisaku [Sports White Paper 2023: Sports Policy for the Next Generation], Sasakawa Sports Foundation, 2023	ISBN	①978-4915944859
Reference Books		ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	20
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Understanding the academic field of sports management requires an awareness of issues relating to sport as well as broad knowledge. Preliminary knowledge of sports management obtained through resources such as the internet, together with an active attitude toward the course, are important. Please use the distributed materials to prepare for and review each session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview and learning outcomes.	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	On-demand	This session covers sport and nutrition (basic knowledge of diet and nutrition, and nutritional intake to support sporting and physical activity).	[Preparation] Read the distributed materials on “Sport and Nutrition” in advance. [Review] Reread the distributed materials on “Sport and Nutrition” and confirm the knowledge gained in the lecture.	4 hours
Session 3	On-demand	This session covers sport and society (understanding the relationship between contemporary society and sport, and the role played by sport and its coaches within the local community).	[Preparation] Read the distributed materials on “Sport and Society” in advance. [Review] Reread the distributed materials on “Sport and Society” and confirm the knowledge gained in the lecture.	4 hours
Session 4	On-demand	This session covers sports promotion in Japan (understanding trends in Japanese sport and their background, and learning future measures for promoting sport in Japan).	[Preparation] Read the distributed materials on “Sports Promotion in Japan” in advance. [Review] Reread the distributed materials on “Sports Promotion in Japan” and confirm the knowledge gained in the lecture.	4 hours
Session 5	On-demand	This session covers the development and operation of comprehensive community sports clubs (learning how coaches are involved in the development and operation of such clubs).	[Preparation] Read the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” in advance. [Review] Reread the distributed materials on “The Development and Operation of Comprehensive Community Sports Clubs” and confirm the knowledge gained in the lecture.	4 hours
Session 6	On-demand	This session covers measures for promoting sport (understanding the structure and aims of sports administration in Japan, and measures for promoting sport within the relevant region and the involvement of coaches).	[Preparation] Read the distributed materials on “Measures for Promoting Sport” in advance. [Review] Reread the distributed materials on “Measures for Promoting Sport” and confirm the knowledge gained in the lecture.	4 hours
Session 7	On-demand	This session provides an interim summary and midterm test (covering Sessions 1 through 6).	[Preparation] Review the content covered in Sessions 1 through 6 to deepen understanding. [Review] Reread the materials distributed in Sessions 1 through 6 and confirm the knowledge	4 hours

			gained in the lectures.	
Session 8	On-demand	This session covers Sports Youth Groups (learning the aims, organization, and activities of Sports Youth Groups, which are run independently by local residents).	[Preparation] Read the distributed materials on “Sports Youth Groups” in advance. [Review] Reread the distributed materials on “Sports Youth Groups” and confirm the knowledge gained in the lecture.	4 hours
Session 9	On-demand	This session covers the management of sports organizations (understanding the necessity of management in sports organizations, and the need to plan programs and events suited to needs).	[Preparation] Read the distributed materials on “The Management of Sports Organizations” in advance. [Review] Reread the distributed materials on “The Management of Sports Organizations” and confirm the knowledge gained in the lecture.	4 hours
Session 10	On-demand	This session covers doping (understanding the problems associated with doping, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Doping” in advance. [Review] Reread the distributed materials on “Doping” and confirm the knowledge gained in the lecture.	4 hours
Session 11	On-demand	This session covers drug-related problems (understanding the problems associated with drugs, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on “Drug-Related Problems” in advance. [Review] Reread the distributed materials on “Drug-Related Problems” and confirm the knowledge gained in the lecture.	4 hours
Session 12	On-demand	This session covers sporting activity and safety management (learning the importance of ensuring safety in sporting activity, and the necessary considerations involved).	[Preparation] Read the distributed materials on “Sporting Activity and Safety Management” in advance. [Review] Reread the distributed materials on “Sporting Activity and Safety Management” and confirm the knowledge gained in the lecture.	4 hours
Session 13	On-demand	This session covers wide-area sports centers (learning the importance and role of wide-area sports centers).	[Preparation] Read the distributed materials on “Wide-Area Sports Centers” in advance. [Review] Reread the distributed materials on “Wide-Area Sports Centers” and confirm the knowledge gained in the lecture.	4 hours
Session 14	On-Demand	This session covers the management of the Olympics (learning the importance of the Olympics and its role).	[Preparation] Read the distributed materials on “The Management of the Olympics” in advance. [Review] Reread the distributed materials on “The Management of the Olympics” and confirm the knowledge gained in the lecture.	4 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in the previous sessions and conduct a comprehensive review of the knowledge gained in the lectures.	4 hours

Course Title	Sports Management	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Learning the Current State and Challenges of Sport		
Course Objectives and Overview	This course aims to develop knowledge of coaching plans, safety management, and nutritional management in sport, as well as the administration of organizations for promoting sport within local communities. With respect to individual management, the course also explains the support of athletes in aspects beyond competition itself. With respect to organizational management, students will study the ongoing administration of sports-related organizations and businesses and the efficient operation of events, and will consider methods for rationally utilizing various organizations and events by viewing them as a single system.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Acquire broad knowledge relating to sports management. 2. Understand the administration of sports organizations and community sport. 3. Understand efficient administration for promoting competitive and lifelong sport. 4. Develop the ability to understand sport as a cultural and social activity within the local community. 5. Apply the knowledge and ways of thinking gained in the course to one's own career planning.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual comments and feedback will be provided in response to each student's answers.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Sports Hakusho 2023: Jisedai no Sports Seisaku [Sports White Paper 2023: Sports Policy for the Next Generation], Sasakawa Sports Foundation, 2023	ISBN	①978-4915944859

Reference Books		ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	
	Presentation of Results (Oral/Practical)	0	
	Midterm Exam	20	
	[Final Exam] Report Exam	40	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)		
	Other Details		
Regarding taking this course	Understanding the academic field of sports management requires an awareness of issues relating to sport as well as broad knowledge. Preliminary knowledge of sports management obtained through resources such as the internet, together with an active attitude toward the course, are important. Please use the distributed materials to prepare for and review each session.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation/Review Time
Session 1	On-demand	Guidance will be provided on the course overview and learning outcomes.	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	On-demand	This session covers sport and nutrition (basic knowledge of diet and nutrition, and nutritional intake to support sporting and physical activity).	[Preparation] Read the distributed materials on “Sport and Nutrition” in advance. [Review] Reread the distributed materials on “Sport and Nutrition” and confirm the knowledge gained in the lecture.	4 hours
Session 3	On-demand	This session covers sport and society (understanding the relationship between contemporary society and sport, and the role played by sport and its coaches within the local community).	[Preparation] Read the distributed materials on “Sport and Society” in advance. [Review] Reread the distributed materials on “Sport and Society” and confirm the knowledge gained in the lecture.	4 hours
Session 4	On-demand	This session covers sports promotion in Japan (understanding trends in Japanese sport and their background, and learning future measures for promoting sport in Japan).	[Preparation] Read the distributed materials on “Sports Promotion in Japan” in advance. [Review] Reread the distributed materials on “Sports Promotion in Japan” and confirm the knowledge gained in the lecture.	4 hours
Session 5	On-demand	This session covers the development and operation of comprehensive commu	[Preparation] Read the distributed materials on “The Development and Operation of Compreh	4 hours

		nity sports clubs (learning how coaches are involved in the development and operation of such clubs).	ensive Community Sports Clubs" in advance. [Review] Reread the distributed materials on "The Development and Operation of Comprehensive Community Sports Clubs" and confirm the knowledge gained in the lecture.	
Session 6	On-demand	This session covers measures for promoting sport (understanding the structure and aims of sports administration in Japan, and measures for promoting sport within the relevant region and the involvement of coaches).	[Preparation] Read the distributed materials on "Measures for Promoting Sport" in advance. [Review] Reread the distributed materials on "Measures for Promoting Sport" and confirm the knowledge gained in the lecture.	4 hours
Session 7	On-demand	This session provides an interim summary and midterm test (covering Sessions 1 through 6).	[Preparation] Review the content covered in Sessions 1 through 6 to deepen understanding. [Review] Reread the materials distributed in Sessions 1 through 6 and confirm the knowledge gained in the lectures.	4 hours
Session 8	On-demand	This session covers Sports Youth Groups (learning the aims, organization, and activities of Sports Youth Groups, which are run independently by local residents).	[Preparation] Read the distributed materials on "Sports Youth Groups" in advance. [Review] Reread the distributed materials on "Sports Youth Groups" and confirm the knowledge gained in the lecture.	4 hours
Session 9	On-demand	This session covers the management of sports organizations (understanding the necessity of management in sports organizations, and the need to plan programs and events suited to needs).	[Preparation] Read the distributed materials on "The Management of Sports Organizations" in advance. [Review] Reread the distributed materials on "The Management of Sports Organizations" and confirm the knowledge gained in the lecture.	4 hours
Session 10	On-demand	This session covers doping (understanding the problems associated with doping, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on "Doping" in advance. [Review] Reread the distributed materials on "Doping" and confirm the knowledge gained in the lecture.	4 hours
Session 11	On-demand	This session covers drug-related problems (understanding the problems associated with drugs, and learning the necessary countermeasures).	[Preparation] Read the distributed materials on "Drug-Related Problems" in advance. [Review] Reread the distributed materials on "Drug-Related Problems" and confirm the knowledge gained in the lecture.	4 hours
Session 12	On-demand	This session covers sporting activity and safety management (learning the importance of ensuring safety in sporting activity, and the necessary considerations involved).	[Preparation] Read the distributed materials on "Sporting Activity and Safety Management" in advance. [Review] Reread the distributed materials on "Sporting Activity and Safety Management" and confirm the knowledge gained in the lecture.	4 hours
Session 13	On-demand	This session covers wide-area sports centers (learning the importance and role of wide-area sports centers).	[Preparation] Read the distributed materials on "Wide-Area Sports Centers" in advance. [Review] Reread the distributed materials on "Wide-Area Sports Centers" and confirm the knowledge gained in the lecture.	4 hours

Session 14	On-demand	This session covers the management of the Olympics (learning the importance of the Olympics and its role).	[Preparation] Read the distributed materials on “The Management of the Olympics” in advance. [Review] Reread the distributed materials on “The Management of the Olympics” and confirm the knowledge gained in the lecture.	4 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in the previous sessions and conduct a comprehensive review of the knowledge gained in the lectures.	4 hours

Course Title	Health in Modern Society	Academic Year	Spring Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Students study the current state of, and issues in, sport, with particular attention to understanding exercise, sport, and health.		
Course Objectives and Overview	This course focuses on health problems influenced by changes in contemporary society, promotes understanding of their actual conditions and countermeasures, and aims to cultivate the ability to consider health support. Students gain a comprehensive understanding—not only at the individual level but also in terms of social life—of safe social life, lifelong health, and the creation and use of environments that support health, while acquiring the skills related to these areas.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Understand the nature of health in contemporary society. 2. Develop the ability to understand sport as a cultural and social activity in local communities. 3. Reflect the knowledge and ways of thinking acquired in the course in one's own career design.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Oral feedback will be provided during class as appropriate.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Kyoyo to shite no Shintai Undo, Kenko Kagaku [Physical Exercise and Health Science as a Liberal Education], edited by the Research Group of Physical Exercise Science, the University of Tokyo, University of Tokyo Press, 2009	ISBN	①9784130527040
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	20

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	0
	Other Details	
Regarding taking this course	Understanding health in contemporary society requires an awareness of issues relating to health as well as broad knowledge. Preliminary knowledge of sport and health, together with an active attitude toward the course, are important. Please use the distributed materials to prepare for and review each session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance will be provided on the course overview and learning outcomes. The Concept of Health (explain how ways of thinking about health have changed; identify the factors that make up health)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	In-person	Diet and health. (Understand the meaning and concept of health, and learn the key points of a healthy diet.)	[Preparation] Read the distributed materials on “Diet and Health” in advance. [Review] Reread the distributed materials on “Diet and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 3	In-person	Exercise, rest, and health. (Explain the effects of exercise on health and how to exercise in ways that promote health; understand the meaning of rest and appropriate ways of resting.)	[Preparation] Read the distributed materials on “Exercise, Rest, and Health” in advance. [Review] Reread the distributed materials on “Exercise, Rest, and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 4	In-person	Smoking and health. (Explain the harm caused to smokers and those around them; give examples of measures against smoking in Japan and around the world.)	[Preparation] Read the distributed materials on “Smoking and Health” in advance. [Review] Reread the distributed materials on “Smoking and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 5	In-person	Drinking and health. (Explain the short-term and long-term effects of alcohol consumption on health; study individual and social-environmental measures against alcohol-related health problems.)	[Preparation] Read the distributed materials on “Drinking and Health” in advance. [Review] Reread the distributed materials on “Drinking and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 6	In-person	Drug abuse and health. (Explain the effects of drug abuse on physical and mental health and on society; study individual and social-environmental measures for preventing drug abuse.)	[Preparation] Read the distributed materials on “Drug Abuse and Health” in advance. [Review] Reread the distributed materials on “Drug Abuse and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 7	In-person	Infectious diseases and their prevention. (Explain, with examples, problems related to emerging infectious diseases; understand measures for preventing infectious diseases.)	[Preparation] Read the distributed materials on “Infectious Diseases and Their Prevention” in advance. [Review] Reread the distributed materials on “Infectious Diseases and Their Prevention” and confirm the knowledge acquired in the lecture.	4 hours
Session 8	In-person	Sexually transmitted infections, AIDS, and their prevention. (Explain what sexually transmitted infections ar	[Preparation] Read the distributed materials on “Sexually Transmitted Infections, AIDS, and Their Prevention” in advance.	4 hours

		e; understand measures for preventing sexually transmitted infections and AIDS.)	[Review] Reread the distributed materials on "Sexually Transmitted Infections, AIDS, and Their Prevention" and confirm the knowledge acquired in the lecture.	
Session 9	In-person	Everyday first aid. (Explain the procedures and methods of first aid for common injuries; understand the procedures and methods of first aid for heat illness.)	[Preparation] Read the distributed materials on "Everyday First Aid" in advance. [Review] Reread the distributed materials on "Everyday First Aid" and confirm the knowledge acquired in the lecture.	4 hours
Session 10	In-person	Aging, older adults, and sport. (Understand issues relating to aging, older adults, and sport.)	[Preparation] Read the distributed materials on "Aging, Older Adults, and Sport" in advance. [Review] Reread the distributed materials on "Aging, Older Adults, and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 11	In-person	Doping and sport ethics. (Explain why athletes resort to doping; study why sport ethics is required.)	[Preparation] Read the distributed materials on "Doping and Sport Ethics" in advance. [Review] Reread the distributed materials on "Doping and Sport Ethics" and confirm the knowledge acquired in the lecture.	4 hours
Session 12	In-person	Persons with disabilities and sport. (Understand sport and health in relation to persons with disabilities.)	[Preparation] Read the distributed materials on "Persons with Disabilities and Sport" in advance. [Review] Reread the distributed materials on "Persons with Disabilities and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 13	In-person	Sport and environmental issues. (Understand sport and environmental issues.)	[Preparation] Read the distributed materials on "Sport and Environmental Issues" in advance. [Review] Reread the distributed materials on "Sport and Environmental Issues" and confirm the knowledge acquired in the lecture.	4 hours
Session 14	In-person	Ensuring safety in exercise and sport. (Understand when injuries occur during exercise and sport activities.)	[Preparation] Read the distributed materials on "Ensuring Safety in Exercise and Sport" in advance. [Review] Reread the distributed materials on "Ensuring Safety in Exercise and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 15	In-person	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in all previous sessions and thoroughly review the knowledge acquired in the lectures.	4 hours

Course Title	Health in Modern Society	Academic Year	Fall Semester, AY2026
Instructor	PARK Youngkyung	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Students study the current state of, and issues in, sport, with particular attention to understanding exercise, sport, and health.		
Course Objectives and Overview	This course focuses on health problems influenced by changes in contemporary society, promotes understanding of their actual conditions and countermeasures, and aims to cultivate the ability to consider health support. Students gain a comprehensive understanding—not only at the individual level but also in terms of social life—of safe social life, lifelong health, and the creation and use of environments that support health, while acquiring the skills related to these areas.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The course sets the following learning outcomes. 1. Understand the nature of health in contemporary society. 2. Develop the ability to understand sport as a cultural and social activity in local communities. 3. Reflect the knowledge and ways of thinking acquired in the course in one's own career design.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Individual feedback will be provided to each student through comments on their responses.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	①Kyoyo to shite no Shintai Undo, Kenko Kagaku [Physical Exercise and Health Science as a Liberal Education], edited by the Research Group of Physical Exercise Science, the University of Tokyo, University of Tokyo Press, 2009	ISBN	①9784130527040
Reference Books	None	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	20
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	20
	[Final Exam] Report Exam	40
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Understanding health in contemporary society requires an awareness of issues relating to health as well as broad knowledge. Preliminary knowledge of sport and health, together with an active attitude toward the course, are important. Please use the attached materials to prepare for and review each session.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Guidance will be provided on the course overview and learning outcomes. The Concept of Health (explain how ways of thinking about health have changed; identify the factors that make up health)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the knowledge gained in the lecture.	4 hours
Session 2	On-demand	Diet and health. (Understand the meaning and concept of health, and learn the key points of a healthy diet.)	[Preparation] Read the distributed materials on “Diet and Health” in advance. [Review] Reread the distributed materials on “Diet and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 3	On-demand	Exercise, rest, and health. (Explain the effects of exercise on health and how to exercise in ways that promote health; understand the meaning of rest and appropriate ways of resting.)	[Preparation] Read the distributed materials on “Exercise, Rest, and Health” in advance. [Review] Reread the distributed materials on “Exercise, Rest, and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 4	On-demand	Smoking and health. (Explain the harm caused to smokers and those around them; give examples of measures against smoking in Japan and around the world.)	[Preparation] Read the distributed materials on “Smoking and Health” in advance. [Review] Reread the distributed materials on “Smoking and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 5	On-demand	Drinking and health. (Explain the short-term and long-term effects of alcohol consumption on health; study individual and social-environmental measures against alcohol-related health problems.)	[Preparation] Read the distributed materials on “Drinking and Health” in advance. [Review] Reread the distributed materials on “Drinking and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 6	On-demand	Drug abuse and health. (Explain the effects of drug abuse on physical and mental health and on society; study individual and social-environmental measures for preventing drug abuse.)	[Preparation] Read the distributed materials on “Drug Abuse and Health” in advance. [Review] Reread the distributed materials on “Drug Abuse and Health” and confirm the knowledge acquired in the lecture.	4 hours
Session 7	On-demand	Infectious diseases and their prevention. (Explain, with examples, problems related to emerging infectious diseases; understand measures for preventing infectious diseases.)	[Preparation] Read the distributed materials on “Infectious Diseases and Their Prevention” in advance. [Review] Reread the distributed materials on “Infectious Diseases and Their Prevention” and confirm the knowledge acquired in the lecture.	4 hours
Session 8	On-demand	Sexually transmitted infections, AIDS, and their prevention. (Explain what sexually transmitted infections ar	[Preparation] Read the distributed materials on “Sexually Transmitted Infections, AIDS, and Their Prevention” in advance.	4 hours

		e; understand measures for preventing sexually transmitted infections and AIDS.) A midterm examination will be held.	[Review] Reread the distributed materials on "Sexually Transmitted Infections, AIDS, and Their Prevention" and confirm the knowledge acquired in the lecture.	
Session 9	On-demand	Everyday first aid. (Explain the procedures and methods of first aid for common injuries; understand the procedures and methods of first aid for heat illness.)	[Preparation] Read the distributed materials on "Everyday First Aid" in advance. [Review] Reread the distributed materials on "Everyday First Aid" and confirm the knowledge acquired in the lecture.	4 hours
Session 10	On-demand	Aging, older adults, and sport. (Understand issues relating to aging, older adults, and sport.)	[Preparation] Read the distributed materials on "Aging, Older Adults, and Sport" in advance. [Review] Reread the distributed materials on "Aging, Older Adults, and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 11	On-demand	Doping and sport ethics. (Explain why athletes resort to doping; study why sport ethics is required.)	[Preparation] Read the distributed materials on "Doping and Sport Ethics" in advance. [Review] Reread the distributed materials on "Doping and Sport Ethics" and confirm the knowledge acquired in the lecture.	4 hours
Session 12	On-demand	Persons with disabilities and sport. (Understand sport and health in relation to persons with disabilities.)	[Preparation] Read the distributed materials on "Persons with Disabilities and Sport" in advance. [Review] Reread the distributed materials on "Persons with Disabilities and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 13	On-demand	Sport and environmental issues. (Understand sport and environmental issues.)	[Preparation] Read the distributed materials on "Sport and Environmental Issues" in advance. [Review] Reread the distributed materials on "Sport and Environmental Issues" and confirm the knowledge acquired in the lecture.	4 hours
Session 14	On-demand	Ensuring safety in exercise and sport. (Understand when injuries occur during exercise and sport activities.)	[Preparation] Read the distributed materials on "Ensuring Safety in Exercise and Sport" in advance. [Review] Reread the distributed materials on "Ensuring Safety in Exercise and Sport" and confirm the knowledge acquired in the lecture.	4 hours
Session 15	On-demand	This session provides a comprehensive summary of the course.	[Preparation] Read the materials distributed in the previous sessions in advance. [Review] Reread the materials distributed in all previous sessions and thoroughly review the knowledge acquired in the lectures.	4 hours

Course Title	Hunger and Poverty	Academic Year	Spring Semester, AY2026
Instructor	SHIMAMOTO Nao	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	SDGs Goals 1 and 2: Learning About Poverty and Hunger		
Course Objectives and Overview	What comes to mind when you hear the words “poverty” and “hunger”? This course examines poverty and hunger close to home in Japan from the perspective of international human rights. Things we ordinarily resign ourselves to as unavoidable may in fact violate international rules. Upon completing this course, students are expected to take a first step toward changing poverty of all kinds. This course deepens understanding of SDG Goal 1, “No Poverty,” and Goal 2, “Zero Hunger.”		
Prerequisites and Notes	No particular requirements are set. The course welcomes not only students interested in international matters such as the SDGs, but also those interested in human rights issues within Japan.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Work proactively on a single theme and become able to carry out basic information gathering, organization, and dissemination. ②Acquire an approach to social problems through themes related to law, particularly international law. ③Through a variety of activities, develop a plan for one’s own university life, heighten interest and motivation regarding the future, and become able to take action.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions on submitted assignments will be accepted, and comments will be provided. Comments will be provided after the presentations of the final assignment.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The instructor in charge of each class will give instructions.	ISBN	The instructor in charge of each class will give instructions.
Reference Books	①Sabetsu wa Taitei Akui no Nai Hito ga Suru: Mienai Haijo ni Kizuku tame no 10-sho [Discrimination Is Usually Committed by People Without Ill Intent: Ten Chapters for Noticing Invisible Exclusion], by Kim Ji-hye, Otsuki Shoten, 2021 ②Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], by Shin Hae-bong,	ISBN	0

	Iwanami Shinsho, 2020 ③Naze Toku no Mazushii Hito e no Gimu ga Aru no ka: Sekaiteki Hinkon to Jinken [Why Is There an Obligation to the Distant Poor? World Poverty and Human Rights], by Thomas Pogge, Seikatsu Shoin, 2010 ④Jinken to Kokka: Rinen no Chikara to Kokusai Seiji no Genjitsu [Human Rights and the State: The Power of Ideas and the Realities of International Politics], by Tsutsui Kiyoteru, Iwanami Shinsho, 2022		

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	40
	Midterm Exam	0
	[Final Exam] Report Exam	30
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Through this course, it is hoped that students will acquire ways of learning and study techniques (academic skills) for university study, deepen their understanding of poverty and hunger in their surroundings, and find an opportunity for each individual to take a first step. In addition, with regard to the presentation of results for grading purposes, students will be asked to address the problem of “poverty and hunger” proactively. Specifically, students will form groups of four to five, choose a theme, and present on that theme in an 8-10 minute PowerPoint presentation, which will be subject to evaluation. In addition, a report exploring the presented theme in greater depth will also be evaluated.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance: explanation of the syllabus and course schedule; time management in university life, etc. Icebreaker: group discussion on the images students hold of “poverty” and “hunger”	Review the content of the guidance session.	4 hours
Session 2	In-person	What Are the SDGs? An overview of the SDGs will be presented, and the course will examine how the SDGs were established and whether the SDGs as pursued in Japan accord with their original purpose.	Put into words, before class, your own image of the SDGs.	4 hours
Session 3	In-person	Tackling Poverty: Poverty and International Human Rights Standards	Read the introductory chapter of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as prepara	4 hours

			tory work. Review in accordance with the instructor’ s instructions.	
Session 4	In-person	Tackling Hunger: Access to Food and International Human Rights Standards	Prepare in accordance with the instructor’ s instructions. Review in accordance with the instructor’ s instructions.	4 hours
Session 5	In-person	Conflict, Hunger, and Poverty (the Israeli-Palestinian Conflict)	If possible, review the history of Israel and Palestine through books or videos in advance. Reference: for example, the NHK program “1 kara Wakaru! Isuraeru to Paresuchina” [Understanding Israel and Palestine from the Basics].	4 hours
Session 6	In-person	Students and Poverty	Read Chapter 4 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 7	In-person	Who Are Minorities and Marginalized People?	Read Chapter 2 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 8	In-person	Minorities, Human Rights, and Poverty	Prepare in accordance with the instructor’ s instructions. Review in accordance with the instructor’ s instructions.	4 hours
Session 9	In-person	Foreign Residents in Japan, Refugees, and Poverty	Read Chapter 1 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 10	In-person	Children and Poverty This session is a designated attendance day for assigning group presentation teams; students who will give presentations must attend. The designated attendance days are Sessions 10 and 11; students who miss these dates will not be able to take part in a group presentation.	The final 15 minutes of this session will be used to prepare for the group presentations; think in advance about group formation and the themes you wish to address.	4 hours
Session 11	In-person	Women and Poverty This session is a designated attendance day for assigning group presentation teams; students who will give presentations must attend. The designated attendance days are Sessions 10 and 11; students who miss these dates will not be able to take part in a group presentation.	The final 15 minutes of this session will be used to prepare for the group presentations; think in advance about group formation and the themes you wish to address.	4 hours
Session 12	In-person	Reserve Session for Group Presentations Meet in the groups formed in Sessions 10 and 11 and prepare for the presentation. The instructor will answer qu	As a group, research and analyze the content of the presentation, and summarize it in slides.	4 hours

		estions and provide assistance regarding the presentations. The subject of the group presentation should relate to poverty and hunger; it may be a topic from the course content that students wish to explore more deeply, or a topic they had originally wanted to investigate.		
Session 13	In-person	Group Presentations (1) (8 minutes × 10 groups) (4-5 students per group)	Prepare in accordance with the instructor's instructions. Review in accordance with the instructor's instructions.	4 hours
Session 14	In-person	Group Presentations (2) (8 minutes × 10 groups) (4-5 students per group)	Prepare for the group presentation individually.	4 hours
Session 15	On-demand	The content of the final report examination will be explained via on-demand delivery. Students will be asked to write the report on the content of their group presentation. The on-demand session will explain the conventions of report writing.	Prepare thoroughly for the group presentation; doing so should lead to a good report. Note, however, that the report should follow academic conventions rather than take the form of personal impressions. This will also be explained in the on-demand delivery, but it is advisable to study "academic writing" in advance.	4 hours

Course Title	Hunger and Poverty	Academic Year	Fall Semester, AY2026
Instructor	SHIMAMOTO Nao	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	SDGs Goals 1 and 2: Learning About Poverty and Hunger		
Course Objectives and Overview	What comes to mind when you hear the words “poverty” and “hunger”? This course examines poverty and hunger close to home in Japan from the perspective of international human rights. Things we ordinarily resign ourselves to as unavoidable may in fact violate international rules. Upon completing this course, students are expected to take a first step toward changing poverty of all kinds. This course deepens understanding of SDG Goal 1, “No Poverty,” and Goal 2, “Zero Hunger.”		
Prerequisites and Notes	No particular requirements are set. The course welcomes not only students interested in international matters such as the SDGs, but also those interested in human rights issues within Japan.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Work proactively on a single theme and become able to carry out basic information gathering, organization, and dissemination. ②Acquire an approach to social problems through themes related to law, particularly international law. ③Through a variety of activities, develop a plan for one’s own university life, heighten interest and motivation regarding the future, and become able to take action.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions on submitted assignments will be accepted, and comments will be provided. Comments will be provided after the presentations of the final assignment.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	The instructor in charge of each class will give instructions.	ISBN	The instructor in charge of each class will give instructions.
Reference Books	①Sabetsu wa Taitei Akui no Nai Hito ga Suru: Mienai Haijo ni Kizuku tame no 10-sho [Discrimination Is Usually Committed by People Without Ill Intent: Ten Chapters for Noticing Invisible Exclusion], by Kim Ji-hye, Otsuki Shoten, 2021 ②Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], by Shin Hae-bong,	ISBN	0

	Iwanami Shinsho, 2020 ③Naze Toku no Mazushii Hito e no Gimu ga Aru no ka: Sekaiteki Hinkon to Jinken [Why Is There an Obligation to the Distant Poor? World Poverty and Human Rights], by Thomas Pogge, Seikatsu Shoin, 2010 ④Jinken to Kokka: Rinen no Chikara to Kokusai Seiji no Genjitsu [Human Rights and the State: The Power of Ideas and the Realities of International Politics], by Tsutsui Kiyoteru, Iwanami Shinsho, 2022		

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	40
	Midterm Exam	0
	[Final Exam] Report Exam	30
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Through this course, it is hoped that students will acquire ways of learning and study techniques (academic skills) for university study, deepen their understanding of poverty and hunger in their surroundings, and find an opportunity for each individual to take a first step. In addition, with regard to the presentation of results for grading purposes, students will be asked to address the problem of “poverty and hunger” proactively. Specifically, students will form groups of four to five, choose a theme, and present on that theme in an 8-10 minute PowerPoint presentation, which will be subject to evaluation. In addition, a report exploring the presented theme in greater depth will also be evaluated.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance: explanation of the syllabus and course schedule; time management in university life, etc. Icebreaker: group discussion on the images students hold of “poverty” and “hunger”	Review the content of the guidance session.	4 hours
Session 2	In-person	What Are the SDGs? An overview of the SDGs will be presented, and the course will examine how the SDGs were established and whether the SDGs as pursued in Japan accord with their original purpose.	Put into words, before class, your own image of the SDGs.	4 hours
Session 3	In-person	Tackling Poverty: Poverty and International Human Rights Standards	Read the introductory chapter of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as prepara	4 hours

			tory work. Review in accordance with the instructor’ s instructions.	
Session 4	In-person	Tackling Hunger: Access to Food and International Human Rights Standards	Prepare in accordance with the instructor’ s instructions. Review in accordance with the instructor’ s instructions.	4 hours
Session 5	In-person	Conflict, Hunger, and Poverty (the Israeli-Palestinian Conflict)	If possible, review the history of Israel and Palestine through books or videos in advance. Reference: for example, the NHK program “1 kara Wakaru! Isuraeru to Paresuchina” [Understanding Israel and Palestine from the Basics].	4 hours
Session 6	In-person	Students and Poverty	Read Chapter 4 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 7	In-person	Who Are Minorities and Marginalized People?	Read Chapter 2 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 8	In-person	Minorities, Human Rights, and Poverty	Prepare in accordance with the instructor’ s instructions. Review in accordance with the instructor’ s instructions.	4 hours
Session 9	In-person	Foreign Residents in Japan, Refugees, and Poverty	Read Chapter 1 of Shin Hae-bong, Kokusai Jinken Nyumon: Genba kara Kangaeru [Introduction to International Human Rights: Thinking from the Field], in advance as preparatory work. Review in accordance with the instructor’ s instructions.	4 hours
Session 10	In-person	Children and Poverty This session is a designated attendance day for assigning group presentation teams; students who will give presentations must attend. The designated attendance days are Sessions 10 and 11; students who miss these dates will not be able to take part in a group presentation.	The final 15 minutes of this session will be used to prepare for the group presentations; think in advance about group formation and the themes you wish to address.	4 hours
Session 11	In-person	Women and Poverty This session is a designated attendance day for assigning group presentation teams; students who will give presentations must attend. The designated attendance days are Sessions 10 and 11; students who miss these dates will not be able to take part in a group presentation.	The final 15 minutes of this session will be used to prepare for the group presentations; think in advance about group formation and the themes you wish to address.	4 hours
Session 12	In-person	Reserve Session for Group Presentations Meet in the groups formed in Sessions 10 and 11 and prepare for the presentation. The instructor will answer qu	As a group, research and analyze the content of the presentation, and summarize it in slides.	4 hours

		estions and provide assistance regarding the presentations. The subject of the group presentation should relate to poverty and hunger; it may be a topic from the course content that students wish to explore more deeply, or a topic they had originally wanted to investigate.		
Session 13	In-person	Group Presentations (1) (8 minutes × 10 groups) (4-5 students per group)	Prepare in accordance with the instructor's instructions. Review in accordance with the instructor's instructions.	4 hours
Session 14	In-person	Group Presentations (2) (8 minutes × 10 groups) (4-5 students per group)	Prepare for the group presentation individually.	4 hours
Session 15	On-demand	The content of the final report examination will be explained via on-demand delivery. Students will be asked to write the report on the content of their group presentation. The on-demand session will explain the conventions of report writing.	Prepare thoroughly for the group presentation; doing so should lead to a good report. Note, however, that the report should follow academic conventions rather than take the form of personal impressions. This will also be explained in the on-demand delivery, but it is advisable to study "academic writing" in advance.	4 hours

Course Title	Peace Studies	Academic Year	Spring Semester, AY2026
Instructor	KOJIMA Yoshiyuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	International Order and Peace		
Course Objectives and Overview	The purpose of this course is to acquire basic knowledge and understanding of the international order since the modern era and to consider, from a broad range of perspectives, the effectiveness of peaceful approaches to resolving wars and conflicts occurring around the world. Through the materials and topics addressed in class, students are expected to recognize the importance of examining the ideals and realities of international politics, and to learn that the road to peace is by no means smooth. In addition, news on recent international affairs will be taken up in class as appropriate. Students are asked to follow news in newspapers, on television, and on the Internet on a regular basis, and to make a habit of considering what problems the international community currently faces and how they might be resolved.		
Prerequisites and Notes	None in particular.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	(1) Discuss issues concerning peace from multiple perspectives. (2) Take a deeper view of the nature of the international order. (3) Think deeply about recent international affairs.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions and comments will be collected on reaction papers, and handouts containing responses and comments from the instructor will be distributed at a later date.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Not designated. A summary handout will be distributed in each session.	ISBN	-
Reference Books	①Heiwagaku Nyumon: Heiwa o Rikai suru tame no Shiko no Doriru, Vol. 1 [Introduction to Peace Studies: Thinking Drills for Understanding Peace], by Taga Hidetoshi, Keiso Shobo, 2020 ②Heiwagaku Nyumon: Senso o Rikai suru tame no Shiko no Doriru, Vol. 2 [Introduction to Peace Studies: Thinking Drills for Understanding War], by Taga Hidetoshi, Keiso Shobo, 2020 Other materials will be listed on the handouts and introduced in class as necessary.	ISBN	0
Grading Method and	Active Participation and Engagement in	15	

Criteria	Class	
	Quizzes and Report Assignments During the Course	35
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	0
	Other Details	
Regarding taking this course	With Russia's invasion of Ukraine, the deterioration of the situation in the Middle East, and U.S.-China confrontation shaking the international order as we have known it, we have entered an era in which we must once again confront the question "What is peace?" Answering that question is not necessarily easy, but I hope students will gain some insight through the course.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction (Course Guidance)	[Preparation] None in particular. [Review] Review the course schedule carefully and raise your awareness of learning about peace.	4 hours
Session 2	In-person	What Is "Peace"? Definitions, Concepts, and Conditions	[Preparation] Deepen your own thinking about the images and impressions associated with the word "peace." [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 3	In-person	Actors and Systems in the International Community	[Preparation] Use the Internet and other resources to research the actors and the nature of order in the international community. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 4	In-person	International Order and Power: The Ideals and Realities of International Politics	[Preparation] Use the Internet and other resources to research the relationship between power and norms in the international community. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 5	In-person	The Origins and Development of International Law: Reflections and Lessons from the First World War	[Preparation] Use the Internet and other resources to research the history of the development of international law. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 6	In-person	The Establishment of International Organizations: From the League of Nations to the United Nations	[Preparation] Use the Internet and other resources to research the founding of the United Nations and its characteristics. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours

Session 7	In-person	Wars of Self-Defense and Wars of Aggression: Debates on the Right of Self-Defense	[Preparation] Use the Internet and other resources to research legal interpretations concerning the right of self-defense. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 8	In-person	Nuclear Weapons and Security: Deterrence or Abolition?	[Preparation] Use the Internet and other resources to research the differences between nuclear deterrence theory and the theory of nuclear abolition. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 9	In-person	Trust Between States and Espionage: Considered from the Perspective of International Law	[Preparation] Use the Internet and other resources to research the interpretation of espionage under international law. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 10	In-person	Humanitarian Intervention: Moral Principle and the Principle of Non-Interference in Domestic Affairs	[Preparation] Use the Internet and other resources to research whether interference in another country's domestic affairs is permissible on humanitarian grounds. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 11	In-person	International Peace Cooperation and International Politics	[Preparation] Use the Internet and other resources to research activities such as peacebuilding and humanitarian assistance. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 12	In-person	International Efforts on Refugees and Political Challenges	[Preparation] Use the Internet and other resources to research the situation of refugee displacement and issues surrounding refugee support. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 13	In-person	The Power and Limits of International Public Opinion	[Preparation] Use the Internet and other resources to research the development of the media in the international community and its influence. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 14	In-person	The Contemporary International Community and Peace	[Preparation] Use the Internet and other resources to research recent international affairs and changes in the structure of the international order. [Review] Review the content of the class with reference to the handouts and blackboard notes.	4 hours
Session 15	On-demand	Summary	[Preparation] None in particular. [Review] Referring to past handouts and blackboard notes, look back over the entire course and prepare for the final examination.	4 hours

Course Title	Earth and Environment	Academic Year	Fall Semester, AY2026
Instructor	KUWAHARA Masayuki	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Students learn about the formation of the Earth and the process by which life arose, an overview of the organisms inhabiting the global environment and their evolution, and consider their relationship to our daily lives.		
Course Objectives and Overview	The Earth's ecosystems consist of diverse environments, such as aquatic and terrestrial habitats, and the varied organisms that live in them. Humans are one component of these ecosystems, yet in recent years there has been concern that human activity is changing the environment and, through the accompanying changes in biota, disrupting the balance of ecosystems. This course therefore first examines the formation of the Earth and the evolution of life that arose in the course of its history and continues to the present day. It then covers the systems that ensure the continuity of life, the relationships among organisms and between organisms and their environment, and, taking Lake Biwa as an example, the relationship between human life and ecosystems, so that students acquire a foundation for considering better ways for humans and the environment to coexist in the future.		
Prerequisites and Notes	・Absence results in missing a great deal of content. Manage your physical condition thoroughly and attend every session without absence. ・Students are expected to act with the awareness of a member of society. Arriving late to lectures is strictly prohibited. If you must leave during a lecture, raise your hand and notify the instructor. ・The use of mobile phones during lectures is prohibited except where permitted. Irrelevant talking is also strictly prohibited. ・If anything is unclear during the lecture, ask questions actively. ・A summary of each topic is provided at the end of the materials for that topic; students are encouraged to use it for review.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	・Understand the formation of the Earth and of life. ・Understand what an organism is. ・Understand the interrelationships between the environment and organisms, and among organisms. ・Reflect on how humans relate to other living things and to the environment. ・On the basis of the above, students are expected to become able to act with a view to the future global and social environment.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	A summary of each topic is provided at the end of the materials for that topic; students are encouraged to use it for review after class. For examinations, the answers will be posted on the course support system (Learning Portal).		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			

Textbook	No textbook is designated in particular; lectures will be conducted on the basis of the instructor's own materials.	ISBN	None.
Reference Books	①Seibutsu Tayosei: "Watashi" kara Kangaeru Shinka, Iden, Seitaikei [Biodiversity: Evolution, Heredity, and Ecosystems Considered from "Myself"], by Motokawa Tatsuo, Chuko Shinsho, Chuokoron-shinsha, 2015 ②Chikyu no Junin-tachi: Dobutsu-hen [Inhabitants of the Earth: Animals], by Kubota Shin, Kii Minpo, 2007 ③Sakana no Katachi o Kangaeru [Thinking About the Forms of Fishes], edited by Matsuura Keiichi, Tokai University Press, 2005 ④<Seigi> no Seibutsugaku [The Biology of "Justice"], by Yamada Toshihiro, Kodansha, 2020 ⑤Biwako no Seibutsu wa Itsu, Doko kara Kita no ka? [When and From Where Did the Organisms of Lake Biwa Come?], edited by Nishino Machiko, Sunrise Publishing, 2020 ⑥Kawa to Mizuumi no Kaiyugyo Biwamasu no Nazo o Saguru [Exploring the Mystery of the Biwa Trout, a Migratory Fish of Rivers and Lakes], by Fujioka Yasuhiro, Sunrise Publishing, 2009 ⑦Kaitei Shinpan Iwana o Motto Fuyashitai! [Revised New Edition: We Want to Increase Iwana Char Even More!], by Nakamura Tomoyuki, Furai no Zasshisha, 2025 * Books that are worth reading in advance will also be introduced from time to time in class. * Reading these books is not required, but doing so is expected to help students understand the course.	ISBN	0

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	0
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	70
	Other (%)	
	Other Details	
Regarding taking this course	Learning about the history of the Earth and of life leads us to understand ourselves. Journeying through 4.6 billion years of Earth history and 4 billion years of life, let us consider our own future.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-per	〈The Relationship Between Biwa Trout and Amago in the Lake Biwa Watershe	Visit the library in advance and research an overview of Lake Biwa and its organisms, such a	1 hour

	son	d〉 Doubling as the instructor’s self-introduction, the instructor will present research conducted to date. As the content relates to much of this semester’s course, it should also serve as an overall preview.	s the Biwa trout. Looking through books such as “When and From Where Did the Organisms of Lake Biwa Come?” and “Exploring the Mystery of the Biwa Trout, a Migratory Fish of Rivers and Lakes” will enable a deeper understanding of the lecture content.	
Session 2	In-person	〈The Origin and Evolution of Life〉 Among the celestial bodies known today, life exists only on Earth. Students learn the reasons for this and how currently living organisms have evolved.	Investigate the history of the Earth and the evolutionary history of the organisms that live on it.	1 hour
Session 3	In-person	〈Organisms Living in Water and the Atmosphere〉 Students learn the properties of the water and atmosphere necessary for organisms to live.	Investigate the atmosphere and water surrounding the Earth, where organisms live.	1 hour
Session 4	In-person	〈Classification of Aquatic Organisms〉 Students learn about the classification of organisms, including phylogenetic classification and other approaches to classification and the ideas behind them.	Consider how you classify living things in your daily life.	1 hour
Session 5	In-person	〈Classification, Physiology, and Ecology of Invertebrates (Excluding Insects)〉 Invertebrates make up the majority of animal species. Students learn what kinds of invertebrates other than insects exist and how they live.	Investigate what kinds of invertebrates other than insects live around us, how they live, and how they relate to our lives.	1 hour
Session 6	In-person	〈Classification, Physiology, and Ecology of Invertebrates (Insects)〉 Students learn about the morphology and distinctive ecology of insects, which dominate the animal kingdom.	Observe the insects that appear around us.	1 hour
Session 7	In-person	〈Classification, Physiology, and Ecology of Vertebrates (Fishes)〉 Students learn how fishes, our ancestors, evolved, how they live today, and their morphological characteristics.	Fishes are among the vertebrates most familiar to us. Choose a fish species that interests you and investigate its characteristics and its relationship with humans.	1 hour
Session 8	In-person	〈Ecology of Aquatic Organisms (Migration, Feeding, and Reproduction)〉 Focusing mainly on fishes, students learn about migration, feeding, and reproduction in aquatic organisms.	Investigate what modes of reproduction exist among aquatic organisms, including fishes, and what characteristics they have.	1 hour
Session 9	In-person	〈Classification, Physiology, and Ecology of Vertebrates (Excluding Fishes)〉 Vertebrates began with fishes and, by moving onto land, have continued to the present day. Students learn about the evolution and characteristics of vertebrates.	It will be easier to understand if you investigate what kinds of vertebrates have moved onto land and what characteristics each has.	1 hour
Session 1	In-per	〈Genes and the Continuity of Life〉	Read Darwin’s On the Origin of Species.	1 hour

0	son	Students learn the concept of the evolution of life and the mechanisms by which life is passed on.		
Session 11	In-person	〈The Environment and Biological Communities〉 Students learn about the interrelationships among abiotic and biotic environments.	Investigate how the living things around us live in relation to one another.	1 hour
Session 12	In-person	〈Habitats and Ecology of Aquatic Organisms (Marine Environments)〉 Students learn about the characteristics of marine environments and the ecology of the organisms that live there.	Observe the living things found on the seashore, their habitats, and their ways of life.	1 hour
Session 13	In-person	〈Habitats and Ecology of Aquatic Organisms (Inland Water Environments)〉 Using the Lake Biwa watershed as an example, students learn about river and lake environments and the organisms that live there.	Read books that describe an overview of Lake Biwa, such as “When and From Where Did the Organisms of Lake Biwa Come?”, and investigate the formation of Lake Biwa and the characteristics of its organisms.	1 hour
Session 14	In-person	〈The Fishes of Lake Biwa and Their Relationship with People〉 Students learn about the history of the relationship between Lake Biwa and people and the issues that have arisen in the course of it.	Consider what you imagine when you hear “Lake Biwa,” and the background to that image.	1 hour
Session 15	On-demand	〈Animals in the Human World〉 Students learn about the history of the animals closely connected with our lives and about our relationship with them.	Investigate the living things you encounter in everyday life and how they relate to us.	0.5 hours

Course Title	Climate Change and Society	Academic Year	Fall Semester, AY2026
Instructor	SHINKUMA Takayoshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	For what purposes has “climate change” attracted attention? The theme of this lecture is to learn the truth hidden behind “climate change.”		
Course Objectives and Overview	In the Sustainable Development Goals (SDGs) adopted in 2015, efforts toward solving global environmental problems, climate change foremost among them, are especially emphasized. To learn the truth hidden behind “climate change,” this course starts from the question of why environmental problems arose in the first place, and learns that the fundamental cause of environmental problems is the view of nature held by people influenced by Judaism and Christianity. When Western history is then viewed as a religious conflict between Judaism and Christianity, it becomes possible to approach the heart of the questions: why climate change now, and what purpose lies hidden behind it? On this basis, the course will deepen discussion of how Japan should respond to climate change and what Japan’s international contribution through environmental issues should be.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Knowledge and Skills Students can learn not only about environmental policy but also about the religion and the spirit of Japan that lie behind it. ②Thinking, Judgment, Expression, and Other Abilities Writing comments (reflection essays) cultivates the abilities of thinking, judgment, and expression. ③Independent Attitude Making comments and asking questions about the class fosters independence.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Students will submit comments on the lectures as reports; for questions and comments received in large numbers, feedback will be provided, for example by replying in subsequent lectures.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	No fixed textbook is used, but books addressed in class will be introduced as reference books as appropriate.	ISBN	No textbook is used.
Reference Books	Books addressed in class will be introduced as reference books as appropriate.	ISBN	
Grading Method and	Active Participation and Engagement in	20	

Criteria	Class	
	Quizzes and Report Assignments During the Course	80
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	
	Other Details	
Regarding taking this course	Everything discussed in this course is likely to be content that students have never been taught in school, which makes it all the more stimulating. It is a remarkable lecture that goes beyond environmental issues to reveal how the world works.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /ReviewTime
Session 1	On-demand	Session 1: The Origins of Agriculture	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 2	On-demand	Session 2: The Collapse of Ancient Civilizations	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 3	On-demand	Session 3: Jomon Civilization	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 4	On-demand	Session 4: Judaism	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 5	On-demand	Session 5: Judaism and Christianity	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 6	On-demand	Session 6: What Is Shinto?	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours

Session 7	On-demand	Session 7: Religion and Views of Nature	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 8	On-demand	Session 8: Environmental Policy in Europe and the United States	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 9	On-demand	Session 9: Environmental Policy in Japan	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 10	On-demand	Session 10: The History of the Persecution of the Jewish People	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 11	On-demand	Session 11: The History of the Jewish People's Counterattack	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 12	On-demand	Session 12: Communism and Deep Ecology	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 13	On-demand	Session 13: The Truth Hidden Behind Global Warming	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 14	On-demand	Session 14: The Truth Hidden Behind the Promotion of EVs	It is easier to understand if you read the distributed materials before watching the video lecture. Because of the continuity of the lectures, we also recommend reviewing this session's materials before watching the next video lecture.	0.5 hours
Session 15	On-demand	Session 15: The Truth Hidden Behind the Promotion of Solar Power Generation	It is easier to understand if you read the distributed materials before watching the video lecture.	0.5 hours

Course Title	Gender and Society	Academic Year	Fall Semester, AY2026
Instructor	YASUI Hiroshi	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Introduction to Queer Theory		
Course Objectives and Overview	This semester's course addresses queer theory, an academic field concerned with sex and sexuality. Tracing the historical development of feminism, the politics of LGBTQ, and historical currents in the humanities, students learn the topics that have been regarded as important for studying this field. In recent years, the terms LGBT, gender, and diversity and inclusion have been heard with increasing frequency. However, the historical background—how these terms have been used and what meanings have been invested in them—is rarely taught in high schools and elsewhere. This course lectures on the historical development of the politics of sex. Through the lectures, the aim is for students to learn the historical development of the politics of sex and ultimately to understand the basic concepts in the field of gender and sexuality.		
Prerequisites and Notes	In this course, assignments (attendance and review quizzes) are set during class. These assignments are evaluated as class participation (50%). The final evaluation is based on a final examination.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The attainment goals of this course are as follows. ①Understand the basic concepts in the field of gender and sexuality. ②Understand how gender and sexuality intersect with all norms and forms of power in contemporary society. ③ Understand what discrimination and violence are produced by these structures, and become able to recognize such violence and discrimination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In each session, students are expected to submit comments through the Learning Portal. Some of these comments will be answered orally at the beginning of the following class.		
Active Learning Initiatives	Discussion, Debate		
Course Taught by an Instructor with Practical Work Experience			
Textbook	None	ISBN	None
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	25
	Quizzes and Report Assignments During the Course	25
	Presentation of Results	0

	(Oral/Practical)	
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	
	Other Details	
Regarding taking this course	The course is basically lecture-based, but encourages interactive communication and active student participation. Rather than the instructor explaining alone, it emphasizes in-class assignments and discussion. In particular, themes and issues concerning gender and sexuality will be considered and discussed on the basis of everyday experience.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	[Session 1: Guidance] Guidance will be provided on the course overview and attainment goals. Important terms and vocabulary used in this course (such as transgender and LGBT) will also be introduced.	[Preparation] Read the syllabus and research the content of the course. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 2	In-person	[Session 2: Genealogy of Feminism (1): First-Wave Feminism and Its Historical Background] The genealogy of feminism is addressed as the prehistory of the formation of queer theory. Part (1) covers the period from the Declaration of the Rights of Man to first-wave feminism.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 3	In-person	[Session 3: Genealogy of Feminism (2): Second-Wave Feminism and the Establishment of Gender Studies] The genealogy of feminism is addressed as the prehistory of the formation of queer theory. Part (2) covers second-wave feminism and the emergence of gender studies.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 4	In-person	[Session 4: Genealogy of Feminism (3): From a Uniform Image of Women to Third-Wave Feminism] The genealogy of feminism is addressed as the prehistory of the formation of queer theory. Part (3) covers third-wave feminism and the development of diverse feminisms.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 5	In-person	[Session 5: The Politics of “LGBT” (1): From the Establishment of Modern Medicine and Homosexuality and Cross-Dressing to the Origins of the Movement] The course traces social transformations concerning homosexuality and transgender people. Part (1) follows the circumstances up to the origins of th	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours

		e movement.		
Session 6	In-person	[Session 6: The Politics of “LGBT” (2): From Identity Politics to Queer Politics] The course traces social transformations concerning homosexuality and transgender people. Part (2) focuses on developments from the 1970s to the 1990s.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 7	In-person	[Session 7: The Politics of “LGBT” (3): Audiovisual Material, “United in Anger”] Students watch a film depicting the social movement of homosexual people in the United States and study the social and cultural background in which that movement arose.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 8	In-person	[Session 8: From Gender Studies to Sexuality Studies (1): Michel Foucault, The History of Sexuality] The course traces the important academic transitions that formed the background to the establishment of queer theory. Part (1) addresses Michel Foucault’s The History of Sexuality.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 9	In-person	[Session 9: From Gender Studies to Sexuality Studies (2): The History of Gay and Lesbian Studies] The course traces the important academic transitions that formed the background to the establishment of queer theory. Part (2) addresses the history of gay and lesbian studies and the debates conducted within it.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 10	In-person	[Session 10: From Gender Studies to Sexuality Studies (3): The Feminist Sex Wars and Gayle Rubin, “Thinking Sex”] The course traces the important academic transitions that formed the background to the establishment of queer theory. Part (3) addresses the 1980s feminist debate known as the “Feminist Sex Wars” and “Thinking Sex,” an essay of key importance for the establishment of queer theory.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 11	In-person	[Session 11: Overview of Queer Theory (1): Judith Butler’s Gender Trouble and the Critique of Essentialism] The course surveys the debates conducted within queer theory. Part (1) introduces the argument of Judith Butler’s Gender Trouble, which is indispensable in any discussion of queer theory.	[Preparation] Complete the “preparation task” in the previous session’s handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 12	In-person	[Session 12: Overview of Queer Theory (2): The Two Works of Eve Kosofsky S	[Preparation] Complete the “preparation task” in the previous session’s handout.	4 hours

		edgwick and Their Influence] The course surveys the debates conducted within queer theory. Part (2) introduces the arguments of Eve Kosofsky Sedgwick, another theorist indispensable in any discussion of queer theory.	[Review] Reread the distributed materials and summarize what was learned.	
Session 13	In-person	[Session 13: Overview of Queer Theory (3): The Mainstreaming of LGBT, Homonormativity, and Homonationalism] The course surveys the debates conducted within queer theory. Part (3) introduces homonormativity and homonationalism, important concepts in queer theory since the 2000s.	[Preparation] Complete the "preparation task" in the previous session's handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 14	In-person	[Session 14: Overview of Queer Theory (4): Queer Negativity, Temporality, and Spatiality] The course surveys the debates conducted within queer theory. Part (4) introduces the various debates on queerness and time, space, and negativity that have been conducted since the 1990s.	[Preparation] Complete the "preparation task" in the previous session's handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours
Session 15	On-demand	[Session 15: Summary] Summarize the important concepts covered in the course so far.	[Preparation] Complete the "preparation task" in the previous session's handout. [Review] Reread the distributed materials and summarize what was learned.	4 hours

Course Title	Human Rights in Modern Society	Academic Year	Fall Semester, AY2026
Instructor	KAMAKURA Shotaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Students study the current state of human rights while taking up concrete problems of discrimination.		
Course Objectives and Overview	The purpose of this course is to deepen understanding of human rights thought by studying various problems of discrimination in modern and contemporary Japan on the basis of concrete cases. The themes taken up in class are discriminated Buraku communities, Hansen's disease, gender and sexuality, and ethnicity and race; the course proceeds by relating them to the history of human rights thought, which is covered in the first half of the course.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will understand that human rights are an important issue bearing on their own lives and the lives of others, and will acquire perspectives that enable them to think proactively about, and act on, issues of human rights and discrimination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	At the end of each class, students fill in a comment sheet, and the instructor responds in the following class.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	A handout is distributed in each class. Where there are reference works, they will be indicated in class as appropriate.	ISBN	None (handouts are distributed).
Reference Books		ISBN	

Grading Method and Criteria	
Active Participation and Engagement in Class	30
Quizzes and Report Assignments During the Course	10
Presentation of Results (Oral/Practical)	0
Midterm Exam	0
[Final Exam] Report Exam	60
[Final Exam] Written Exam (In-Person)	0

	Other (%)	0
	Other Details	0
Regarding taking this course	Some students may feel that human rights and discrimination are exaggerated and stiff topics. However, human rights and discrimination are issues connected with how we live with others in our daily lives. I will try to make the class as familiar and easy to understand as possible, so please participate actively.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 2	In-person	Human Rights and Natural Rights / Social Rights	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 3	In-person	Human Rights and the Constitution of Japan	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 4	In-person	What Is Discrimination?	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 5	In-person	Forms of Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 6	In-person	Ethnic Discrimination (1): Ethnic Discrimination and Colonialism	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 7	In-person	Ethnic Discrimination (2): Postwar Japanese Society and Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the conten	4 hours

			t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	
Session 8	In-per son	Ethnic Discrimination (3): Contempora ry Japan and Discrimination	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 9	In-per son	Discrimination Against Women	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 0	In-per son	Rights of Sexual Minorities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 1	In-per son	The History of Buraku Discrimination (1): From Modernization to the Wartim e Period	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 2	In-per son	The History of Buraku Discrimination (2): Buraku Discrimination in Postwar Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 3	In-per son	Hansen’ s Disease Policy and Discrimi nation	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 4	In-per son	Disability and Discrimination: “Disa bility” and Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 5	On-dem and	Summary of the Entire Course	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con	4 hours

			firm any doubts or questions, and prepare in advance (2 hours).	

Course Title	Human Rights in Modern Society	Academic Year	Spring Semester, AY2026
Instructor	KAMAKURA Shotaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Students study the current state of human rights while taking up concrete problems of discrimination.		
Course Objectives and Overview	The purpose of this course is to deepen understanding of human rights thought by studying various problems of discrimination in modern and contemporary Japan on the basis of concrete cases. The themes taken up in class are discriminated Buraku communities, Hansen's disease, gender and sexuality, and ethnicity and race; the course proceeds by relating them to the history of human rights thought, which is covered in the first half of the course.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will understand that human rights are an important issue bearing on their own lives and the lives of others, and will acquire perspectives that enable them to think proactively about, and act on, issues of human rights and discrimination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	At the end of each class, students fill in a comment sheet, and the instructor responds in the following class.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	A handout is distributed in each class. Where there are reference works, they will be indicated in class as appropriate.	ISBN	None (handouts are distributed).
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	30
	Quizzes and Report Assignments During the Course	10
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	60
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	0
	Other Details	0
Regarding taking this course	Some students may feel that human rights and discrimination are exaggerated and stiff topics. However, human rights and discrimination are issues connected with how we live with others in our daily lives. I will try to make the class as familiar and easy to understand as possible, so please participate actively.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Introduction	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 2	In-person	Human Rights and Natural Rights / Social Rights	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 3	In-person	Human Rights and the Constitution of Japan	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 4	In-person	What Is Discrimination?	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 5	In-person	Forms of Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 6	In-person	Ethnic Discrimination (1): Ethnic Discrimination and Colonialism	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 7	In-person	Ethnic Discrimination (2): Postwar Japanese Society and Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the conten	4 hours

			t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	
Session 8	In-per son	Ethnic Discrimination (3): Contempora ry Japan and Discrimination	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 9	In-per son	Discrimination Against Women	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 0	In-per son	Rights of Sexual Minorities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 1	In-per son	The History of Buraku Discrimination (1): From Modernization to the Wartim e Period	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 2	In-per son	The History of Buraku Discrimination (2): Buraku Discrimination in Postwar Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 3	In-per son	Hansen’ s Disease Policy and Discrimi nation	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 4	In-per son	Disability and Discrimination: “Disa bility” and Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 5	On-dem and	Summary of the Entire Course	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con	4 hours

			firm any doubts or questions, and prepare in advance (2 hours).	

Course Title	Human Rights in Modern Society	Academic Year	Fall Semester, AY2026
Instructor	KAMAKURA Shotaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Students study the current state of human rights while taking up concrete problems of discrimination.		
Course Objectives and Overview	The purpose of this course is to deepen understanding of human rights thought by studying various problems of discrimination in modern and contemporary Japan on the basis of concrete cases. The themes taken up in class are discriminated Buraku communities, Hansen's disease, gender and sexuality, and ethnicity and race; the course proceeds by relating them to the history of human rights thought, which is covered in the first half of the course.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will understand that human rights are an important issue bearing on their own lives and the lives of others, and will acquire perspectives that enable them to think proactively about, and act on, issues of human rights and discrimination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In addition to online feedback through assignments, questions and other inquiries are accepted by email.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	A handout is uploaded online in each class. Where there are reference works, they will be indicated in class as appropriate.	ISBN	None (handouts are distributed).
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	60
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	
	Other Details	
Regarding taking this course	Some students may feel that human rights and discrimination are exaggerated and stiff topics. However, human rights and discrimination are issues connected with how we live with others in our daily lives. I will try to make the class as familiar and easy to understand as possible, so please participate actively.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Introduction	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 2	On-demand	Human Rights and Natural Rights / Social Rights	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 3	On-demand	Human Rights and the Constitution of Japan	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 4	On-demand	What Is Discrimination?	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 5	On-demand	Forms of Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 6	On-demand	Ethnic Discrimination (1): Ethnic Discrimination and Colonialism	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 7	On-demand	Ethnic Discrimination (2): Postwar Japanese Society and Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the conten	4 hours

			t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	
Session 8	On-dem and	Ethnic Discrimination (3): Contempora ry Japan and Discrimination	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 9	On-dem and	Discrimination Against Women	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 0	On-dem and	Rights of Sexual Minorities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 1	On-dem and	The History of Buraku Discrimination (1): From Modernization to the Wartim e Period	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 2	On-dem and	The History of Buraku Discrimination (2): Buraku Discrimination in Postwar Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 3	On-dem and	Hansen’ s Disease Policy and Discrimi nation	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 4	On-Dem and	Disability and Discrimination (1): “D isability” and Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 5	On-dem and	Disability and Discrimination (2): Fr om the Practice of Persons with Disab ilities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con	4 hours

			firm any doubts or questions, and prepare in advance (2 hours).	

Course Title	Human Rights in Modern Society	Academic Year	Spring Semester, AY2026
Instructor	KAMAKURA Shotaro	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture (On-demand)
Course Category	Humanities and Science		
Theme	Students study the current state of human rights while taking up concrete problems of discrimination.		
Course Objectives and Overview	The purpose of this course is to deepen understanding of human rights thought by studying various problems of discrimination in modern and contemporary Japan on the basis of concrete cases. The themes taken up in class are discriminated Buraku communities, Hansen's disease, gender and sexuality, and ethnicity and race; the course proceeds by relating them to the history of human rights thought, which is covered in the first half of the course.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Students will understand that human rights are an important issue bearing on their own lives and the lives of others, and will acquire perspectives that enable them to think proactively about, and act on, issues of human rights and discrimination.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	In addition to online feedback through assignments, questions and other inquiries are accepted by email.		
Active Learning Initiatives	PBL (Project-Based Learning)		
Course Taught by an Instructor with Practical Work Experience			
Textbook	A handout is uploaded online in each class. Where there are reference works, they will be indicated in class as appropriate.	ISBN	None (handouts are distributed).
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	10
	Quizzes and Report Assignments During the Course	30
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	60
	[Final Exam] Written Exam (In-Person)	0

	Other (%)	
	Other Details	
Regarding taking this course	Some students may feel that human rights and discrimination are exaggerated and stiff topics. However, human rights and discrimination are issues connected with how we live with others in our daily lives. I will try to make the class as familiar and easy to understand as possible, so please participate actively.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	On-demand	Introduction	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 2	On-demand	Human Rights and Natural Rights / Social Rights	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 3	On-demand	Human Rights and the Constitution of Japan	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 4	On-demand	What Is Discrimination?	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 5	On-demand	Forms of Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 6	On-demand	Ethnic Discrimination (1): Ethnic Discrimination and Colonialism	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the content of the next class as indicated in class, confirm any doubts or questions, and prepare in advance (2 hours).	4 hours
Session 7	On-demand	Ethnic Discrimination (2): Postwar Japanese Society and Discrimination	After class, read the handout distributed in class, confirm the content of the class, and review it (2 hours). In addition, independently research the conten	4 hours

			t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	
Session 8	On-dem and	Ethnic Discrimination (3): Contempora ry Japan and Discrimination	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 9	On-dem and	Discrimination Against Women	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 0	On-dem and	Rights of Sexual Minorities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 1	On-dem and	The History of Buraku Discrimination (1): From Modernization to the Wartim e Period	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 2	On-dem and	The History of Buraku Discrimination (2): Buraku Discrimination in Postwar Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 3	On-dem and	Hansen’ s Disease Policy and Discrimi nation	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 4	On-Dem and	Disability and Discrimination (1): “D isability” and Society	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con firm any doubts or questions, and prepare in a dvance (2 hours).	4 hours
Session 1 5	On-dem and	Disability and Discrimination (2): Fr om the Practice of Persons with Disab ilities	After class, read the handout distributed in c lass, confirm the content of the class, and re view it (2 hours). In addition, independently research the conten t of the next class as indicated in class, con	4 hours

			firm any doubts or questions, and prepare in advance (2 hours).	

Course Title	Education in Modern Society	Academic Year	Spring Semester, AY2026
Instructor	OKAZAKI Saori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	The Existence of the Child and Problems of Education Today		
Course Objectives and Overview	・Cultivate a foundation for considering the relationship between education and oneself. ・Become aware that our ways of seeing and understanding the child are, to a considerable extent, historically conditioned. ・Aim to reach a state in which students know about various educational problems in contemporary society, deepen their insight, organize their own thoughts, and exchange views with other students.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Be able to consider the significance and purposes of education as one’s own problem. ②Be able to grasp concretely the various educational problems in contemporary society and explain them to others using appropriate keywords. ③Be able to explain the historical transformation of views of the child to others using keywords.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	・Explanations and commentary on assignments will be provided during class. ・Outstanding submissions will be printed and distributed as handouts and shared with the whole class.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	No textbook is designated.
Reference Books	The main reference works are listed below. Others will be introduced during lectures as appropriate. Purchase is not required. ①Sekai Kyoikushi [World History of Education], by Umene Satoru, Shinhyoron, 1967 ②Kyoiku Shisoshi [History of Educational Thought], edited by Imai Yasuo, Yuhikaku, 2009	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	22	
	Quizzes and Report Assignments During	0	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	28
	Other Details	・From the second session onward, an advance-submission assignment will be set each time. ・At the end of each class, a copy of reference literature related to the content of the next class is distributed. Read the distributed copy carefully, drawing lines as you read. From the passages you have underlined, select one that you found particularly interesting. Write a comment of at least 200 characters on that passage. Write what you thought and felt in your own everyday words. ・If a submission is found to have been produced using a chat AI, it will be treated as -5 points per instance. ・If plagiarism is discovered, it will likewise be treated as -5 points per instance.
Regarding taking this course	In this course, the following are subject to evaluation: advance-submission assignments (28%), comment cards completed during class (15%), active participation in in-class group work and similar activities (7%), and the result of the final examination (50%). From the second session onward, a short kanji quiz and explanation will be conducted in every class. The final examination will again ask about all of the important kanji covered in the short quizzes of Sessions 2 through 15. Study carefully so that you can write correct answers for at least 80% of the kanji section. Attendance is not subject to evaluation. Students who come to the classroom but do things unrelated to the class, such as fiddling with a smartphone, may receive a lower evaluation or may find it difficult to earn credit.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session Guidance will be provided on the course overview and attainment goals.	[Preparation] ・Please read the syllabus before coming to class. ・Before taking the course, consider what comes to mind when you hear “educational problems in the contemporary world.” [Review] ・Reread the distributed materials and your own notes. Confirm the content, the way the course proceeds, and the evaluation methods.	2 hours
Session 2	In-person	Humans and Animals: The Significance and Purposes of Education for Human B	[Preparation] ・Complete the pre-class learning assignment.	4 hours

		eings Considers what meaning education has for human beings.	The distributed material is an excerpt from James L. McGaugh, Kioku to Jodo no Nokagaku [The Neuroscience of Memory and Emotion]. [Review] ・Reread the distributed materials and your own notes. It is desirable to engage with as many as possible of the reference materials introduced during class.	
Session 3	In-person	Thinking About the Transmission of Familiar Culture We live within a variety of cultures. Consider from whom and how we inherit those cultures, and to whom and how we pass them on.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Helen Keller's autobiography. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 4	In-person	Thinking About Imitation (1) Observing young children, we notice many acts of imitation. Consider how we imitate and what we gain through imitation. Students will also learn about the Austrian educational thinker Rudolf Steiner, who described the young child as "wholly an imitative being."	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Ito Risa, Okasan no Tobira [Mother's Door]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 5	In-person	Thinking About Imitation (2) Much imitation is seen in the behavior of young children. Young children imitate the words and actions of those toward whom they feel affection. They also imitate things they find attractive. The class considers what adults should be especially careful about when dealing with young children who imitate various people and things.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Yoshida Sensha, Manga Oya [Manga Parent]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 6	In-person	Thinking About What Writing Brings to People: Students learn about the functions performed by writing and the history of writing, and consider what the act of writing brings to us.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Hyuga Natsu (original story) and Neko Kurage (art), Kusuriya no Hitorigoto [The Apothecary Diaries]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 7	In-person	Thinking About the Organized Transmission of Culture: Students learn about the schools of ancient times, which emerged as institutions whose purpose was the acquisition of writing.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Hebizo and Unno Nagiko, Nihonjin no Shiranai Nihongo [Japanese That Japanese People Do Not Know]. Please also carry out a web search in advance using the following words: "school, origin, history." [Review] ・Reread the distributed materials and your own notes. It is desirable to engage with as many as possible of the reference materials introduced during class.	4 hours
Session 8	In-per	Thinking About Initiation (1): Some s	[Preparation]	4 hours

	son	ocieties have severe initiation rituals that forcibly turn children into adults. Students learn what initiation is.	・Complete the pre-class learning assignment. The distributed material is the part of Umene Satoru, Sekai Kyoikushi [World History of Education], that describes initiation. [Review] ・Reread the distributed materials and your own notes.	
Session 9	In-person	Thinking About Initiation (2): Societies since the modern era are said to be societies that have lost initiation. In a society in which initiation has been lost, how do we become adults from children? The class considers this question. In addition, the "8050 problem" will be taken up to deepen understanding.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is Sakura Momoko, "Hitori ni Natta Hi" [The Day I Was Left Alone]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 10	In-person	Thinking About Views of the Child (1): The gaze that we direct toward the young is not universal. Using Philippe Ariès' s book Kodomo no Tanjo [The Birth of the "Child"] (Centuries of Childhood) as a clue, students grasp the historical transformation of views of the child.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Onda Riku and the NHK "Lost Civilizations" Project (co-authors), NHK Special: Ushinawareta Bunmei, Andes, Miira [NHK Special: Lost Civilizations – Andes Mummies]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 11	In-person	Thinking About Views of the Child (2): In his work Emile, Rousseau stated that "the child has its own ways of seeing, thinking, and feeling." Taking this statement as a clue, the class considers the gaze that we, living in contemporary society, direct toward children.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is the part of Kitamoto Masaaki, Kodomokan no Shakaishi [A Social History of Views of the Child], that describes swaddling. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 12	In-person	Thinking About the Capacities of the Child The Swiss educational thinker and practitioner Pestalozzi considered that children latently possess the capacity to learn. Students learn about Pestalozzi' s conception of the child.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Pestalozzi, "Shutansu Dayori" [Letter from Stans]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 13	In-person	Thinking About Play and Children (1) Students learn about Fröbel, the founder of the kindergarten. They come to understand that the kindergarten was conceived so that children could play to their heart' s content, play themselves out, and have play drawn out of them.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Frances Hodgson Burnett, Shokoshu [A Little Princess]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 14	In-person	Thinking About Play and Children (2) The relationship between play and children is examined through the thought of Fröbel, the founder of the kindergarten.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Ito Risa, Okasan no Tobira [Mother' s Door]. [Review]	4 hours

			・Reread the distributed materials and your own notes.	
Session 15	On-Demand	Thinking About Children's Lives and Learning Children's lives are considered through the concepts of "work" and "the phenomenon of concentration" advocated by the Italian educator Maria Montessori.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Kamiya Kimie and Ishida Tokie (co-authors), Montessori no Sodatekata [Montessori Child-Rearing]. [Review] ・Reread the distributed materials and your own notes.	6 hours

Course Title	Education in Modern Society	Academic Year	Fall Semester, AY2026
Instructor	OKAZAKI Saori	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	The Existence of the Child and Problems of Education Today		
Course Objectives and Overview	・Cultivate a foundation for considering the relationship between education and oneself. ・Become aware that our ways of seeing and understanding the child are, to a considerable extent, historically conditioned. ・Aim to reach a state in which students know about various educational problems in contemporary society, deepen their insight, organize their own thoughts, and exchange views with other students.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	①Be able to consider the significance and purposes of education as one’s own problem. ②Be able to grasp concretely the various educational problems in contemporary society and explain them to others using appropriate keywords. ③Be able to explain the historical transformation of views of the child to others using keywords.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	・Explanations and commentary on assignments will be provided during class. ・Outstanding submissions will be printed and distributed as handouts and shared with the whole class.		
Active Learning Initiatives	Group Work		
Course Taught by an Instructor with Practical Work Experience			
Textbook	No textbook is designated.	ISBN	No textbook is designated.
Reference Books	The main reference works are listed below. Others will be introduced during lectures as appropriate. Purchase is not required. ①Sekai Kyoikushi [World History of Education], by Umene Satoru, Shinhyoron, 1967 ②Kyoiku Shisoshi [History of Educational Thought], edited by Imai Yasuo, Yuhikaku, 2009	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	22	
	Quizzes and Report Assignments During	0	

	the Course	
	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	50
	Other (%)	28
	Other Details	・From the second session onward, an advance-submission assignment will be set each time. ・At the end of each class, a copy of reference literature related to the content of the next class is distributed. Read the distributed copy carefully, drawing lines as you read. From the passages you have underlined, select one that you found particularly interesting. Write a comment of at least 200 characters on that passage. Write what you thought and felt in your own everyday words. ・If a submission is found to have been produced using a chat AI, it will be treated as -5 points per instance. ・If plagiarism is discovered, it will likewise be treated as -5 points per instance.
Regarding taking this course	In this course, the following are subject to evaluation: advance-submission assignments (28%), comment cards completed during class (15%), active participation in in-class group work and similar activities (7%), and the result of the final examination (50%). From the second session onward, a short kanji quiz and explanation will be conducted in every class. The final examination will again ask about all of the important kanji covered in the short quizzes of Sessions 2 through 15. Study carefully so that you can write correct answers for at least 80% of the kanji section. Attendance is not subject to evaluation. Students who come to the classroom but do things unrelated to the class, such as fiddling with a smartphone, may receive a lower evaluation or may find it difficult to earn credit.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance Session Guidance will be provided on the course overview and attainment goals.	[Preparation] ・Please read the syllabus before coming to class. ・Before taking the course, consider what comes to mind when you hear “educational problems in the contemporary world.” [Review] ・Reread the distributed materials and your own notes. Confirm the content, the way the course proceeds, and the evaluation methods.	2 hours
Session 2	In-person	Humans and Animals: The Significance and Purposes of Education for Human B	[Preparation] ・Complete the pre-class learning assignment.	4 hours

		eings Considers what meaning education has for human beings.	The distributed material is an excerpt from James L. McGaugh, Kioku to Jodo no Nokagaku [The Neuroscience of Memory and Emotion]. [Review] ・Reread the distributed materials and your own notes. It is desirable to engage with as many as possible of the reference materials introduced during class.	
Session 3	In-person	Thinking About the Transmission of Familiar Culture We live within a variety of cultures. Consider from whom and how we inherit those cultures, and to whom and how we pass them on.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Helen Keller's autobiography. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 4	In-person	Thinking About Imitation (1) Observing young children, we notice many acts of imitation. Consider how we imitate and what we gain through imitation. Students will also learn about the Austrian educational thinker Rudolf Steiner, who described the young child as "wholly an imitative being."	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Ito Risa, Okasan no Tobira [Mother's Door]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 5	In-person	Thinking About Imitation (2) Much imitation is seen in the behavior of young children. Young children imitate the words and actions of those toward whom they feel affection. They also imitate things they find attractive. The class considers what adults should be especially careful about when dealing with young children who imitate various people and things.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Yoshida Sensha, Manga Oya [Manga Parent]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 6	In-person	Thinking About What Writing Brings to People: Students learn about the functions performed by writing and the history of writing, and consider what the act of writing brings to us.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Hyuga Natsu (original story) and Neko Kurage (art), Kusuriya no Hitorigoto [The Apothecary Diaries]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 7	In-person	Thinking About the Organized Transmission of Culture: Students learn about the schools of ancient times, which emerged as institutions whose purpose was the acquisition of writing.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Hebizo and Unno Nagiko, Nihonjin no Shiranai Nihongo [Japanese That Japanese People Do Not Know]. Please also carry out a web search in advance using the following words: "school, origin, history." [Review] ・Reread the distributed materials and your own notes. It is desirable to engage with as many as possible of the reference materials introduced during class.	4 hours
Session 8	In-per	Thinking About Initiation (1): Some s	[Preparation]	4 hours

	son	ocieties have severe initiation rituals that forcibly turn children into adults. Students learn what initiation is.	・Complete the pre-class learning assignment. The distributed material is the part of Umene Satoru, Sekai Kyoikushi [World History of Education], that describes initiation. [Review] ・Reread the distributed materials and your own notes.	
Session 9	In-person	Thinking About Initiation (2): Societies since the modern era are said to be societies that have lost initiation. In a society in which initiation has been lost, how do we become adults from children? The class considers this question. In addition, the "8050 problem" will be taken up to deepen understanding.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is Sakura Momoko, "Hitori ni Natta Hi" [The Day I Was Left Alone]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 10	In-person	Thinking About Views of the Child (1): The gaze that we direct toward the young is not universal. Using Philippe Ariès' s book Kodomo no Tanjo [The Birth of the "Child"] (Centuries of Childhood) as a clue, students grasp the historical transformation of views of the child.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Onda Riku and the NHK "Lost Civilizations" Project (co-authors), NHK Special: Ushinawareta Bunmei, Andes, Miira [NHK Special: Lost Civilizations – Andes Mummies]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 11	In-person	Thinking About Views of the Child (2): In his work Emile, Rousseau stated that "the child has its own ways of seeing, thinking, and feeling." Taking this statement as a clue, the class considers the gaze that we, living in contemporary society, direct toward children.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is the part of Kitamoto Masaaki, Kodomokan no Shakaishi [A Social History of Views of the Child], that describes swaddling. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 12	In-person	Thinking About the Capacities of the Child The Swiss educational thinker and practitioner Pestalozzi considered that children latently possess the capacity to learn. Students learn about Pestalozzi' s conception of the child.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Pestalozzi, "Shutansu Dayori" [Letter from Stans]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 13	In-person	Thinking About Play and Children (1) Students learn about Fröbel, the founder of the kindergarten. They come to understand that the kindergarten was conceived so that children could play to their heart' s content, play themselves out, and have play drawn out of them.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Frances Hodgson Burnett, Shokoshu [A Little Princess]. [Review] ・Reread the distributed materials and your own notes.	4 hours
Session 14	In-person	Thinking About Play and Children (2) The relationship between play and children is examined through the thought of Fröbel, the founder of the kindergarten.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Ito Risa, Okasan no Tobira [Mother' s Door]. [Review]	4 hours

			・Reread the distributed materials and your own notes.	
Session 15	On-Demand	Thinking About Children's Lives and Learning Children's lives are considered through the concepts of "work" and "the phenomenon of concentration" advocated by the Italian educator Maria Montessori.	[Preparation] ・Complete the pre-class learning assignment. The distributed material is an excerpt from Kamiya Kimie and Ishida Tokie (co-authors), Montessori no Sodatekata [Montessori Child-Rearing]. [Review] ・Reread the distributed materials and your own notes.	6 hours

Course Title	School Volunteer	Academic Year	Fall Semester, AY2026
Instructor	HIRASAKA Miho	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Getting to Know “School” Through Volunteering		
Course Objectives and Overview	In this course, students who have until now been in the position of pupils become involved with “school” in a different capacity, as volunteers. The aim is to learn about helping and serving others, and about the state of schools and of children and students. This course proceeds in the following order. 1 Pre-course guidance at the University (2 sessions) 2-① Volunteer activities at a host school, 10 or more sessions (on a day of the week that fits one’s timetable, approximately one day per week) 2-② Reflection after each volunteer session, preparation of a volunteer journal, interim report 3 At the University: summary of volunteer activities, comprehensive review of the journal, post-activity guidance (2 sessions) Before enrolling, attendance at an information session is mandatory. Students must not only participate in volunteer activities at schools for at least the prescribed number of sessions and hours, but also attend all pre- and post-activity guidance sessions and submit documents, journals, and other required materials without delay. Through volunteering at schools, students learn about the current state of school settings, teachers, and pupils, enhance their qualities and abilities as teachers, and use the opportunity to think about their own career paths.		
Prerequisites and Notes	・In principle, only students who have submitted the “Teacher Training Course Registration Form” may take this course. Completion of the course “Teaching Profession” is a prerequisite. In addition, attendance at the preliminary information session is mandatory for enrollment. ・Students must undergo a measles antibody test and, if they lack antibodies, must receive vaccination. ・Students carry out volunteer work of at least 3 hours per day on at least 10 occasions, and undertake 2 hours of preparatory and follow-up study each time. A free period in the timetable is required in order to go to volunteer activities.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	① Deepen understanding of schools and pupils through involvement with school settings and children and students. ② Broaden one’s perspective on schools and education, and consider one’s own qualities, abilities, aptitude, and challenges as a teacher. ② Through volunteer activities at schools, experience participation in and contribution to social activity, and consider the relationship between oneself and society.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Comments and advice will be given as appropriate during the reflection on volunteer activities, preparation of the journal, and the interim report.		
Active Learning	Presentations, oral reports / fieldwork, off-campus visits, experiential learning		

Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Not designated. Materials will be distributed or introduced as necessary.	ISBN	None
Reference Books	To be introduced as necessary.	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	80	
	Quizzes and Report Assignments During the Course	0	
	Presentation of Results (Oral/Practical)	20	
	Midterm Exam	0	
	[Final Exam] Report Exam	0	
	[Final Exam] Written Exam (In-Person)	0	
	Other (%)	0	
	Other Details		
Regarding taking this course	・This course is recommended only to students who have a free period in their timetable, are making steady progress in credit acquisition, and are conscientious. ・Needless to say, unexcused absences and tardiness must be strictly avoided. In principle, perfect punctuality and attendance are taken for granted. An unexcused absence or tardiness may result in a failing grade. ・Notices will be sent via Teams. Be sure to check them. ・In addition, attention must be paid not only to basic social manners and ways of speaking but also to clothing and hairstyle. Blond hair or extremely light-brown hair is undesirable. Furthermore, please note that smoking and the use of mobile phones and email are prohibited within the school during volunteer activities. Please consider this from the standpoint of the host school (a workplace where parents are also watching). ・Furthermore, because volunteers are also bound by a duty of confidentiality in their service, uploading details of activities to social media and similar platforms is not permitted.		

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	The Significance of School Volunteering and How to Approach It	Preparation of documents for participation in volunteering (2 hours) Preparation related to volunteer activities (2 hours)	4 hours
Session 2	In-person	Pre-activity Guidance for Volunteering	Before: Preparation of documents for volunteer participation (2 hours) After: Interview with the host school and preparation of the volunteer plan (2 hours)	4 hours
Session 3	In-person	Volunteer Activity (1st session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	4 hours
Session 4	In-per	Volunteer Activity (2nd session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour)	2 hours

	son		After: Preparation of the volunteer journal (1 hour)	
Session 5	In-person	Volunteer Activity (3rd session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 6	In-person	Volunteer Activity (4th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 7	In-person	Volunteer Activity (5th session) (4 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 8	In-person	Interim Report	Before: Reflect on the volunteer work to date and summarize issues (2 hours) After: Prepare future goals and a plan (2 hours)	4 hours
Session 9	In-person	Volunteer Activity (6th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 10	In-person	Volunteer Activity (7th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 11	In-person	Volunteer Activity (8th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 12	In-person	Volunteer Activity (9th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	2 hours
Session 13	In-person	Volunteer Activity (10th session) (3 hours or more)	Before: Preparation for volunteer activity (1 hour) After: Preparation of the volunteer journal (1 hour)	4 hours
Session 14	In-person	Summary, Reflection, and Presentation of Results	Before: Prepare materials for the presentation of results (2 hours) After: Reflect on one's own issues on the basis of the experience (2 hours)	4 hours
Session 15	On-demand	Preparation of Experience Report	Before: Prepare the summary of volunteer activities (2 hours) After: Complete the volunteer journal (2 hours)	4 hours

Course Title	Liberal Arts Special Lecture A	Academic Year	Spring Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding the World: Learn from Zero – First Steps in Korean (Introductory)		
Course Objectives and Overview	In this course, the origin of Hangul is explained, and study begins with its acquisition. Without being bound by the order and methods of conventional, rigid grammar study, students acquire practical language skills that enable them to speak right away. Important points are conveyed efficiently through clear, easy-to-understand explanations. Audiovisual materials will be used as much as possible in class.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	After learning Hangul and the rules of pronunciation, students become able to use expressions practically through repeated practice in reading, writing, listening, and conversation with short sentences, centering on the vocabulary and expressions included in Level 5 of the Hangul Proficiency Test. (Content: Hangul and pronunciation, simple self-introduction, the copula and noun sentences, negative noun sentences, the hamnida style, Sino-Korean numerals, a preview of the haeyo style, phrases useful in practical conversation)		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on vocabulary quizzes and supplementary explanations of basic grammar will generally be provided during each class session; the university's learning platform and Teams will also be used as needed, on a supplementary basis, to the extent that it does not impose an undue burden on students.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yontei-ban Kankokugo no Sekai e: Nyumon-hen [Into the World of Korean, Revised 4th Edition: Introductory Level], by Lee Yun-ok et al., Asahi Press, 2024	ISBN	9784255557106
Reference Books	E de Manabu Kankokugo Bunpo [Learning Korean Grammar Through Pictures], by Kim Gyeong-ja, Hakusuisha, 2021	ISBN	9784560089149
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	A summary test administered within the class period
Regarding taking this course	This course is intended for absolute beginners who cannot yet read or write Hangul. Learners who have already completed an introductory course or who are at an equivalent or higher level should take “Seminar on Korean Communication: Real-Life Korean Conversations – Korean You Can Speak (Elementary to Early Intermediate)” instead.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation; The Structure of Hangul	Read aloud repeatedly while writing, and review thoroughly. (The specific textbook pages to be reviewed will be confirmed and specified at the end of class.)	4 hours
Session 2	In-person	Letters and Pronunciation	Same as above	4 hours
Session 3	In-person	Letters and Pronunciation	Same as above	4 hours
Session 4	In-person	Letters and Pronunciation	Same as above	4 hours
Session 5	In-person	Letters and Pronunciation	Same as above	4 hours
Session 6	In-person	Letters and Pronunciation	Same as above	4 hours
Session 7	In-person	Letters and Pronunciation	Same as above	4 hours
Session 8	In-person	I Am Korean	Same as above	4 hours
Session 9	In-person	The Hamnida Style	Same as above	4 hours
Session 10	In-person	Korean Is Not My Major	Same as above	4 hours
Session 11	In-person	Negative Noun Sentences	Same as above	4 hours
Session 12	In-person	The Classroom Is Next to the Stairs	Same as above	4 hours
Session 13	In-person	Sino-Korean Numerals (including a preview of native Korean numerals)	Same as above	4 hours
Session 14	On-demand	Overview of the Haeyo Style (Preview of the Fall Semester); Preparation for the Summary Test	Prepare for the cumulative test.	4 hours
Session 1	In-person	Administration of the Summary Test	Reflect on the cumulative test.	4 hours

5				

Course Title	Liberal Arts Special Lecture A [SPI Preparation: Second-Year Business Administration Class]	Academic Year	Spring Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing Skills (Advanced Level)		
Course Objectives and Overview	The civil service examination and SPI, used in employment examinations, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops understanding of the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI, thereby cultivating mathematical thinking ability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for SPI and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Particularly difficult problems are explained in dedicated time during the following session; similar problems are then presented to give students the opportunity to solve them independently, developing mathematical thinking ability.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Keihou SPI (Mock Test) No textbook is used; materials will be distributed as necessary.	ISBN	Not applicable.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	It is desirable to have earned credit for Mathematical Processing Skills I A (Mathematical Processing, elementary level) and Liberal Arts Special Lecture B (Mathematical Processing, intermediate level).	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Review of the Non-Verbal Section I 1. Settling Accounts 2. Discounts 3. Installment Payments 4. Profit and Loss	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 3	In-person	Review of the Non-Verbal Section II 5. Speed 6. Number of Combinations 7. Probability 8. Graphs and Regions 9. Sets	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 4	In-person	Review of the Non-Verbal Section III 10. Inference 11. Reading Tables 12. Input/Output Devices 13. Route Diagrams	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 5	In-person	Mark-Sheet Non-Verbal 1	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 6	In-person	Mark-Sheet Non-Verbal 2	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 7	In-person	Mark-Sheet Non-Verbal 3	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 8	In-person	Mark-Sheet Non-Verbal 4	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 9	In-person	Mark-Sheet Non-Verbal 5	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 9 carefully, distinguishing between what is understood and what is not.	4 hours
Session 10	In-person	Mark-Sheet Non-Verbal 6	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 11	In-person	Mark-Sheet Non-Verbal 7	[Review] Finish any problems not solved during class, and review all problems solved during	4 hours

			class.	
Session 12	In-person	Mark-Sheet Non-Verbal 8	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 13	In-person	Web Testing 1	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 14	In-person	Web Testing 2	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 15	On-demand	Keihou SPI → SPI Test Center 1. Test Center: Fixed 1 2. Structural Comprehension Ability [Review] Answer all questions and repeat until every answer is correct. [Important] Ask the instructor about any problems not understood.	[Review] Solve the problems covered thus far and conduct a thorough comprehensive review.	4 hours

Course Title	Liberal Arts Special Lecture B	Academic Year	Fall Semester, AY2026
Instructor	KANG Sinhwa	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Understanding the World: Learn from Zero – First Steps in Korean (Introductory)		
Course Objectives and Overview	In this course, the origin of Hangul is explained, and study begins with its acquisition. Without being bound by the order and methods of conventional, rigid grammar study, students acquire practical language skills that enable them to speak right away. Important points are conveyed efficiently through clear, easy-to-understand explanations. Audiovisual materials will be used as much as possible in class.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	As a continuation of the spring semester, students become able to use expressions practically through repeated practice in reading, writing, listening, and conversation with short sentences, centering on the vocabulary and expressions included in Level 5 of the Hangul Proficiency Test. (Content: haeyo style, native Korean numerals, negative forms of predicates, past tense, 으-irregular predicates, telling time, honorific expressions, interrogatives, desire, volition and future, phrases useful in practical conversation)		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Feedback on vocabulary quizzes and supplementary explanations of basic grammar will generally be provided during each class session; the university's learning platform and Teams will also be used as needed, on a supplementary basis, to the extent that it does not impose an undue burden on students.		
Active Learning Initiatives	Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Yontei-ban Kankokugo no Sekai e: Nyumon-hen [Into the World of Korean, Revised 4th Edition: Introductory Level], by Lee Yun-ok et al., Asahi Press, 2024	ISBN	9784255557106
Reference Books	E de Manabu Kankokugo Bunpo [Learning Korean Grammar Through Pictures], by Kim Gyeong-ja, Hakusuisha, 2021	ISBN	9784560089149
Grading Method and Criteria	Active Participation and Engagement in Class	20	
	Quizzes and Report Assignments During the Course	20	

	Presentation of Results (Oral/Practical)	0
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	60
	Other Details	A summary test administered within the class period
Regarding taking this course	Following “Liberal Arts Special Lecture A” offered in the spring semester, this course covers the latter half of the same textbook.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Review of the Spring Semester	Read aloud repeatedly while writing, and review thoroughly. (The specific textbook pages to be reviewed will be confirmed and specified at the end of class.)	4 hours
Session 2	In-person	Are You Free This Afternoon?	Same as above	4 hours
Session 3	In-person	Haeyo Style (1)	Same as above	4 hours
Session 4	In-person	I Teach Taekwondo to Elementary School Students	Same as above	4 hours
Session 5	In-person	Haeyo Style (2)	Same as above	4 hours
Session 6	In-person	I Usually Get Up at 6	Same as above	4 hours
Session 7	In-person	Haeyo Style (3); Native Korean Numerals	Same as above	4 hours
Session 8	In-person	I Like Baseball Very Much	Same as above	4 hours
Session 9	In-person	Haeyo Style (4)	Same as above	4 hours
Session 10	In-person	Didn’t You Eat Lunch?	Same as above	4 hours
Session 11	In-person	Past Tense	Same as above	4 hours
Session 12	In-person	What Are You Going to Do During Spring Break?	Same as above	4 hours
Session 13	In-person	Practical Phrases for Desire, Honorifics, and Volition/Future	Same as above	4 hours
Session 14	On-demand	Comprehensive Review; Preparation for the Summary Test	Prepare for the cumulative test.	4 hours
Session 15	In-person	Administration of the Summary Test	Reflect on the cumulative test.	4 hours

Course Title	Liberal Arts Special Lecture B [SPI Preparation: Third-Year Business Administration Class]	Academic Year	Spring Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing Skills (Highest Level)		
Course Objectives and Overview	The civil service examination and SPI, used in employment examinations, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops understanding of the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI, thereby cultivating mathematical thinking ability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for SPI and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Particularly difficult problems are explained in dedicated time during the following session; similar problems are then presented to give students the opportunity to solve them independently, developing mathematical thinking ability.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Keihou SPI (Mock Test) No textbook is used; materials will be distributed as necessary.	ISBN	Not applicable.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	It is desirable to have earned credit for Mathematical Processing Skills I A (Mathematical Processing, elementary level), Liberal Arts Special Lecture B (Mathematical Processing, intermediate level), and Liberal Arts Special Lecture A (Mathematical Processing, advanced level).	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Review of the Non-Verbal Section I 1. Settling Accounts 2. Discounts 3. Installment Payments 4. Profit and Loss	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 3	In-person	Review of the Non-Verbal Section II 5. Speed 6. Number of Combinations 7. Probability 8. Graphs and Regions 9. Sets	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 4	In-person	Review of the Non-Verbal Section III 10. Inference 11. Reading Tables 12. Input/Output Devices 13. Route Diagrams	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 5	In-person	Web Testing 3	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 6	In-person	Analysis of and Preparation for “Tamatebako”	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 7	In-person	Analysis of and Preparation for “TG-WEB”	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 8	In-person	Analysis of and Preparation for “WEB-CAB”	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 9	In-person	Web Testing 4	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 10	In-person	Test Center: Fixed 2	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 11	In-person	Test Center: Fixed 3	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 1	In-per	Test Center: IRT 1	[Review] Finish any problems not solved during	4 hours

2	son		class, and review all problems solved during class.	
Session 13	In-person	Test Center: IRT 2	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 14	In-person	Test Center: IRT 3	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 15	On-demand	Solve all of the SCOA problems in Keihou SPI and submit them. [Important] Ask the instructor about any problems not understood.	[Review] Solve the problems covered thus far and conduct a thorough comprehensive review.	4 hours

Course Title	Liberal Arts Special Lecture B [SPI Preparation: Second-Year Business Administration Class]	Academic Year	Fall Semester, AY2026
Instructor	IWATA Yoritaka	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Lecture
Course Category	Humanities and Science		
Theme	Mathematical Processing Skills (Intermediate Level)		
Course Objectives and Overview	The civil service examination and SPI, used in employment examinations, include questions testing mathematical processing ability (numerical literacy) as well as mathematics itself, making the study of mathematical processing essential for developing one's future career. This course develops understanding of the basic content across the fields of mathematical processing that serve as a prerequisite for preparing for employment examinations such as the civil service examination and SPI, thereby cultivating mathematical thinking ability.		
Prerequisites and Notes			
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	Solve short-answer questions across the fields of mathematical processing that serve as a prerequisite for preparing for SPI and other employment examinations.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Each session proceeds by explaining the key points, followed by practice problems, and concludes with a quiz to check comprehension and consolidate the unit. Particularly difficult problems are explained in dedicated time during the following session; similar problems are then presented to give students the opportunity to solve them independently, developing mathematical thinking ability.		
Active Learning Initiatives			
Course Taught by an Instructor with Practical Work Experience			
Textbook	Keihou SPI (Non-Verbal Basics) No textbook is used; materials will be distributed as necessary.	ISBN	Not applicable.
Reference Books		ISBN	

Grading Method and Criteria	Active Participation and Engagement in Class	20
	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	0

	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	40
	Other (%)	
	Other Details	
Regarding taking this course	It is desirable to have earned credit for Mathematical Processing Skills I A.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Guidance / Placement Test	[Preparation] Prepare for the placement test. (4 hours)	4 hours
Session 2	In-person	Explanation of Key Points for Units 1 (Settling Accounts) and 2 (Discounts); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Units 3 and 4 carefully, distinguishing between what is understood and what is not.	4 hours
Session 3	In-person	Explanation of Key Points for Units 3 (Installment Payments) and 4 (Profit and Loss); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 5 carefully, distinguishing between what is understood and what is not.	4 hours
Session 4	In-person	Explanation of Key Points for Unit 5 (Speed); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Units 6 and 7 carefully, distinguishing between what is understood and what is not.	4 hours
Session 5	In-person	Explanation of Key Points for Units 6 (Number of Combinations) and 7 (Probability); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 8 carefully, distinguishing between what is understood and what is not.	4 hours
Session 6	In-person	Explanation of Key Points for Unit 8 (Graphs and Regions); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Units 9 and 10 carefully, distinguishing between what is understood and what is not.	4 hours
Session 7	In-person	Explanation of Key Points for Units 9 (Sets) and 10 (Inference); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 11 carefully, distinguishing between what is understood and what is not.	4 hours
Session 8	In-person	Explanation of Key Points for Unit 11 (Reading Tables); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 12 carefully, distinguishing between what is understo	4 hours

			od and what is not.	
Session 9	In-person	Explanation of Key Points for Unit 12 (Input/Output Devices); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 13 carefully, distinguishing between what is understood and what is not.	4 hours
Session 10	In-person	Explanation of Key Points for Unit 13 (Route Diagrams); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 14 carefully, distinguishing between what is understood and what is not.	4 hours
Session 11	In-person	Explanation of Key Points for Unit 14 (Reading Documents and Long Texts); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 15 carefully, distinguishing between what is understood and what is not.	4 hours
Session 12	In-person	Explanation of Key Points for Unit 15 (Regularities in Character Strings); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 16 carefully, distinguishing between what is understood and what is not.	4 hours
Session 13	In-person	Explanation of Key Points for Unit 16 (Flowcharts); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class. [Preparation] Read the content of Unit 17 carefully, distinguishing between what is understood and what is not.	4 hours
Session 14	In-person	Explanation of Key Points for Unit 17 (Logical Expressions); Quiz	[Review] Finish any problems not solved during class, and review all problems solved during class.	4 hours
Session 15	On-demand	Keihou SPI → Review of Arithmetic and Mathematics → Basics of Arithmetic and Mathematics, five items: 1. Four Arithmetic Operations 2. Equations 3. Functions and Graphs 4. Combinations, Probability, and Statistics 5. Comprehensive [Review] Answer all questions and repeat until every answer is correct. [Important] Ask the instructor about any problems not understood.	[Review] Solve the problems covered thus far and conduct a thorough comprehensive review.	4 hours

Course Title	Preparation for Study Abroad	Academic Year	Spring Semester, AY2026
Instructor	NAKANISHI Ryota	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Students understand the culture and social background of the study-abroad destination and acquire the English proficiency necessary for smooth communication there.		
Course Objectives and Overview	As a course corresponding to one-semester study abroad, this course provides students with the basic knowledge and skills needed for studying abroad. In class, students research and give presentations on the local culture and social background, deepening their understanding of their destination. The course aims at comprehensive improvement of the four English skills, but in order to acquire the minimum English proficiency necessary for communicating locally, classes will be developed with an emphasis on strengthening output. In addition, by being exposed to academic English, students will build a foundation for understanding classes at their host institution. Students will also consider and discuss how study-abroad experience contributes to their future careers, and develop the awareness needed to connect these two organically.		
Prerequisites and Notes	Students planning to participate in the one-semester study abroad program in an English-speaking country in AY2026 (departing in summer) must take this course. Credit may not be granted if the level of participation in class is extremely low. Credit may not be granted if the student did not take the TOEIC in July.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	The goals of this course are set as follows. 1. Acquire basic knowledge of the culture and social background of the study-abroad destination. 2. Be able to convey one's thoughts to others using basic vocabulary and expressions. 3. Be able to consider study abroad and one's career in connection with each other.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Questions will be answered and explanations given in class. Quizzes will be graded and returned to students. Instructors will provide commentary on the activities, quizzes, and discussions conducted continuously in class.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Necessary materials will be indicated in class as appropriate.	ISBN	None
Reference Books	None	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	40	

	Quizzes and Report Assignments During the Course	40
	Presentation of Results (Oral/Practical)	20
	Midterm Exam	0
	[Final Exam] Report Exam	0
	[Final Exam] Written Exam (In-Person)	0
	Other (%)	0
	Other Details	
Regarding taking this course	Study abroad will contribute greatly to your growth, in terms of English proficiency, specialized study, and your future career. However, how much you grow through study abroad is up to you. To make study abroad within a limited period fruitful, thorough preparation is necessary. This course cultivates the foundation for adapting quickly to the local environment. Improvement in impromptu speaking ability can also be expected.	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Overview of One-Semester Study Abroad in English-Speaking Countries; Team Building (NAKANISHI)	[Preparation] Read the syllabus and guidance materials in advance. [Review] Reread the syllabus and guidance materials, and confirm the content covered in the lecture.	2 hours
Session 2	In-person	Society and Culture of English-Speaking Countries Learned in English (1) (HONDA)	[Preparation] Research and summarize the society and culture of the study-abroad destination (in pairs or groups by destination) [Review] Summarize the key points of the lecture content and review them Answer the short quiz on the lecture content and review the items answered incorrectly	4 hours
Session 3	In-person	Society and Culture of English-Speaking Countries Learned in English (2) (HONDA)	[Preparation] Based on what was learned in Session 4, summarize the society and culture of the study-abroad destination and prepare to present them (in pairs or groups by destination) [Review] Summarize the key points of the lecture content and review them Answer the short quiz on the lecture content and review the items answered incorrectly	4 hours
Session 4	In-person	Study of Important English Vocabulary and Expressions, and Speaking and Writing Exercises (1) (MILLS)	[Preparation] Memorize the important vocabulary and expressions posted on the Learning Portal [Review] Answer the short quiz on the vocabulary and expressions covered in class and review the items answered incorrectly	4 hours
Session 5	In-person	Study of Important English Vocabulary and Expressions, and Speaking and Wr	[Preparation] Memorize the important vocabulary and expressi	4 hours

		iting Exercises (2) (MILLS)	ons posted on the Learning Portal [Review] Answer the short quiz on the vocabulary and ex pressions covered in class and review the item s answered incorrectly	
Session 6	In-per son	Setting Career Goals Based on Study-A broad Experience (MITO)	[Preparation] (2 hours) Consider and summarize your own career goals i n light of study abroad. [Review] (2 hours) Based on the lecture content, set your own car eer goals and prepare an action plan for achie ving them.	4 hours
Session 7	In-per son	Speaking and Writing Exercises Using Academic English Materials (1) (MILL S)	[Preparation] Memorize the important vocabulary and expressi ons posted on the Learning Portal [Review] Answer the short quiz on the vocabulary and ex pressions covered in class and review the item s answered incorrectly	4 hours
Session 8	In-per son	Speaking and Writing Exercises Using Academic English Materials (2) (WEATH ERBY)	[Preparation] Memorize the important vocabulary and expressi ons posted on the Learning Portal [Review] Answer the short quiz on the vocabulary and ex pressions covered in class and review the item s answered incorrectly	4 hours
Session 9	In-per son	Study of the Destination and Preparat ion for the Final Presentation (NAKAN ISHI)	[Preparation] Research information on the language, culture, and way of life of the destination. [Review] Summarize the information covered in the lectu re and proceed with preparation for the final presentation.	4 hours
Session 1 0	In-per son	Discussion on Achieving Career Goals (MITO)	[Preparation] Review your own career goals and action plan i n light of study abroad. [Review] Revise your own action plan on the basis of th e lecture content and discussion.	4 hours
Session 1 1	In-per son	Speaking Exercises for Effective Pres entations (1) (WEATHERBY)	[Preparation] Read the assigned reading posted on the Learni ng Portal and summarize its content [Review] Answer the short quiz on the vocabulary and ex pressions covered in class and review the item s answered incorrectly	4 hours
Session 1 2	In-per son	Speaking Exercises for Effective Pres entations (2) (WEATHERBY)	[Preparation] Memorize the important vocabulary and expressi ons posted on the Learning Portal [Review] Answer the short quiz on the vocabulary and ex pressions covered in class and review the item s answered incorrectly	4 hours
Session 1 3	In-per son	Final Presentation Session (NAKANISH I)	[Preparation] Based on the course content to date, prepare a presentation on: “what I learned from researc hing my destination,” “what I wish to learn a	4 hours

			nd acquire at my study-abroad destination," and "how I can connect my study-abroad experience to my career." [Review] Reflect on the question-and-answer session and feedback, and review the final presentation as a whole.	
Session 14	In-person	Final Presentation Session and Summary of Learning (NAKANISHI)	[Preparation] Based on the course content to date, prepare a presentation on: "what I learned from researching my destination," "what I wish to learn and acquire at my study-abroad destination," and "how I can connect my study-abroad experience to my career." [Review] Reflect on the question-and-answer session and feedback, and review the final presentation as a whole.	4 hours
Session 15	On-demand	Study of the Destination and Report-Writing Exercise (NAKANISHI)	[Preparation] Summarize information on the language, culture, and way of life of the destination. [Review] Summarize the information covered in the lecture and proceed with writing the report.	6 hours

Course Title	Preparation for Study Abroad	Academic Year	Spring Semester, AY2026
Instructor	YUN Hyeun	Year Level	1234
Course Numbering	For course numbering, please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/numbering.html	Credits	2 Credits
Grade	G2	Teaching Method	Seminar
Course Category	Humanities and Science		
Theme	Students acquire the Korean-language proficiency necessary for smooth communication locally and understand the culture and social background of the study-abroad destination.		
Course Objectives and Overview	As a course corresponding to study abroad, this course aims to provide the basic knowledge and skills necessary for studying abroad. In class, students first learn the structure of the language of the study-abroad destination and consider how that language relates to culture and society (economy and politics). Next, they conduct research and discussion on the language, culture, and society (politics and economy) of the destination to deepen their understanding of it. Through these activities, students improve their Korean language ability, language-use ability, and communication ability. They also reflect on and discuss how study-abroad experience may contribute to their future careers, and aim to connect what they learn organically.		
Prerequisites and Notes	① Students planning to participate in study abroad in a Korean-speaking region in AY2026 (departing in spring) must take this course. ② If the level of participation in class is extremely low, it may affect the grade evaluation. ③ Credit may not be granted if the student did not take the TOPIK in July.		
Relation to the Diploma Policy (DP)	For the relation between this course and the Diploma Policy (DP), please refer to the following URL. https://www.keiho-u.ac.jp/faculty/taken/curriculummap.html		
Learning Outcomes	1. Understand the structure of the language of the study-abroad destination and be able to speak simple phrases. 2. Understand and be able to explain basic knowledge of the language, culture, and society (politics and economy) of the study-abroad destination. 3. Consider the relationship between study-abroad experience and one's future career, and envision one's own future.		
Correspondence to Qualifications and Certification Exams			
Method of Feedback	Conducted before and after class and during class.		
Active Learning Initiatives	Discussion, Debate / Group Work / Presentations and Reports		
Course Taught by an Instructor with Practical Work Experience			
Textbook	Necessary materials will be indicated in class as appropriate.	ISBN	None
Reference Books	None	ISBN	0
Grading Method and Criteria	Active Participation and Engagement in Class	40	
	Quizzes and Report Assignments During	60	

	the Course	
	Presentation of Results (Oral/Practical)	O
	Midterm Exam	O
	[Final Exam] Report Exam	O
	[Final Exam] Written Exam (In-Person)	O
	Other (%)	O
	Other Details	None
Regarding taking this course	(1) Study abroad will greatly support your growth and future in terms of language ability, specialized study, and your career. However, how far study abroad leads to your future depends on you. To make study abroad within a limited period fruitful, thorough preparation is necessary. This course cultivates the foundation for adapting quickly to life in the local area. It also aims to develop a critical perspective on the local language, culture, and society. (2) The evaluation methods are as follows. Please participate in every class session. ①Level of participation in class (attendance and attitude): 40% (Attendance and attitude in all 15 sessions are evaluated each time, and the total is taken as 40%.) ②Short quizzes or reports: 60% (Each instructor administers short quizzes (vocabulary tests) and assignments such as mini-reports, and each instructor's five sessions are evaluated as 20%. The totals for the three instructors are combined to make 60%.)	

Class Session	Class Format	Class Plan	Preparation and Review (Preview/Review, etc.)	Preparation /Review Time
Session 1	In-person	Orientation; TOPIK Application Overview of Study Abroad in Korean-Speaking Regions (YUN)	[Preparation] (1 hour) Read the syllabus and guidance materials in advance. [Review] (1 hour) Reread the syllabus and guidance materials, and confirm the content covered in the lecture.	2 hours
Session 2	In-person	Korean (1) (YUN) ・Structure of Hangul (initial consonants, medial vowels, final consonants) ・One-Point Conversation	[Preparation] (2 hours) Study Hangul [Review] (2 hours) Summarize the key points of the lecture content and review them Answer the short quiz on the lecture content and review the items answered incorrectly	4 hours
Session 3	In-person	Korean (2) (YUN) ・Vocabulary test (initial consonants, medial vowels) ・Changes in pronunciation ・One-Point Conversation	[Preparation] (2 hours) Study Hangul, and research phrases commonly used at the study-abroad destination [Review] (2 hours) Summarize the key points of the lecture content and review them Answer the short quiz on the lecture content and review the items answered incorrectly	4 hours
Session 4	In-person	Korean (3) (YUN) ・Reading and Writing Challenge ・One-Point Conversation Short quiz	[Preparation] (3 hours) Study Hangul, and research phrases commonly used at the study-abroad destination [Review] (1 hour) Reflect on your learning style to date and make a plan for future study	4 hours

Session 5	In-person	Korean (4) (YUN) · Acquire simple greeting expressions through writing activities. · One-Point Conversation Short quiz	[Preparation] (1 hour) Review the previous lecture [Review] (3 hours) Based on the lecture content, write a report on how study abroad can be connected to your own career	4 hours
Session 6	In-person	Korean Society and Culture Learned in Korean (1) (SEO) · Identifying areas of interest · Acquiring knowledge and holding discussions using Korean-language documents and visual materials on Korean society and culture · Study of important vocabulary and expressions in the documents; speaking exercises · About the next quiz	[Preparation] (2 hours) Research and think so that you can talk about your areas of interest. Prepare a file for organizing handouts [Review] (2 hours) Review the vocabulary and expressions covered in class and prepare for the next quiz	4 hours
Session 7	In-person	Korean Society and Culture Learned in Korean (2) (SEO) · Quiz on the vocabulary and expressions learned in the previous class · Acquiring knowledge and holding discussions using Korean-language documents and visual materials on Korean society and culture · Study of important vocabulary and expressions in the documents; speaking exercises	[Preparation] (2 hours) Check the assigned materials in advance, look up anything you do not understand, and prepare so that you can ask questions in class [Review] (2 hours) Review the vocabulary and expressions covered in class and prepare for the next quiz	4 hours
Session 8	In-person	Korean Society and Culture Learned in Korean (3) (SEO) · Quiz on the vocabulary and expressions learned in the previous class · Acquiring knowledge and holding discussions using Korean-language documents and visual materials on Korean society and culture · Study of important vocabulary and expressions in the documents; speaking exercises	[Preparation] (2 hours) Check the assigned materials in advance, look up anything you do not understand, and prepare so that you can ask questions in class [Review] (2 hours) Review the vocabulary and expressions covered in class and prepare for the next quiz	4 hours
Session 9	In-person	Korean Society and Culture Learned in Korean (4) (SEO) · Quiz on the vocabulary and expressions learned in the previous class · Acquiring knowledge and holding discussions using Korean-language documents and visual materials on Korean society and culture · Study of important vocabulary and expressions in the documents; speaking exercises	[Preparation] (2 hours) Check the assigned materials in advance, look up anything you do not understand, and prepare so that you can ask questions in class [Review] (2 hours) Review the vocabulary and expressions covered in class and prepare for the next quiz	4 hours
Session 10	In-person	Korean Society and Culture Learned in Korean (5) (SEO) · Quiz on the vocabulary and expressions learned in the previous class · Acquiring knowledge and holding discussions using Korean-language documents and visual materials on Korean so	[Preparation] (2 hours) Check the assigned materials in advance, look up anything you do not understand, and prepare so that you can ask questions in class [Review] (2 hours) Review the course content, vocabulary, and expressions learned so far	4 hours

		ciety and culture ・Study of important vocabulary and expressions in the documents; speaking exercises ・Summary		
Session 11	In-person	Setting Career Goals Based on Study-Abroad Experience (FUKUDA)	[Preparation] (2 hours) Think about and organize your own career goals in light of study abroad. [Review] (2 hours) Based on the lecture content, consider how study-abroad experience may affect your own career formation	4 hours
Session 12	In-person	Pathways for Connecting Study-Abroad Experience to Careers (FUKUDA)	[Preparation] (2 hours) Organize how study-abroad experience connects to your own career. [Review] (2 hours) Based on the lecture content, set your own career goals and consider an action plan for achieving them	4 hours
Session 13	In-person	Politics and Economy of Korea (1) (FUKUDA)	[Preparation] (2 hours) Research and organize topics of interest in the fields of Korean politics and economy. [Review] (2 hours) Organize the key points of the lecture content and review them	4 hours
Session 14	In-person	Politics and Economy of Korea (2) (FUKUDA)	[Preparation] (2 hours) Based on what was learned in Session 13, organize topics of interest in the fields of Korean politics and economy and prepare to present them [Review] (2 hours) Organize the key points of the lecture content and review them.	4 hours
Session 15	On-demand	Summary of Learning (FUKUDA)	[Preparation] (2 hours) Based on the course content to date, organize your thoughts on “what I wish to learn and acquire at my study-abroad destination” and “how I wish to make use of my study-abroad experience in my career.” [Review] (2 hours) Based on all of the lecture content, clarify your goals at the study-abroad destination and prepare for travel.	4 hours